

CITY OF RIVERSIDE COUNCIL MEETING AGENDA
RIVERSIDE COUNCIL CHAMBERS
60 N GREENE ST
REGULAR MEETING

Tuesday, September 7, 2021 – 6:00 P.M.

The meeting will be recorded and can be viewed live by visiting the city web site at www.riversideiowa.gov

NOTICE TO THE PUBLIC: This is a meeting of the City Council to conduct the regular business of the City. Every item on the agenda is an item of discussion and action if needed.

1. Call meeting to order
2. Approval of agenda
3. Consent agenda
 - a. Minutes from 8-16-2021
 - b. Expenditures for 9-7-2021
4. **Public forum:** 3 minutes per person. See guidelines for public comments at the Clerk's table.
5. Public Hearings, Resolutions, Ordinances
 - a. Resolution #090721-01 Approve Annual Financial Report **pg. 5**
6. Approval of bid for slide out unit for grass truck
7. Administrator's Report
 - a. Discussion on use of Golf Carts, ATV's, Off Road vehicles on City Streets **pg. 7**
 - b. Discussion on downtown stone wall
 - c. Review of short and long-term goal ranking **pg. 11**
 - d.
8. Motion to adjourn.

COUNCIL PACKET

RIVERSIDE CITY COUNCIL MEETING: Monday, August 16th, 2021

The Riverside City Council meeting opened at 6:00 pm at City Hall with Mayor Allen Schneider requesting roll call. Council members present: Lois Schneider, Tom Sexton, Edgar McGuire, and Kevin Mills. Andy Rodgers was absent.

Motion by McGuire to approve agenda. Second by Sexton, passed 4-0.

Sexton moved to approve the Consent agenda:

- Minutes of August 8th, 2021,
- Expenditures for 8-19-2021,
- July Fire Department Report.
- Madeline's wine permit
- St Mary's beer permit
- Street closure 9-6-21 at St. Mary's Church

Second by McGuire, passed 4 -0.

Randy Tinnes, Patrol Lieutenant for Washington County presented Sheriff's call report for July.

Bill Stukey, PeopleService, Inc. reviewed July water and wastewater report with Council. Stukey presented three bids for rebuilding Lift Station #1. McGuire moved to accept bid from Electric Pump at the cost of \$140,222.00. Second by Schneider, passed 4-0.

Schneider moved to pass Resolution #081621-01, approving Business District Grant application of \$5,412.50 for Clean on Greene. Second by Mills, passed 4-0.

McGuire moved to pass Resolution #081621-02, approving Business District Grant application of \$4,735.50 for Riverside Auto Spa. Second by Mills, passed 4-0.

Sexton moved to pass Resolution #081621-03, approving Community Beautification Incentive Program Grant payment of \$2500.00 to Steve and Marcy Musser. Second by Schneider, passed 4-0.

Schneider moved to pass Resolution #081621-04, approving amendments to agreement with Washington County for Communications Commission. Second by Sexton, passed 4-0.

Sexton moved to approve bid from Big Iron Welding of Iowa, for truck bed repair in the amount of \$2000. Second by McGuire, passed 4-0.

Mayor set City Council work sessions for August 23rd and 30th at 6:00 pm.

Mayor set next Council meeting for Tuesday, September 7th due to Labor Day Holiday.

Yancey presented Admin's report:

- Monthly Financials
- Building Permits
- Nuisance Letters
- Pool fencing - per City Code

COUNCIL PACKET

American Rescue Plan Funds
Review Hotel-Motel Grant FY23
PC equipment order
AC repairs at WWTP
Sesquicentennial update; Group meets on the 1st Tuesday of the month.

Sexton moved to adjourn at 7:12 p.m. Second by Mills passed 4-0.

Full content of Council Meetings can be viewed on the City web site; riversideiowa.gov

Council Work Session – Job Descriptions and Goal Setting, August 23, 2021 at 6pm


Council Work Session – Community Center, August 30, 2021 at 6pm

Council Meeting – Tuesday, September 7, 2021 at 6:00 pm

ATTEST:



Becky LaRoche; City Clerk



Allen Schneider; Mayor

COUNCIL PACKET

EXPENDITURES SEPTEMBER 7, 2021					
	COUNCIL MEETING	BILLS			
1	ACTION SEWER	KIENE WOODS - MANHOLE CLEAN	610-5-815-6374	\$ 392.50	
2	ALLIANT ENERGY	PARKS	001-5-430-6371	\$ 521.60	
3	ALLIANT ENERGY	SEWER	610-5-815-6371	\$ 680.51	
4	ALLIANT ENERGY	CITY HALL	001-5-650-6371	\$ 621.71	
5	ALLIANT ENERGY	WATER	600-5-810-6371	\$ 90.57	
6	ALLIANT ENERGY	STREET LIGHTS	001-5-230-6371	\$ 1,435.30	
7	ALLIANT ENERGY	FIRE STATION	002-5-150-6330	\$ 742.06	\$ 4,091.75
8	BECKY LaROCHE	CELL	001-5-650-6373	\$ 50.00	
9	BRYAN LENZ	CELL	001-5-430-6373	\$ 50.00	
10	CARL E. NELSON	CC FLOOR PLAN/RENDERINGS	302-5-750-6786	\$ 11,000.00	
11	CUSTOM TREE SERVICE	HICKORY/CONS. PK., ELM/BOISE	001-5-510-6495	\$ 1,100.00	
	DINGES FIRE	TURN OUT GEAR	002-5-150-6356	\$ 1,409.97	
12	ENGLISH RIVER CONCRETE	CHERRY/KLEOPFER SIDEWALK	001-5-210-6762	\$ 5,774.10	
13	FP MAILING	3RD QTR MEETER FEE	001-5-650-6508	\$ 86.85	
14	IOWA 1 CALL	LOCATES	600-5-810-6507	\$ 18.90	
15	JAY STUELKE	CELL	001-5-210-6373	\$ 50.00	
16	KUM N GO	RVFD FUEL	002-5-150-6350	\$ 396.27	
17	KUM N GO	CITY FUEL	110-5-210-6331	\$ 124.64	\$ 520.91
18	MID AMERICAN ENERGY	SHOP	001-5-210-6371	\$ 12.13	
19	MID AMERICAN ENERGY	RVFD	002-5-150-6330	\$ 14.68	
20	MID AMERICAN ENERGY	C HALL	001-5-650-6371	\$ 12.13	\$ 38.94
21	MIDWEST CURB GRINDING	CHERRY/KLEOPFER SIDEWALK	001-5-640-6762	\$ 400.00	
22	MR. GUTTER LTD	HALL PARK E. RR GUTTERS	001-5-430-6320	\$ 850.00	
23	OVERHEAD DOOR	WWP REPAIRS	610-5-815-6332	\$ 246.35	
24	PEOPLE SERVICES	SEPT SERVICE	610-5-815-6500	\$ 11,449.50	
25	PEOPLE SERVICES	SEPT SERVICE	600-5-800-6500	\$ 11,449.50	\$ 22,899.00
26	SANDRY FIRE	GAS MONITER	002-5-150-6356	\$ 225.15	
27	THE NEWS	PUBLICATIONS	001-5-650-6402	\$ 135.84	
28	TYLER TECH.	INCODE METER INTERFACE	600-5-810-6499	\$ 2,003.29	
29	TYLER TECH.	INCODE METER INTERFACE	610-5-815-6499	\$ 2,003.29	\$ 4,006.58
30	VISU SEWER	SEWER JETTING	610-5-815-6499	\$ 17,766.67	
31	WA. CO. TRASURER	CHERRY LN PROPERTY TAX	301-5-750-6772	\$ 162.00	
32	*****	TOTAL BILLS		\$ 71,275.51	
33					
34	AUG EOM PAYABLES				
35	DELTA DENTAL	SEPT BILLING	001-5-430-6150	\$ 232.92	
36	LINCOLN NAT'L LIFE INS	SEPT BILLING	001-5-620-6150	\$ 288.55	
37	MEDIACOM	CITY HALL	001-5-650-6373	\$ 230.98	
38	MEDIACOM	RVFD	002-5-150-6332	\$ 224.02	
39	US CELLULAR	RVFD	002-5-150-6332	\$ 106.11	
40	US CELLULAR	CITY HALL	001-5-650-6373	\$ 38.51	
41	VERIZON	COLLECTORS	600-5-810-6373	\$ 63.54	
42	WELLMARK	SEPT INSURANCE	001-5-620-6150	\$ 4,804.77	
43	WINDSTREAM	WATER INTERNET	600-5-810-6373	\$ 158.14	
44	WINDSTREAM	SHOP INTERNET	001-5-210-6371	\$ 180.88	
45	WATER DEPOSITS	REFUND	600-4-810-4501	\$ 143.34	
46	*****	TOTAL PAID BILLS		\$ 6,471.76	
47	*****	TOTAL EXPENDITURES		\$ 77,747.27	
48	TOTAL BY FUND				
49	"001"	GENERAL FUND	\$ 16,876.27		
50	"002"	FIRE DEPARTMENT	\$ 3,118.26		
51	"110"	ROAD USE FUND	\$ 124.64		
52	"145"	CASINO FUNDS	\$ -		
53	"200"	DEBT SERVICE	\$ -		
54	"301"	CAPITAL PROJECTS	\$ 11,162.00		
55	"600"	WATER FUND	\$ 13,927.28		
56	"610"	SEWER FUND	\$ 32,538.82		
57	"670"	GARBAGE	\$ -		
58	*****	TOTAL EXPENDITURES	\$ 77,747.27		

RESOLUTION #090721-01

**RESOLUTION APPROVING THE ANNUAL FINANCIAL REPORT FOR
FISCAL YEAR ENDING JUNE 30, 2021**

WHEREAS, the City of Riverside City Council has reviewed the FY 19-20 Annual Financial Report for the City of Riverside as submitted by the City Clerk, with a balance of \$3,799,879.97 for the City of Riverside, to be filed with Iowa Department of Management by December 1st, 2021.

THEREFORE, be it resolved the City of Riverside City Council does hereby accept the Annual Financial Report for the fiscal year ending June 30, 2021 as prepared by the City Clerk for the City of Riverside, Iowa.

MOVED BY Council person _____, seconded by Council person _____ to approve the foregoing resolution.

Roll Call: Sexton, Rodgers, McGuire, Schneider, Mills

Ayes:

Nays:

Absents:

Passed and Approved by the City Council of Riverside, Iowa and approved this 7th day of September, 2021.

Signed: _____

Date: _____

Allen Schneider, Mayor

Attest: _____

Date: _____

Becky LaRoche, City Clerk

CITY OF RIVERSIDE
YTD TREASURERS REPORT
AS OF: JUNE 30TH, 2021

FUND	BEGINNING CASH BALANCE	Y-T-D REVENUES	Y-T-D EXPENSES	CASH BASIS BALANCE	NET CHANGE OTHER ASSETS	NET CHANGE LIABILITIES	ACCUAL ENDING CASH BALANCE
001-GENERAL FUND	419,284.70	1,129,629.03	766,714.53	782,199.20	0.00	0.00	782,199.20
002-FIRE DEPARTMENT	89,862.84	152,588.01	125,016.28	117,434.57	0.00	0.00	117,434.57
003-EMS DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
110-ROAD USE TAX	155,916.66	148,614.59	233,073.64	71,457.61	0.00	0.00	71,457.61
121-LOCAL OPTION SALES TAX	251,597.29	130,448.79	125,000.00	257,046.08	0.00	0.00	257,046.08
125-TIF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
145-CASINO REVENUE FUND	74,632.33	1,057,950.48	806,798.17	325,784.64	0.00	0.00	325,784.64
200-DEBT SERVICE	0.00	224,200.00	224,200.00	0.00	0.00	0.00	0.00
301-CAPITAL PROJECTS	682,897.89	884,549.12	1,183,549.56	383,897.45	0.00	0.00	383,897.45
302-COMMUNITY CENTER FUNDS	908,636.71	118,589.74	11,000.00	1,016,226.45	0.00	0.00	1,016,226.45
600-WATER FUND	489,817.00	378,495.17	357,949.83	510,362.34	0.00	0.00	510,362.34
610-SEWER FUND	223,287.10	388,202.39	291,883.01	319,606.48	0.00	0.00	319,606.48
670-LANDFILL/GARBAGE	9,545.56	86,930.75	85,704.99	10,771.32	0.00	0.00	10,771.32
680-STORM WATER	4,494.61	19,099.22	18,500.00	5,093.83	0.00	0.00	5,093.83
GRAND TOTAL	3,309,972.69	4,719,297.29	4,229,390.01	3,799,879.97	0.00	0.00	3,799,879.97

*** END OF REPORT ***

COUNCIL PACKET

1

MOTOR VEHICLES AND LAW OF THE ROAD, §321.247

7a.

321.247 Golf cart operation on city streets.

1. a. Incorporated areas may, upon approval of their governing body, allow the operation of golf carts on city streets by persons possessing a valid driver's license. However, a golf cart shall not be operated upon a city street which is a primary road extension through the city but shall be allowed to cross a city street which is a primary road extension through the city.
- b. The golf carts shall be equipped with a slow moving vehicle sign and a bicycle safety flag and operate on the streets only from sunrise to sunset.
- c. Golf carts operated on city streets shall be equipped with adequate brakes and shall meet any other safety requirements imposed by the governing body.
2. Golf carts are not subject to the registration provisions of **this chapter**.
3. A person who violates **subsection 1** commits a simple misdemeanor punishable as a scheduled violation under **section 805.8A, subsection 3**.

[82 Acts, ch 1041, §1]

90 Acts, ch 1230, §66; 98 Acts, ch 1073, §9; 2000 Acts, ch 1203, §10; 2001 Acts, ch 137, §5; 2010 Acts, ch 1069, §45; 2010 Acts, ch 1190, §46

Referred to in §331.362, 805.8A(3)(b)

23. Section 321.216C – Use of driver’s license or nonoperator’s identification card by underage person to obtain cigarettes or tobacco products.
24. Section 321.218 – Operating without valid driver’s license or when disqualified.
25. Section 321.219 – Permitting unauthorized minor to drive.
26. Section 321.220 – Permitting unauthorized person to drive.
27. Section 321.221 – Employing unlicensed chauffeur.
28. Section 321.222 – Renting motor vehicle to another.
29. Section 321.223 – License inspected.
30. Section 321.224 – Record kept.
31. Section 321.232 – Radar jamming devices; penalty.
32. Section 321.234A – All-terrain vehicles.
33. Section 321.235A – Electric personal assistive mobility devices.
34. Section 321.247 – Golf cart operation on City streets.
35. Section 321.257 – Official traffic control signal.
36. Section 321.259 – Unauthorized signs, signals or markings.
37. Section 321.260 – Interference with devices, signs or signals; unlawful possession.
38. Section 321.262 – Damage to vehicle.
39. Section 321.263 – Information and aid.
40. Section 321.264 – Striking unattended vehicle.
41. Section 321.265 – Striking fixtures upon a highway.
42. Section 321.266 – Reporting accidents.
43. Section 321.275 – Operation of motorcycles and motorized bicycles.
44. Section 321.276 – Use of electronic communication device while driving; text-messaging.
45. Section 321.277 – Reckless driving.
46. Section 321.277A – Careless driving.
47. Section 321.278 – Drag racing prohibited.
48. Section 321.281 – Actions against bicyclists.
49. Section 321.284 – Open container; drivers.
50. Section 321.284A – Open container; passengers.
51. Section 321.288 – Control of vehicle; reduced speed.
52. Section 321.295 – Limitation on bridge or elevated structures.
53. Section 321.297 – Driving on right-hand side of roadways; exceptions.
54. Section 321.298 – Meeting and turning to right.

CHAPTER 75

ALL-TERRAIN VEHICLES AND SNOWMOBILES

75.01 Purpose
75.02 Definitions
75.03 General Regulations
75.04 Operation of Snowmobiles

75.05 Operation of All-Terrain Vehicles
75.06 Negligence
75.07 Accident Reports

75.01 PURPOSE. The purpose of this chapter is to regulate the operation of all-terrain vehicles and snowmobiles within the City.

75.02 DEFINITIONS. For use in this chapter the following terms are defined:

1. **“All-terrain vehicle” or “ATV”** means a motorized flotation-tire vehicle, with not less than three and not more than six low pressure tires, that is limited in engine displacement to less than one thousand (1,000) cubic centimeters and in total dry weight to less than one thousand (1,000) pounds and that has a seat or saddle designed to be straddled by the operator and handlebars for steering control.

(Code of Iowa, Sec. 321I.1)

2. **“Off-road motorcycle”** means a two-wheeled motor vehicle that has a seat or saddle designed to be straddled by the operator and handlebars for steering control and that is intended by the manufacturer for use on natural terrain. “Off-road motorcycle” includes a motorcycle that was originally issued a certificate of title and registered for highway use under Chapter 321 of the *Code of Iowa*, but that contains design features that enable operation over natural terrain. An operator of an off-road motorcycle is also subject to the provisions of this chapter governing the operation of all-terrain vehicles.

(Code of Iowa, Sec. 321I.1)

3. **“Off-road utility vehicle”** means a motorized flotation-tire vehicle, with not less than four and not more than eight low-pressure tires, that is limited in engine displacement to less than one thousand five hundred (1,500) cubic centimeters and in total dry weight to not more than one thousand eight hundred (1,800) pounds and that has a seat that is of bucket or bench design, not intended to be straddled by the operator, and a steering wheel or control levers for control. An operator of an off-road utility vehicle is also subject to the provisions of this chapter governing the operation of all-terrain vehicles.

(Code of Iowa, Sec. 321I.1)

4. **“Snowmobile”** means a motorized vehicle that weighs less than one thousand (1,000) pounds, that uses sled-type runners or skis, endless belt-type tread with a width of forty-eight (48) inches or less, or any combination of runners, skis, or tread, and is designed for travel on snow or ice. “Snowmobile” does not include an all-terrain vehicle that has been altered or equipped with runners, skis, belt-type tracks, or treads.

(Code of Iowa, Sec. 321G.1)

75.03 GENERAL REGULATIONS. No person shall operate an ATV, off-road motorcycle or off-road utility vehicle within the City in violation of Chapter 321I of the *Code of Iowa* or a snowmobile within the City in violation of the provisions of Chapter 321G of the *Code of Iowa*

75.05 OPERATION OF ALL-TERRAIN VEHICLES. The operators of ATVs shall comply with the following restrictions as to where ATVs may be operated within the City:

1. Streets. ATVs and off-road utility vehicles may be operated on streets only in accordance with Section 321.234A of the *Code of Iowa* or on such streets as may be designated by resolution of the Council for the operation of registered ATVs or registered off-road utility vehicles. In designating such streets, the Council may authorize ATVs and off-road utility vehicles to stop at service stations or convenience stores along a designated street.

(Code of Iowa, Sec. 321I.10[1 & 3])

2. Trails. ATVs shall not be operated on snowmobile trails except where designated.

(Code of Iowa, Sec. 321I.10[4])

3. Railroad Right-of-way. ATVs shall not be operated on an operating railroad right-of-way. An ATV may be driven directly across a railroad right-of-way only at an established crossing and notwithstanding any other provisions of law may, if necessary, use the improved portion of the established crossing after yielding to all oncoming traffic.

(Code of Iowa, Sec. 321I.14[1h])

4. Parks and Other City Land. ATVs shall not be operated in any park, playground or upon any other City-owned property without the express permission of the City.

5. Sidewalk or Parking. ATVs shall not be operated upon the public sidewalk or that portion of the street located between the curb line and the sidewalk or property line commonly referred to as the "parking."

75.06 NEGLIGENCE. The owner and operator of an ATV or snowmobile are liable for any injury or damage occasioned by the negligent operation of the ATV or snowmobile. The owner of an ATV or snowmobile shall be liable for any such injury or damage only if the owner was the operator of the ATV or snowmobile at the time the injury or damage occurred or if the operator had the owner's consent to operate the ATV or snowmobile at the time the injury or damage occurred.

(Code of Iowa, Sec. 321G.18 & 321I.19)

75.07 ACCIDENT REPORTS. Whenever an ATV or snowmobile is involved in an accident resulting in injury or death to anyone or property damage amounting to one thousand dollars (\$1,000.00) or more, either the operator or someone acting for the operator shall immediately notify a law enforcement officer and shall file an accident report, in accordance with State law.

(Code of Iowa, Sec. 321G.10 & 321I.11)

COUNCIL PACKET

Please choose your top three in each

SHORT TERM GOALS COMPLETED BY DECEMBER 31, 2021		RANK	LONG TERM GOALS 3-5 YEARS		RANK
Nuisance Properties-Code Updates	7		Business development downtown	9	
Set process for Code Enforcements	2		Capital Project-5 year plan	10	
Downtown Building Inspection Process	6		Curb/gutter south side of 22		
Email/Text Notifications to Citizens	1		Revisit existing streets	3	
Electronic Meeting Material	0		Review intersection at Rose & 2nd		
Website Improvements	0		Hire full-time paramedics-plan	6	
City Owned Property Maintenance	1		Rental, building, fire inspections	10	
Electronic job ticketing system	0		Residential expansion	0	
New Business Attractions	0		Expand trail system	0	
Support/Promote Existing Businesses	2		City Police Department	0	
Update Employee Handbook	5		DOT-southbound exit 218, Vine	2	
Completed Railroad Park Design	10		Communication with casino, school	0	
Complete 3rd Street Design	10		Community/Rec Center-name?	3	
Adjust water/sewer rates	5		Community promotions/marketing	1	

Casino Agreement - expires 8/2022
 Deputy Clerk
 Residential new construction incentives

3

Point system 1st choice-3 point
 2nd choice-2 point
 3rd choice-1 point