

**CITY OF RIVERSIDE COUNCIL MEETING AGENDA**  
**RIVERSIDE FIRE DEPARTMENT**  
**271 E 1<sup>ST</sup> ST**  
**REGULAR MEETING**

Monday, February 1, 2021 – 6:00 P.M.

The meeting will be recorded and can be viewed live by visiting the city web site at [www.riversideiowa.gov](http://www.riversideiowa.gov)

**NOTICE TO THE PUBLIC:** This is a meeting of the City Council to conduct the regular business of the City. Every item on the agenda is an item of discussion and action if needed.

1. Call meeting to order
2. Approval of agenda
3. Consent agenda
  - a. Minutes from 1-18-2021
  - b. Expenditures for 2-1-2021
4. **Public forum:** 3 minutes per person. See guidelines for public comments at the Clerk's table.
5. Renewal of Listing of Commercial Property
6. Discussion on maintenance of 5' sidewalk on Ash Street
7. Discussion on RFP's for design, engineering on projects
8. Public Hearings, Resolutions, Ordinances
  - a. Public Hearing to set Max Levy
  - b. Resolution #020121-01 Set Max Levy
  - c. Resolution #020121-02 Set Public Hearing for Proposed FY22 Budget
9. City Administrator's report
  - a. Discussion on Community Center Committee
  - b. Riverboat Municipal Grant Application
  - c. Tree Committee?
10. Motion to adjourn

Meeting attendees are asked to maintain 6 ft. distance from other attendees who don't live in their household. Masks are required when distancing cannot be maintained. Those wishing to provide comments for the public forum without attending the meeting can submit them by email to [admin@cityofriversideiowa.com](mailto:admin@cityofriversideiowa.com), by phone at 319-648-3501, or in the City Hall dropbox up to 30 minutes prior to the meeting.



COUNCIL PACKET

EXPENDITURES FEBRUARY 1, 2021					
COUNCIL MEETING		BILLS			
1	ABSOLUTE GRAPHICS	PARKING NOTICE	110-5-210-6417	\$	105.50
2	AIRGAS	RVFD-EMS	002-5-150-6375	\$	119.92
3	ALLIANT ENERGY	PARKS	001-5-430-6371	\$	386.79
4	ALLIANT ENERGY	SEWER	610-5-815-6371	\$	1,099.08
5	ALLIANT ENERGY	CITY HALL	001-5-650-6371	\$	254.47
6	ALLIANT ENERGY	WATER	600-5-810-6371	\$	221.61
7	ALLIANT ENERGY	STREET LIGHTS	001-5-230-6371	\$	1,405.57
8	ALLIANT ENERGY	FIRE STATION	002-5-150-6330	\$	629.29
9	BECKY LaROCHE	CELL	001-5-650-6373	\$	50.00
10	BIG IRON WELD	TRAILER REPAIR	110-5-210-6331	\$	266.16
11	BRYAN LENZ	CELL	001-5-430-6373	\$	50.00
12	IOWA ONE CALL	LOCATES	600-5-810-6507	\$	47.00
13	J&S PLUMBING	CITY HALL	001-5-650-6310	\$	346.41
14	J&S PLUMBING	WATER PLANT	600-5-810-6332	\$	77.15
15	J&S PLUMBING	SEWER PLANT	610-5-815-6332	\$	77.15
16	J&S PLUMBING	SHOP	001-5-210-6507	\$	194.38
17	J&S PLUMBING	FIRE STATION	002-5-150-6310	\$	154.30
18	JAY STUELKE	CELL	001-5-210-6373	\$	50.00
19	JCMAA	RVFD-2021 DUES	002-5-150-6345	\$	89.00
20	KOCH OFFICE	COPIES	001-5-650-6496	\$	759.29
21	KUM 'N GO	CITY FUEL	110-5-210-6331	\$	728.51
22	KUM 'N GO	RVFD FUEL	002-5-150-6350	\$	174.67
23	MID AMERICAN ENERGY	SHOP	001-5-210-6371	\$	185.45
24	MID AMERICAN ENERGY	RVFD	002-5-150-6330	\$	292.60
25	MID AMERICAN ENERGY	C HALL	001-5-650-6371	\$	89.85
26	MMS CONSULTANTS	ASH/TUPELO	301-5-750-6789	\$	2,269.86
28	MMS CONSULTANTS	PARKS	301-5-750-6779	\$	1,875.00
29	PEOPLE SERVICES	FEB SERVICE	610-5-815-6500	\$	11,449.50
30	PEOPLE SERVICES	FEB SERVICE	600-5-800-6500	\$	11,449.50
31	RON SEXTON CONST.	LIFT RENTAL	001-5-210-6417	\$	510.00
32	RON'S AUTO	SANDER BATTERY	110-5-210-6335	\$	141.95
33	RU2 SYSTEMS	SPEED SIGN REPAIR	110-5-210-6415	\$	69.95
34	STOREY KENWORTHY	W2 FORMS	001-5-650-6506	\$	42.24
35	SUEPPEL	LEGAL	001-5-640-6411	\$	1,525.00
36	*****	TOTAL BILLS		\$	37,187.15
37	JANUARY EOM PAYABLES				
38	DELTA DENTAL	FEB BILLING	001-5-430-6150	\$	186.56
39	LINCOLN NAT'L LIFE INS	FEB BILLING	001-5-620-6150	\$	288.55
40	MEDIACOM	RVFD PHONE	002-5-150-6332	\$	211.05
41	MEDIACOM	C HALL PHONE	001-5-650-6373	\$	203.24
42	WELLMARK	FEB INSURANCE	001-5-620-6150	\$	4,021.71
43	WINDSTREAM	JAN SERVICE	600-5-810-6373	\$	150.38
44	WINDSTREAM	JAN SHOP	001-5-210-6373	\$	172.51
45	US CELLULAR	CITY HALL	001-5-650-6373	\$	48.90
46	US CELLULAR	RVFD	002-5-150-6332	\$	97.17
47	VERIZON	CELL TOWERS	600-5-810-6373	\$	63.54
48	*****	TOTAL PAID BILLS			\$ 5,443.61
49	*****	TOTAL EXPENDITURES			\$ 42,630.76
50					
51	TOTAL BY FUND				
52	"001"	GENERAL FUND		\$	10,770.92
53	"002"	FIRE DEPARTMENT		\$	1,768.00
54	"110"	ROAD USE FUND		\$	1,312.07
55	"145"	CASINO FUNDS		\$	-
56	"200"	DEBT SERVICE		\$	-
57	"301"	CAPITAL PROJECTS		\$	4,144.86
58	"600"	WATER FUND		\$	12,009.18
59	"610"	SEWER FUND		\$	12,625.73
60	"670"	GARBAGE		\$	-
61	*****	TOTAL EXPENDITURES		\$	42,630.76



Iowa City Area Association of REALTORS® - Listing Status Change/Correction Form

Property Address Lot 3, Commercial Dr, Riverside, IA 52327 MLS # 202001521

Listing Office LKR Listing Agent Jeff Edberg / Carmen Krueger Price \$268,330

**CONTINGENCY (AC)** (Active Status)  
(Accepted Offer Subject to Contingencies)

**ENTERED BY AGENT**

Contingent Date (Purchase Agreement Date)  
\_\_\_\_\_

**PENDING** (Status)  
(Days on Market Calculated from List Date to Pending Date)

**SOLD STATUS** (Closing Taken Place)

Pending Date \_\_\_\_\_

Selling Office \_\_\_\_\_

**WITHDRAWAL/CANCELLATION**

Selling Agent \_\_\_\_\_

Listing is Withdrawn

Buyer's Last Name \_\_\_\_\_

REALTOR® & Seller Signatures Required Below

Sale Price \_\_\_\_\_

Listing is Cancelled

Transaction Value \_\_\_\_\_  
(If Sale, Selling Price. If Lease, Total Value.)

Designated REALTOR® & Seller Signatures Required Below

Lease Value \_\_\_\_\_  
(Per Foot or Per Month)

**EXTENSION**

Lease Term \_\_\_\_\_

Listing Expires This Date 01/20/2021

Sales Terms: (Select One)

- Cash                       Conventional
- Lease                         Exchange
- Other                         FHA
- VA                             Private Party Contract

Extend Expiration Date to 07/20/2021

REALTOR® & Seller Signatures Required Below

Pending Date \_\_\_\_\_

**BACK ON THE MARKET**

Closing Date \_\_\_\_\_

(Not to Be Used to Activate an Expired Listing)

\_\_\_\_\_ Listing is Back on Market

Listing Expiration Date \_\_\_\_\_

**PRICE CHANGE**

Change Price to \_\_\_\_\_

**REALTOR® & Seller Signatures Required Below**

Use this area below to make changes to the text of a listing. If changes are extensive, use a profile sheet to indicate changes.

Signatures of Sellers/REALTORS® required: Price changes/extensions/withdrawals/cancellations.

Sellers' Signatures \_\_\_\_\_ Date \_\_\_\_\_

REALTOR®'s Signature \_\_\_\_\_ Date \_\_\_\_\_

WITHDRAWAL - It is also hereby agreed that if said property is sold within the terms of the original listing, or any extension thereof, or is sold within \_\_\_\_\_ days after the expiration of the listing or any extension thereof, as provided in said listing, then this withdrawal agreement shall be absolutely void and said original listing or extension thereof shall be in full force and effect. This is a withdrawal from the Service, NOT a cancellation of the listing.

## COUNCIL PACKET

### Procedures following a snow event

1. 24-48 hours after snow has stopped, staff provides a list of businesses, homeowners whose sidewalks are not shoveled to City Clerk.
2. Staff also makes a list of those residents or business owners who are placing snow on the city street when clearing their drive or parking lot. **(Riverside Code 135.12)**
3. City Clerk provides contact information from utility accounts to City Administrator.
4. City Administrator calls or emails each resident or business by phone or email and makes proper documentation of the contact made.
5. If clearing does not take place within the next 24 hours, a notice will be placed on the door of each resident or business. **(Riverside Code 136.03)**
6. If the sidewalk is not cleared in the next 24 hours after the notice is posted, the city will contract the snow removal and bill the resident or business. **(Riverside Code 136.03)**
7. If the bill is not paid, the past due amount will be placed as a lien against the property. **(Riverside Code 136.03)**

8. Completion by the City. Should any excavation in any street or alley be discontinued or left open and unfinished for a period of twenty-four (24) hours after the approved completion date, or in the event the work is improperly done, the City has the right to finish or correct the excavation work and charge any expenses therefor to the permit holder/property owner.

9. Responsibility for Costs. All costs and expenses incident to the excavation shall be borne by the permit holder and/or property owner. The permit holder and owner shall indemnify the City from any loss or damage that may directly or indirectly be occasioned by such excavation.

10. Notification. At least forty-eight (48) hours prior to the commencement of the excavation, excluding Saturdays, Sundays and legal holidays, the person performing the excavation shall contact the Statewide Notification Center and provide the center with the information required under Section 480.4 of the *Code of Iowa*.

11. Permit Issued. Upon approval of the application and filing of bond and insurance certificate, a permit shall be issued. A separate permit shall be required for each excavation.

12. Permit Exemption. Utility companies are exempt from the permit application requirement of this section. They shall, however, comply with all other pertinent provisions.

**135.10 MAINTENANCE OF PARKING OR TERRACE.** It shall be the responsibility of the abutting property owner to maintain all property outside the lot and property lines and inside the curb lines upon the public streets, except that the abutting property owner shall not be required to remove diseased trees or dead wood on the publicly owned property or right-of-way. Maintenance includes timely mowing, trimming trees and shrubs and picking up litter.

*(Code of Iowa, Sec. 364.12[2c])*

**135.11 FAILURE TO MAINTAIN PARKING OR TERRACE.** If the abutting property owner does not perform an action required under the above section within a reasonable time, the City may perform the required action and assess the cost against the abutting property for collection in the same manner as a property tax.

*(Code of Iowa, Sec. 364.12[2e])*

**135.12 DUMPING OF SNOW.** It is unlawful for any person to throw, push, or place or cause to be thrown, pushed or placed, any ice or snow from private property, sidewalks, or driveways onto the traveled way of a street or alley so as to obstruct gutters, or impede the passage of vehicles upon the street or alley or to create a hazardous condition therein; except where, in the cleaning of large commercial drives in the business district it is absolutely necessary to move the snow onto the street or alley temporarily, such accumulation shall be removed promptly by the property owner or agent. Arrangements for the prompt removal of such accumulations shall be made prior to moving the snow.

*(Code of Iowa, Sec. 364.12 [2])*

**135.13 DRIVEWAY CULVERTS.** The property owner shall, at the owner's expense, install any culvert deemed necessary under any driveway or any other access to the owner's property, and before installing a culvert, permission must first be obtained from the City. In the event repairs are needed at any time with respect to culverts, it shall be the responsibility of the property owner to make such repairs, and, in the event the owner fails to do so, the City shall have the right to make the repairs. If the property owner fails to reimburse the City for the cost

# COUNCIL PACKET

## CHAPTER 136

## SIDEWALK REGULATIONS

6. "Portland cement" means any type of cement except bituminous cement.
7. "Sidewalk" means all permanent public walks in business, residential or suburban areas.
8. "Sidewalk improvements" means the construction, reconstruction, repair, replacement or removal, of a public sidewalk and/or the excavating, filling or depositing of material in the public right-of-way in connection therewith.
9. "Wood float finish" means a sidewalk finish that is made by smoothing the surface of the sidewalk with a wooden trowel.

**136.03 REMOVAL OF SNOW, ICE AND ACCUMULATIONS.** It is the responsibility of the abutting property owners to remove snow, ice and accumulations from sidewalks within forty-eight (48) hours. If this has not been done within twenty-four (24) hours, notice will be posted on the door of the address and 24 hours later the City will have the snow removed at the rate of fifty cents (50¢) per linear foot of sidewalk. The property owner will be mailed a bill from the City to be paid within thirty (30) days of receipt. Any bills left unpaid will become a lien against the property in the following spring after all snowfall.

*(Code of Iowa, Sec. 364.12[2b & e])*

**136.04 RESPONSIBILITY FOR MAINTENANCE.** It is the responsibility of the abutting property owners to repair, replace or reconstruct, or cause to be repaired, replaced or reconstructed, all broken or defective sidewalks and to maintain in a safe and hazard-free condition any sidewalk outside the lot and property lines and inside the curb lines or traveled portion of the public street.

*(Code of Iowa, Sec. 364.12 [2c])*

**136.05 CITY MAY ORDER REPAIRS.** If the abutting property owner does not maintain sidewalks as required, the Council may serve notice on such owner, by certified mail, requiring the owner to repair, replace or reconstruct sidewalks within a reasonable time and if such action is not completed within the time stated in the notice, the Council may require the work to be done and assess the costs against the abutting property for collection in the same manner as a property tax.

*(Code of Iowa, Sec. 364.12[2d & e])*

**136.06 SIDEWALK CONSTRUCTION ORDERED.** The Council may order the construction of permanent sidewalks upon any street or court in the City and may specially assess the cost of such improvement to abutting property owners in accordance with the provisions of Chapter 384 of the Code of Iowa.

*(Code of Iowa, Sec. 384.38)*

**136.07 COMPLIANCE WITH CITY STANDARDS.** No person shall remove, reconstruct or install a sidewalk unless such person removes, reconstructs or installs the sidewalk in accordance with the City standards for such work.

**136.08 SIDEWALK STANDARDS.** Sidewalks repaired, replaced or constructed under the provisions of this chapter shall be constructed in accordance with the City's sidewalk specifications on file in the office of the City Clerk.

**136.09 BARRICADES AND WARNING LIGHTS.** Whenever any material of any kind is deposited on any street, avenue, highway, passageway or alley when sidewalk improvements are being made or when any sidewalk is in a dangerous condition, it shall be the duty of all

# COUNCIL PACKET

Items to consider for going out for bids for design, engineering and construction oversight of project

RFP language

## COVER PAGE

1. Purpose for seeking proposals-project
2. What services you are looking for
3. Proposal items to include
  - a. Field survey of existing conditions
  - b. Infrastructure
  - c. Documentation of data
  - d. Preliminary and final construction plans and specifications
  - e. Temporary construction easement exhibits as required in an orderly manner as designated by Scope of Services **(An engineering firm will need to prepare and provide these)**
  - f. Notice of interest in bidding on the proposal
  - g. Proposal
    - 1.) Minimum font size 10
    - 2.) No more than ten (10) double-sided pages or twenty (20) single-sided pages
    - 3.) Cover and dividers do not count as pages
    - 4.) Proposals with excess pages not considered

## SUBMITTAL

1. Six (6) bound originals of complete proposal
2. Name, address, telephone numbers, and email of engineering firm and primary contact
3. Description of the firm's previous experience with civil engineering surveys, roadway design and construction, working with steep terrain and ADA requirements, Federal and IDOT grants
4. Information about the personnel who will actually be performing the anticipated work, their qualifications and experience on similar projects, a listing of similar types of projects, and references for said projects
5. Examples of completed projects of similar nature
6. List of any proposed team members/sub-consultants to be used and the work they will perform
7. Summary of firm's ability to provide personnel to meet the proposed schedule
8. Estimated fee structure and schedule anticipated to accomplish the proposed scope of services. (Note that the final contract will be established after the firm is selected. This estimated fee is for both budgeting purposes and to evaluate if different consultants understand the scope of the project the same.



## COUNCIL PACKET

### QUALITY BASED SELECTION

Selection shall be by Quality Based Selection, including proposal review, and reference checks. Evaluation factors to be used by the selection committee shall include but are not limited to:

1. Grasp of Proposal Requirements (10 points)
2. Design Approach/Methodology/Project Approach (15 points)
3. Project Design Team (20 points)
4. Past Experience (15 points)
5. Responsiveness (10 points)
6. Geographic Considerations/Public Relations (10 points)
7. Project Management (10 points)
8. Project Schedule (10 points)

The selection process may include interviews and additional information meetings.

The selected team will prepare a Draft Professional Services Contract and participate in the determination of the final scope of services and submit all cost, technical or other related changes made to the proposal. A consultant team will be selected by the council following a recommendation by the selection committee.

The selection committee should be made up of those in the professional field or have experience in design/construction. The information in this draft is from a proposal from the City of Marion, who has a city engineer and engineering department to choose from.

**RESOLUTION #020121-01**

**RESOLUTION APPROVING THE MAXIMUM TAX DOLLARS FROM CERTAIN LEVIES FOR THE CITY'S PROPOSED FISCAL YEAR 2021-2022 BUDGET**

**WHEREAS**, the City Council of Riverside, Iowa is preparing the annual budget for the Fiscal Year 2021-2022; and

**WHEREAS**, the City Council of the City of Riverside has considered the proposed FY22 city maximum property tax dollars for the affected levy total; and

**WHEREAS**, a notice concerning the proposed city maximum property tax dollars was published as required and posted on the city web site as required; and

**WHEREAS**, a public hearing concerning the city maximum property tax dollars for the affected levy total was held at the city council meeting on February 1, 2021, at 6:00 PM at the Riverside Fire Station, at 271 E 1<sup>st</sup> Street, Riverside, Iowa.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Riverside, Iowa, that the maximum property tax dollars for the affected tax levies for FY22 shall not exceed \$900,390.00 which represents an increase of 1.52% from the maximum property tax dollars requested for FY21.

**BE IT FURTHER RESOLVED**, by the Riverside City Council of the City of Riverside, Iowa, that the Mayor and City Clerk are hereby authorized and directed to execute said resolution for a tax rate of \$8.10 per \$1000 of assessed property value.

**MOVED BY** Councilperson \_\_\_\_\_, second by Councilperson \_\_\_\_\_, to adopt the foregoing resolution.

Roll Call: Redlinger, Sexton, Rodgers, McGuire, Schneider

Ayes:

Nays:

Absent:

Passed by the City Council of Riverside, Iowa and approved this 1<sup>st</sup> day of February, 2021.

SIGNED: \_\_\_\_\_ Date \_\_\_\_\_  
Allen Schneider, Mayor

ATTEST: \_\_\_\_\_ Date \_\_\_\_\_  
Becky LaRoche, City Clerk

# COUNCIL PACKET

<b>CITY NAME</b> Riverside	<b>NOTICE OF PUBLIC HEARING -PROPOSED PROPERTY TAX LEVY</b> Fiscal Year July 1, 2021 - June 30, 2022	<b>CITY CODE</b> 92-886
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The City Council will conduct a public hearing on the proposed Fiscal Year City property tax levy as follows:

<b>Meeting Date:</b> 2/1/2021	<b>Meeting Time:</b> 6:00 p.m.	<b>Meeting Location:</b> Riverside Fire Station
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At the public hearing any resident or taxpayer may present objections to, or arguments in favor of the proposed tax levy. After adoption of the proposed tax levy, the Council will publish notice and hold a hearing on the proposed city budget.

<b>City Web Site (if available):</b> <a href="http://www.riversideiowa.gov">www.riversideiowa.gov</a>	<b>City Telephone Number:</b> 319-648-3501
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Iowa Department of Management	Current Year Certified Property Tax 2020/2021	Budget Year Effective Property Tax 2021/2022**	Budget Year Proposed Maximum Property Tax 2021/2022	Annual % CHG
Regular Taxable Valuation	109,491,681	111,159,228	111,159,228	

**Tax Levies:**

Regular General	2	\$886,883	\$886,883	\$900,390
Contract for Use of Bridge	3	\$0	\$0	
Opr & Maint Publicly Owned Transit	4	\$0	\$0	
Rent, Ins. Maint. Of Non-Owned Civ. Ctr.	5	\$0	\$0	
Opr & Maint of City-Owned Civic Center	6	\$0	\$0	
Planning a Sanitary Disposal Project	7	\$0	\$0	
Liability, Property & Self-Insurance Costs	8	\$0	\$0	
Support of Local Emer. Mgmt. Commission	9	\$0	\$0	
Emergency	10	\$0	\$0	
Police & Fire Retirement	11	\$0	\$0	
FICA & IPERS	12	\$0	\$0	
Other Employee Benefits	13	\$0	\$0	
<b>*Total 384.15A Maximum Tax Levy</b>	<b>14</b>	<b>\$886,883</b>	<b>\$886,883</b>	<b>\$900,390</b>
<b>Calculated 384.15A Maximum Tax Rate</b>	<b>15</b>	<b>\$8.10000</b>	<b>\$7.97849</b>	<b>\$8.10000</b>

**Explanation of significant increases in the budget:**

Additional revenue is needed to cover the increases in property, liability and workman's comp insurance, as well as increased expenses to provide services to the citizens.

**If applicable, the above notice also available online at:**

\*Total city tax rate will also include voted general fund levy, debt service levy, and capital improvement reserve levy

\*\*Budget year effective property tax rate is the rate that would be assessed for these levies if the dollars requested is not changed in the coming budget year

RESOLUTION #020121-02

RESOLUTION TO SET THE DATE FOR PUBLIC HEARING FOR  
FY21-22 ANNUAL CITY BUDGET

**Whereas**, the City of Riverside City Council sets the a date for public hearing for the Fiscal Year 2021-2022 Annual City Budget for March 1<sup>ST</sup>, 2021 at the regular Council Meeting starting at 6:00 pm at the Riverside Fire Station.

**Therefore**, be it resolved the City of Riverside City Council does hereby approve the date of the public hearing.

It was moved by Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_, to approve the foregoing resolution.

**ROLL CALL VOTE:** Sexton, Redlinger, Rodgers, McGuire, Schneider

Ayes:

Nays:

Absents:

**Passed and approved** by the City Council of Riverside, Iowa and on this 1st day of February, 2021.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Allen Schneider, Mayor

Attest: \_\_\_\_\_ Date: \_\_\_\_\_

Becky LaRoche, City Clerk

COUNCIL PACKET

**NOTICE OF PUBLIC HEARING  
RIVERSIDE CITY COUNCIL  
RIVERSIDE, IOWA**

The City Council of the City of Riverside, Iowa will hold a public hearing for the purpose of receiving input and suggestions from the general public on the Fiscal Year 2021-2022 City Budget.

The Public Hearing will be held on Monday, March 1<sup>st</sup>, at the regular Council Meeting beginning at 6:00 p.m., at the Riverside Fire Station.

All interested persons are invited to attend the public hearing and to offer comments, orally or in writing, in support of or in opposition of the Budget. Written comments may be submitted to City Administrator, P.O. Box 188, Riverside, IA 52327-0188, in advance of the public hearing. Any questions regarding the proposed City Budget may also be directed to City Hall. A Copy of the Proposed Budget is available for public review at the City Clerk's office.

This notice is published at the direction of the Riverside City Council.

To be published in 2-18-21 NEWS

COUNCIL PACKET

PUBLICATION DATE CALCULATOR

Earliest Publication Date	<u>2/9/2021</u>	
Latest Publication Date	<u>2/19/2021</u>	
Proposed Hearing Date	<input type="text" value="3/1/2021"/>	<== Enter Date

# Application



[Public Profile](#)
[Collaborate](#)

## RAILROAD PARK HANDICAP UPGRADES


Process: 2021 Municipal Grant Application

Contact Info	Request
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**Applicant:**  
 ms BECKY LaROCHE  
 becky@cityofriversideiowa.com  
 319-648-3501  
 60 N GREENE ST PO BOX 188  
 RIVERSIDE, IA 52327

**Organization:**  
 CITY OF RIVERSIDE  
 42-6005154  
 319-648-3501  
 60 N GREENE ST PO BOX 188  
 RIVERSIDE, IA 52327

[Contact Email History](#)

 If your organization information does not appear correct, please contact the funder. Thank you.

[Application](#)
[Document Viewer](#)
[Application Packet](#)
[Question List](#)

 Fields with an asterisk (\*) are required.

General Information

**Project Name\***

The name of the project is attached to each and every form within your process. This is the "identifier" for the request.

RAILROAD PARK HANDICAP UPGRADES

**Project description and List\***

Provide a brief description of the project/projects. **If you have more than one project, please number them and include all of them in this application.**

After each project put the WCRF bugeted amount for that project. Also state whether or not the project has been started, not yet started or ongoing.

Example:

- 1. Baseball field turf repair \$9,750. \*Started not complete  
...we are repairing the grass at baseball field #4 because the worms destroyed the outfield....the grass seed cost.... we plan to reseed in April...etc.
- 2. City well replacement \$50,000.00 \*Not yet started  
the city is in negotiation with ABC company to replace the city well and anticipate it costing...\$\$ more than we have so we will be using the Riverboat Foundation grant to help fund the well...
- 3. Limo driver for Mayor \$16,000 \*Ongoing  
...this description ...will be interesting

In the Fall of 2020, the City of Riverside formed a Comprehensive Capital Park Improvement Plan. The committee was comprised of City Council members, City Staff, Planning and Zoning Committee members and volunteer citizens. Through several meetings a list of improvements was compiled, and narrowed down to the top five projects. First on the list from the group was improvements to Railroad Park. The park is located on HWY 22, very visible, and is a favorite playground location for citizens and visitors alike. It is on the east end of town directly across the street from the Voyage Home History Center and Museum. The area is well shaded from the summer heat, and has a nice shelter with restrooms and water fountain. The City plans to replace the surface, and add more play items.

1,274 characters left of 2,500

**Total Amount Requested\***

This number should be no more than the 2020 total municipal grant funds received by your city.

\$ 57,500.00

**Total Project Budget\***

This is the total of all project budgets including the Riverboat Foundation municipal grant funds and the city's match for all of the projects combined.

\$ 452,000.00

✓ Project Information

**Project End Date\***

Projected end date.

Projects that are awarded will have 12 months to be completed.

📅 06/30/2022

**Your City Impact\***

Explain how these projects will benefit residents of your city.



Railroad Park improvements enhancements has been a topic of discussion for some time. The addition of accessible equipment and surface enhancements, children in the community and visitors will have a safe place to run and play, free from injury with the "soft fall" surfacing. Additional equipment will include but not limited to handicap swings and a "10-spin" structure. Patrons will enjoy not having to deal with sand in their eyes, hair and clothing. The current sandy surface can also get very hot, and may hide unseen items that can cause injury to a child. Riverside has been quit

197 characters left of 1,000

**Recognition of WCRF\***

Explain how the Washington County Riverboat Foundation will be recognized by your organization for contributing to the projects. We would like you to share with your community that your projects are funded by WCRF.

City will hold a Grand Opening of the improved park.  
WCRF will be invited to speak, and will be recognized in all media coverage.  
Signage will be erected identifying WCRF as a grant contributor.

556 characters left of 750

**Discussion with Riverboat Foundation Board\***

After the application deadline has passed we request that a city representative attend a Riverboat Foundation board meeting to discuss and clarify your municipal grant application. Will you agree to this request?

Yes


✓ Supporting Documents

**Additional Documentation Supporting the Application**

Please add any additional information you want us to consider. Combine all documents into one file before uploading.

Project Exhibit drawings attached.

1,966 characters left of 2,000

RR park plans 2021.pdf [740.4 KIB] 

✓ Signatures

**Alternate Project Contact Name\***

Christine Yancey

**Additional Contact email\***

Please add an alternate contact person in the case that the primary grant contact cannot be reached.

cityadmin@riversidelowa.gov

**Alternate phone contact\***

Please add an alternate contact phone number in the case that the primary grant contact cannot be reached.

319-930-8440

**Affirmation\***

I hereby affirm that this application has been approved by its governing body. All data in this application are correct and true. If awarded funds by the WCRF, the Applicant will comply with WCRF guidelines and grant agreement.

I agree

**Digital Signature\***

Enter your full, legal name.

Rebecca Ann LaRoche

# COUNCIL PACKET

City of Riverside  
Administrator Report  
February 1, 2021

- Staff meetings on Monday at 8:30
- Payroll review
- Agenda prep
- Review of past due water bills-shut off list
- Bi-weekly phone meeting with Mayor, email materials requested
- Phone meetings with KCII, The News
- Safety meetings
- Riverboat annual city grant
- Date of annual examination March 2021, extension granted for state filing to June 2021
- Worked on final details for budget
- Emails with State Urban Forester on trail restoration-email sent to Trails Committee
- Finalized details for renting Riverboat Room to small groups, sent up use of sanitizing machine from Washington County
- Receipt of as-builts for Ella, Ash/Tupelo. Still waiting on 4<sup>th</sup> St
- Phone meeting with Washington County Sheriff on proposed expense for FY22 and next five years, setting up monthly reports to council 2<sup>nd</sup> meeting of each month
- Update list of volunteers provided by Carl A Nelson to include emails
- Email updates with Northland on utility rates and five year financial plan for projects
- Newsletter
- Final reviews of FEMA materials, allocating funds

## Public Works:

- Removed Christmas decorations
- Hauled away piles of snow, pushed back streets
- Mailbox repair
- Cleaned off sidewalk at Vet's Park
- Research on street sweepers and leaf pickup
- Repaired ceiling in rental
- Meeting with Urban Forester on trail replanting
- Jay-building permit for Copper Creek
- Unload product from trucks, clean from last snowstorm
- Replaced battery in speed sign, ordered additional parts
- Set up fire station for meeting, reset for FD meeting
- Repaired speed bump on Schnoebelen
- Mixed up sand/salt for next snowstorm
- Curbed back snow, sanded slick spots
- Washed trucks
- Painting on repaired trailer, undercoat and waterproof boards
- Worked on chip seals bids for spring
- Replaced product in trucks for next snowstorm

## COUNCIL PACKET

To: WEDG Board of Directors

From: Mary Audia, Executive Director  
Office Phone 319.653.3942  
Mobile 319.541.9577  
wedg@washingtioniowa.org



RE: WEDG Director Activity Update

Date: Monday, January 25, 2021

Greetings to each of you. I hope this report finds you healthy and happy. I was fortunate to have these meetings and opportunities this past week. Here's a summary of my WEDG activities:

**Advanced Manufacturing Sector Board..** This meeting was virtual and very well attended. It was a special presentation on an Industry Partnership with the Anamosa Prison on CNC Needs. The Iowa Department of Corrections is establishing a CNC apprenticeship to prepare men for this high demand career after they're released. The DOC is looking to partner with local manufacturers to develop a training curriculum and to make or assist with making CNC parts. We also discussed Homes for Iowa and Advanced Machining Apprenticeship programs. Happy to see WEDG board member Mike McVey in attendance! <https://www.iaprisonind.com/store/pg/156-Contact-Us.aspx>

**Website...** constantly updating and blogging. Please "like, follow or friend" WEDG on LinkedIn, Instagram, Facebook and Twitter. Let's get the word out about fabulous Washington County!

**Smart Solutions...** I'm continuing to meet with Bob and Clark one to two times/week now. They just completed transfer to the new CRM system. I'll continue exploring. In addition, I began training on the LOIS system. I will also update the link on our website as we begin to update the properties available. Some very positive, exciting activity on 2 major facilities here in Washington. Stay tuned!

**PDI Legislative Update:** Craig Patterson (Lobbyist) gave us an update on issues this session. Broadband expansion, childcare options, budgeting and redistricting to name a few. Hopeful for doubling of Workforce Housing set aside for small communities, more in Workforce Training Dollars and further tax cuts. The Governor has paused the Invest in Iowa Bill. Manufacturing 4.0 bill coming out this week. Brownfield/grayfield reauthorized for 10 years and doubled!

**Washington County Home Buyers Assistant Program...** I've been working with Paula Mitchell of ECICOG to promote this. Five eligible applicants will be chosen. More than 5 have already applied. Awaiting word on formally accepted status.

## COUNCIL PACKET

**Property Developer meeting...**met with Brent Hinson, Sarah Grunewaldt and prospective land developer on possible housing developments coming soon.

**ECICOG Budget Committee meeting...**had an in depth discussion about the proposed FY 22 Budget. CARES Act has definitely affected the budget.

**Meeting with Jacob Thorius, County Engineer...**had a great discussion with Jacob about collaborations with WEDG now and in the past. Will work closely with him to find grant opportunities for the betterment of Washington County.

**Annual Banquet Meeting...**WEDG, Main Street & Chamber boards have voted to have our Annual Dinner hybrid style, and available both virtually and host watch parties at 5 different restaurants in Washington County. The committee picked Riverside Casino (Ruthie's or Show Lounge), Kalona Brewing Company, Lebowski's, JP's & Cafe Dodici. We will have tables spaced at least 6 feet apart. Menu and registration details to come soon. There will be an auction with a community gift basket, containing fabulous local items! The dinner is set for Monday, March 8th and more details will be sent out soon with registration information. We plan to have one representative from each organization (WEDG, Main St & Chamber) stationed at each location. The committee would like to have these 3 volunteers at each location be responsible for 1 job each including, Photography, Host/Raffle Sales, Technology. Please let Alisha Davis know if you are available and can help on this evening, we would like to see all of the boards attend and help out if possible. [alisha@washingtioniowa.org](mailto:alisha@washingtioniowa.org)

**Meeting with Supervisors Stan Stoops and Richard Young...**had great conversations with Stan and Richard. Discussed collaboration with WEDG past, present and future. Looking forward to working on many county-wide projects together for the benefit of Washington County.

**Telecommunications Grant...**have been working closely with Board Members Ron Lutovsky and Kelly Grout for equipment needed for our new office, with the help of Casey Peck. This is a matching grant program through Aureon, Technology/Network Services. Fingers crossed!

**Meetings this week include:**

Kirkwood, 260E with Stephanie Bredman and Tyler McCarville  
County Supervisors Meeting  
Mark Schneider, Mid Prairie Schools  
Kalona Economic Development Group Board Meeting  
SEO/Support meeting with Running Robots (website)  
ECICOG Board Meeting  
Webinar for 2020 Best of Iowa Annual Report  
Ryan Schlaubaugh, Kalona

Respectfully submitted,  
Mary Audia  
Executive Director, WEDG

COUNCIL PACKET



110 N. Iowa Avenue  
Suite 300  
Washington, Iowa 52353  
(319)653-7758 or 800-655-7758  
Fax: (319)653-6870

FOR IMMEDIATE RELEASE

CONTACT: Danielle Pettit-Majewski  
PHONE: 319-653-7758  
DATE OF RELEASE: 1/28/21

Washington County Public Health Planning to Offer COVID-19 Vaccine

**Who:** Washington County Seniors **Age 65 and Older ONLY**

**When:** Saturday, February 6<sup>th</sup> 10AM-5PM

**Where:** Wellman Parkside YMCA  
525 13th St, Wellman, IA 52356

**How to Schedule:** Starting **Monday, February 1<sup>st</sup>** call 319-653-7758 to schedule your appointment. **Appointments will NOT be taken before that time.** If you don't get through, please call back. Voicemails will not be returned and we cannot schedule-via email or Facebook.

Each week as we learn what our expected vaccine allocation will be, **we will schedule additional clinics.** Please bear with us, the vaccine delivery is beyond our control and we apologize in advance.

**Masks are required.** Please dress in layers so that your arm will be accessible. **The vaccine is FREE;** however, please also bring your Medicare card with you. Traffic will be monitored at the venue, and we ask that you not arrive more than 30 minutes prior to your appointment to ease traffic congestion.

We will put out information when all of the clinic slots are full and information on the next available clinic time.

More information is available at our web page at: [www.washph.com](http://www.washph.com), on our Facebook page at [www.facebook.com/washph](http://www.facebook.com/washph) and our various social media. You can also visit the IDPH Coronavirus page at <https://idph.iowa.gov/emerging-health-issues/novel-coronavirus>; and the state COVID-19 dashboard at <https://coronavirus.iowa.gov/>

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