

**CITY OF RIVERSIDE COUNCIL MEETING AGENDA**  
**RIVERSIDE FIRE DEPARTMENT**  
**271 E 1<sup>ST</sup> ST**  
**REGULAR MEETING**

Monday, December 7, 2020 – 6:00 P.M.

The meeting will be recorded and can be viewed live by visiting the city web site at [www.riversideiowa.gov](http://www.riversideiowa.gov)

**NOTICE TO THE PUBLIC:** This is a meeting of the City Council to conduct the regular business of the City. Every item on the agenda is an item of discussion and action if needed.

1. Call meeting to order
2. Approval of agenda
3. Consent agenda
  - a. Minutes from 11-16-2020
  - b. Expenditures for 12-7-2020
  - c. October Fire Department Report
4. **Public forum:** 3 minutes per person. See guidelines for public comments at the Clerk's table.
5. MMS Consultants report
  - a. Updates on 4<sup>th</sup> Street Project-punch list
    - i. Copping steps in City ROW
    - ii. Change Order #11-think sidewalk
  - b. Updates on Safe Routes to School Project-punch list
6. Discussion on bids for City Pickup
7. Northern Heights-request for contingency
8. Public Hearings, Resolutions, Ordinances
  - a. Ordinance #101920-04 Third and Final Reading Code Changes-No Parking pg.11
  - b. Resolution #120720-01 Resolution to appoint Bob Yoder as Board of Supervisor Representative to Planning and Zoning Commission pg.19
  - c. Resolution #120720-02 Approve Bid for Sale of City Equipment pg.21
  - d. Resolution #120720-03 Change Order #11-J & L Construction (\$146.26) pg.22
9. City Administrator's report
  - a. FEMA/State grants
  - b. Discussion on Community Center Survey
  - c. Street Sweeper
  - d. Update on FY22 Law Enforcement Contract
10. Motion to adjourn

Meeting attendees are asked to maintain 6 ft. distance from other attendees who don't live in their household. At the present time, masks will be required for all those attending. Those wishing to provide comments for the public forum without attending the meeting can submit them by email to [admin@cityofriversideiowa.com](mailto:admin@cityofriversideiowa.com), by phone at 319-648-3501, or in the City Hall dropbox up to 30 minutes prior to the meeting.

## COUNCIL PACKET

RIVERSIDE CITY COUNCIL MEETING: Monday, November 16<sup>th</sup>, 2020

The Riverside City Council meeting opened at 6:00 pm at the Fire Station with Mayor Allen Schneider requesting roll call. Council members present were: Andy Rodgers, Lois Schneider, Tom Sexton, McGuire, and Redlinger.

Motion by Rodger to approve agenda. Second by Sexton, passed 5-0.

Sexton moved to approve the minutes of November 19<sup>th</sup>, 2020, and expenditures. Second by Rodgers, passed 5-0.

Scott Pottorff, MMS Consultants gave updates on the punch list of items to be completed on 4<sup>th</sup> Street and Safe Route to School. City will hold retainage till all items are finished to project design specifications.

Bill Stuke, PeoleService, Inc. presented October water and wastewater reports. Bill obtained bids for VFD repairs and establishing a Well Maintenance Agreement.

McGuire moved to accept quote for replacing VFD pump from Jetco for estimate of \$19,910.00 plus labor and mileage. Second by Schneider, passed 5-0.

McGuire moved to pass the 2<sup>nd</sup> reading of Ordinance #011920-04, no parking update to the City Code. Second by Sexton, passed 5-0. Final reading will be on December 7, 2020 meeting.

Redlinger moved to pass Resolution #111620-01, Alliant Energy Street Lighting contract for Galileo Drive and Yeggy Lane in Northern Heights Development. Second by Schneider, passed 5-0.

McGuire moved to pass Resolution #111620-02, Approving Pay Request #7 to J&L Construction, LLC for the 4<sup>th</sup> Street project. Second by Rodgers, passed 5-0.

Schneider moved to pass Resolution #111620-03, Approving Annual Financial Report for year ending June 30, 2020 with a balance of \$3,309,972.69. Second by McGuire, passed 5-0.

Schneider moved to pass Resolution #111620-04, Approving Health Insurance renewal for year 2021. City will offer HDHP Silver plan with a 1-1 match for City contributions with a \$2250 maximum, or the BC/BS Gold traditional plan, for the same City cost as HDHP plan. Motion died for lack of a second.

McGuire moved to pass Resolution #111620-04, Approving Health Insurance renewal, keeping the same plan and benefits, with a 2/1 City match, with a max of \$3000. Option to add the BC/BS Gold Traditional plan, minus the cost of the HDHP Plan. Second by Redlinger, passed 3-2 Schneider and Sexton opposed.

Redlinger moved to pass Resolution #111620-05, Approving Dental Insurance renewal for year 2021, with no increase. Second by McGuire, passed 4-1 Sexton opposed.

## COUNCIL PACKET

Redlinger moved to pass Resolution #111620-06, Approving Lincoln Nat'l Life Insurance for 2021, with no increase. Second by McGuire, passed 4-1 Sexton opposed.

Mayor Schneider reported on Washington County Law Contract meetings.

Admin gave updates on FEMA and State grants, and monthly Financial Report.

Council reviewed sample Community Center Survey, approving moving forward with survey. Yancey will get details of how the survey will be distributed and collected.

Council discussed sale of 2006 Chevy pickup with snowplow. Sexton moved to approve sale per sealed bids with a \$15,000 minimum bid. Second by McGuire, passed 5-0.

City received two contestants for Halloween Costume Contest. Redlinger will work on awards.

Council will look at Leaf Pick-Up options for next budget year.

Council received Admin's Report and discussed changes.

IDPH Enhanced Public Health Measure was reviewed. Masks are now required at all City Council Meetings. Research is underway for holding Electronic Council Meetings .

Council set Budget Workshops for alternating Mondays, beginning with January 11, 2021.

Next Public Meeting on Park Improvements Plan will be on December 14, 2020 at 6 PM

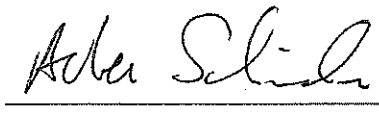
Redlinger moved to adjourn at 8:42 pm. Second by Rodgers, passed 5-0

Full content of Council Meetings can be viewed on the City web site; [riversideiowa.gov](http://riversideiowa.gov)

Council Meeting – Monday, December 7<sup>th</sup>, 2020 at 6:00 p.m. at Fire Station.

ATTEST:

  
Becky LaRoche; City Clerk

  
Allen Schneider; Mayor

# COUNCIL PACKET

EXPENDITURES DECEMBER 7, 2020					
COUNCIL MEETING		BILLS			
1	APEX	AGREEMENT	301-5-750-6784	\$ 75,000.00	
2	BECKY LaROCHE	CELL	001-5-650-6373	\$ 50.00	
3	BROWN SUPPLY	WATER PLANT	600-5-810-6504	\$ 144.00	
4	BRYAN LENZ	CELL	001-5-430-6373	\$ 50.00	
5	CUSTOM TREE SERVICE	BOXELDER-BOISE CT	001-5-510-6495	\$ 450.00	
6	FP MAILING	POSTAGE	600-5-810-6508	\$ 86.85	
7	HENRY SCHEIN	EMS	002-5-150-6370	\$ 193.63	
8	ICE IT LLC	AGREEMENT	145-5-650-6417	\$ 4,834.00	
9	IOWA ONE CALL	LOCATES	610-5-815-6507	\$ 71.30	
10	IOWA PAPER	RVFD	002-5-150-6340	\$ 96.56	
11	IOWA RURAL WATER	MEMBERSHIP	600-5-810-6210	\$ 225.00	
12	IOWA SOLUTIONS	SUPPORT	001-5-650-6497	\$ 410.30	
13	JAY STUELKE	CELL	001-5-210-6373	\$ 50.00	
14	KALONIAL LAWN CARE	FALL SERVICE	001-5-430-6320	\$ 2,115.00	
15	KCTC	SUPPORT	001-5-650-6497	\$ 91.13	
16	KNOX	RVFD DOOR	002-5-150-6310	\$ 3,146.00	
17	LL PELLING	STREETS	110-5-210-6417	\$ 3,244.00	
18	MARC	SHOP	001-5-210-6372	\$ 142.01	
19	MEARDON, SUEPPEL, DOWNER	LEGAL	001-5-640-6411	\$ 293.70	
20	MENARDS	SHOP	001-5-210-6506	\$ 36.93	
21	MENARDS	CITY HALL	001-5-650-6506	\$ 18.22	\$ 55.15
22	MUNICIPAL SUPPLY	WATER PLANT	600-5-810-6504	\$ 2,714.97	
23	NEWS	PUBLICATIONS	001-5-650-6402	\$ 458.41	
24	OVERHEAD DOOR	SHOP	001-5-210-6506	\$ 175.50	
25	PEOPLE SERVICES	SEPT SERVICE	610-5-815-6500	\$ 11,449.50	
26	PEOPLE SERVICES	SEPT SERVICE	600-5-800-6500	\$ 11,449.50	\$ 22,899.00
27	RON'S AUTO	06 CHEVY	110-5-2110-6331	\$ 65.00	
28	STANDARD PEST	SERVICE	001-5-650-6310	\$ 60.00	
29	USA BLUEBOOK	EMS	002-5-150-6370	\$ 24.49	
30	WALGREEN	GRANT	145-5-650-6419	\$ 301.37	
31	WIELE	08 CHEVY	110-5-210-6331	\$ 140.24	
32		TOTAL BILLS		\$ 117,587.61	
33	OCTOBER EOM PAYABLES				
34	ALLIANT ENERGY	PARKS	001-5-430-6371	\$ 326.93	
35	ALLIANT ENERGY	SEWER	610-5-815-6371	\$ 801.35	
36	ALLIANT ENERGY	CITY HALL	001-5-650-6371	\$ 260.38	
37	ALLIANT ENERGY	WATER	600-5-810-6371	\$ 259.81	
38	ALLIANT ENERGY	STREET LIGHTS	001-5-230-6371	\$ 1,487.58	
39	ALLIANT ENERGY	FIRE STATION	002-5-150-6330	\$ 433.22	\$ 3,569.27
40	DELTA DENTAL	DEC BILLING	001-5-430-6150	\$ 149.54	
41	LINCOLN NAT'L LIFE INS	DEC BILLING	001-5-620-6150	\$ 288.55	
42	MEDIACOM	RVFD	002-5-150-6332	\$ 210.28	
43	MEDIACOM	C HALL	001-5-650-6373	\$ 203.32	\$ 413.60
44	VERIZON	CELL-WATER	600-5-810-6373	\$ 31.77	
45	VERIZON	CELL-SEWER	610-5-815-6373	\$ 31.77	\$ 63.54
46	WELLMARK	NOV BILLING	001-5-620-6150	\$ 4,121.12	
47	WINDSTERAM	SHOP PHONE	001-5-210-6373	\$ 171.60	
48	WINDSTREAM	WATER PHONE	600-5-810-6373	\$ 149.73	\$ 321.33
49	MID AMERICAN	SHOP	001-5-210-6371	\$ 95.23	
50	MID AMERICAN	RVFD	002-5-150-6330	\$ 96.54	
51	MID AMERICAN	CITY HALL	001-5-650-6371	\$ 30.51	\$ 222.28
52	US CELLULAR	RVFD	002-5-150-6332	\$ 95.31	
53	US CELLULAR	C HALL	001-5-650-6373	\$ 48.75	\$ 144.06
54	UMB	GO BOND INT.	200-5-710-6852	\$ 4,350.00	
55		TOTAL PAID BILLS			\$ 13,643.29
56		TOTAL EXPENDITURES		\$ 131,230.90	
57	TOTAL BY FUND				
58	"001"	GENERAL FUND		\$ 11,564.91	
59	"002"	FIRE DEPARTMENT		\$ 4,296.03	
60	"110"	ROAD USE FUND		\$ 3,449.24	
61	"145"	CASINO FUNDS		\$ 5,135.37	
62	"200"	DEBT SERVICE		\$ 4,350.00	
63	"301"	CAPITAL PROJECTS		\$ 75,000.00	
64	"600"	WATER FUND		\$ 15,061.63	
65	"610"	SEWER FUND		\$ 12,373.72	
66	"670"	GARBAGE		\$ -	
67		TOTAL EXPENDITURES		\$ 131,230.90	

**RIVERSIDE FIRE  
DEPARTMENT**

**FIRE / RESCUE / EMS / HAZMAT**



**October 2020 Update**

**Calls for Service:**

- Medicals - 17
- Structure Fires – 2
- Motor Vehicle Accidents – 2
- Grass Fires – 2

**Total calls – 23 calls for service in October**

RFD responded to a mix of calls for the month of October, the call volume has picked back up since the start of COVID. We were at one point during March and April 25 calls behind normal, we have since caught back up. If those 2 months would have been normal call volume wise we would be about 20 calls more than a year ago already.

**Training:**

The members trained on vehicle extrication this month. It included vehicle stabilization, patient care and cutting vehicles apart with our tools.

**RESA:**

The members are planning a drive thru pork loin meal on Friday November 20<sup>th</sup> from 5pm to 7pm at RFD. The members continued working on and selling community support T-Shirt, calendars and silent auction ideas.

**Other News**

The new truck should be here the first week or so of December, it will then take about another month to get it up and going. The command staff started conducting building pre plans for all business and multi family dwellings in our district. This process will include a building walk through/inspection, update contact info and location of utility services. The old RFD ambulance has been picked up by WCA for them to use.

“WE”RE STILL HERE AND READY TO RESPOND”

Thanks  
Chief Smothers



**MMS Consultants, Inc.**  
Experts in Planning and Development Since 1975

1917 S. Gilbert Street  
Iowa City, Iowa 52240  
319.351.8282

mmsconsultants.net  
mms@mmsconsultants.net

Environmental Specialists

Landscape Architects

Land Planners

Land Surveyors

Civil Engineers

ADDENDUM NUMBER 1  
to the Contract Documents for the  
**4th Street Improvements Project**  
City of Riverside

March 8, 2020

The following changes, additions and/or deletions are hereby made a part of the contract documents for the 4<sup>th</sup> Street Improvements Project in Riverside, Iowa. In case of a conflict, this Addendum shall govern. Each contractor must indicate receipt of this addendum by submitting the attached revised proposal form when submitting bids.

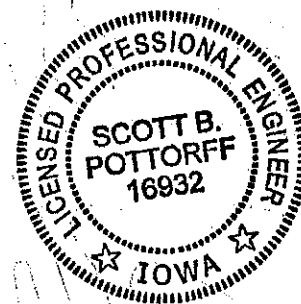
1. Retaining wall block shall be Keystone Compac or approved equivalent. Retaining wall block color and type shall match existing retaining wall at the NW corner of the intersection of 2<sup>nd</sup> Street and Washburn Street.
2. *BS* The PCC steps at STA 4+95 shall alternate between 12" and 24" treads with 6" risers to better match the existing steps. Maintain minimum 4' landing at the bottom of the steps at back of curb. Quantities for PCC Steps and PCC Sidewalk have been adjusted on the revised proposal form.
3. There is a small remnant of PCC steps in front of 111 E 4<sup>th</sup> Street that will need to be removed for the water main installation. This will be paid as Sidewalk Removal and the additional quantity has been added to the revised proposal form.
4. Some of the water main has been adjusted to maintain minimum 10 feet separation from storm sewers. A revised Sheet C5.0 has been included with this addendum. There are no changes to the bid quantities but a few bends have been removed.

I hereby certify that this engineering document was prepared by me or under my direct personal supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Iowa.

Signed:

*Scott B. Pottorff* 3/8/2020

Scott B. Pottorff, P.E. IA, Reg. No. 16932  
My biennial license renewal date is December 31, 2021.  
All pages in this document are covered by this seal.



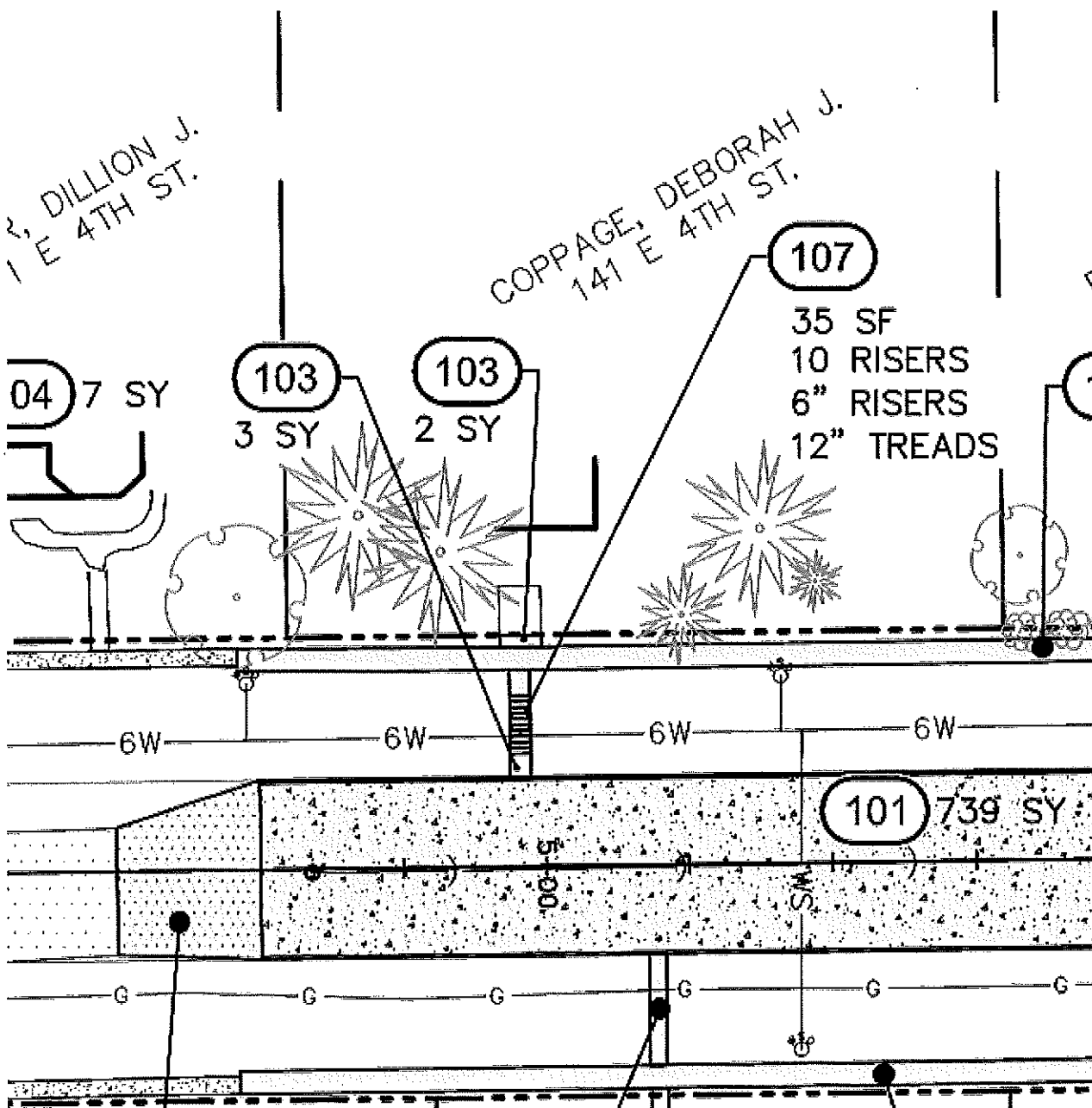
Attachments:  
Revised Sheet C5.0  
Revised Proposal Form

COUNCIL PACKET

Christine Yancey

**From:** Scott Pottorff <S.pottorff@mmsconsultants.net>  
**Sent:** Wednesday, October 21, 2020 11:15 AM  
**To:** Christine Yancey  
**Subject:** RE: meeting last night  
**Attachments:** 2245045addendum1.pdf

Attached is addendum #1 where we talk about alternating the tread lengths to match what was there before. Below is from the plans where we talk about how many risers and depth of risers before we adjusted them with the addendum. The information to construct from is in the bid documents.





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Environmental Specialists  
Landscape Architects  
Land Planners  
Land Surveyors  
Civil Engineers

December 2, 2020

2245-045

4th Street Improvements Project  
Change Order #11

The following changes to the contract are requested to reduce the cost due to sidewalk thickness less than the specified thickness.

The change required is as follows:

<u>Item</u>	<u>Est Quantity</u>	<u>Unit Price</u>	<u>Total Estimated Cost</u>
Price Reduction for Thin Sidewalk	1 LS	-\$146.26	-\$146.26
TOTAL CHANGE			-\$146.26

Change to the Contract

This change order would add the above item to the contract and decrease the amount of the contract by \$146.26.

Reason for changes

There is an area 32'x4' which does not have the proper thickness. The thickness specified was 5" and the thickness poured averaged 4". The unit price for this area will be reduced by 20%. The unit price for sidewalk is \$51.50/SY. There is a total of 14.2 SY.  $\$51.50 \times 14.2 \times 0.2 = \$146.26$ .

Approved by:

\_\_\_\_\_  
J&L Construction

\_\_\_\_\_  
City of Riverside

2245045changeorder11.docx



# COUNCIL PACKET

Bid tabulation for 2006 Chevy Pickup with plow		
Bidder	Contact Info	Bid
Jake Snider	319-325-9651	\$ 17,400.00
Pfannebecker Trucking	319-430-8889	\$ 15,500.00
Cline Post Frame Const	319-321-2534	\$ 15,151.00
Superior Welding	319-338-2802	\$ 12,417.00

Sealed bids were opened at 4:35 p.m. on 12-2-2020. Those present were Becky LaRoche and Christine Yancey

**COUNCIL PACKET**

<b>Northern Heights-Northeast Growth Area</b>						
Inv Date	Apex Dev Invoice	Invoice #	Received by City	Amount Paid	Date paid	
2/27/2019	\$ 49,742.94	102	4/17/2019	\$ 49,742.94	5/10/2019	
8/6/2019	\$ 93,120.46	103	8/7/2019	\$ 93,120.46	9/5/2019	
9/9/2019	\$ 107,062.67	104	9/10/2019	\$ 107,062.67	9/17/2019	
10/2/2019	\$ 217,707.35	105	10/3/2019	\$ 217,707.35	10/10/2019	
12/4/2019	\$ 109,776.58	106	12/5/2019	\$ 109,776.58	1/7/2019	
<b>Total Billed</b>	<b>\$ 577,410.00</b>		<b>Total Paid</b>	<b>\$ 577,410.00</b>		
Original Agreement	\$ 460,550.00					
Addendum	\$ 191,860.00					
Cost Share	\$ 652,410.00					
Contingency	\$ 39,450.00					
<b>Balance to pay</b>				<b>\$ 75,000.00</b>		

TIF:Northern Heights



Apex Development Group LLC

PO Box 2297  
Iowa City, Iowa 52244

December, 2019

**Extra work Items after initial plans and project cost analysis:**

1. Added grading of water detention pond area	=	35,244.00
2. Increase area of rip-rap at detention pond overflow	=	6,039.00
3. Add 715lf of sub-drain along roadway	=	5,684.00
4. Core drill storm intake boxes for sub drain tie-in	=	1,900.00
5. Upsize RCP at Tupelo Blvd from 18" to 24"	=	838.00
6. Upsize RCP outlet apron to pond from 18" to 24"	=	200.00
7. Add intake structure and connection pipe	=	4,990.00
8. Add to construct intake storm water cap	=	2,450.00
9. Add to core drill existing structures for larger pipe	=	1,400.00
		<b>58,745.00</b>

Apply contingency dollars of 39,450 toward added costs

Sincerely,

Steve Schmidt

Apex Development Group

**ORDINANCE #101920-04**

**RESOLUTION ACCEPTING THE CODE OF ORDINANCE FOR NO PARKING IN THE CITY OF RIVERSIDE IOWA**

**Whereas**, the City Council of the City of Riverside, Iowa held a public hearing for the purpose of receiving input and suggestions from the general public concerning the City's Code of Ordinance No Parking Update. An ordinance is intended to provide reasonable rules and regulations for the community, to protect the health, safety and welfare of the general public. The Public Hearing was held during the City Council meeting on Monday, October 19<sup>th</sup>, 2020, which started at 6:00 p.m. in the Riverside Fire Station.

**Therefore**, be it resolved the City of Riverside City Council does hereby pass the first reading of the Code of Ordinance #101920-04, City Code for No Parking in the City of Riverside, Iowa.

Rodger moved to table 1<sup>st</sup> reading of ordinance until November 2, 2020 meeting.  
Second by Sexton, passed 3-0.

**It was moved** by Councilperson Schneider, seconded by Councilperson Rodgers, to omit Chapter 69.01 section #12, No Parking on Elm Street, and to pass 1<sup>st</sup> reading of foregoing ordinance..

Roll Call: Redlinger, Sexton, Rodgers, McGuire, Schneider

Ayes: Redlinger, Sexton, Rodgers, McGuire, Schneider

Nays:

Absents:

**Passed and approved** by the City Council of Riverside, Iowa, on this 2<sup>nd</sup> day of November, 2020.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Allen Schneider, Mayor

Attest: \_\_\_\_\_ Date: \_\_\_\_\_

Becky LaRoche, City Clerk

COUNCIL PACKET

**It was moved** by Councilperson , McGuire seconded by Councilperson Sexton, to pass 2<sup>nd</sup> reading of foregoing ordinance.

Roll Call: Schneider, Redlinger, Sexton, Rodgers, McGuire

Ayes: Schneider, Redlinger, Sexton, Rodgers, McGuire

Nays:

Absents:

**Passed and approved** by the City Council of Riverside, Iowa, on this 16th day of November, 2020.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Allen Schneider, Mayor

Attest: \_\_\_\_\_ Date: \_\_\_\_\_

Becky LaRoche, City Clerk



**It was moved** by Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_, to pass 3rd reading and adopt Ordinance #101920-04.

Roll Call: Schneider, Redlinger, Sexton, Rodgers, McGuire

Ayes:

Nays:

Absents:

**Ordinance adopted** by the City Council of Riverside, Iowa, on this 7th day of December, 2020

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Allen Schneider, Mayor

Attest: \_\_\_\_\_ Date: \_\_\_\_\_

Becky LaRoche, City Clerk

## CHAPTER 69

## PARKING REGULATIONS

69.01 Parking Limited or Controlled  
 69.02 Park Adjacent to Curb  
 69.03 Park Adjacent to Curb – One-Way Street  
 69.04 Angle Parking  
 69.05 Angle Parking – Manner  
 69.06 Parking for Certain Purposes Illegal

69.07 Parking Prohibited  
 69.08 Persons With Disabilities Parking  
 69.09 Truck Parking Limited  
 69.10 Parking Policy During Snow Emergency  
 69.11 Commuter Parking  
 69.12 Controlled Access Facilities

**69.01 PARKING LIMITED OR CONTROLLED.** Parking of vehicles shall be controlled or limited where so indicated by designated traffic control devices in accordance with Chapter 61 of this Traffic Code. Parking within 25 feet in each direction at all intersections will not be allowed and will be marked with signage or yellow curb marking. (“Downtown exempt”) No person shall stop, park, or stand a vehicle in violation of any such posted parking regulations unless in compliance with the directions of a peace officer. “No Parking” signs will be erected in the following locations:

1. Blackberry Avenue.
  - A. Parking will be allowed on the south side of the street.
  - B. “No Parking Anytime” signs will be erected on the north side of the street.
2. Sycamore Street.
  - A. Parking will be allowed on the south side of the street.
  - B. “No Parking Anytime” signs will be erected on the north side of the street.
  - C. “No Parking Anytime” signs will be placed from the intersection of Hwy 22 to Kleopfer Street.
3. Buckeye Lane.
  - A. Parking will be allowed on the north side of the street.
  - B. “No Parking Anytime” signs will be erected on the south side of the street.
4. Kleopfer Avenue.
  - A. Parking will be allowed on the east side of the street.
  - B. “No Parking Anytime” signs will be erected on the west side of the street.
5. Washburn Street.
  - A. Parking will be allowed on the east side of the street from Fourth Street to angle parking.
  - B. “No Parking Anytime” signs will be placed on the west side of the street from angle parking to St. Mary’s Street.
6. Schnoebelen Street.
  - A. Parking will not be allowed on either side of the street from 2:00 a.m. to 6:00 p.m. Monday through Friday, excluding holidays.

COUNCIL PACKET

- B. Parking signs will be placed on both sides of the street.
- 7. Second Street
  - A. Parking will be allowed on the north side of the street between Glasgow and Washburn.
  - B. "No Parking Anytime" signs will be erected on the south side of the street between Glasgow and Washburn.
- 8. Third Street
  - A. Parking will be allowed on the north side of the street between Glasgow and Washburn.
  - B. "No Parking Anytime" signs will be erected on the south side of the street between Glasgow and Washburn.
- 9. Ella Street
  - A. "No Parking Anytime" signs, or painted curb markings, will be placed on both sides of the street.
- 10. Ash Street
  - A. No Parking will be allowed on both sides of the street.
  - B. "No Parking Anytime" signs, or painted curb, will be placed on both side of the street.
- 11. St. Mary's St
  - A. No Parking will be allowed on both sides of the street between Ella Street and Hickory Hwy 22)
  - B. "No Parking Anytime" signs, or painted curb markings, will be placed on both sides of the street from Ella to Hickory (Hwy 22).

**69.02 PARK ADJACENT TO CURB.** No person shall stand or park a vehicle in a roadway other than parallel with the edge of the roadway headed in the direction of lawful traffic movement and with the right-hand wheels of the vehicle within eighteen (18) inches of the curb or edge of the roadway except as hereinafter provided in the case of angle parking and vehicles parked on the left-hand side of one-way streets.

*(Code of Iowa, Sec. 321.361)*

**69.03 PARK ADJACENT TO CURB – ONE-WAY STREET.** No person shall stand or park a vehicle on the left-hand side of a one-way street other than parallel with the edge of the roadway headed in the direction of lawful traffic movement and with the left-hand wheels of the vehicle within eighteen (18) inches of the curb or edge of the roadway except as hereinafter provided in the case of angle parking.

*(Code of Iowa, Sec. 321.361)*

**69.04 ANGLE PARKING.** Angle or diagonal parking is permitted only in the following locations:

*(Code of Iowa, Sec. 321.361)*

- 1. Railroad Street on the north side from Pioneer Street to Washburn Street;
- 2. Vine Street on the south side from Elm Street to Ella Street;
- 3. Greene Street on the west side from First Street to Second Street;

4. Washburn Street on both sides from First Street to the alley between First Street and Second Street;
5. River Street in the City lot between Pioneer Street and Washburn Street;
6. River Street in the City lot between Ella Street and Hickory Street on the south side;
7. North Greene Street between 2<sup>nd</sup> Street and 3<sup>rd</sup> Street;
8. Washburn Street on East side.

**69.05 ANGLE PARKING – MANNER.** Upon those streets or portions of streets which have been signed or marked for angle parking, no person shall park or stand a vehicle other than at an angle to the curb or edge of the roadway or in the center of the roadway as indicated by such signs and markings. No part of any vehicle, or the load thereon, when parked within a diagonal parking district, shall extend into the roadway more than a distance of sixteen (16) feet when measured at right angles to the adjacent curb or edge of roadway.

*(Code of Iowa, Sec. 321.361)*

**69.06 PARKING FOR CERTAIN PURPOSES ILLEGAL.** No person shall park a vehicle upon public property for more than twenty-four (24) hours, unless otherwise limited under the provisions of Section 69.01 of this chapter, or for any of the following principal purposes:

*(Code of Iowa, Sec. 321.236[1])*

1. Sale. Displaying such vehicle for sale.
2. Repairing. For lubricating, repairing or for commercial washing of such vehicle except such repairs as are necessitated by an emergency.
3. Advertising. Displaying advertising.
4. Merchandise Sales. Selling merchandise from such vehicle except in a duly established market place or when so authorized or licensed under the Code of Ordinances.

**69.07 PARKING PROHIBITED.** No one shall stop, stand or park a vehicle except when necessary to avoid conflict with other traffic or in compliance with the directions of a peace officer or traffic control device, in any of the following places:

1. Crosswalk. On a crosswalk.  
*(Code of Iowa, Sec. 321.358[5])*
2. Center Parkway. On the center parkway or dividing area of any divided street.  
*(Code of Iowa, Sec. 321.236[1])*
3. Mailboxes. Within twenty (20) feet on either side of a mailbox which is so placed and so equipped as to permit the depositing of mail from vehicles on the roadway.  
*(Code of Iowa, Sec. 321.236[1])*
4. Sidewalks. On or across a sidewalk.  
*(Code of Iowa, Sec. 321.358[1])*
5. Driveway. In front of a public or private driveway.  
*(Code of Iowa, Sec. 321.358[2])*
6. Intersection. Within an intersection or within ten (10) feet of an intersection of any street or alley.  
*(Code of Iowa, Sec. 321.358[3])*
7. Fire Hydrant. Within five (5) feet of a fire hydrant.



# COUNCIL PACKET

*(Code of Iowa, Sec. 321.358[4])*

8. Stop Sign or Signal. Within ten (10) feet upon the approach to any flashing beacon, stop or yield sign, or traffic control signal located at the side of a roadway.

*(Code of Iowa, Sec. 321.358[6])*

9. Fire Station. Within twenty (20) feet of the driveway entrance to any fire station and on the side of a street opposite the entrance to any fire station within seventy-five (75) feet of said entrance when properly sign posted.

*(Code of Iowa, Sec. 321.358[9])*

A. Restricted Parking Area. The west side of the street commonly known as Greene Street from the south side of 2<sup>nd</sup> Street to the south edge of the property located at 60 Greene Street, commonly known as the Riverside Community Fire Station, shall be restricted to parking only by personnel responding to fire or first responder emergencies or on regular, announced meeting nights.

B. Signs. Signs shall be erected by the City stating "Emergency Parking Only" or the equivalent thereof. The curb shall be painted yellow in this area where curb does exist.

C. Penalty. Tickets may be issued by the peace officer in the manner of current No Parking Yellow Zone rate. Any vehicles ticketed belonging to personnel on duty at the Fire Station shall be canceled by the City Clerk upon receipt by authorized personnel.

10. Excavations. Alongside or opposite any street excavation or obstruction when such stopping, standing or parking would obstruct traffic.

*(Code of Iowa, Sec. 321.358 [10])*

11. Double Parking. On the roadway side of any vehicle stopped or parked at the edge or curb of a street.

*(Code of Iowa, Sec. 321.358 [11])*

12. Hazardous Locations. When, because of restricted visibility or when standing or parked vehicles would constitute a hazard to moving traffic, or when other traffic conditions require, the Council may cause curbs to be painted with a yellow color and erect no parking or standing signs.

*(Code of Iowa, Sec. 321.358 [13])*

13. Churches, Nursing Homes and Other Buildings. A space of fifty (50) feet is hereby reserved at the side of the street in front of any theatre, auditorium, hotel having more than twenty-five (25) sleeping rooms, hospital, nursing home, taxicab stand, bus depot, church, or other building where large assemblages of people are being held, within which space, when clearly marked as such, no motor vehicle shall be left standing, parked or stopped except in taking on or discharging passengers or freight, and then only for such length of time as is necessary for such purpose.

*(Code of Iowa, Sec. 321.360)*

14. Alleys. No person shall park a vehicle within an alley in such a manner or under such conditions as to leave available less than ten (10) feet of the width of the roadway for the free movement of vehicular traffic, and no person shall stop, stand or park a vehicle within an alley in such a position as to block the driveway entrance to any abutting property. The provisions of this subsection shall not apply to a vehicle parked in any alley which is eighteen (18) feet wide or less; provided said vehicle is parked to deliver goods or services.

*(Code of Iowa, Sec. 321.236[1])*

15. Ramps. In front of a curb cut or ramp which is located on public or private property in a manner which blocks access to the curb cut or ramp.

*(Code of Iowa, Sec. 321.358[15])*

16. Area Between Lot Line and Curb Line. That area of the public way not covered by sidewalk and lying between the lot line and the curb line, where curbing has been installed.
17. In More Than One Space. In any designated parking space so that any part of the vehicle occupies more than one such space or protrudes beyond the markings designating such space.
18. State Highway 22. On State Highway 22 or the State right-of-way within the City limits except from Glasgow to Greene Street unless prior Council approval or unless directed and approved by the Streets Superintendent.
19. Enterprise Drive and Commercial Drive. Parking is prohibited on Enterprise Drive and Commercial Drive.

**69.08 PERSONS WITH DISABILITIES PARKING.** The following regulations shall apply to the establishment and use of persons with disabilities parking spaces:

1. Establishment. Persons with disabilities parking spaces shall be established and designated in accordance with Chapter 321L of the Code of Iowa and Iowa Administrative Code, 661-18. No unauthorized person shall establish any on-street persons with disabilities parking space without first obtaining Council approval.
2. Improper Use. The following uses of a persons with disabilities parking space, located on either public or private property, constitute improper use of a persons with disabilities parking permit, which is a violation of this Code of Ordinances:  
*(Code of Iowa, Sec. 321L.4[2])*
  - A. Use by an operator of a vehicle not displaying a persons with disabilities parking permit;
  - B. Use by an operator of a vehicle displaying a persons with disabilities parking permit but not being used by a person issued a permit or being transported in accordance with Section 321L.2[1b] of the Code of Iowa;
  - C. Use by a vehicle in violation of the rules adopted under Section 321L.8 of the Code of Iowa.
3. Wheelchair Parking Cones. No person shall use or interfere with a wheelchair parking cone in violation of the following:
  - A. A person issued a persons with disabilities parking permit must comply with the requirements of Section 321L.2A (1) of the Code of Iowa when utilizing a wheelchair parking cone.
  - B. A person shall not interfere with a wheelchair parking cone which is properly placed under the provisions of Section 321L.2A (1) of the Code of Iowa.

**69.09 TRUCK PARKING LIMITED.** No person shall park a motor truck, semi-trailer, or other motor vehicle with trailer attached in violation of the following regulations. The provisions of this section shall not apply to pickup, light delivery or panel delivery trucks.

*(Code of Iowa, Sec. 321.236 [1])*

1. Business and Residential Districts. Excepting only when such vehicles are actually engaged in the delivery or receiving of merchandise or cargo, no person shall park or leave unattended such vehicle on any streets within any residential or business district for more than one hour. When actually receiving or delivering merchandise or cargo such vehicle shall be stopped or parked in a manner which will not interfere with other traffic.

2. Livestock. No such vehicle containing livestock shall be parked on any street, alley or highway for a period of time of more than thirty (30) minutes.

**69.10 PARKING POLICY DURING SNOW EMERGENCY.** After snowfall of three or more inches, when announced, the snow emergency policy requires "odd/even" parking along the designated routes where there is signage. When in effect, parking is prohibited on the even-numbered side of the street on the even days of the month for the first 24 hours and on the odd-numbered side of the street on the odd days of the month for the second 24 hours. The parking restrictions are normally enforced from 3:00 a.m. until the snow is removed, but start times may vary. The City also has Snow Emergency routes, where there is no parking until the snow has stopped and the road is clear of snow and ice. Proclamation of the snow route parking policy will be announced in advance through area news media. Vehicles violating the restrictions will be ticketed, fined, and/or towed. The minimum fine will be \$25.00; for repeat violators the Council may increase the fine. The City has the right, power, and authority to determine the length of time that parking is not allowed on the streets for snow removal.

**69.11 COMMUTER PARKING.** All commuter and car pooling persons shall park their vehicles in the parking lots which are furnished by the City. The provisions of this section do not apply during any special events.

**69.12 CONTROLLED ACCESS FACILITIES.** Parking restrictions on controlled access facilities are as specified in Chapter 140 of this Code of Ordinances.

[The next page is 375]

**RESOLUTION #120720-01**

**RESOLUTION APPROVING PLANNING & ZONING  
APPOINTMENT**

**WHEREAS** the City of Riverside has determined that it is necessary to appoint a Washington County Supervisor to serve on the Planning & Zoning Commission to complete the duties described in the City of Riverside Code of Ordinances.

**NOW, THEREFORE, BE IT RESOLVED** by the City of Riverside City Council of Riverside, Iowa to appoint Bob Yoder to the Planning & Zoning Commission, for a 5-year term, through December 31, 2026.

**MOVED BY** Councilperson \_\_\_\_\_, Seconded by Councilperson \_\_\_\_\_, to approve the foregoing resolution.

**PASSED AND APPROVED** this 7<sup>th</sup> day of December, 2020 by the City Council of Riverside, IA.

**Roll Call:** Sexton, Rodgers, Redlinger, McGuire, Schneider

Ayes:

Nays:

Absents:

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Allen Schneider, Mayor

Attest: \_\_\_\_\_

Date: \_\_\_\_\_

Becky LaRoche, City Clerk

CITY of RIVERSIDE  
 PLANNING ZONING COMMISSION

NAME	ADDRESS	PHONE	E-MAIL	TERM END
Schneider, Robert	3190 HWY 22, Riverside, IA 52327	319-936-0367	<a href="mailto:backtalj@sharontc.net">backtalj@sharontc.net</a>	2024
Kiene, Kevin	PO Box 255 Riverside, IA 52327	319-631-3306	<a href="mailto:kibek@aol.com">kibek@aol.com</a>	2021
Westfall, Kris	204 Buckeye Ln, Riverside, IA 52327	319-330-6644	<a href="mailto:kwestfall@iowarealty.com">kwestfall@iowarealty.com</a>	2021
O'Leary, Mike	1103 Red Oak Ave, Riverside, IA 52327	319-331-8915	<a href="mailto:moleary2008@gmail.com">moleary2008@gmail.com</a>	2020
Schnoebelen, Ralph	PO Box 149, Riverside, IA 52327	319-330-0500	<a href="mailto:lin@schnoebelen.net">lin@schnoebelen.net</a>	2020
Kirkwood, Chris	PO Box 94, Riverside, IA 52327	319-648-2959	<a href="mailto:trekkie@iowatelecom.net">trekkie@iowatelecom.net</a>	2020
Sojka, John	3144 East View Circle Drive	319-430-4937	<a href="mailto:spotted-pup@hotmail.com">spotted-pup@hotmail.com</a>	2021
Yoder, Bob	Washington Co. Supervisor	319-325-3609	<a href="mailto:b.yoder@co.washington.ia.us">b.yoder@co.washington.ia.us</a>	

**RESOLUTION #120720-02**

**RESOLUTION TO APPROVE THE SALE OF CITY TRUCK**

**WHEREAS**, on November 26<sup>th</sup>, 2020, the City of Riverside, Iowa, published notice of sealed bid for sale of 2006 Chevy Silverado 3500 diesel with plow. Minimum acceptable bid is \$15,000. Deadline for bids is December 2, 2020 at 4:30 pm. Bids were opened at the Riverside City Hall, 60 North Greene Street, Riverside, Iowa, as directed by the Riverside City Council.

**THEREFORE, BE IT RESOLVED**, the City of Riverside City Council, hereby approves the sale of the 2006 Chevy Silverado truck to \_\_\_\_\_ in the amount of \$\_\_\_\_\_.

**IT WAS MOVED** by Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_, to adopt the foregoing resolution.

**ROLL CALL:** Sexton, Redlinger, Rodgers, McGuire, Schneider

Ayes:

Nays:

Absents:

**PASSED AND APPROVED** this 7th day of December 2020 by the City Council of Riverside, Iowa.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Allen Schneider, Mayor

Attest: \_\_\_\_\_ Date: \_\_\_\_\_

Becky LaRoche, City Clerk

**RESOLUTION #120720-03**

**RESOLUTION APPROVING CHANGE ORDER #11 TO  
J&L CONSTRUCTION FOR THE 4<sup>TH</sup> STREET PROJECT**

**Whereas**, the City of Riverside City at the recommendation of the City Engineering Firm, MMS Consultants, Scott Pottorff and it is the opinion of the City Engineering Firm that the City Council accept this change order in the amount of \$146.26 credit.

**Therefore**, be it resolved the City of Riverside City Council does hereby accept the Change Order #11 to reduce the cost due to sidewalk thickness less than specified.

It was moved by Councilperson \_\_\_\_\_ seconded by Councilperson \_\_\_\_\_, to approve the foregoing resolution.

**Roll Call:** Sexton, Rogers, Redlinger, McGuire, Schneider

Ayes:

Nays:

Absents:

**PASSED AND APPROVED** by City Council of Riverside, Iowa, on this 7<sup>th</sup> day of December 2020.

Signed: \_\_\_\_\_ Date \_\_\_\_\_  
Allen Schneider, Mayor

Attest: \_\_\_\_\_ Date \_\_\_\_\_  
Becky LaRoche, City Clerk

# COUNCIL PACKET

City of Riverside  
Administrator Report  
December 7, 2020

- Staff meetings are on hold.
- Washington zoom meetings for updates
- Payroll review
- Agenda prep
- Review of past due water bills
- Emails with Sharon Telephone on grant
- WEDG announces new director
- Meeting with Tad from Carl A Nelson
- Governor Reynolds press conference
  - Wear a mask
  - Social distance
  - Wash your hands
  - Get a flu shot
  - If you are sick stay home
  - If you have COVID symptoms, get tested
- Input on FEMA website
- Phone meeting with APEX
- Working with Washington County on TIF
- Working on setting up for Community Survey
- Attorney phone meeting on nuisances
- Bi-weekly phone meeting with Mayor
- Meeting with possible developer on options

## Public Works:

- Closed and winterized bathrooms
- Final Mowing
- Put blade on 4-wheeler
- Took trucks in for new door decals
- Truck and skid loader maintenance
- Cleaned out old paint
- Sprayed undercoating on new truck
- Worked on salt shed, equipment to prepare for winter
- Cleaned Fire Department training room (after council meeting)
- Cleaned out intakes on Ash, Ella, around town
- Set out intake and street markers-prep for plowing
- Cleaned stage



## COUNCIL PACKET

**Christine Yancey**

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**From:** Tamera Alexander <taalexander@washingtoney.org>  
**Sent:** Wednesday, December 2, 2020 1:02 PM  
**Cc:** aschulte@washingtoney.org  
**Subject:** [POSSIBLE SPAM] Camp Highland 2021

Hello,

My name is Tamera Alexander and I'm the School Age Program Director at the YMCA of Washington County. If you are receiving this email you were on my list as a past participant of Camp Highland. With the uncertainty this year and the future, we will not be holding Camp Highland during summer 2021. We are looking into holding a second camp location in Washington at the former Y /current aquatic center. If you are interested in being added to list for the potential location, please let me know and I can add you. If you have any questions you can email me at [taalexander@washingtoney.org](mailto:taalexander@washingtoney.org) or call at 319-653-2141.

Thank you,

Tamera C. Alexander  
School Age Program Director  
YMCA of Washington County  
520 West 5th Street  
Washington, IA 52353  
(P) 319-653-2141 (F)  
(W) [Home \(washingtoney.org\)](http://washingtoney.org)

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