

CITY OF RIVERSIDE COUNCIL MEETING AGENDA  
RIVERSIDE COUNCIL CHAMBERS  
60 N GREENE ST  
Monday, April 3<sup>rd</sup> 6:00 PM

The meeting will be recorded and can be viewed live by visiting the city web site at [www.riversideiowa.gov](http://www.riversideiowa.gov)

**NOTICE TO THE PUBLIC: This is a meeting of the City Council to conduct the regular business of the city. Every item on the agenda is an item of discussion and action if needed.**

1. Call meeting to order
2. Roll Call
3. Approval of Agenda
4. Consent agenda
  - a. Minutes from 03-20,03-25,03-29-23
  - b. P&Z Minutes 3-28-23
  - c. Expenditures for 04-03-2023
  - d. Alcohol permit – La Chiva Loka
  - e. Approve new FD members; Tonia Rebling & Luis Murguia
5. **Public forum: 3 minutes per person. See guidelines for public comments at the Clerk’s table.**
6. **Public hearing: FY24 budget**
7. Update from Riverside Casino
8. City Engineer’s Report (Axiom)
  - a. Third Street
  - b. Railroad Park
  - c. Water Treatment Plan design
  - d. Captain Kirk birthplace
  - e. Kleopfer/Buckeye stormwater drainage improvements
  - f. Wastewater Treatment Plant repair project
  - g. Rezoning request
9. PeopleService
  - a. Discussion on generator service agreement
10. Resolutions (next resolution # 2023-26)
  - a. Consider resolution to adopt FY24 budget
  - b. Consider resolution to set public hearing for rezoning
  - c. Consider resolution to purchase John Deere Gator
  - d. Consider resolution for Pelling street, alley repairs
  - e. Consider resolution for ECICOG agreement
  - f. Consider Downtown Revitalization Grant- Gehman
11. Closed Session per Iowa Code Chapter 21.5 (1) (i) Administrative search
  - a. Consider resolution for employment agreement
12. Review sample code for UTV
13. Closing Comments
14. Motion to Adjourn

RIVERSIDE CITY COUNCIL MEETING: Monday, March 20, 2023

City council met for a work session at 5:00 pm in the Water Treatment Plant to review design options.

The regular Riverside City Council meeting started at 6 pm in the Riverside City Council Chambers. Mayor Allen Schneider called the meeting to order with Edgar McGuire, Kevin Kiene, Lois Schneider, Kevin Mills, and Tom Sexton present.

Motion made by Sexton, second by McGuire to approve agenda, moving 9c to follow sheriff's report. Passed 5-0.

Motion made by Kiene, second by Schneider to approve consent agenda, including March 6<sup>th</sup> and 8<sup>th</sup> minutes, expenditures, and February Fire Department Report. Passed 5-0.

Chad Ellis, Washington County Lieutenant, gave the monthly call report for Riverside, and answered Council questions on dogs and UTV's. Jared Schneider, Washington County Sheriff presented Riverside FY24 Law Contract.

McGuire moved, second by Kiene to Pass Resolution #2023-21, Approving contract with Washington County for Law Enforcement in FY 23-24. Passed 5-0.

Luis Ramirez, of PeopleService Inc., presented monthly water and wastewater report including review of equipment inventory.

Brian Boelk, Axiom Consultants updated the city council on the 3<sup>rd</sup> Street project, Wastewater Treatment Plant, Railroad Park, Kirk birthplace ramp, and Kleopfer/Buckeye storm water drainage. Boelk gave Axiom's suggestion for updates to the Water Plant.

Kiene moved, second by McGuire to proceed with bid documents to repair Water Plant with arial stainless steel piping. Passed 5-0.

McGuire moved, second by Sexton to pass Resolution #2023-20, Approving 28e Agreement with Iowa Township for fire protection. Passed 5-0.

Motion by Sexton, second by Kiene to pass Resolution #2023-22, Setting the date for Public Hearing on FY 23-24 City Budget for April 3<sup>rd</sup>, 2023 at the regular city Council Meeting starting at 6:00 pm Passed 5-0.

Motion by McGuire, second by Sexton to pass Resolution #2023-23, Approving partial retainage release to Streb Construction for the 3<sup>rd</sup> Street Project in the amount of \$116,281.91. Passed 5-0.

McGuire moved, second by Sexton to pass Resolution #2023-24, Approving pay Change Order #15 to Streb Construction on the 3<sup>rd</sup> Street Project for Emergency Erosion Control by Steven's Erosion in the amount of \$500. Passed 5-0.

Sexton moved, second by Kiene, to approve early trade in of 2010 John Deere 1445 mower to Sinclair Tractor of Kalona. Passed 5-0.

Mayor Schneider response to complaints of aggressive dog on Schnoebelen Street.

Council reviewed codes on UTV use in City.

McGuire moved, second by Schneider, to list Commercial Lot for sale with Urban Acers for six months. Passed 5-0.

Council reviewed February Utility reports, and financials.

Schneider motioned, second by McGuire for City Clerk to attend IMFOA Spring Conference April 19-21st. Passed 5-0.

Mayor gave Council schedule for Admin Search on March 24<sup>th</sup> and 25<sup>th</sup>.

Motion by McGuire, second by Schneider to adjourn at 8:08 p.m. Motion carried 5-0.

Full content of city council meetings can be viewed on the city website [www.riversideiowa.gov](http://www.riversideiowa.gov).

Council Work Session: Wednesday, March 22, 2023 at 6:00 p.m. for Kleopfer St. drainage in City Hall

Special City Council Meeting: CLOSED SESSION Saturday, March 25, 2023 at 12:00 p.m. in St Mary's Hall.

P & Z Meeting: Tuesday, March 28, 2023 at 6:00 p.m. in City Hall Riverboat Room

ATTEST:



Becky LaRoche, City Clerk



Allen Schneider, Mayor

RIVERSIDE CITY COUNCIL SPECIAL MEETING: Saturday, March 25th, 2023

The Riverside Special City Council meeting opened at 11:36 am at St Mary's Hall with Mayor Allen Schneider requesting roll call. Council members present: Tom Sexton, Lois Schneider, Kevin Kiene. Edgar McGuire and Kevin Mills were absent.

Motion by Sexton, second by Kiene to approve agenda. Passed 3-0.

Sexton moved, second by Schneider to enter into closed session pursuant to Iowa Code Chapter 21.5.1.i Administrative Search at 11:40 a.m. Passed 3-0.

Council returned to open meeting at 12:20 p.m.

Mayor set date of Special meeting for Wednesday, March 29<sup>th</sup> at 7:00 PM following the 6:00 PM work session at the Wastewater Treatment Plant.

Motion by Kiene, second by Sexton to adjourn at 12:21 p.m. Passed 3-0.

ATTEST:

  
\_\_\_\_\_  
Becky LaRoche; City Clerk

  
\_\_\_\_\_  
Allen Schneider; Mayor

RIVERSIDE CITY COUNCIL SPECIAL MEETING: Wednesday, March 29th, 2023

City Council met for a work session at the wastewater treatment plant at 6:00 p.m.

The Riverside Special City Council meeting opened at 7:00 p.m. in Council Chambers with Mayor Allen Schneider requesting roll call. Council members present: Tom Sexton, Lois Schneider, Kevin Kiene, Edgar McGuire, and Kevin Mills.

Motion by McGuire, second by Sexton to approve agenda. Passed 5-0.

Amber Talbot of Paws & More discussed Code of Ordinances for animal protection and control.

McGuire motioned, second by Schneider to pass Resolution #2023-25, Approving the 28E Agreement with Washington County Humane Society for animal control services in Riverside. Passed 5-0.

Rodney and Jodi Gehman were in attendance to discuss downtown property renovation grant. Resolution of grant approval will be on next agenda.

McGuire moved, second by Sexton to enter into closed session pursuant to Iowa Code Chapter 21.5.1.i Administrative Search at 8:04 p.m. Passed 5-0.

Council returned to open meeting at 8:56 p.m.

Schneider moved, second by Kiene to proceed as discussed. Passed 5-0.

Motion by McGuire, second by Sexton to adjourn at 8:59 p.m. Passed 5-0.

ATTEST:

  
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Becky LaRoche; City Clerk

\_\_\_\_\_  
Allen Schneider; Mayor

Planning & Zoning Meeting March 28, 2023

The Riverside Planning and Zoning Commission met on Tuesday, March 28<sup>th</sup>, 2023 at 6:00 p.m. in the Riverboat Room of City Hall with the following members present: Kris Westfall, Denise Reschly, Phil Richman, Bob Schneider, Rob Weber, and Doug Havel, and Bob Yoder. City Clerk Becky LaRoche, Mayor Allen Schneider, Council Member Tom Sexton, Axiom Consultants Brian Boelk, Ron Miller, Cody Huber, Jason Sickels, Don Prybil, and Jeff Edberg were also present.

Chair Kris Westfall called the meeting to order at 6:00 p.m., followed by roll call of those present.

Motion made by Schneider, second by Richman to approve agenda. Passed 7-0.

Motion made by Richman, second by Reschly to approve minutes of 2-1-23. Passed 7-0.

Boelk presented Future New Development Concept Drawings for:

Ron Miller; 8-unit housing at Hwy 22 and Boise Street

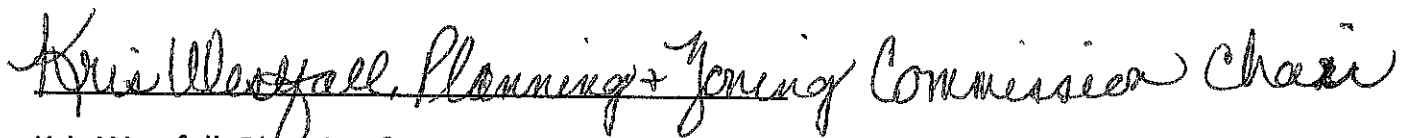
Cody Huber & Jason Sickels; diesel repair/truck wash on Prybil/Stumpf property west of Casey's Steve Mann; Townhomes and Condos north of Kum & Go

Richman moved, second by Yoder to approve recommendation to City Council of rezoning lot west of Casey's from C-3 Avenue of Saints Commercial to C-1 Central Business Commercial. Passed 7-0.

Boelk presented Annexation options and procedures for future reference.

Yoder moved, second by Richman to adjourn at 7:15 pm. Passed 7-0.

Next P&Z meeting will be April 25, 2023.

Handwritten signature of Kris Westfall in cursive script, reading "Kris Westfall, Planning & Zoning Commission Chair".

Kris Westfall, Planning & Zoning Commission Chair

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Becky LaRoche, City Clerk

EXPENDITURES APRIL 3, 2023				
<b>COUNCIL MEETING</b>	<b>BILLS</b>			
ACCESS	COPIER	001-5-650-6496	\$ 359.71	
ALLIANT ENERGY	PARKS	001-5-430-6371	\$ 306.02	
ALLIANT ENERGY	SEWER	610-5-815-6371	\$ 1,224.11	
ALLIANT ENERGY	CITY HALL	001-5-650-6371	\$ 245.16	
ALLIANT ENERGY	STREET LIGHTS	001-5-230-6371	\$ 1,418.81	
ALLIANT ENERGY	FIRE STATION	002-5-150-6330	\$ 442.25	
ALLIANT ENERGY	WATER	600-5-810-6371	\$ 339.57	\$ 3,975.92
AXIOM CONSULTANTS	KLEOPFER DRAINAGE	001-5-650-6407	\$ 337.50	
AXIOM CONSULTANTS	3RD STREET	301-5-750-6796	\$ 421.25	
AXIOM CONSULTANTS	MEETINGS	001-5-650-6407	\$ 2,020.00	
AXIOM CONSULTANTS	ADA RAMP	001-5-650-6407	\$ 1,833.75	
AXIOM CONSULTANTS	ENGINEERING	001-5-650-6407	\$ 870.00	\$ 5,482.50
BECKY LaROCHE	CELL STIPEND	001-5-650-6373	\$ 50.00	
BIG IRON WELDING	MOWER BLADES	001-5-430-6504	\$ 17.50	
BRYAN LENZ	CELL STIPEND	001-5-430-6373	\$ 50.00	
EDGAR McGUIRE	MILEAGE	001-5-610-6240	\$ 22.27	
ESO	FD-REPORTING SOFTWARE	002-5-150-6356	\$ 7,021.43	
HARRY'S TROPHIES	NAME BADGES	001-5-650-6506	\$ 90.00	
IOWA MUNICIPAL UTILITIES	MEMBERSHIP	600-5-810-6210	\$ 758.00	
IOWA PUMP WORKS	EVAL FLYGT PUMP	610-5-815-6504	\$ 960.00	
IPI	15 SIGN HOLDERS	110-5-210-6415	\$ 556.05	
JIM'S SMALL ENGINE	PARKS-PADDLE KIT	001-5-430-6325	\$ 204.99	
JOHNSON CO MUTUAL AID	2022/2023 MEMBERSHIPS	002-5-150-6345	\$ 178.00	
KUM & GO FLEET	FD-FUEL	002-5-150-6350	\$ 272.47	
LOGAN MICHEL	CELL STIPEND	001-5-210-6373	\$ 50.00	
MEARDON, SUPPEL, DOWNER	LEGAL	001-5-640-6411	\$ 641.30	
MID AMERICAN ENERGY	SHOP	001-5-210-6371	\$ 227.59	
MID AMERICAN ENERGY	RVFD	002-5-150-6330	\$ 351.51	
MID AMERICAN ENERGY	C HALL	001-5-650-6371	\$ 94.19	\$ 673.29
MIDWAY VAN RENTAL	ADMIN TOURS	001-5-640-6411	\$ 110.00	
PEOPLE SERVICES	SERVICE	610-5-815-6500	\$ 12,022.00	
PEOPLE SERVICES	SERVICE	600-5-800-6500	\$ 12,022.00	\$ 24,044.00
PYRAMID SERVICES	TORO REPAIRS	001-5-430-6504	\$ 434.28	
RIVERSIDE HISTORY CENTER	GRANT	145-5-650-6413	\$ 7,500.00	
SEI INSURANCE	CYBER INS	001-5-650-6403	\$ 2,113.44	
SEI INSURANCE	FIRE DEPT	002-5-150-6313	\$ 28,738.50	
SEI INSURANCE	STREETS	001-5-210-6400	\$ 10,309.50	
SEI INSURANCE	PARKS	001-5-430-6400	\$ 6,457.00	
SEI INSURANCE	CITY HALL	001-5-650-6400	\$ 13,976.00	
SEI INSURANCE	WATER	600-5-810-6405	\$ 22,894.00	
SEI INSURANCE	SEWER	610-5-815-6405	\$ 21,134.00	\$ 105,622.44
SHARON TELEPHONE	CITY HALL	001-5-650-6373	\$ 313.58	
SHARON TELEPHONE	RVFD	002-5-150-6332	\$ 87.64	
SHARON TELEPHONE	SHOP	001-5-210-6373	\$ 40.83	
SHARON TELEPHONE	WWTP	610-5-815-6373	\$ 40.83	
SHARON TELEPHONE	WTP	600-5-810-6373	\$ 40.83	\$ 523.71
VERIZON	CH TABLET	001-5-650-6373	\$ 25.02	
WONDER WOMAN LLC	ADMIN SEARCH MEALS	001-5-640-6411	\$ 300.00	
YOTTY'S	SHOP PAINT	001-5-210-6372	\$ 18.97	
	<b>TOTAL BILLS</b>		<b>\$ 159,941.85</b>	
DELTA DENTAL	BILLING-APRIL	001-5-430-6150	\$ 186.84	
LINCOLN NAT'L LIFE INS	BILLING-APRIL	001-5-620-6150	\$ 188.76	
WELLMARK	BC/BS	001-5-620-6150	\$ 2,118.58	
VERIZON	CITY HALL	001-5-650-6373	\$ 25.02	
VERIZON	FD	002-5-150-6332	\$ 38.52	\$ 63.54
US CELLULAR	FD	002-5-150-6332	\$ 72.45	
	<b>TOTAL PAID BILLS</b>			<b>\$ 2,630.17</b>
	<b>TOTAL EXPENDITURES</b>		<b>\$ 162,572.02</b>	
<b>EXPENDITURES by FUND</b>				
GENERAL FUND		\$ 45,456.61		
FIRE DEPARTMENT		\$ 37,202.77		
ROAD USE FUND		\$ 556.05		
CASINO FUND		\$ 7,500.00		
CAPITAL PROJECTS		\$ 421.25		
WATER FUND		\$ 36,054.40		
SEWER FUND		\$ 35,380.94		
GARBAGE		\$ -		
<b>TOTAL EXPENDITURES</b>		<b>\$ 162,572.02</b>		

## Becky LaRoche

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**From:** noreply@salesforce.com on behalf of IOWA ABD Licensing Support  
<elaps@iowaabd.com>  
**Sent:** Wednesday, March 22, 2023 5:40 PM  
**To:** Becky LaRoche  
**Cc:** licensingnotification@iowaabd.com  
**Subject:** Application App-177576 Ready for Review

Hello,

Application Number App-177576 has been set to "Submitted to Local Authority" status and is currently ready for your review.

Corp Name: LA CHIVA LOKA, LLC

DBA: La Chiva Loka

License Number: LC0045263

Application Number: App-177576

Tentative Effective Date: 4/1/2023

License Type: Class C Retail Alcohol License (LC)

Application Type: Renewal

Amendment Type:

Thank you.

**NOTICE:** This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.



**NOTICE OF PUBLIC HEARING -- PROPOSED BUDGET**

Fiscal Year July 1, 2023 - June 30, 2024

City of: RIVERSIDE

The City Council will conduct a public hearing on the proposed Budget at: Riverside City Hall Meeting Date: 4/3/2023 Meeting Time: 06:00 PM  
At the public hearing any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget. This notice represents a summary of the supporting detail of revenues and expenditures on file with the City Clerk and County Auditor.

City budgets are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult <https://dom.iowa.gov/local-budget-appeals>.

The Budget Estimate Summary of proposed receipts and expenditures is shown below. Copies of the the detailed proposed Budget may be obtained or viewed at the offices of the Mayor, City Clerk, and at the Library.

The estimated Total tax levy rate per \$1000 valuation on regular property 8.10000

The estimated tax levy rate per \$1000 valuation on Agricultural land is 0

At the public hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget.

Phone Number  
(319) 648-3501

City Clerk/Finance Officer's NAME  
Becky LaRoche

		Budget FY 2024	Re-estimated FY 2023	Actual FY 2022
<b>Revenues &amp; Other Financing Sources</b>				
Taxes Levied on Property	1	908,909	918,336	950,398
Less: Uncollected Property Taxes-Levy Year	2	0	0	0
<b>Net Current Property Taxes</b>	<b>3</b>	<b>908,909</b>	<b>918,336</b>	<b>950,398</b>
Delinquent Property Taxes	4	0	0	0
TIF Revenues	5	0	0	0
Other City Taxes	6	770,520	755,602	973,381
Licenses & Permits	7	11,975	7,575	25,151
Use of Money and Property	8	12,000	9,100	40,467
Intergovernmental	9	978,126	1,765,978	1,205,498
Charges for Fees & Service	10	964,853	979,320	878,623
Special Assessments	11	0	0	0
Miscellaneous	12	800	800	90,455
Other Financing Sources	13	0	0	99,644
Transfers In	14	1,042,000	3,118,500	1,908,835
<b>Total Revenues and Other Sources</b>	<b>15</b>	<b>4,689,183</b>	<b>7,555,211</b>	<b>6,172,452</b>
<b>Expenditures &amp; Other Financing Uses</b>				
Public Safety	16	534,152	911,358	338,684
Public Works	17	330,026	236,277	177,400
Health and Social Services	18	0	0	0
Culture and Recreation	19	211,645	221,548	215,522
Community and Economic Development	20	457,750	72,050	24,872
General Government	21	380,740	341,382	313,340
Debt Service	22	0	0	224,900
Capital Projects	23	825,000	3,377,335	765,311
<b>Total Government Activities Expenditures</b>	<b>24</b>	<b>2,739,313</b>	<b>5,159,950</b>	<b>2,060,029</b>
Business Type / Enterprises	25	743,125	978,231	697,562
<b>Total ALL Expenditures</b>	<b>26</b>	<b>3,482,438</b>	<b>6,138,181</b>	<b>2,757,591</b>
Transfers Out	27	1,042,000	3,118,500	1,908,835
Total ALL Expenditures/Transfers Out	28	4,524,438	9,256,681	4,666,426
<b>Excess Revenues &amp; Other Sources Over (Under) Expenditures/Transfers Out</b>	<b>29</b>	<b>164,745</b>	<b>-1,701,470</b>	<b>1,506,026</b>
Beginning Fund Balance July 1	30	3,604,436	5,305,906	3,799,880
<b>Ending Fund Balance June 30</b>	<b>31</b>	<b>3,769,181</b>	<b>3,604,436</b>	<b>5,305,906</b>

## ENGINEER'S REPORT

**PROJECT:** City of Riverside  
**DATE:** March 28, 2023  
**TO:** City Council  
**TOPIC:** Project Updates

### Third Street Reconstruction

Spring startup is starting 4/3/23. Kevin's Concrete will plan on starting on Washburn sidewalks across from Trinity Church. For sake of safety, Contractor is planning to bring back traffic control to all streets west of Greene Street. A quick schedule update:

- 3/30/23: Traffic Control setup Type 3 staggered barricades (Road Closed To Through Traffic). This will allow residents to maintain access to their driveways as well as allow for garbage pickup.
- 3/31/23: PCI will be delivering rock for under the sidewalks.
- 4/3-4/4: Kevin's Concrete will be mobilizing equipment and starting on sidewalks, weather permitting.
- Week of 4/3-4/7: Big Iron Welding will be installing handrails on the rest of the project.

### Railroad Park

Resurfacing still on schedule for April by Softline.

### Wastewater Treatment Plant

Work Session completed 3/29/23 with design consultant and contractor. Construction is anticipated to still start early to mid-April.

### Water Treatment Plant

Axiom and V&K working on construction drawings and bid documents based on previous council recommendation to move forward with Option 1 improvements.

### Captain Kirk Birthplace – ADA Access

Asked to table until further discussion on location of monument. Council scheduled to discuss as part of work session on 3/29/23.

### Kleopfer/Buckeye Stormwater Improvements

Meeting with the property owners and City Council took place on March 22<sup>nd</sup>. Only one property owner attended. A good discussion took place with the homeowner and council members. Further discussion to take place at Council with property owners impacted by project invited.

### Development Projects

Several development projects have been brought to the City for discussion and consideration. We met with Planning & Zoning on March 28<sup>th</sup>, in which the following were discussed.

- Lombard Campground – Site Plan tabled to next meeting.
- Ron Miller – Rezoning discussed and noted to be favorable response from commission for future rezoning and site plan.
- Alpha Diesel – P&Z Commission recommended approval of rezoning, with Setting of Public Hearing on council agenda. Site Plan application and submittal to soon follow.
- Steve Mann – Discussion took place regarding future proposed multi-family residential north of Kum & Go along Enterprise Drive.
- Mayor and Axiom to meet with Scott Kerkhoff on 3/31 to discuss potential Commercial Drive site plan.
- Summary of Annexation policy and process was provided by Axiom to P&Z commission.

GENERATOR SERVICE QUOTES 4-3-23

GENERATOR	CUMMINS	ALTOFER	POWER SERVICE
FIRE STATION	\$ 640.84	\$ 735.00	\$ 800.00
LIFT STATION 1	\$ 763.57	\$ 735.00	\$ 800.00
LIFT STATION 2	\$ 593.43	\$ 615.00	\$ 400.00
LIFT STATION 3	\$ 558.32	\$ 636.00	\$ 400.00
LIFT STATION 4	\$ 542.19	\$ 625.00	\$ 400.00
LIFT STATION 5	\$ 763.57	\$ 636.00	\$ 800.00
WTP	\$ 1,059.49	\$ 604.00	\$ 2,000.00
WWTP	\$ 1,081.28	\$ 793.00	\$ 2,000.00
TOTAL	\$ 6,002.69	\$ 5,379.00	\$ 7,600.00
	Actual Billed		
	9/20/2022		
LABOR	INCLUDED	\$39.25/HR	INCLUDED
TRIP FEE	INCLUDED	\$ 41.56	INCLUDED
		* ESTIMATE	



Payment terms are 30 days from invoice date unless otherwise agreed upon in writing. Remit to:  
 Cummins Sales and Service  
 PO Box 772639  
 Detroit, MI 48277-2639



CEDAR RAPIDS IA BRANCH  
 625 33RD AVE SW  
 CEDAR RAPIDS, IA 52404-  
 (319)366-7537

INVOICE NO
J5-97013
TO PAY ONLINE LOGON TO customerpayment.cummins.com

**BILL TO**

CITY OF RIVERSIDE  
 PO BOX 188  
 RIVERSIDE, IA 52327-0188

**OWNER**

FIRE STATION  
 271 E 1ST ST  
 RIVERSIDE, IA 52327-  
 BILL STUKEY - 319 8003281

PAGE 1 OF 1

\*\*\* CHARGE \*\*\*

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
31-AUG-2022	BILL STUKEY		SED50FPJ4T2		KATOLIGHT
CUSTOMER NO.	SHIP VIA	FAIL DATE	ENGINE SERIAL NO.	CPL NO.	EQUIPMENT MODEL
93639			146139-0507		50KW - SED50FPJ4T2
REF. NO.	SALES PERSON	PARTS DISP.	MILEAGE/HOURS	PUMP CODE	UNIT NO.
17179	KN505		/ 357		FIRE STATION

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT
			OSN/MSN/VIN	146139-0507			
			COMPLAINT	INSP WITH FULL SERVICE			
			CAUSE	INSP WITH FULL SERVICE			
			CORRECTION	8/25/22 729 DROVE TO SITE AND PERFORMED INSPECTION WITH FULL SERVICE. RAN GEN UP TO TEMP WITH LOAD. RECOMMEND REPLACING BATTERY BEFORE WINTER DUE TO AGE.			
			COVERAGE	INSP WITH FULL SERVICE			
1			PM PAY AS YOU GO	PM PAY AS YOU GO			640.84

TAX EXEMPT NUMBERS:

LOCAL 0.00

RECEIVED  
 SEP 02 2022  
 BY: \_\_\_\_\_

062-5-150-6312  
 04 9.14.22

PAID  
 PAID SEP 20 2022 PAID  
 BY: 7512

Billing Inquiries? Call (877)480-6970

THERE ARE ADDITIONAL CONTRACT TERMS ON THE REVERSE SIDE OF THIS DOCUMENT, INCLUDING LIMITATION ON WARRANTIES AND REMEDIES, WHICH ARE EXPRESSLY INCORPORATED HEREIN AND WHICH PURCHASER ACKNOWLEDGES HAVE BEEN READ AND FULLY UNDERSTOOD.

SUB TOTAL: 640.84  
 TOTAL TAX: 0.00  
 TOTAL AMOUNT: US \$ 640.84

AUTHORIZED BY (print name) \_\_\_\_\_ SIGNATUR (14) \_\_\_\_\_ DATE \_\_\_\_\_



Payment terms are 30 days from invoice date unless otherwise agreed upon in writing. Remit to:  
 Cummins Sales and Service  
 PO Box 772639  
 Detroit, MI 48277-2639



CEDAR RAPIDS IA BRANCH  
 625 33RD AVE SW  
 CEDAR RAPIDS, IA 52404-  
 (319)366-7537

INVOICE NO
J5-97012
TO PAY ONLINE LOGON TO customerpayment.cummins.com

**BILL TO**

CITY OF RIVERSIDE  
 PO BOX 188  
 RIVERSIDE, IA 52327-0188

**OWNER**

LIFT STATION 1  
 3027 IA 22  
 RIVERSIDE, IA 52327-  
 BILL STUKEY - 319 8003281

PAGE 1 OF 1

\*\*\* CHARGE \*\*\*

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
31-AUG-2022	BILL STUKEY		D125P1		OLYMPIAN
CUSTOMER NO.	SHIP VIA	FAIL DATE	ENGINE SERIAL NO.	CPL NO.	EQUIPMENT MODEL
93639		22-JUL-2019	NAT00599		125 KW - D125P1
REF. NO.	SALES PERSON	PARTS DISP.	MILEAGE/HOURS	PUMP CODE	UNIT NO.
17180	KN505		/ 403		LIFT STATION 1

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT
			OSN/MSN/VIN	NAT00599	YEAR 2002		
			COMPLAINT	INSP WITH FULL SERVICE			
			CAUSE	INSP WITH FULL SERVICE			
			CORRECTION	8/26/22 729 DROVE TO SITE AND PERFORMED INSPECTION WITH FULL SERVICE. RAN GEN UP TO TEMP WITH LOAD.			
			COVERAGE	INSP WITH FULL SERVICE			
1			PM PAY AS YOU GO	PM PAY AS YOU GO			763.57

TAX EXEMPT NUMBERS:

LOCAL 0.00

RECEIVED  
 SEP 02 2022  
 BY: \_\_\_\_\_

04 9.14.22

Billing Inquiries? Call (877)480-6970

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SUB TOTAL: 763.57  
 TOTAL TAX: 0.00  
 TOTAL AMOUNT: US \$ 763.57

AUTHORIZED BY (print name) \_\_\_\_\_ SIGNATUR (15) \_\_\_\_\_ DATE \_\_\_\_\_



Payment terms are 30 days from invoice date unless otherwise agreed upon in writing. Remit to:  
 Cummins Sales and Service  
 PO Box 772639  
 Detroit, MI 48277-2639



CEDAR RAPIDS IA BRANCH  
 625 33RD AVE SW  
 CEDAR RAPIDS, IA 52404-  
 (319)366-7537

INVOICE NO
J5-96966
TO PAY ONLINE LOGON TO customerpayment.cummins.com

**BILL TO**

CITY OF RIVERSIDE  
 PO BOX 188  
 RIVERSIDE, IA 52327-0188

**OWNER**

LIFT STATION 2  
 STATE HIGHWAY 22  
 RIVERSIDE, IA 52327-  
 BILL STUKEY - 319 8003281

PAGE 1 OF 1

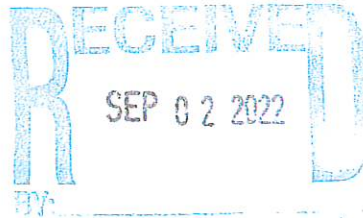
\*\*\* CHARGE \*\*\*

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-AUG-2022	BILL STUKEY		D40P3		OLYMPIAN
CUSTOMER NO.	SHIP VIA	FAIL DATE	ENGINE SERIAL NO.	CPL NO.	EQUIPMENT MODEL
93639			NPF01766		40 KW - D40P3
REF. NO.	SALES PERSON	PARTS DISP.	MILEAGE/HOURS	PUMP CODE	UNIT NO.
17181	KN505		/ 433		LIFT STATION 2

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT
			OSN/MSN/VIN	NPF01766	YEAR 2002		
			COMPLAINT	INSP WITH FULL SERVICE			
			CAUSE	INSP WITH FULL SERVICE			
			CORRECTION	8/26/22 729 DROVE TO SITE AND THEN PERFORMED INSPECTION WITH FULL SERVICE. RAN GEN UP TO TEMP WITH LOAD. NO ISSUES AT THIS TIME.			
			COVERAGE	INSP WITH FULL SERVICE			
1			PM PAY AS YOU GO	PM PAY AS YOU GO			593.43

TAX EXEMPT NUMBERS:

LOCAL 0.00



*OK 9.14.22*

Billing Inquiries? Call (877)480-6970

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SUB TOTAL: 593.43  
 TOTAL TAX: 0.00  
**TOTAL AMOUNT: US \$ 593.43**

AUTHORIZED BY (print name) \_\_\_\_\_ SIGNATUR (16) \_\_\_\_\_ DATE \_\_\_\_\_



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 Cummins Sales and Service  
 PO Box 772639  
 Detroit, MI 48277-2639

CEDAR RAPIDS IA BRANCH  
 625 33RD AVE SW  
 CEDAR RAPIDS, IA 52404-  
 (319)366-7537

INVOICE NO
J5-97034
TO PAY ONLINE LOGON TO customerpayment.cummins.com

**BILL TO**

CITY OF RIVERSIDE  
 PO BOX 188  
 RIVERSIDE, IA 52327-0188

**OWNER**

LIFT STATION 3  
 81 S PIONEER ST  
 RIVERSIDE, IA 52327-  
 BILL STUKEY - 319 8003281

PAGE 1 OF 1

\*\*\* CHARGE \*\*\*

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
31-AUG-2022	BILL STUKEY		D50P3		OLYMPIAN
CUSTOMER NO.	SHIP VIA	FAIL DATE	ENGINE SERIAL NO.	CPL NO.	EQUIPMENT MODEL
93639			NPF02488		50 KW - D50P3
REF. NO.	SALES PERSON	PARTS DISP.	MILEAGE/HOURS	PUMP CODE	UNIT NO.
17182	KN505		/ 532		LIFT STATION 3

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT
OSN/MSN/VIN			NPF02488	YEAR 2003			
<b>COMPLAINT</b>				INSP WITH FULL SERVICE			
<b>CAUSE</b>				INSP WITH FULL SERVICE			
<b>CORRECTION</b>				8/25/22 729 LOADED UP FOR THE DAY AND THEN DROVE TO SIT. PERFORMED INSPECTION WITH FULL SERVICE AND RAN GEN UP TO TEMP WITH LOAD. NO ISSUES AT THIS TIME			
<b>COVERAGE</b>				INSP WITH FULL SERVICE			
1			PM PAY AS YOU GO	PM PAY AS YOU GO			558.32

TAX EXEMPT NUMBERS:

LOCAL 0.00

*610-5-815-6330*

RECEIVED  
 SEP 02 2022

*04 9.14.22*

PAID  
 SEP 20 2022  
 7512

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SUB TOTAL: 558.32  
 TOTAL TAX: 0.00  
 TOTAL AMOUNT: US \$ 558.32

AUTHORIZED BY (print name) \_\_\_\_\_ SIGNATUR (17) \_\_\_\_\_ DATE \_\_\_\_\_



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 Cummins Sales and Service  
 PO Box 772639  
 Detroit, Mi 48277-2639

CEDAR RAPIDS IA BRANCH  
 625 33RD AVE SW  
 CEDAR RAPIDS, IA 52404-  
 (319)366-7537

INVOICE NO
J5-96946
TO PAY ONLINE LOGON TO customerpayment.cummins.com

**BILL TO**

CITY OF RIVERSIDE  
 PO BOX 188  
 RIVERSIDE, IA 52327-0188

**OWNER**

CITY OF RIVERSIDE  
 21 E 1ST ST  
 RIVERSIDE, IA 52327-  
 BENJAMIN STUMPF - 319 5910152

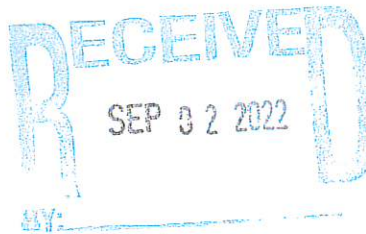
PAGE 1 OF 1

\*\*\* CHARGE \*\*\*

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-AUG-2022	BILL STUKEY		C2.2		CAT
CUSTOMER NO.	SHIP VIA	FAIL DATE	ENGINE SERIAL NO.	CPL NO.	EQUIPMENT MODEL
93639		17-AUG-2018	GBE00945		C2.2
REF. NO.	SALES PERSON	PARTS DISP.	MILEAGE/HOURS	PUMP CODE	UNIT NO.
17183	TP565		/ 164		LIFT STATION 4

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT
			OSN/MSN/VIN	GBE00945			
			COMPLAINT	INSP WITH FULL SERVICE			
			CORRECTION	25-AUG-2022 PLANNED MAINTENANCE COMPLETED ON YOUR EQUIPMENT THANK YOU FOR CHOOSING CUMMINS SALES AND SERVICE			
1			PM PAY AS YOU GO	PM PAY AS YOU GO			542.19

TAX EXEMPT NUMBERS:



LOCAL 0.00

*OK  
9.19.22*

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SUB TOTAL: 542.19  
 TOTAL TAX: 0.00  
**TOTAL AMOUNT: US \$ 542.19**

AUTHORIZED BY (print name) \_\_\_\_\_ SIGNATURE (18) \_\_\_\_\_ DATE \_\_\_\_\_





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 Cummins Sales and Service  
 PO Box 772639  
 Detroit, MI 48277-2639



CEDAR RAPIDS IA BRANCH  
 625 33RD AVE SW  
 CEDAR RAPIDS, IA 52404-  
 (319)366-7537

INVOICE NO
J5-96992
TO PAY ONLINE LOGON TO customerpayment.cummins.com

**BILL TO**

CITY OF RIVERSIDE  
 PO BOX 188  
 RIVERSIDE, IA 52327-0188

**OWNER**

LIFT STATION 5  
 3184 IA 22  
 RIVERSIDE, IA 52327-  
 BILL STUKEY - 319 8003281

PAGE 1 OF 1

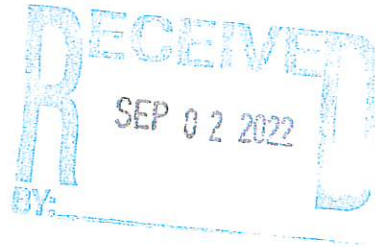
\*\*\* CHARGE \*\*\*

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-AUG-2022	BILL STUKEY		D125P2		OLYMPIAN
CUSTOMER NO.	SHIP VIA	FAIL DATE	ENGINE SERIAL NO.	CPL NO.	EQUIPMENT MODEL
93639		01-SEP-2017	NPS02212		D125P2
REF. NO.	SALES PERSON	PARTS DISP.	MILEAGE/HOURS	PUMP CODE	UNIT NO.
17184	KN505		/ 239		LIFT STATION 5

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT
------------------	--------------	------------------	-------------	-------------	--------------	------------	--------

OSN/MSN/VIN		NPS02212					
COMPLAINT		INSP WITH FULL SERVICE					
CAUSE		INSP WITH FULL SERVICE					
CORRECTION		8/26/22 729 DROVE TO SITE AND PERFORMED INSPECTION. FOUND UNIT WAS SHUT DOWN ON HIGH ENGINE TEMP. SO I CHECKED THE COOLANT LEVEL AND IT WAS ABOUT 1 GALLON LOW. ADDED COOLANT AND THEN CLEARED FAULT. PERFORMED FULL SERVICE RAN GEN UP TO TEMP WITH LOAD.					
COVERAGE		INSP WITH FULL SERVICE					
1		PM PAY AS YOU GO		PM PAY AS YOU GO			763.57

TAX EXEMPT NUMBERS:



LOCAL 0.00

01/01/22

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SUB TOTAL: 763.57  
 TOTAL TAX: 0.00  
 TOTAL AMOUNT: US \$ 763.57

AUTHORIZED BY (print name) \_\_\_\_\_ SIGNATURE (19) \_\_\_\_\_ DATE \_\_\_\_\_



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 Cummins Sales and Service  
 PO Box 772639  
 Detroit, MI 48277-2639



CEDAR RAPIDS IA BRANCH  
 625 33RD AVE SW  
 CEDAR RAPIDS, IA 52404-  
 (319)366-7537

INVOICE NO
J5-96793
TO PAY ONLINE LOGON TO customerpayment.cummins.com

**BILL TO**

CITY OF RIVERSIDE  
 PO BOX 188  
 RIVERSIDE, IA 52327-0188

**OWNER**

WATER PLANT  
 3126 HIGHWAY 22  
 RIVERSIDE, IA 52327-  
 BILL STUKEY - 319 8003281

PAGE 1 OF 1

\*\*\* CHARGE \*\*\*

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
27-AUG-2022	BILL STUKEY		C15		CAT
CUSTOMER NO.	SHIP VIA	FAIL DATE	ENGINE SERIAL NO.	CPL NO.	EQUIPMENT MODEL
93639			C5E00651		550KW - C15
REF. NO.	SALES PERSON	PARTS DISP.	MILEAGE/HOURS	PUMP CODE	UNIT NO.
17185	TP565		/ 277		WATER PLANT

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT
			OSN/MSN/VIN	C5E00651	YEAR 2007		
			COMPLAINT	INSP WITH FULL SERVICE			
			CORRECTION	23-AUG-2022 PLANNED MAINTENANCE COMPLETED ON YOUR EQUIPMENT THANK YOU FOR CHOOSING CUMMINS SALES AND SERVICE			
1			PM PAY AS YOU GO	PM PAY AS YOU GO			1,059.49

TAX EXEMPT NUMBERS:

LOCAL 0.00

*660-5-810-6330*  
*SEP - 2 2022*  
*SEP 9.14.22*  
**PAID**  
**PAID**  
**PAID**  
 SEP 20 2022  
 BY: *7512*

Billing Inquiries? Call (877)480-6970

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SUB TOTAL: 1,059.49  
 TOTAL TAX: 0.00  
**TOTAL AMOUNT: US \$ 1,059.49**

AUTHORIZED BY (print name) \_\_\_\_\_ SIGNATURE (20) \_\_\_\_\_ DATE \_\_\_\_\_



Payment terms are 30 days from invoice date unless otherwise agreed upon in writing. Remit to:  
 Cummins Sales and Service  
 PO Box 772639  
 Detroit, MI 48277-2639



CEDAR RAPIDS IA BRANCH  
 625 33RD AVE SW  
 CEDAR RAPIDS, IA 52404-  
 (319)366-7537

INVOICE NO
J5-96794
TO PAY ONLINE LOGON TO customerpayment.cummins.com

**BILL TO**

CITY OF RIVERSIDE  
 PO BOX 188  
 RIVERSIDE, IA 52327-0188

**OWNER**

WWTP  
 1195 VINE AVE  
 RIVERSIDE, IA 52327-  
 BILL STUKEY - 319 8003281

PAGE 1 OF 1

\*\*\* CHARGE \*\*\*

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
27-AUG-2022	BILL STUKEY		C18		CAT
CUSTOMER NO.	SHIP VIA	FAIL DATE	ENGINE SERIAL NO.	CPL NO.	EQUIPMENT MODEL
93639			STD00179		626KW - C18
REF. NO.	SALES PERSON	PARTS DISP.	MILEAGE/HOURS	PUMP CODE	UNIT NO.
17186	TP565		/ 443		WWTP

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT
			OSN/MSN/VIN	STD00179			
			COMPLAINT CORRECTION	INSP WITH FULL SERVICE 23-AUG-2022 PLANNED MAINTENANCE COMPLETED ON YOUR EQUIPMENT THANK YOU FOR CHOOSING CUMMINS SALES AND SERVICE			
1			PM PAY AS YOU GO	PM PAY AS YOU GO			1,081.28

TAX EXEMPT NUMBERS:

LOCAL 0.00

*REC 02-2022*  
*9.14.22*  
**610-5-815-6330**  
**6330**

**PAID**  
**PAID**  
**PAID**  
 SEP 20 2022  
 7512

Billing Inquiries? Call (877)480-6970

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SUB TOTAL: 1,081.28  
 TOTAL TAX: 0.00  
**TOTAL AMOUNT: US \$ 1,081.28**

AUTHORIZED BY (print name) \_\_\_\_\_ SIGNATUR (21) \_\_\_\_\_ DATE \_\_\_\_\_



February 22, 2023

Quote#: 23-RL-20595-N

Customer # 603690

City of Riverside

Attention: Steve Kramer  
21 East 1st Street  
Riverside, IA 52327

- Reference:
1. The SL1 comprehensive inspection is needed to determine the generators repair and maintenance needs.
  2. Except for the Lift Station # 3 door Latch/lock, no repair will be performed without prior authorization.
  3. This quote includes parts and labor to install the missing Lift Station # 3 door latch/lock.
  4. Annual Maintenance is already completed 2023. The Annual Maintenance in this agreement will occur in years 2024 and 2025.

A Three Year POW-R-GUARD Maintenance Agreement for Caterpillar Emergency Standby Generator(s).

Caterpillar	C18	0STD00179	Caterpillar	D125P2	0NPS02212
Caterpillar	D50P3	0NPF02488	Caterpillar	D40P3	0NPF01766
Caterpillar	D125P1	0NAT00599	Caterpillar	D30-10	0GBE00945
Caterpillar	C15	0C5E00651			

Thank you for allowing Altorfer Power Systems the opportunity to provide a scheduled maintenance plan for your power generation system. These services have been tailored to your company's requirements and specific needs, while following Caterpillar's published schedules. A complete description of the services offered is included in this proposal package. The following is a summary of the service levels included in this agreement:

NOTE: Any specific training required to perform these services will be billed at normal time and material rates.

Type	Description	Visit Qty
Service Level 1	Comprehensive Inspection	7
Service Level 2	Full Service, plus Service Level 1	35
Service Level 30	Install/Activate Cat RAM	2

\*\*Service Level intervals are based on 250 or less run hours per year.

SerialNum	Visit Qty	Invoice Amount
0C5E00651	6	\$963
0GBE00945	6	\$625
0NAT00599	6	\$735
0NPF01766	6	\$615
0NPF02488	6	\$636
0NPS02212	6	\$735
0STD00179	6	\$968

Annual 527720

- Plus Applicable Tax.

Altorfer Inc.

2550 6th St SW, Cedar Rapids, IA 52404

Phone: (319) 365-6500 FAX: (319) 365-5493

This maintenance plan will minimize the number of unexpected problems, allow you to budget your operating expenses, and maximize your facility's "up" status. All services will be performed by qualified CATERPILLAR trained technicians assuring that your generator system is maintained in accordance with all manufacturer's guidelines. Further, with the authorized CATERPILLAR dealer handling the maintenance, you can be assured of receiving any suggested or mandated product improvement updates that your equipment would require. The services provided will discover any possible discrepancies before they become a serious problem, which could lead to unnecessary down time of your system.

Altorfer Power Systems is capable of addressing all of your power generation needs from scheduled maintenance to failure diagnosis and repairs. To further your investment, we offer the following types of support:

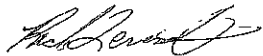
- \* 24 Hours, 7 days A Week, Emergency Service
- \* Emergency Generator Rentals
- \* 25+ CATERPILLAR Trained Generator Field Service Technicians Company Wide
- \* In House Transfer Switch and Switchgear Repair
- \* \$1.5 Million In Parts Inventory With Instant Access to CAT Worldwide Parts in Morton, IL.

All services performed will be covered by a 6-month warranty against materials and workmanship defects. All remedies under this warranty are expressly limited to replacing parts or making repairs in accordance with the warranty guidelines. Claims for loss arising out of any failure of the repaired equipment to operate for the warranty period or for loss arising from expenses incurred due to, or in connection with the failure of the repaired equipment, including any and all claims for consequential damages, are expressly excluded. Pricing is based on services performed during normal business hours.

In the event either party would decide to terminate this agreement, a 30 day written notice is required.(Cancellation charges may apply if the actual work completed exceeds the amount of total payments made prior to agreement termination.)

Pricing is valid for 60 days from quote date. To accept this proposal, please sign below. Please return the ACCEPTED copy to me. If you have any questions, or if I may be of additional service, please don't hesitate to contact me.

Sincerely,



Rick Leverett  
PSSR-Western Division  
(319) 270-5031  
E-mail: rick.leverett@altorfer.com





ACCEPTED: \_\_\_\_\_ DATE: \_\_\_\_\_

TITLE: \_\_\_\_\_ PO#: \_\_\_\_\_

# Maintenance Schedule

Customer City of Riverside  
 Quote/Contract # 23-RL-20595-N

Reference 1. The SL1 comprehensive inspection is needed to determine the generators repair and maintenance needs.  
 2. Except for the Lift Station # 3 door Latch/lock, no repair will be performed without prior authorization.  
 3. This quote includes parts and labor to install the missing Lift Station # 3 door latch/lock.  
 4. Annual Maintenance is already completed 2023. The Annual Maintenance in this agreement will occur in years 2024 and 2025.

Model	Serial Number	Location	Equip #	Service Level	Visit Note	
<b>February-2023</b>						
C15	0C5E00651	1 Riverside Water Plant, WP HW		Service Level 1		
D30-10	0GBE00945	2 Lift Station #4, 3089 H	Lift Staio	Service Level 1		
D125P1	0NAT00599	3 Riverside, IA	Lift Stati	Service Level 1		
D40P3	0NPF01766	4 Riverside, IA	Lift Stati	Service Level 1		
D50P3	0NPF02488	5 Riverside, IA	Lift Stati	Service Level 1		
D125P2	0NPS02212	6 Riverside Casino / W	Casino L	Service Level 1		
C18	0STD00179	7 Riverside WWTP 119	WWTP	Service Level 1		
C15	0C5E00651	1 Riverside Water Plant, WP HW		Service Level 30		
C18	0STD00179	7 Riverside WWTP 119	WWTP	Service Level 30		
<b>February-2024</b>						
C15	0C5E00651	1 Riverside Water Plant, WP HW		Service Level 2		
D30-10	0GBE00945	2 Lift Station #4, 3089 H	Lift Staio	Service Level 2		
D125P1	0NAT00599	3 Riverside, IA	Lift Stati	Service Level 2		
D40P3	0NPF01766	4 Riverside, IA	Lift Stati	Service Level 2		
D50P3	0NPF02488	5 Riverside, IA	Lift Stati	Service Level 2		
D125P2	0NPS02212	6 Riverside Casino / W	Casino L	Service Level 2		
C18	0STD00179	7 Riverside WWTP 119	WWTP	Service Level 2		
<b>February-2025</b>						
C15	0C5E00651	1 Riverside Water Plant, WP HW		Service Level 2		
D30-10	0GBE00945	2 Lift Station #4, 3089 H	Lift Staio	Service Level 2		
D125P1	0NAT00599	3 Riverside, IA	Lift Stati	Service Level 2		
D40P3	0NPF01766	4 Riverside, IA	Lift Stati	Service Level 2		
D50P3	0NPF02488	5 Riverside, IA	Lift Stati	Service Level 2		
D125P2	0NPS02212	6 Riverside Casino / W	Casino L	Service Level 2		
C18	0STD00179	7 Riverside WWTP 119	WWTP	Service Level 2		
<b>February-2026</b>						
C15	0C5E00651	1 Riverside Water Plant, WP HW		Service Level 2		
D30-10	0GBE00945	2 Lift Station #4, 3089 H	Lift Staio	Service Level 2		

D125P1	ONAT00599	3 Riverside, IA	Lift Stati	Service Level 2
D40P3	ONPF01766	4 Riverside, IA	Lift Stati	Service Level 2
D50P3	ONPF02488	5 Riverside, IA	Lift Stati	Service Level 2
D125P2	ONPS02212	6 Riverside Casino / W	Casino L	Service Level 2
C18	OSTD00179	7 Riverside WWTP 119	WWTP	Service Level 2

February-2027

C15	OC5E00651	1 Riverside Water Plant, WP HW		Service Level 2
D30-10	OGBE00945	2 Lift Station #4, 3089 H	Lift Staio	Service Level 2
D125P1	ONAT00599	3 Riverside, IA	Lift Stati	Service Level 2
D40P3	ONPF01766	4 Riverside, IA	Lift Stati	Service Level 2
D50P3	ONPF02488	5 Riverside, IA	Lift Stati	Service Level 2
D125P2	ONPS02212	6 Riverside Casino / W	Casino L	Service Level 2
C18	OSTD00179	7 Riverside WWTP 119	WWTP	Service Level 2

February-2028

C15	OC5E00651	1 Riverside Water Plant, WP HW		Service Level 2
D30-10	OGBE00945	2 Lift Station #4, 3089 H	Lift Staio	Service Level 2
D125P1	ONAT00599	3 Riverside, IA	Lift Stati	Service Level 2
D40P3	ONPF01766	4 Riverside, IA	Lift Stati	Service Level 2
D50P3	ONPF02488	5 Riverside, IA	Lift Stati	Service Level 2
D125P2	ONPS02212	6 Riverside Casino / W	Casino L	Service Level 2
C18	OSTD00179	7 Riverside WWTP 119	WWTP	Service Level 2



## **POW-R-GUARD Maintenance Plan Service Level 1 – (A Comprehensive Inspection)**

This plan is a preventative maintenance and inspection program specifically designed to reduce overall generator operating costs, prolong component life, and increase the reliability of your complete generator power system. All services are performed by qualified factory-trained technicians and utilize only Genuine Caterpillar Parts.



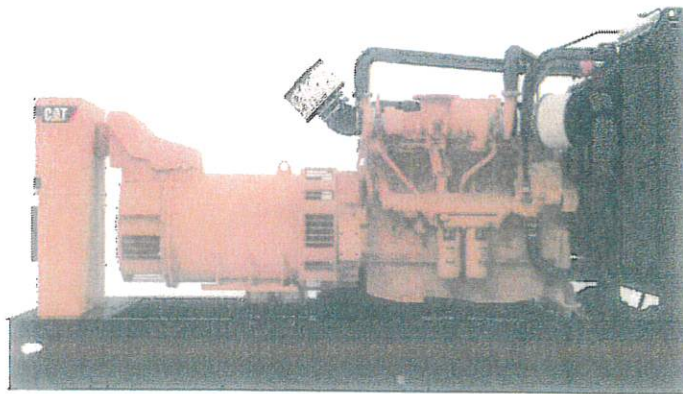
- Complete inspection of engine, generator, and associated equipment, including battery charger, jacket water heater, control panel, and gauges.
- Testing of engine safety shutdowns.
- Inspection of mounting system, fuel system, and air intake/exhaust system.
- Caterpillar Scheduled Oil Sampling (SOS) of lube oil to check for contaminants and wear metal trends. (Included in SL2 when performed together.)
- Check engine/generator and research for any Caterpillar recommended or mandated product improvements.
- Documentation of service performed with recommendations for any areas requiring additional service.
- Disposal of any used parts and fluids in accordance with current EPA regulations.





**POW-R-GUARD Maintenance Plan  
Service Level 2 – (Full Service – Oil and Filter Change)**

This plan is a preventative maintenance and inspection program specifically designed to reduce overall generator operating costs, prolong component life, and increase the reliability of your complete generator power system. All services are performed by qualified factory-trained technicians and utilize only Genuine Caterpillar Parts.

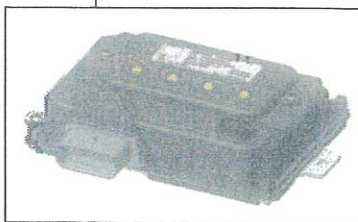
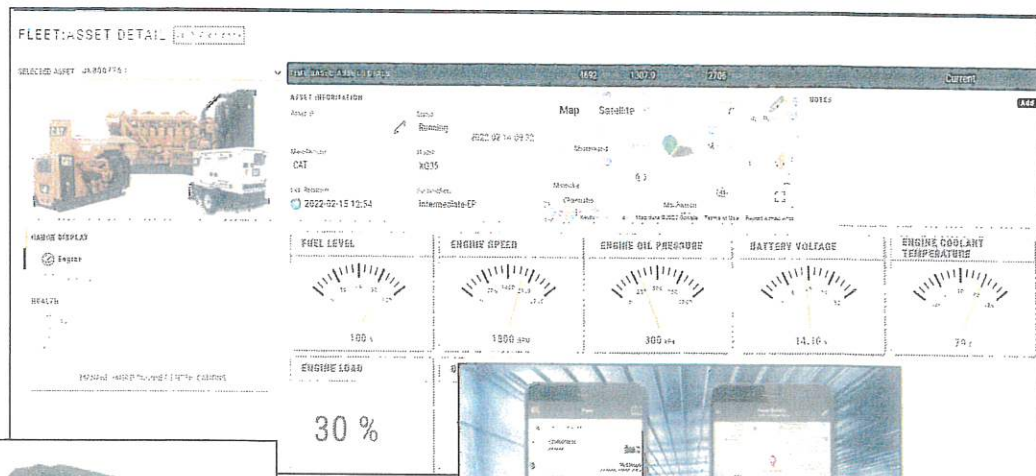


- Removal and replacement of engine lube oil.
- Replacement of lube oil filter(s) and fuel filter(s).
- Caterpillar Scheduled Oil Sampling (SOS) of lube oil to check for contaminants and wear metal trends.
- Caterpillar Coolant II sample and analysis report.
- Documentation of service performed with recommendations for any areas requiring additional service.
- Disposal of any used parts and fluids in accordance with current EPA regulations.



## POW-R-GUARD Maintenance Plan Service Level 30 – (Install Cat RAM)

This plan is a preventative maintenance and inspection program specifically designed to reduce overall operating costs, prolong component life, and increase the reliability of your complete emergency power system.



- Install/activate Cat Remote Asset Monitoring (RAM) device.
- Secure remote monitoring of utilization and key engine/generator parameters.
- Customize notification via email or text messaging for equipment status/alerts.
- Manage preventive maintenance and fleet information.
- Connect equipment status to other electronic information such as work order history, Cat SOS, CAT SIS, Parts.Cat.Com, and Cat Inspections.
- Customizable dashboards/reporting. Supports NFPA 110/JCAHO compliance.
- Remote dealer troubleshooting and condition monitoring.
- GPS mapping of equipment location.
- Requires digital authorization to activate.
- Ensure power is there when it is needed – peace of mind.



March 16, 2023

Quote#: 23-RL-20681-N

Customer # 603690

City of Riverside

Attention: Becky LaRoch  
21 East 1st Street  
Riverside, IA 52327

Reference: Fire Dept. Generator

A Three Year POW-R-GUARD Maintenance Agreement for Katolight Emergency Standby Generator(s).

Kato SED50FPJ4 146139-0507

Thank you for allowing Altorfer Power Systems the opportunity to provide a scheduled maintenance plan for your power generation system. These services have been tailored to your company's requirements and specific needs, while following Caterpillar's published schedules. A complete description of the services offered is included in this proposal package. The following is a summary of the service levels included in this agreement:

NOTE: Any specific training required to perform these services will be billed at normal time and material rates.

Type	Description	Visit Qty
Service Level 2	Full Service, plus Service Level 1	6
Service Level 7	Starting Battery Replacement Service	2

\*\*\*Service Level intervals are based on 250 or less run hours per year.

SerialNum	Visit Qty	Invoice Amount
146139-0507	6	\$843

**- Plus Applicable Tax.**

Any labor or materials for corrective action on defects discovered during inspection and testing of equipment will be invoiced separately.

This maintenance plan will minimize the number of unexpected problems, allow you to budget your operating expenses, and maximize your facility's "up" status. All services will be performed by qualified CATERPILLAR trained technicians assuring that your generator system is maintained in accordance with all manufacturer's guidelines. Further, with the authorized CATERPILLAR dealer handling the maintenance, you can be assured of receiving any suggested or mandated product improvement updates that your equipment would require. The services provided will discover any possible discrepancies before they become a serious problem, which could lead to unnecessary down time of your system.

Altorfer Power Systems is capable of addressing all of your power generation needs from scheduled maintenance to failure diagnosis and repairs. To further your investment, we offer the following types of support:

- \* 24 Hours, 7 days A Week, Emergency Service
- \* Emergency Generator Rentals
- \* 25+ CATERPILLAR Trained Generator Field Service Technicians Company Wide
- \* In House Transfer Switch and Switchgear Repair
- \* \$1.5 Million In Parts Inventory With Instant Access to CAT Worldwide Parts in Morton, IL.

All services performed will be covered by a 6-month warranty against materials and workmanship defects. All remedies under this warranty are expressly limited to replacing parts or making repairs in accordance with the warranty guidelines. Claims for loss arising out of any failure of the repaired equipment to operate for the warranty period or for loss arising from expenses incurred due to, or in connection with the failure of the repaired equipment, including any and all claims for consequential damages, are expressly excluded. Pricing is based on services performed during normal business hours.

In the event either party would decide to terminate this agreement, a 30 day written notice is required. (Cancellation charges may apply if the actual work completed exceeds the amount of total payments made prior to agreement termination.)

Pricing is valid for 60 days from quote date. To accept this proposal, please sign below. Please return the ACCEPTED copy to me. If you have any questions, or if I may be of additional service, please don't hesitate to contact me.

Sincerely,



Rick Leverett  
PSSR-Western Division  
(319) 270-5031  
E-mail: rick.leverett@altorfer.com

ACCEPTED: \_\_\_\_\_ DATE: \_\_\_\_\_

TITLE: \_\_\_\_\_ PO#: \_\_\_\_\_

# Maintenance Schedule

Customer City of Riverside Reference Fire Dept. Generator

Quote/Contract # 23-RL-20681-N

Model Serial Number Location Equip # Service Level Visit Note

## April-2023

SED50FPJ 146139-0507 8 Riverside Fire Dept. Fire Dept Service Level 2

SED50FPJ 146139-0507 8 Riverside Fire Dept. Fire Dept Service Level 7

## April-2024

SED50FPJ 146139-0507 8 Riverside Fire Dept. Fire Dept Service Level 2

## April-2025

SED50FPJ 146139-0507 8 Riverside Fire Dept. Fire Dept Service Level 2

## April-2026

SED50FPJ 146139-0507 8 Riverside Fire Dept. Fire Dept Service Level 2

SED50FPJ 146139-0507 8 Riverside Fire Dept. Fire Dept Service Level 7

## April-2027

SED50FPJ 146139-0507 8 Riverside Fire Dept. Fire Dept Service Level 2

## April-2028

SED50FPJ 146139-0507 8 Riverside Fire Dept. Fire Dept Service Level 2



March 17, 2023

Quote#: 23-RL-20683-R

Customer # 603690

City of Riverside

Attention: Steve Kramer  
21 East 1st Street  
Riverside, IA 52327

Reference:

A One Time Visit to perform the following Service Level (SL) for Caterpillar Emergency Standby Generator(s).

Kato	SED50FPJ4	146139-0507	Caterpillar	C18	0STD00179
Caterpillar	D125P2	0NPS02212	Caterpillar	D50P3	0NPF02488
Caterpillar	D40P3	0NPF01766	Caterpillar	D125P1	0NAT00599
Caterpillar	D30-10	0GBE00945	Caterpillar	C15	0C5E00651

Thank you for allowing Altorfer Power Systems the opportunity to provide a scheduled maintenance plan for your power generation system. These services have been tailored to your company's requirements and specific needs, while following Caterpillar's published schedules. A complete description of the services offered is included in this proposal package. The following is a summary of the service levels included in this agreement:

NOTE: Any specific training required to perform these services will be billed at normal time and material rates.

Type	Description	Visit Qty
Service Level 7	Starting Battery Replacement Service	8

\*\*\*Service Level intervals are based on 250 or less run hours per year.

SerialNum	Visit Qty	Invoice Amount
0C5E00651	1	\$604 WATER PLANT
0GBE00945	1	\$281 LS 4
0NAT00599	1	\$360 LS 1
0NPF01766	1	\$360 LS 2
0NPF02488	1	\$360 LS 3
0NPS02212	1	\$360 CASINO/WWPS
0STD00179	1	\$793 WWTP
146139-0507	1	\$276 FIRE DEPT

3935 LABOR  
~~37~~ 4156 TRIP FEE

- Plus Applicable Tax.

Any labor or materials for corrective action on defects discovered during inspection and testing of equipment will be invoiced separately.

March 17, 2023

Quote#: 23-RL-20683-R

This maintenance plan will minimize the number of unexpected problems, allow you to budget your operating expenses, and maximize your facility's "up" status. All services will be performed by qualified CATERPILLAR trained technicians assuring that your generator system is maintained in accordance with all manufacturer's guidelines. Further, with the authorized CATERPILLAR dealer handling the maintenance, you can be assured of receiving any suggested or mandated product improvement updates that your equipment would require. The services provided will discover any possible discrepancies before they become a serious problem, which could lead to unnecessary down time of your system.

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- \* 24 Hours, 7 days A Week, Emergency Service
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- \* In House Transfer Switch and Switchgear Repair
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Pricing is valid for 60 days from quote date. To accept this proposal, please sign below. Please return the ACCEPTED copy to me. If you have any questions, or if I may be of additional service, please don't hesitate to contact me.

Sincerely,



Rick Leverett  
PSSR-Western Division  
(319) 270-5031  
E-mail: rick.leverett@altorfer.com

ACCEPTED: \_\_\_\_\_ DATE: \_\_\_\_\_  
 TITLE: \_\_\_\_\_ PO#: \_\_\_\_\_

POWER SERVICES COMPANY, LLC

2506 E 1650th St  
Mendon, IL 62351



# Estimate

Date	Estimate #
3/3/2023	166282

Name / Address

Kramer, Steven  
319-721-1828  
skramer@peopleservice.com

Office (217) 696-2536  
Fax (217) 938-4102  
powerservices@adams.net

Project

Qty	Description	Rate	Total
	Preventive Maintenance Service with Gen and ATS inspection. Includes changing Oil, Oil filters and Fuel filters. Inspect all fluid and fuel levels, run startup to confirm ATS and Gen functions. Run Gen to check and set monitor systems and ATS TDLs. Initiate transfer after startup for 30 - 60 min. See the Official PM Inspection Report included for full inspection details. Labor, Drivetime, Mileage and Materials included. *** A copy of the PM Report is provided for your records and insurance needs.		
1	550 KW Diesel	2,000.00	2,000.00
1	550 KW Diesel, WWTP	2,000.00	2,000.00
1	125 KW Diesel, Lift Station 5	800.00	800.00
1	125 KW Diesel, Lift Station 1	800.00	800.00
1	50 KW Diesel	400.00	400.00
1	40 KW Diesel, Lift Station 2	400.00	400.00
1	30 KW Diesel, Lift Station 4	400.00	400.00
		<b>Subtotal</b>	\$6,800.00
		<b>Sales Tax (6.5%)</b>	\$0.00
		<b>Total</b>	\$6,800.00



**RESOLUTION #2022-XX**

**RESOLUTION TO ADOPT THE CITY BUDGET FOR FISCAL  
YEAR JULY 1<sup>ST</sup>, 2023 THROUGH JUNE 30<sup>TH</sup>, 2024**

**WHEREAS**, the Riverside City Council and the City Clerk prepared a city budget in compliance with Iowa Code, Section 384.16, showing estimated Revenues and Expenses.

**WHEREAS**, a notice of public hearing on this budget was published as required by law, and a Public Hearing was held April 3, 2023 at the Riverside City Council meeting starting at 6:00 pm in City Hall, to allow for public comment.

**THEREFORE, BE IT RESOLVED**, the Riverside City Council adopts this City Budget for Fiscal Year 23-24.

**IT WAS MOVED** by Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_ that the foregoing resolution be adopted.

Roll Call Vote: Sexton, McGuire, Schneider, Kiene, Mills

Ayes:

Nays:

Absent:

Passed and Approved by the City Council of Riverside, Iowa and approved this 3rd day of April, 2023.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Allen Schneider, Mayor

Attest: \_\_\_\_\_ Date: \_\_\_\_\_  
Becky LaRoche, City Clerk

**RESOLUTION #2023-XX**

**RESOLUTION TO SET THE DATE FOR PUBLIC HEARING  
TO REZONE LOT #2 on Parcel #04-09-400-026 and LOT #1 on  
Parcel #04-09-401-001 on East HWY 22 FROM C-3 TO C-1**

**WHEREAS**, the City of Riverside, Iowa, will set the date to hold a public hearing on the rezoning of #2 on Parcel #04-09-400-026 and LOT #1 on Parcel #04-09-401-001 on East HWY 22 in Riverside from C-3, Avenue of the Saints Commercial, to C-1, Central Business Commercial. Hearing will be at the Riverside council meeting on April 17<sup>th</sup>, 2023, which begins at 6:00 p.m., in the City Council Chambers, located at the Riverside City Hall, 60 North Greene Street, Riverside, Iowa.

**THEREFORE, BE IT RESOLVED**, The City of Riverside City Council, hereby approves the date for the Public Hearing.

**IT WAS MOVED BY** Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_, to approve the foregoing resolution.

Roll Call: Sexton, McGuire, Schneider, Kiene, Mills

Ayes:

Nays:

Abstain:

**PASSED AND APPROVED** by the City Council of Riverside, Iowa and approved this 3rd day of April, 2023.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Allen Schneider, Mayor

Attest : \_\_\_\_\_ Date: \_\_\_\_\_  
Becky LaRoche, City Clerk

NOTICE OF PUBLIC HEARING ON

PROPOSED ADOPTION OF REZONING LOT #2 on Parcel #04-09-400-026 and  
LOT #1 on Parcel #04-09-401-001 on East HWY 22 FROM C-3 TO C-1

YOU ARE HEREBY NOTIFIED that the City of Riverside, Iowa, will hold a public hearing on April 17<sup>th</sup>, 2023, at the meeting beginning at 6:00 p.m. in the City Council Chambers located at the Riverside City Hall, 60 North Greene Street, Riverside, Iowa, on the proposal to rezone LOT #2 on Parcel #04-09-400-026 and LOT #1 on Parcel #04-09-401-001 on East HWY 22, Riverside from C-3, Avenue of Saints Commercial, to C-1, Central Business Commercial.

Following the public hearing, the City Council will consider rezoning the parcel. The proposed Ordinance is available for review at the City Clerk's Office in the Riverside City Hall during regular business hours.

All interested persons are invited to attend the public hearing and to offer comments, orally or in writing, in support of or in opposition to the proposed rezoning.

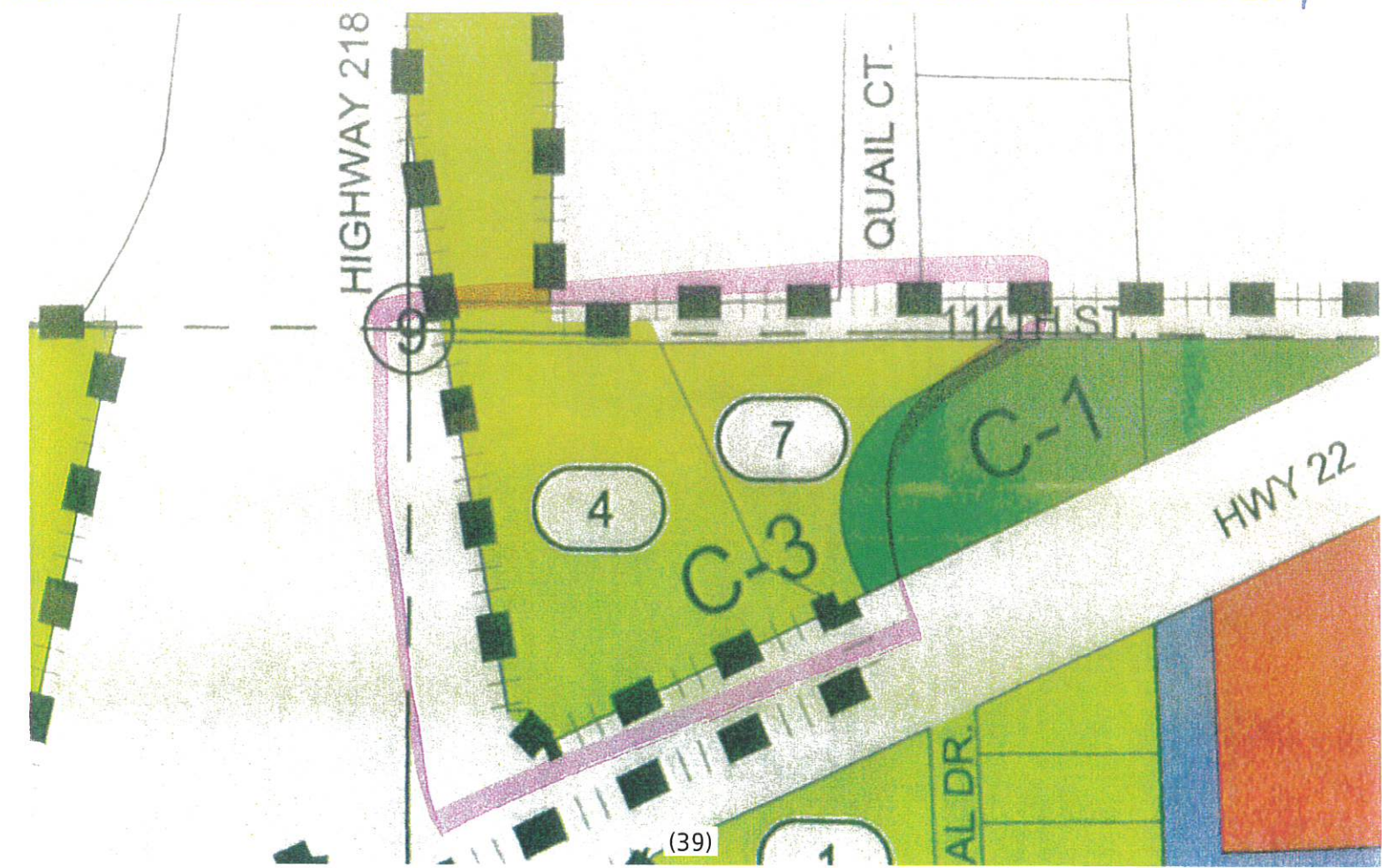
Written comments may be submitted to the Riverside City Clerk, P.O. Box 188, Riverside, IA 52327, in advance of the public hearing. Questions regarding the Ordinance may also be directed to City Hall.

This notice is published upon the order of the City Council for the City of Riverside, Iowa and as provided by the law.

Becky LaRoche, Riverside City Clerk

*Publish in  
4-6-23 NEWS  
✓Bl*

LAND FOR SALE  
2.51 Acres



**RESOLUTION #2022-XX**

**RESOLUTION APPROVING PURCHASE OF JOHN DEERE GATOR  
FOR THE CITY OF RIVERSIDE, IOWA**

**WHEREAS**, the City of Riverside City Council acknowledges the need to purchase a gator for sidewalk snow removal and city park maintenance,

**WHEREAS**, the City of Riverside, Iowa, City Council has reviewed the bids for the 2023 John Deere Gator XUV835M per the City of Riverside, Iowa, Purchasing Policy, and has determined the requirements have been met,

**THEREFORE, BE IT RESOLVED**, the City of Riverside City Council approves the purchase of a 2023 John Deere Gator XUV835M, from Sinclair Tractor of Kalona, Iowa. City will trade in the 2010 John Deere 1445 mower for \$10,500.00 credit. Total purchase price is \$27,250.00.

It was moved by Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_ to approve the foregoing resolution.

**Roll Call:** Sexton, McGuire, Schneider, Kiene, Mills

Ayes:

Nays:

Absents:

**PASSED AND APPROVED** by City Council of Riverside, Iowa, on this 3<sup>rd</sup> day of April 2023.

Signed: \_\_\_\_\_ Date \_\_\_\_\_  
Allen Schneider, Mayor

Attest: \_\_\_\_\_ Date \_\_\_\_\_  
Becky LaRoche, City Clerk



Purchase Order for  
John Deere Equipment (U.S. Only)

PO# 09467721  
PO Revision# Original

PURCHASER'S NAME - First Signer (First, Middle Initial, Last) CITY OF RIVERSIDE			DATE OF ORDER Mar 10, 2023	COMPANY UNIT 08	DEALER ACCOUNT NO. 089257
(SECOND LINE OF OWNER NAME)			DEALER ORDER NO. 08592766		
STREET OR RR 60 GREENE ST , PO BOX 188			SOC.SEC.	IRS NO.	EIN.NO.
TOWN RIVERSIDE	STATE IA	ZIP CODE 52327	TRANSACTION TYPE Cash Sale		PURCHASER SALES TAX EXEMPT
COUNTY Johnson	PURCHASER ACCT.	PHONE NO. 509-826-4670	SELLER'S NAME & ADDRESS Sinclair Tractor 1409 E Avenue Kalona, IA 52247 319-656-2291		
REWARDS #			I (We), the undersigned, hereby order from Dealer the Equipment described below, to be delivered as shown below. This order is subject to Dealer's ability to obtain such Equipment from the manufacturer and Dealer shall be under no liability if delivery of the Equipment is delayed or prevented due to labor disturbances, transportation difficulties, or for any reason beyond Dealer's control. The price shown below is subject to Dealer's receipt of the Equipment prior to any change in price by the manufacturer. It is also subject to any new or increased taxes imposed upon the sale of the Equipment after the date of this order.		
E-MAIL ADDRESS					
PURCHASER'S NAME - Second Signer					
STREET OR RR					
TOWN	STATE	ZIP CODE			
REWARDS #					
Use County JOHNSON	Use State/Province IA				

QTY	NEW	DEMO	RENTAL	USED	Equipment & Value Added Service (Give Model, Size & Description)	Hours of Use	PRODUCT IDENTIFICATION NUMBER	DELIVERED CASH PRICE (Or Total Lease Payments)
1	x				JOHN DEERE GATOR™ XUV835M HVAC (Model Year 2023)			\$ 27,155 47
1					1880 Less Receiver			\$ 0 00
1					1900 Less Display			\$ 0 00
1	x				BUC10550 Roof Headliner			\$ 194 74
1	x				BM26477 Rear View Mirror			\$ 239 69
1	x				BUC10310 Side Mirrors (open station & cab doors)			\$ 224 70
1	x				BUC10726 Speaker Kit, Base Radio			\$ 477 21
1	x				LP69909 Salt Spreader 835/865			\$ 1,799 99
1	x				LP69908 Spreader Hitch and Display			\$ 999 99
1	x				BM26216 LED Work Lights (2 Lights)			\$ 453 69
1	x				BUC10604 Hydraulic Blade and Winch Harness Kit			\$ 88 81
1	x				BUC10809 Front Attachment Harness			\$ 206 51
1	x				BM26739 Rear Cab Attachment Harness			\$ 88 81
1	x				BM26268 Front Attachment Harness (dash port)			\$ 164 79
1	x				BM26391 Horn Kit			\$ 39 59
1	x				BUC10608 Front Turn Signal Light Kit			\$ 104 86
1	x				BUC10804 Backup Alarm			\$ 131 61
1					SWJHD1635BT Radio Kit - STEREO WITH MICROPHONE INCLUDED			\$ 379 54
1	x				2022 WESTERN HD;Fits XUV835/865;Joystick;Deflector;Shoe Assy Kit Stock # 135225	0	22072020065174360	\$ 5,000 00

I (We) offer to sell, transfer, and convey the following item(s) at or prior to the time of delivery of the above Equipment, as a "trade-in" to be applied against the cash price. Such item(s) shall be free and clear of all security agreements, liens, and encumbrances at the time of transfer to you. The following is a description and the price to be allowed for each item.

TOTAL CASH PRICE	\$ 37,750 00
------------------	--------------

QTY	DESCRIPTION OF TRADE-IN	Hours of Use	PRODUCT IDENTIFICATION NUMBER	AMOUNT
1	2010 JOHN DEERE 1445	700	TC1445D100673	\$ 10,500 00
TOTAL TRADE-IN ALLOWANCE				\$ 10,500 00
1. TOTAL CASH-PRICE				\$ 37,750 00
2. TOTAL TRADE-IN ALLOWANCE				\$ 10,500 00

COMMENTS:

3. TOTAL TRADE-IN PAY-OFF				\$ 0 00
4. BALANCE				\$ 27,250 00
8. EST. SERVICE AGREEMENT TAXES				\$ 0 00
9. SUB-TOTAL				\$ 27,250 00
10. CASH WITH ORDER				\$ 0 00
11. RENTAL APPLIED				\$ 0 00
12. CASH DISCOUNT				\$ 0 00
13. BALANCE DUE				\$ 27,250 00

RESOLUTION #2022-XX

RESOLUTION APPROVING STREET MAINTENANCE  
COST ESTIMATE FROM L.L. PELLING

Whereas, the City of Riverside City Council at the recommendation of L.L. Pelling and the Street Maintenance Person, Bryan Lenz, the estimate for street repairs and maintenance for the City of Riverside.

Therefore, be it resolved the City of Riverside City Council does hereby accept the attached cost estimates of the repairs and maintenance in the amount of \$30,352.20 for repairs on attached proposal for the City of Riverside streets.

It was moved by Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_ to adopt the foregoing resolution.

Roll Call: Sexton, McGuire, Schneider, Kiene, Mills

Ayes:

Nays:

Absents:

Passed and Approved by the City Council of Riverside, Iowa and approved this 3<sup>rd</sup> day of April, 2023.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Allen Schneider, Mayor

Attest: \_\_\_\_\_ Date: \_\_\_\_\_

Becky LaRoche, City Clerk

Note: Spring FY23 was \$40,121.40

# PROPOSAL

CITY OF RIVERSIDE  
CITY CLERK  
P.O. BOX 188  
RIVERSIDE, IA 5237



WWW.LLPELLING.COM

1425 W. Penn Street P.O. Box 230 North Liberty, Iowa 52317

(319) 626-4600 FAX (319) 626-4605

WE PROPOSE TO DO THE FOLLOWING WORK AND/OR FURNISH THE MATERIALS AT THE UNIT PRICE QUOTED BELOW:

Page 1

RE: 2023 Sealcoat Work #1

**Description of Work:**

Type of Work

B. Single seal coat consisting of:

Power broom streets

Furnish and apply single seal coat of MC-3000 asphalt

Furnish, spread and roll 3/8" chips.

**NOTES:**

1. Billing on final units completed.

2. Curbside Patching amount is an *estimated* quantity. Invoice will be on actual tons placed.

\*Is this project tax exempt? Yes  No . If you checked yes, please send the Iowa Construction Sales Tax Form with your signed proposal.

Authorized  
Signature

Bob Donohoe

Note: This proposal may be withdrawn if not accepted within 30 days.

All work & materials will be according to specifications submitted or per standard practices. Any alteration or deviation from the above specifications involving extra cost will become an extra charge over and above the estimate. Items bid per Unit of Measure are based on estimated quantities, and payment will be based on actual quantities placed. Payment is due upon receipt of invoice. 1 3/4% Service Fee will be charged on all past due accounts (21% per annum). Any expense incurred to collect past due accounts, including attorney fees, will be reimbursed by owner.

**Acceptance of Proposal** The above prices, specifications and conditions are satisfactory and hereby accepted. You are authorized to do the work as specified. Payment will be due upon receipt of invoice. I will retain the white copy for my records and return the yellow copy for authorization to schedule work.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_



# PROPOSAL

CITY OF RIVERSIDE  
 CITY CLERK  
 P.O. BOX 188  
 RIVERSIDE, IA 5237

Phone: (319)325-9287



WWW.LLPELLING.COM

1425 W. Penn Street P.O. Box 230 North Liberty, Iowa 52317  
 Email: cityadmin@riversideiowa.gov (319) 626-4600 FAX (319) 626-4605

WE PROPOSE TO DO THE FOLLOWING WORK AND/OR FURNISH THE MATERIALS AT THE UNIT PRICE QUOTED BELOW:

Page 2

Street	From	To	L (ft)	W (ft)	TYPE OF WORK (SY)		Total
					Type A	Type B	
RIVER ST.	FIRE DEPT.	WEST (NORTH SIDE)	A	300	12		\$ -
			B			400	\$ 1,080.00
ALLEY	CORNER	NORTH (FIGGINS)	A	275	11	-	\$ -
			B			336	\$ 907.20
WASHINGTON	2ND.	SOUTH (EAST SIDE)	A	80	10	-	\$ -
			B			89	\$ 240.30
2ND.	WASHINGTON	WEST END	A	105	12	-	\$ -
			B			140	\$ 378.00
ALLEYS	WASHINGTON	EAST END	A	830	11	-	\$ -
			B			1,014	\$ 2,737.80
	2ND.	SOUTH END	A	220	12	-	\$ -
			B			293	\$ 791.10
	WASHINGTON	ROSE	A	1600	11	-	\$ -
			B			1,956	\$ 5,281.20
	ROSE	HWY#22	A	285	18	-	\$ -
			B			570	\$ 1,539.00
	HWY#22	EAST END	A	330	11	-	\$ -
			B			403	\$ 1,088.10
<b>Summary of Work</b>			<b>Unit of Measure</b>	<b>Quantity</b>	<b>Unit Cost</b>	<b>Total</b>	

Date: 3/22/2023

Authorized Signature Bob Donohoe

Note: This proposal may be withdrawn if not accepted within 30 days.

All work & materials will be according to specifications submitted or per standard practices. Any alteration or deviation from the above specifications involving extra cost will become an extra charge over and above the estimate. Items bid per Unit of Measure are based on estimated quantities, and payment will be based on actual quantities placed. Payment is due upon receipt of invoice. 1 3/4% Service Fee will be charged on all past due accounts (21% per annum). Any expense incurred to collect past due accounts, including attorney fees, will be reimbursed by owner.

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Signature \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

# PROPOSAL



WWW.LLPELLING.COM

1425 W. Penn Street P.O. Box 230 North Liberty, Iowa 52317

(319) 626-4600 FAX (319) 626-4605

WE PROPOSE TO DO THE FOLLOWING WORK AND/OR FURNISH THE MATERIALS AT THE UNIT PRICE QUOTED BELOW:

Page 3

Street	From	To	L (ft)	W (ft)	TYPE OF WORK (SY)		Total
					Type A	Type B	
	GLASGLOW	HWY#22	A			-	\$ -
			B	1444	11		1,765
4TH. ST.	HWY#22	EAST END (NORTH SIDE)	A			-	\$ -
			B	315	12		420
ALLEY	POST OFFICE	(MAN HOLE)	A			-	\$ -
			B	15	12		20
CITY SHOP	ROADWAY		A			-	\$ -
			B	315	21		735
	PARKING		A			-	\$ -
			B	97	65		701
	PARKING		A			-	\$ -
			B	65	20		144
			A			-	\$ -
			B				-
			A			-	\$ -
			B				-
			A			-	\$ -
			B				-

Summary of Work	Unit of Measure	Quantity	Unit Cost	Total
Type B Work	Square Yd	8,986	\$ 2.70	\$ 24,262.20
Cold Mix Patching	per ton	21.00	\$ 290.00	\$ 6,090.00
				<u>\$ 30,352.20</u>

NOTES: Billing on final units completed.

Date: 3/22/2023

Authorized  
Signature

Bob Donohoe

Note: This proposal may be withdrawn if not accepted within 30 days.

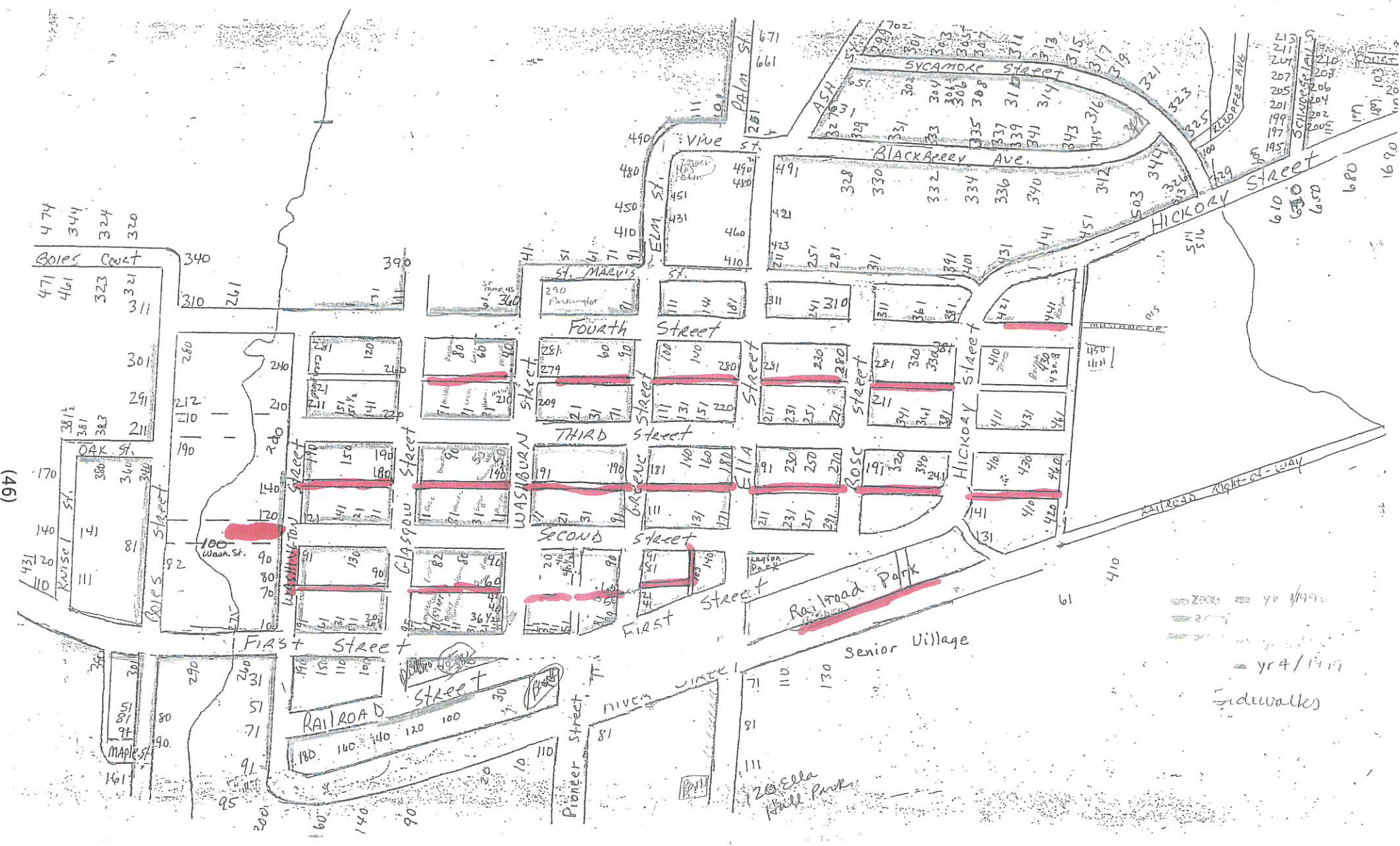
All work & materials will be according to specifications submitted or per standard practices. Any alteration or deviation from the above specifications involving extra cost will become an extra charge over and above the estimate. Items bid per Unit of Measure are based on estimated quantities, and payment will be based on actual quantities placed. Payment is due upon receipt of invoice. 1 3/4% Service Fee will be charged on all past due accounts (21% per annum). Any expense incurred to collect past due accounts, including attorney fees, will be reimbursed by owner.

**Acceptance of Proposal** The above prices, specifications and conditions are satisfactory and hereby accepted. You are authorized to do the work as specified. Payment will be due upon receipt of invoice. I will retain the white copy for my records and return the yellow copy for authorization to schedule work.

Signature \_\_\_\_\_ Date \_\_\_\_\_

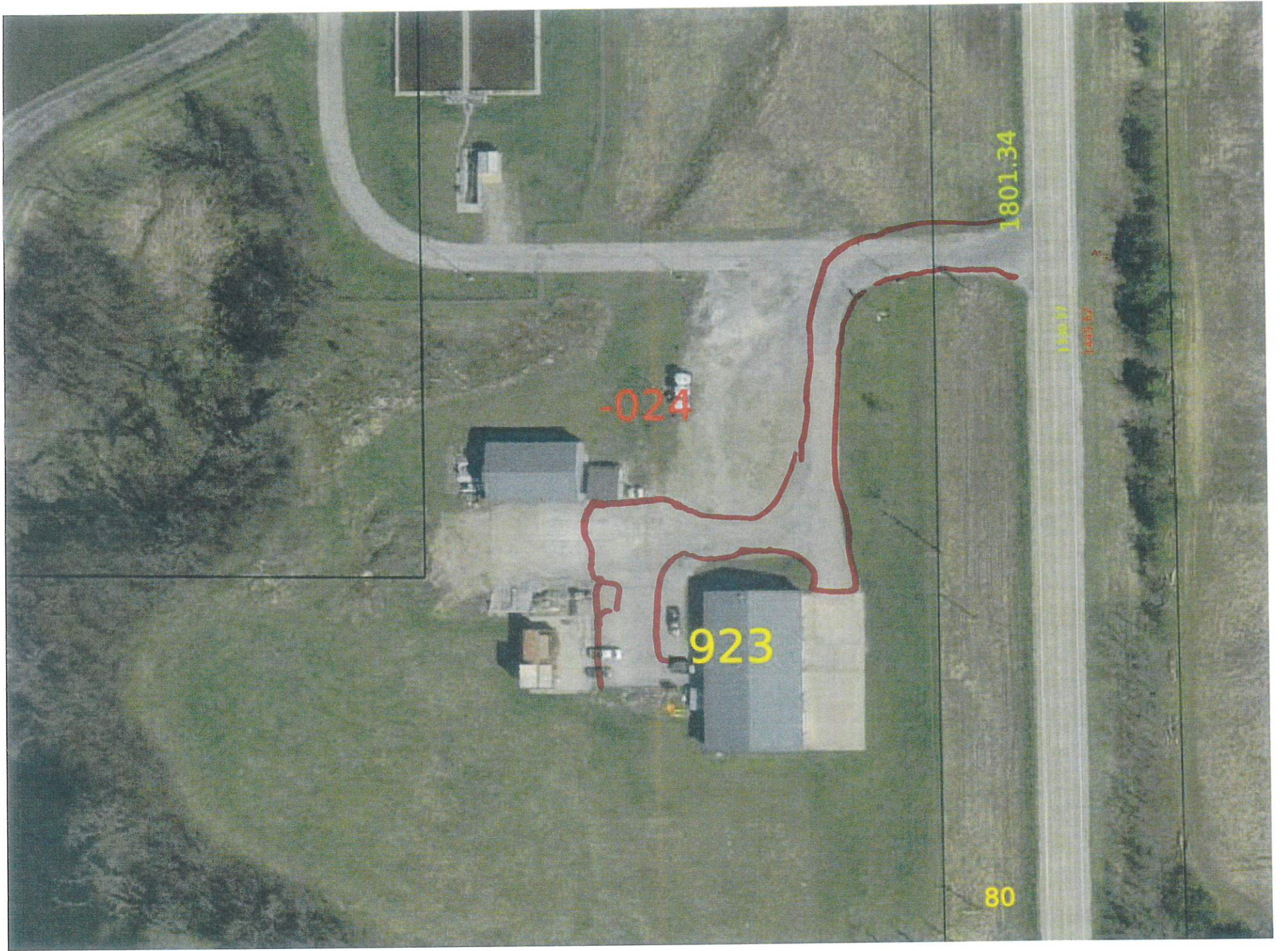
Signature \_\_\_\_\_ Date \_\_\_\_\_

School 220



= 2000 = yr 1/1970  
 = 2000 = yr 4/1971  
 Sidewalks

(46)



RESOLUTION #2023-XX

RESOLUTION APPROVING THE AGREEMENT FROM EAST CENTRAL IOWA COUNCIL OF GOVERNMENTS TO PREPARE DOWNTOWN REVITALAZATION GRANT APPLICATION

Whereas, the City of Riverside City Council approves the agreement from ECICOG to provide for the preparation of a Downtown Revitalization Community Development Block Grant.

Therefore, be it resolved the City of Riverside City Council does hereby approve the attached service agreement with ECICOG to prepare grant at no cost to the City.

It was moved by Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_, to approve the foregoing resolution.

Roll Call: Schneider, Sexton, McGuire, Mills, Kiene

Ayes:

Nays:

Absents:

Passed by the City Council of Riverside, Iowa and approved this 3<sup>rd</sup> day of April, 2023.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Allen Schneider, Mayor

Attest: \_\_\_\_\_ Date: \_\_\_\_\_

Becky LaRoche, City Clerk



**SERVICE AGREEMENT**

Purpose. This SERVICE AGREEMENT is hereby entered into by the **CITY OF RIVERSIDE, IOWA**, (hereinafter referred to as “the CITY”) and the **EAST CENTRAL IOWA COUNCIL OF GOVERNMENTS** (hereinafter referred to as the “SERVICE PROVIDER”) for the purpose of contracting with the SERVICE PROVIDER for the preparation of a **DOWNTOWN REVITALIZATION (DTR) COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG-CV) APPLICATION** (hereinafter referred to as “APPLICATION”).

Application Preparation. The SERVICE PROVIDER agrees to prepare the APPLICATION to be submitted to the Iowa Economic Development Authority (IEDA) for the purpose of funding a City of Riverside CDBG Downtown Revitalization project.

Terms & Fee. The SERVICE PROVIDER will provide staff services at **no charge**. In addition to the APPLICATION preparation, the CITY agrees, by signing this SERVICE AGREEMENT, to have the SERVICE PROVIDER administer the project if the APPLICATION is successful. The fee for such service will be stipulated in the APPLICATION.

If at such time that the CITY chooses not to enter into an agreement for CDBG administrative services with the SERVICE PROVIDER, the CITY shall be billed for the cost of preparing the APPLICATION at the SERVICE PROVIDER’S hourly rate of \$75.00, not to exceed \$6,000.

Effective Dates. The effective starting date of this SERVICE AGREEMENT shall be **April 3, 2023**, and the SERVICE AGREEMENT shall remain in effect until **funding disposition**. Upon award of a grant, the CITY and the SERVICE PROVIDER shall enter into a separate AGREEMENT for grant administration.

Termination. This SERVICE AGREEMENT may be terminated by either the CITY or the SERVICE PROVIDER by submitting written notice of termination to the other party no less than seven (7) days before the end date of this SERVICE AGREEMENT.

This SERVICE AGREEMENT represents the entire and integrated agreement between the CITY and the SERVICE PROVIDER and supersedes all prior negotiations, representations, or agreements, either written or oral. This SERVICE AGREEMENT may be amended only by written instrument signed by both the CITY and the SERVICE PROVIDER.

**CITY:**

\_\_\_\_\_  
Allen Schneider, Mayor, City of Riverside

\_\_\_\_\_  
Date

**SERVICE PROVIDER:**

\_\_\_\_\_  
Executive Director, ECICOG

\_\_\_\_\_  
Date

ORDINANCE NO. 2022 - 346

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF KALONA, IOWA, PERTAINING TO THE OPERATION OF GOLF CARTS, UTILITY TRAIL VEHICLES (UTV), AND ALL-TERRAIN VEHICLES (ATV) ON CITY STREETS

BE IT ENACTED by the City Council of the City of Kalona, Iowa:

**SECTION 1. PURPOSE OF AMENDING** The purpose of this chapter is to determine which vehicles are permitted for operation on City streets, as authorized by Section 321.247 of the Code of Iowa.

**81.01 DEFINITIONS**

1. "Golf Cart" means a four-wheeled recreational vehicle generally used for transportation of person(s) in a sport of golf that is either electric powered or gas powered with a ground speed limited to 25 mph.
2. "Utility Trail Vehicle" means a four-wheeled recreational vehicle generally used for transportation of person {s} or materials in a commercial setting that is either electric powered or gas powered.
3. "All-Terrain Vehicle" means a small open motor vehicle with one or two seats and three or more wheels fitted with large tires, designed for use on rough ground.

**81.02 OPERATION GOLF CARTS, UTILITY TRAIL VEHICLES (UTV), AND ALL-TERRAIN VEHICLES (ATV)**

1. Golf Carts with a current year permit issued by the City of Kalona may be operated upon the streets of the city by persons possessing a valid Iowa driver's license and must be at least sixteen (16) years of age. Any persons fifteen (15) years of age and younger may not be permitted to operate, even if an adult is present. The person filing for a permit must be a City of Kalona resident.
2. Utility Trail Vehicles (UTV) with a current registration obtained through the State of Iowa, may operate on city streets and follow the state requirements for operation, as authorized in House File 2130.
3. All-Terrain Vehicles (ATV) are not allowed on city streets at any time.

**81.03 PROHIBITED STREETS** Golf Carts shall not be operated upon Highway 1, Highway 22, or on the shoulder thereof unless it is to cross said highways.

**81.04 UNLAWFUL OPERATION**

1. No Golf Cart shall be operated or parked upon City sidewalks or trails.
2. No Golf Cart shall be operated while under the influence of intoxicating alcohol, narcotics or habit-forming drugs.
3. No person shall operate a Golf Cart in a careless, reckless, or negligent manner endangering the person or property of another or causing injury or damage to same.
4. No Golf Cart shall carry more passengers than the golf cart is designed to carry.

5. No Golf Cart may be operated by any minor under the age of 16, even if an adult is present.
6. No Golf Cart may have more than one person behind the steering wheel when in operation.
7. No person shall ride on, and no operator shall allow a person to ride on any portion of the Golf Cart, not designed or intended for the conveyance of passengers.

**81.05 EQUIPMENT** Golf Carts operated upon City streets shall be equipped with a minimum of the following safety features:

1. A slow-moving vehicle sign, with a city-issued permit sticker as indicated in section 81.09  
The sign can be no less in size than, 16-inch in width and 14-inch in height.
2. A bicycle safety flag, the top of which shall be a minimum of five (5) feet above ground level.
3. Adequate brakes
4. Headlights and taillight
  - a. Aftermarket headlights and taillights may be installed on Golf Carts.
  - b. Headlights must always remain in use during operations

**81.06 HOURS OF OPERATION**

1. Golf Carts may be operated on city streets and alleys only between sunrise and Sunset, per state code 321.247 1. (b)

**81.07 SPEED** No Golf Cart shall be operated on any City Street at a speed more than twenty-five (25) miles per hour. Posted speed limits must be followed in accordance with the Code of Iowa.

**81.08 PARKING PROHIBITED** Golf Carts shall not be parked overnight on City streets or alleys at any time.

**81.09 PERMITS** No person shall operate a Golf Cart on any public street or alley, for any purpose, unless the Golf Cart has a permit to operate on City streets, issued by the City Clerk. Any person that doesn't have a driver's license with a City of Kalona (within City Limits) address is not eligible to apply for a Golf Cart permit within.

1. Golf Cart owners must have a driver's license that possesses a City of Kalona (within City Limits) address and apply for a permit from the City Clerk on forms provided by the city.
2. The Clerk shall not issue a permit until the owner/operator has provided the following:
  - a. Evidence that the operator is at least 16 years of age, and possesses a valid Iowa driver's license with an address indicating that the owner lives within Kalona City Limits.
  - b. Proof that owner/operator has liability insurance covering the operation of golf carts on City streets in the amount required by Iowa Code.
  - c. Slow-Moving Vehicle Sign. The sign can be no less in size than, 16-inch in width and 14-inch in height.
3. All permits shall be issued for a specific Golf Cart. Permit holders will be issued a number and a sticker to be placed on the lower center of the slow-moving vehicle sign (as not to cover the reflective border) vehicle sign or similar component.



4. The fee for a new permit shall be twenty-five dollars (\$25.00). Permits will be granted for one (1) year valid from January 1 through December 31. Permits may be purchased at anytime during the year but will be valid only through December 31.
5. For annual permit renewals, the owner must register with the City of Kalona but the cart is not required to be inspected if the Golf Cart is the same as the previous year and has all the requirements. No fee is due if renewal registration is completed by March 1, of the renewal year. If a new cart would be purchased, then an inspection would have to be completed and a new cart fee of (\$25.00) would be required.
6. The permit may be suspended or revoked upon finding evidence that the permit holder has violated the conditions of the permit or has abused the privilege of being a permit holder. This will be decided by the Kalona City Council. There will be no refund of the permit fee.

**§1.10 LATE RENEWAL REGISTRATION FEES** renewal registrations not completed by March 1, of the renewal calendar year, will be subject to late registration fees:

1. After March 1, the cost for renewal registration will be \$50.00
2. After April 1, the cost for renewal registration will be \$100.00 and must have City Council approval.

**§1.11 PENALTY** person who violates this ordinance and is cited is guilty of a simple misdemeanor punishable as a scheduled violation under Iowa Code. 321.247.

Schedule of City Fines:

1. First Offense – One Hundred dollars (\$100.00)
2. Second Offense – One Hundred Twenty-five dollars (\$125.00)

If the violation is committed on a registered cart, then the council may suspend or revoke their permit. If a violation is committed on a nonregistered cart, then the City of Kalona Council will decide if that person can file for registration for that year.

**SECTION 2. REPEALER** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**SECTION 3. SEVERABILITY CLAUSE** If any section, provision or part of this ordinance shall be judged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

**SECTION 4. WHEN EFFECTIVE** This ordinance shall be in effect upon its final passage, approval, and publication as provided by law.

PASSED AND APPROVED by the City Council on the \_\_\_\_ day of \_\_\_\_\_, 2022.

MARK ROBE, Mayor

ATTEST:

SARAH CHMELAR, City Clerk

1ST CONSIDERATION:

It was moved by \_\_\_\_\_, and seconded by \_\_\_\_\_, that the foregoing ordinance be adopted, and upon roll call vote there were:

YES:

NO:

YES	NO	ABSENT	ABSTAIN	
<u>  x  </u>	_____	_____	_____	BENDER
<u>  x  </u>	_____	_____	_____	G SCHMIDT
<u>  x  </u>	_____	_____	_____	J SCHMIDT
<u>  x  </u>	_____	_____	_____	SPITZER
<u>  x  </u>	_____	_____	_____	BEISHEIM

2ND CONSIDERATION:

3RD CONSIDERATION:

It was moved by \_\_\_\_\_, and seconded by \_\_\_\_\_, that the foregoing ordinance be adopted, and upon roll call vote there were:

YES:

NO:

YES	NO	ABSENT	ABSTAIN	
<u>  x  </u>	_____	_____	_____	BENDER
<u>  x  </u>	_____	_____	_____	G SCHMIDT
<u>  x  </u>	_____	_____	_____	J SCHMIDT
<u>  x  </u>	_____	_____	_____	SPITZER
<u>  x  </u>	_____	_____	_____	BEISHEIM

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# City of Kalona

## Memorandum

To: Kalona City Council  
Reason: Golf Cart / UTV – Addition of ATVs

We have had no comments on the Cart / UTV portion of the ordinance. But I would expect to see some residents at the Council meeting that would like to see the council consider the use of ATV's to be included in the ordinance.

I outlined some of the concerns that were brought up by council in the past (safety, speed, noise, etc.) as to why it has not been included in the past ordinance.

So, the Council would have a couple of options.

1. Continue with the ordinance as written and exclude the ATVs from use on the city streets. State law would dictate the ATV uses on County and State Highways.
2. Allow for the use of ATVs on City Streets.
  - a. Should this be the path I'd recommend that like with the UTV's we follow the State guidelines. (Just like with UTV's)
  - b. Create the ordinance to manage the ATV's in some more restrictive fashion. I would have the same management concerns that we have with UTV's and would propose using option 1, should the Council determine they want to allow for ATVs on City streets.
3. Based on the comments I'd propose at this time as well that we have 3 separate readings, regardless of if the public shows up for the ATV's. We are not in a huge hurry and would like to have everything approved and published by December 1 for online registration.
4. Staff did some research on what other communities are doing and most that allow for UTV's do allow for ATV's as well. We have not which doesn't mean it's right or wrong just what we as a community have chosen to do to this point. No real solid negatives from other communities we reached out to.

## 2023 Kalona Golf Cart Registration / UTV Update

In October the golf cart and UTV ordinance was amended by the city council, and a few changes were made. We'd like to outline those changes and update you on the upcoming December 1<sup>st</sup> online registration for golf carts.

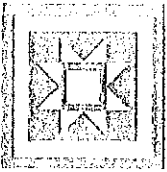
UTV's for use within the Kalona city limits must be registered with a State of Iowa tag and follow all State of Iowa regulations as outlined in HF-2130. The State registration is done through Washington County Recorder's office. If you had a previous city of Kalona UTV registration you do not need to have a 23' sticker. ATV's regulations remain the same and are not permitted to be driven on City of Kalona streets.

On December 1<sup>st</sup> you can renew your golf cart registration online by going to the city website at [www.cityofkalona.org](http://www.cityofkalona.org). Once online registration is complete the 23' sticker will be mailed out to you to affix over your 22' sticker. Registrations are good for one calendar year.

The city council has removed the renewal registration fee providing you register your cart online or in person prior to March 1<sup>st</sup>. Late renewal registration is \$ 50.00 after March 1<sup>st</sup> and \$ 100.00 after April 1<sup>st</sup>. We encourage you to take advantage of the early online renewal registration to avoid any late fees.

For those that purchase a new cart in 23' or applying for initial registration, the city requires an in-person registration for cart inspections be completed and the one-time \$ 25.00 registration fee would apply. New golf cart registration forms can be found online at the city website or by stopping in at city hall.

Rules and regulations can be found online at the city website for both cart and UTV's (state regulations). Any questions on carts please reach out at 656-2310 or for UTV's the county recorder's office is 653-7727.



# City Of Kalona

---

511 C Avenue – P.O. Box 1213  
Kalona, Iowa 52247-1213  
319-656-2310

November 22, 2022

Dear UTV Owner,

This letter is regarding your UTV that was registered with the City of Kalona and changes made for 2023.

On November 7, 2022 the City of Kalona amended Ordinance 2022-346, stating UTVs are no longer required to be register through Kalona City Hall. You must now register your UTV with the State through Washington County to be able to legally drive your UTV within the City of Kalona corporate limits.

Please refer to State of Iowa ATV/UTV Bill HF2130 for the new State of Iowa rules regarding the laws of UTV use. State laws would apply for all UTV usage within the City of Kalona corporate limits. ATVs are still not allowed in town per the City Ordinance 2022-346.

<https://www.legis.iowa.gov/legislation/BillBook?ga=89&ba=hf2130>

State registration for Off-Highway Vehicles (UTV's) is managed through the Washington County Recorder's office. Questions can be directed to 319-653-7727 or forms can be found at the link below.

<https://washingtoncounty.iowa.gov/153/Recorder>

Thank you,  
City of Kalona

WELL MAN

## CHAPTER 75

# SNOWMOBILES, ALL-TERRAIN VEHICLES AND OFF-ROAD UTILITY VEHICLES

75.01 Purpose  
75.02 Definitions  
75.03 General Regulations  
75.04 Places of Operation  
75.05 Hours of Operation  
75.06 Negligence

75.07 Accident Reports  
75.08 Equipment  
75.09 Unlawful Operation  
75.10 Speed  
75.11 Parking  
75.12 Penalty

**75.01 PURPOSE.** The purpose of this chapter is to permit the operation of all-terrain vehicles (“ATVs”), off-road utility vehicles/utility terrain vehicles (“UTVs”) and snowmobiles on certain streets in the City or in the City right-of-way. This chapter applies whenever an ATV, UTV, or snowmobile is operated on any street, alley, or other right-of-way of the City.

### **75.02 DEFINITIONS.**

1. “All-terrain vehicle” or “ATV” is defined as a motorized vehicle with not less than three and not more than six nonhighway tires that is limited in engine displacement to less than 1,000 cubic centimeters and in total dry weight to less than 1,200 pounds and that has a seat or saddle designed to be straddled by the operator and handlebars for steering control. “All-terrain vehicle” includes off-road motorcycles.

*(Code of Iowa, Sec. 3211.1[1])*

2. “Off-road motorcycle” is defined as a two-wheeled motor vehicle that has a seat or saddle designed to be straddled by the operator and handlebars for steering control and that is intended by the manufacturer for use on natural terrain. “Off-road motorcycle” includes a motorcycle that was originally issued a certificate of title and registered for highway use under *Code of Iowa* Chapter 321, but which contains design features that enable operation over natural terrain.

*(Code of Iowa, Sec. 3211.1[16])*

3. “Off-road utility vehicle” or “utility terrain vehicle” or “UTV” is defined as a motorized vehicle with not less than four and not more than eight nonhighway tires or rubberized tracks, that has a seat that is of bucket or bench design, not intended to be straddled by the operator, and a steering wheel or control levers for control. “Off-road utility vehicle” includes the following vehicles:

A. “Off-road utility vehicle - type 1” is defined as an off-road utility vehicle with a total dry weight of 1,200 pounds or less and a width of 50 inches or less.

B. “Off-road utility vehicle - type 2” is defined as an off-road utility vehicle, other than off-road utility vehicle - type 1, with a total dry weight of 2,000 pounds or less, and a width of 65 inches or less.

C. “Off-road utility vehicle - type 3” is defined as an off-road utility vehicle with a total dry weight of more than 2,000 pounds or a width of more than 65 inches, or both.

*(Code of Iowa, Sec. 3211.1[17])*

4. “Snowmobile” is defined as a motorized vehicle weighing less than 1,000 pounds which uses sled-type runners or skis, endless belt-type tread with a width of 48 inches or less, or any combination of runners, skis, or tread, and is designed for travel on snow or ice. “Snowmobile”

does not include an all-terrain vehicle, as defined in *Code of Iowa* Section 321I.1, which has been altered or equipped with runners, skis, belt-type tracks, or treads.

*(Code of Iowa, Sec. 321G.1[26])*

#### **75.03 GENERAL REGULATIONS.**

1. ATVs and UTVs.

A. All ATVs and UTVs must be registered with the State of Iowa in accordance with Sections 321I.3 and 321I.4. Violations of this section are punishable by penalties set forth in Section 805.8B(2) of the *Code of Iowa*.

B. No person shall operate an ATV or UTV within the City in violation of the provisions of Chapter 321I of the *Code of Iowa* or rules established by the Natural Resource Commission of the Department of Natural Resources governing their registration, numbering, equipment, and manner of operation.

C. No person shall operate an ATV or UTV within the City unless the person is at least 16 years of age and possesses a valid driver's license.

2. Snowmobiles.

A. All snowmobiles must be registered with the State of Iowa in accordance with Sections 321G.3 and 321G.4 of the *Code of Iowa*. Violations of this section are punishable by penalties set forth in Section 805.8B(2) of the *Code of Iowa*.

B. No person shall operate a snowmobile within the City in violation of the provisions of Chapter 321G of the *Code of Iowa* or rules established by the Natural Resource Commission of the Department of Natural Resources governing their registration, numbering, equipment, and manner of operation.

C. No person shall operate an ATV or UTV within the City unless the person is at least 16 years of age and possesses a valid driver's license

#### **75.04 PLACES OF OPERATION.**

1. ATVs and UTVs. The operators of ATVs and UTVs shall comply with the following restrictions as to where ATVs and UTVs may be operated within the City:

A. Streets. ATVs and UTVs may be operated on all City streets unless prohibited by this section. ATVs and UTVs may stop at service stations or convenience stores along any permitted street.

B. Prohibited Streets. ATVs and UTVs shall not be operated upon any City street which is a primary road extension through the City. Primary road extensions shall include all portions of Highway 22 situated within City limits.

C. Railroad Right-of-Way. An ATV or UTV may be driven directly across a railroad right-of-way only at an established crossing and, notwithstanding any other provisions of law, may, if necessary, use the improved portion of the established crossing after yielding to all oncoming traffic.

*(Code of Iowa, Sec. 321I.14)*

2. Snowmobiles. The operators of snowmobiles shall comply with the following restrictions as to where snowmobiles may be operated within the City:

A. Streets. Snowmobiles may be operated only upon streets which have not been plowed during the snow season and on such other streets as may be designated by resolution of the Council.

*(Code of Iowa, Sec. 321G.9[4a])*

B. Prohibited Streets. Snowmobiles shall not be operated upon any City street which is a primary road extension through the City. However, snowmobiles may cross such a primary road extension. Primary road extensions shall include all portions of Highway 22 situated within City limits.

C. Exceptions. Snowmobiles may be operated on prohibited streets only under the following circumstances:

(1) Emergencies. Snowmobiles may be operated on any street in an emergency during the period of time when and at locations where snow upon the roadway renders travel by conventional motor vehicles impractical.

*(Code of Iowa, Sec. 321G.9[4c])*

(2) Direct Crossing. Snowmobiles may make a direct crossing of a prohibited street provided:

a. The crossing is made at an angle of approximately 90 degrees to the direction of the street and at a place where no obstruction prevents a quick and safe crossing.

b. The snowmobile is brought to a complete stop before crossing the street.

c. The driver yields the right of way to all on-coming traffic which constitutes an immediate hazard.

d. In crossing a divided street, the crossing is made only at an intersection of such street with another street.

*(Code of Iowa, Sec. 321G.9[2])*

D. Railroad Right-of-Way. Snowmobiles shall not be operated on an operating railroad right-of-way. A snowmobile may be driven directly across a railroad right-of-way only at an established crossing and notwithstanding any other provisions of law may, if necessary, use the improved portion of the established crossing after yielding to all oncoming traffic.

*(Code of Iowa, Sec. 321G.13[8])*

E. Trails. Snowmobiles shall not be operated on any ATV or UTV trails except where so designated.

*(Code of Iowa, Sec. 321G.9[4])*

F. Parks and Other City Land. Snowmobiles shall not be operated in any park, playground, or upon any other City-owned property without the express written consent of the City. A snowmobile shall not be operated on any City land without a snow cover of at least one-tenth of one inch.

G. Sidewalk or Parking. Snowmobiles shall not be operated upon the public sidewalk or that portion of the street located between the curb line and the sidewalk or property line commonly referred to as the "parking" except for purposes of crossing the same to a public street upon which operation is authorized by this chapter.

## **75.05 HOURS OF OPERATION.**



1. ATVs and UTVs. ATVs and UTVs shall be operated in the City only between dawn and dusk unless equipped with lighted headlights and taillights. Exceptions to this requirement include operation for the following purposes: emergency situations, loading and unloading items from a transport trailer, and snow removal.

*(Code of Iowa Sec. 321I.14)*

2. Snowmobiles. A snowmobile shall be operated in the City only between dawn and dusk unless equipped with lighted headlights and taillights. When operating a snowmobile between sunset and sunrise, the snowmobile shall not be operated within the right-of-way of a primary highway except on the right-hand side of the right-of-way and in the same direction as the motor vehicular traffic on the nearest lane of traveled portion of the right- of-way.

*(Code of Iowa Sec. 321G.9 & 321G.13)*

**75.06 NEGLIGENCE.** The owner and operator of an ATV, UTV, or snowmobile are liable for any injury or damage occasioned by the negligent operation of the ATV or UTV.

*(Code of Iowa, Sec. 321I.19 & 321G.18)*

**75.07 ACCIDENT REPORTS.** Whenever an ATV, UTV or snowmobile is involved in an accident resulting in injury or death to anyone or property damage amounting to \$1,500.00 or more, either the operator or someone acting for the operator shall immediately notify a law enforcement officer as required under *Code of Iowa* Sections 321I.11 and 321.266.

*(Code of Iowa, Sec. 321I.11 & 321G.10)*

**75.08 EQUIPMENT.** ATVs, UTVs and snowmobiles operated within the City shall be equipped with at least the following:

1. Adequate brakes; and

2. Functioning headlights and taillights.

*(Code of Iowa, Sec. 321I.13 & 321G.12)*

3. Adequate muffler system that limits engine noise in accordance with Section 321I.12 of the *Code of Iowa* (ATVs/UTVs) and 321G.11 (snowmobiles).

A violation of any requirement of this section shall constitute a simple misdemeanor punishable as a scheduled fine under Section 805.8B of the *Code of Iowa*.

**75.09 UNLAWFUL OPERATION.**

1. ATVs and UTVs. All persons must operate an ATV or UTV in accordance with the requirements of Section 321I of the *Code of Iowa*, which includes but is not limited to the following:

A. No ATVs or UTVs shall be operated or parked upon City sidewalks, trails, City parks, or other City land unless such vehicle is being used for City purposes pursuant to City authorization.

B. No ATVs or UTVs shall be operated on private property without the express consent of the owner.

C. No ATV or UTV shall be operated while under the influence of intoxicating liquor, narcotics, or habit-forming drugs.

*(Code of Iowa, Sec. 321I.14[1c])*

D. A person shall not operate or ride an all-terrain vehicle with a firearm in the person's possession unless it is unloaded and enclosed in a carrying case, except as otherwise provided in Section 321I.14(2) of the *Code of Iowa*.

*(Code of Iowa, Sec. 321I.14[2a])*

E. No person shall operate an ATV or UTV in a careless, reckless, or negligent manner endangering the person or property of another or causing injury or damage to the same.

*(Code of Iowa, Sec. 321I.14[1b])*

F. No ATV or UTV shall be operated in violation of the traffic laws of the City and the State of Iowa.

G. No ATV or UTV shall carry more passengers than which the ATV or UTV is designed.

H. No person shall ride in an ATV or UTV unless seated in a designated seat and secured with a safety belt.

I. No seat shall be used by more than one person at a time.

J. No cargo, materials, supplies, or other items may be transported on the ATV or UTV without being properly restrained.

K. No owner shall permit a person under the age of 16 to operate an ATV or UTV.

L. No person shall leave an ATV unattended on public property while the motor is running or the keys are in the ignition switch.

M. No person shall operate an ATV or UTV on any trail unless the trail is designated as open for operation of that vehicle.

2. Snowmobiles. All persons must operate a snowmobile in accordance with the requirements of Chapter 321G of the *Code of Iowa*, which includes but is not limited to the following:

A. No snowmobiles shall be operated or parked upon City sidewalks, trails, City parks, or other City land.

B. No snowmobile shall be operated on private property without the express consent of the owner.

C. No snowmobile shall be operated while under the influence of intoxicating liquor, narcotics, or habit-forming drugs.

*(Code of Iowa, Sec. 321G.13[1c])*

D. No person shall operate a Snowmobile in a careless, reckless, or negligent manner endangering the person or property of another or causing injury or damage to the same.

*(Code of Iowa, Sec. 321G.13[1b])*

E. No snowmobile shall be operated in violation of the traffic laws of the City of Wellman and the State of Iowa.

F. No snowmobile shall carry more passengers than which the snowmobile is designed.

G. No person shall ride in a snowmobile unless seated in a designated seat and secured with a safety belt.

H. No seat shall be used by more than one person at a time.

I. No person under the age of 16 years of age shall be a passenger at any time.

J. No cargo, materials, supplies, or other items may be transported in the snowmobile without being properly restrained.

K. No owner shall permit a person under the age of 16 to operate a snowmobile.

L. No snowmobile shall be operated without a lighted headlight and taillight from sunset to sunrise and at such other times when conditions provide insufficient lighting to render clearly discernible persons and vehicles at a distance of 500 feet ahead.

*(Code of Iowa, Sec. 321G.13[1d])*

M. No person shall leave a snowmobile unattended on public property while the motor is running or the keys are in the ignition switch.

**75.10 SPEED.** No ATVs, UTVs, or snowmobiles shall be operated on any City street at a speed in excess of 25 miles per hour, or at any rate of speed greater than is reasonable or proper under all existing circumstances.

*(Code of Iowa, Sec. 321I.14 & 321G.13)*

**75.11 PARKING.** ATVs, UTVs, and/or snowmobiles may be parked in City parking lots or on any City street where vehicle parking is permitted, except no ATV or UTV may be parked on any primary road extension.

**75.12 PENALTY.** Unless another penalty is stated, a violation of this chapter shall constitute a municipal infraction with violators subject to a civil penalty under Section 3.03 of this Code of Ordinances.

[The next page is 395]