

**CITY OF RIVERSIDE COUNCIL MEETING AGENDA**  
**RIVERSIDE CITY HALL COUNCIL CHAMBERS**  
**60 N GREENE STREET**  
REGULAR MEETING  
Monday, May 4, 2020 – 6:00 P.M.

**NOTICE TO THE PUBLIC:** This is a meeting of the City Council to conduct the regular business of the City. Every item on the agenda is an item of discussion and action if needed.

1. Call meeting to order
2. Approval of agenda
3. Consent agenda
  - a. Minutes from 4-20-2020
  - b. Expenditures for 5-4-2020
  - c. Liquor license renewal Casey's
  - d. Liquor license renewal Kum & Go
4. Riverside Ambulance Service discussion on budget and staffing needs
5. Trekfest 2020/fireworks discussion on cancelling or delaying
6. Review of open records policy
7. Resolution #050420-01 Set Public Hearing for Budget Amendment *pg 8*
8. Resolution #050420-02 Certify lien for unpaid water bill *pg 10*
9. Request from Bruce Duling to close sidewalk during retaining wall construction until 7/18/2020
10. Discussion on possible changes to noise ordinance
11. Request to purchase flowers for downtown planters
12. Motion to adjourn

This meeting is open to the public. However, due to recent directive from Governor Reynolds to increase social distancing, we encourage the public to submit their comments in advance. Comments can be submitted by email to [admin@cityofriversideiowa.com](mailto:admin@cityofriversideiowa.com) or by phone to 319- 648-3501. Written comments may also be left in the City Hall drop box up to the start of the meeting. Members of the public who want to attend in person may be asked to make accommodations to conform to social distancing guidelines as best we can. The meeting will be recorded and can be viewed by visiting the city web site at [www.riversideiowa.gov](http://www.riversideiowa.gov).

# COUNCIL PACKET

RIVERSIDE CITY COUNCIL MEETING: April 20, 2020

The Riverside City Council meeting opened at 6:00 pm in City Hall with Mayor Allen Schneider requesting roll call. Council members present were: Tom Sexton, Andy Rodgers, Edgar McGuire, Lois Schneider, and Jeanine Redlinger.

Motion by McGuire to approve agenda. Second by Sexton, passed 5-0.

Rodgers moved to approve the minutes of April 6<sup>th</sup> 2020, and expenditures. Second by McGuire, passed 5-0.

March 2020 Riverside Fire Dept. Update, and PeopleService water report were reviewed.

Council had received 5 bids for new disc mower purchase.

Redlinger moved to pass Resolution #042020-01 Approve purchase of Bushhog DHM8 disc mower from Schnoebelen Inc. in the amount of \$8300.00. Second by Schneider, passed 5-0.

Council discussed Fire Code Plan Review contract with Lund Fire Protection. City Administrator will be added to contract as City Representative.

McGuire moved to pass Resolution #042020-02, Approving contract with Lund Fire Protection to provide fire code plan review. Second by Redlinger, passed 5-0.

Toby Hancock, Riverside EMS Director, answered questions on ambulance service. Work session is scheduled for Monday, April 27<sup>th</sup> at 6 PM.

Redlinger moved to adjourn at 7:10 p.m. Second by McGuire, passed 5-0.


Full content of Council Meetings can be viewed on the City web site; [riversideiowa.gov](http://riversideiowa.gov)

Ambulance Work Session – Monday, April 27<sup>th</sup>, 2020 at 6:00 p.m.

Council Meeting – Monday, May 4<sup>th</sup>, 2020 at 6:00 p.m.

ATTEST:

  
Becky LaRoche; City Clerk

  
Allen Schneider; Mayor

## COUNCIL PACKET

<b>EXPENDITURES MAY 4, 2020</b>					
<b>COUNCIL MEETING</b>		<b>BILLS</b>			
1	ALLIANT ENERGY	PARKS	001-5-430-6371	\$	401.73
2	ALLIANT ENERGY	SEWER	610-5-815-6371	\$	1,560.83
3	ALLIANT ENERGY	CITY HALL	001-5-650-6371	\$	310.26
4	ALLIANT ENERGY	WATER	600-5-810-6371	\$	330.93
5	ALLIANT ENERGY	STREET LIGHTS	001-5-230-6371	\$	1,602.69
6	ALLIANT ENERGY	FIRE STATION	002-5-150-6330	\$	405.09
7	BECKY LaROCHE	MAY CELL	001-5-650-6373	\$	50.00
8	BRYAN LENZ	MAY CELL	001-5-430-6373	\$	50.00
9	ENGLISH RIVER CONCRETE	SIDEWALK- WATER TOWER	600-5-810-6374	\$	3,586.00
10	FERGUSON	AMI 360 ESSENTIAL	600-5-810-6499	\$	6,000.00
11	FERGUSON	AMI 360 ESSENTIAL	610-5-815-6499	\$	6,000.00
12	IOWA ONE CALL	LOCATES	600-5-810-6507	\$	56.80
13	JAY STUELKE	MAY CELL	001-5-210-6373	\$	50.00
14	JIM'S SMALL ENGINE	RVFD-BLOWER REPAIR	002-5-150-6356	\$	6.75
15	KIECK'S CAREER APPAREL	RVFD- 10 FLEECE JACKETS	002-5-150-6370	\$	1,549.90
16	KUM & Go FLEET	FUEL	110-5-210-6331	\$	60.00
17	KUM & Go FLEET	RVFD	002-5-150-6350	\$	48.75
18	MARC	PARKS	001-5-430-6320	\$	168.74
19	MEARDON, SUEPPEL, DOWNER	LEGAL	001-5-640-6411	\$	3,700.00
20	MID AMERICAN ENERGY	SHOP	001-5-210-6371	\$	83.09
21	MID AMERICAN ENERGY	RVFD	002-5-150-6371	\$	94.62
22	MID AMERICAN ENERGY	CITY HALL	001-5-650-6371	\$	35.54
23	PEOPLE SERVICES	MAR SERVICE	610-5-815-6500	\$	11,214.00
24	PEOPLE SERVICES	MAR SERVICE	600-5-800-6500	\$	11,214.00
25	RON'S AUTO BODY	JD MOWER BATTERY	600-5-810-6320	\$	140.00
26	URETEK	W61 DEEP INJECTION	110-5-210-6417	\$	22,767.97
		<b>TOTAL BILLS</b>		\$	<b>71,487.69</b>
	<b>EOM PAYABLES</b>				
27	DELTA DENTAL	MAY BILLING	001-5-430-6150	\$	149.54
28	LINCOLN NAT'L LIFE INS	MAY BILLING	001-5-620-6150	\$	288.55
29	MEDIACOM	RVFD	002-5-150-6332	\$	201.34
30	MEDICAOM	CITY HALL	001-5-650-6373	\$	201.64
31	VERIZON	CELL COLLECTORS	600-5-810-6373	\$	63.54
32	WELLMARK	MAY BILLING	001-5-620-6150	\$	4,121.12
33	WINDSTREAM	APRIL BILLING	001-5-210-6373	\$	375.53
		<b>TOTAL PAID BILLS</b>			\$ <b>5,401.26</b>
		<b>TOTAL EXPENDITURES</b>		\$	<b>76,888.95</b>
	<b>TOTAL BY FUND</b>				
34	"001"	GENERAL FUND	\$	11,588.43	
35	"002"	FIRE DEPARTMENT	\$	2,306.45	
36	"110"	ROAD USE FUND	\$	22,827.97	
37	"145"	CASINO FUNDS	\$	-	
38	"301"	CAPITAL PROJECTS	\$	-	
39	"600"	WATER FUND	\$	21,391.27	
40	"610"	SEWER FUND	\$	18,774.83	
41	"670"	GARBAGE	\$	-	
		<b>TOTAL EXPENDITURES</b>	\$	<b>76,888.95</b>	

COUNCIL PACKET

Becky

---

**From:** Licensing2, ABD <licensing2@iowaabd.com> on behalf of licensing@iowaabd.com  
**Sent:** Friday, April 24, 2020 1:33 AM  
**To:** becky@cityofriversideiowa.com  
**Cc:** Licensing@IowaABD.com  
**Subject:** Liquor License Submitted to Local Authority

Insurance coverage/bond certification has been completed for the following application(s). The application(s) is awaiting local authority review. After local authority approval, the application will be submitted to the Iowa Alcoholic Beverages Division for review.

<b>License #</b>	<b>License Status</b>	<b>Business Name</b>
LE0003289	Submitted to Local Authority	CASEY'S GENERAL STORE #2629 (200 E 1ST ST Riverside low 52327)

Please do not respond to this email.

To check the status of your application follow these steps:

1. Click <https://elicensing.iowaabd.com>
2. Log in to your eLicensing account
3. After reading the 'Beginning April 1st' statement, click ok
4. Click the View Completed Applications link to see your status

## COUNCIL PACKET

**Becky**

---

**From:** Licensing2, ABD <licensing2@iowaabd.com> on behalf of licensing@iowaabd.com  
**Sent:** Thursday, April 30, 2020 1:32 AM  
**To:** becky@cityofriversideiowa.com  
**Cc:** Licensing@IowaABD.com  
**Subject:** Liquor License Submitted to Local Authority

Insurance coverage/bond certification has been completed for the following application(s). The application(s) is awaiting local authority review. After local authority approval, the application will be submitted to the Iowa Alcoholic Beverages Division for review.

<b>License #</b>	<b>License Status</b>	<b>Business Name</b>
LE0001847	Submitted to Local Authority	Kum & Go # 80 (1178 Enterprise Dr Riverside Iowa, 52327)

Please do not respond to this email.

To check the status of your application follow these steps:

1. Click <https://elicensing.iowaabd.com>
2. Log in to your eLicensing account
3. After reading the 'Beginning April 1st' statement, click ok
4. Click the View Completed Applications link to see your status

**RESOLUTION 01202014-1****A RESOLUTION SETTING POLICIES, PROCEDURES AND COSTS  
FOR EXAMINATION OF THE CITY'S OPEN RECORDS**

WHEREAS, the City Council for the City of Riverside, Iowa wishes to create policies and procedures for the examination of the city's public records; and,

WHEREAS, request for examination and copies of public records can be costly and time consuming for city staff; and,

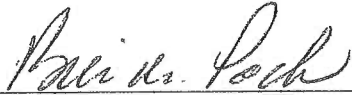
THEREFORE, be it resolved that the City Council of the City of Riverside, hereby directs the implementation of the following policies and procedures regarding examination of the city's open records:

1. Persons seeking public records within the control of the City of Riverside may examine such records under the supervision of city staff. Examination of public records shall take place at City Hall during regular office hours under the supervision of City Hall personnel. If for any reason a public record cannot be examined in the Council Room. There shall be no charge for the examination of records for the first 1 hour. Supervision charges after the first 1 hour shall be \$12.00 per hour.
2. It shall be the policy of the City to respond promptly to requests for access to public records. However, responses to such requests shall not interfere with the performance of essential services and may be delayed as reasonably necessary depending on the scope of the request and personnel availability.
3. Time spent on records retrieval shall be limited to 15 minutes. Charges for records retrieval service after the first 1 hour shall be \$12.00 per hour. Records retrieval service is limited to identifying and producing records that include or may include information being sought. This service does not include research or preparation of any written reports, summaries, or analysis of such information/data. This service also does not include analysis or extraction of information/data.
4. After examination, persons seeking records copies shall specifically and clearly indicate which records they wish to have. A Public Records Request Form must be filled out and signed by the requestor.
5. City Staff will make copies at the rate of \$.25 for the first page/side and \$.25 for each additional page/side for 8 1/2" x 11. Records need to be picked up at city hall unless other arrangements have been made. If records have to be mailed out, shipping and handling charge will be applied according to necessary packaging and shipping costs for the records.
6. City personnel reserves the right to require payment in advance for public records access requests. Upon completion of the requests, city hall staff shall refund any excess fees collected.

COUNCIL PACKET

7. Exceptions. The foregoing policies and procedures shall not be applicable to public records access requests by officers, employees or agents of the City, or of any other governmental entity, for records requested by subpoena, or for records required by law to be kept confidential.
8. **Resolution 11072011-4 Set the following Fees:**
  - a. Copying of Records 8 ½ x 11 \$0.25 per page
  - b. Copies of Video DVD \$5.00 each
  - c. Fax \$0.25 per page both  
outgoing and incoming
  - d. Notarizing \$1.00 per page
9. Citizens requesting that documents be emailed to them, must pay the \$0.25 per page scanning fee in advance,

Passed and approved this 20th day of January, 2014.



Bill Poch, Mayor

ATTEST:



Rusty Rogerson, City Administrator/Clerk

CITY OF RIVERSIDE

REQUEST TO EXAMINE AND/OR COPY PUBLIC RECORDS

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE \_\_\_\_\_

E-MAIL \_\_\_\_\_

DESCRIPTION OF RECORDS REQUESTED

COPY

DESCRIPTION OF RECORDS REQUESTED	COPY
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

\_\_\_\_\_  
SIGNATURE OF REQUESTER

\_\_\_\_\_  
DATE OF REQUEST

\_\_\_\_\_  
CITY OF RIVERSIDE

\_\_\_\_\_  
COPY FEES PAID

NOTE: CHARGES FOR COPYING EXPENSES MUST BE PAID BEFORE COPIES ARE MADE



**RESOLUTION #050420-01**

**RESOLUTION TO SET THE DATE FOR PUBLIC HEARING FOR  
AMENDING FY19-20 ANNUAL CITY BUDGET**

**Whereas**, the City of Riverside City Council sets the a date for public hearing for Amending the Fiscal Year 2019-2020 Annual City Budget for May 18<sup>TH</sup>, 2020 at the regular Council Meeting starting at 6:00 pm at the Riverside City Hall

**Therefore**, be it resolved the City of Riverside City Council does hereby approve the date of the public hearing.

It was moved by Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_, to approve the foregoing resolution.

**ROLL CALL VOTE:** Redlinger, Schneider, Sexton, McGuire, Rodgers

Ayes:

Nays:

Absents:

Passed by the City Council of Riverside, Iowa and approved this 4<sup>th</sup> day of May, 2020.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Allen Schneider, Mayor

Attest: \_\_\_\_\_ Date: \_\_\_\_\_

Becky LaRoche, City Clerk

# COUNCIL PACKET

Jun-19

## NOTICE OF PUBLIC HEARING AMENDMENT OF FY2019-2020 CITY BUDGET

Form 653.C1

The City Council of Riverside in WASHINGTON County, Iowa  
will meet at Riverside City Hall  
at 6:00 p.m. on 5/18/2020  
(hour) (Date)

, for the purpose of amending the current budget of the city for the fiscal year ending June 30, 2020  
(year)  
by changing estimates of revenue and expenditure appropriations in the following functions for the reasons given.  
Additional detail is available at the city clerk's office showing revenues and expenditures by fund type and by activity.

		Total Budget as certified or last amended	Current Amendment	Total Budget after Current Amendment
<b>Revenues &amp; Other Financing Sources</b>				
Taxes Levied on Property	1	875,117		875,117
Less: Uncollected Property Taxes-Levy Year	2	0		0
<b>Net Current Property Taxes</b>	3	<b>875,117</b>	<b>0</b>	<b>875,117</b>
Delinquent Property Taxes	4	0		0
TIF Revenues	5	0		0
Other City Taxes	6	733,942		733,942
Licenses & Permits	7	7,400		7,400
Use of Money and Property	8	46,300		46,300
Intergovernmental	9	990,538		990,538
Charges for Services	10	1,223,324		1,223,324
Special Assessments	11	0		0
Miscellaneous	12	0		0
Other Financing Sources	13	210,000		210,000
Transfers In	14	2,593,400		2,593,400
<b>Total Revenues and Other Sources</b>	15	<b>6,680,021</b>	<b>0</b>	<b>6,680,021</b>
<b>Expenditures &amp; Other Financing Uses</b>				
Public Safety	16	308,633		308,633
Public Works	17	183,763		183,763
Health and Social Services	18	0		0
Culture and Recreation	19	285,699		285,699
Community and Economic Development	20	69,750		69,750
General Government	21	315,041	180,432	495,473
Debt Service	22	228,500		228,500
Capital Projects	23	2,733,900	479,694	3,213,594
Total Government Activities Expenditures	24	<b>4,125,286</b>	<b>660,126</b>	<b>4,785,412</b>
Business Type / Enterprises	25	854,824	17,000	871,824
<b>Total Gov Activities &amp; Business Expenditures</b>	26	<b>4,980,110</b>	<b>677,126</b>	<b>5,657,236</b>
Transfers Out	27	2,593,400		2,593,400
<b>Total Expenditures/Transfers Out</b>	28	<b>7,573,510</b>	<b>677,126</b>	<b>8,250,636</b>
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out Fiscal Year	29	<b>-893,489</b>	<b>-677,126</b>	<b>-1,570,615</b>
Beginning Fund Balance July 1	30	2,573,302		2,573,302
Ending Fund Balance June 30	31	<b>1,679,813</b>	<b>-677,126</b>	<b>1,002,687</b>

Explanation of increases or decreases in revenue estimates, appropriations, or available cash:

General fund-hiring of city administrator, transfer of surplus for fire department. Capital projects-projects that were to be completed in FY19 were actually completed in FY20. Business type-solid waste program switched to cart program.

There will be no increase in tax levies to be paid in the current fiscal year named above related to the proposed budget amendment. Any increase in expenditures set out above will be met from the increased non-property tax revenues and cash balances not budgeted or considered in this current budget.

COUNCIL PACKET

RESOLUTION #050420-02

RESOLUTION APROVING CERTIFICATION OF LIEN

Whereas, the City is authorized by the Code of Iowa, Section 384.84 to certify a lien for the nonpayment of utility bills provided at least 10 days' notice to be given to property owner, and

Whereas, the City Clerk gave written notice to CJ's Construction on March 26, 2020 of delinquent utility bill for 103 Cherry Lane, Riverside, Iowa and intent to certify lien, and

Therefore, be it resolved the City of Riverside City Council does hereby approve the certification to the county treasurer of a lien for the delinquent amount of \$2462.69 to be paid in the same manner as regular property taxes.

It was moved by Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_, to approve the foregoing resolution.

ROLL CALL VOTE: Redlinger, Schneider, Sexton, McGuire, Rodgers

Ayes:

Nays:

Absents:

Passed by the City Council of Riverside, Iowa and approved this 4<sup>th</sup> day of May, 2020.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Allen Schneider, Mayor

Attest: \_\_\_\_\_ Date: \_\_\_\_\_

Becky LaRoche, City Clerk

COUNCIL PACKET

Prepared and return to: Becky LaRoche, City Clerk  
City of Riverside, Iowa; PO Box 188, Riverside, Iowa 52327 Phone: 319-648-3501

NOTICE OF LIEN

I, Becky LaRoche, the Clerk of the City of Riverside, Iowa, hereby certifies to the Washington County, Iowa, Treasurer, the amount of \$2,462.69 for unpaid water, sewer and late fee charges to the real estate commonly known as 103 Cherry Lane, Riverside and more specifically described as:

Lot TWO (2) of Cherry Lane Addition, Riverside, Iowa; in Washington County, Iowa

The undersigned further requests the Washington County Treasurer to add any and all fees applicable to this amount certified and further requests the Washington County Treasurer to collect these fees in the same manner as property taxes.

Signed this 4th day of May, 2020

\_\_\_\_\_  
Becky LaRoche, City Clerk  
City of Riverside

ACKNOWLEDGMENT

STATE OF IOWA, WASHINGTON COUNTY: ss

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_, before me, the undersigned Notary Public in and for the State of Iowa, personally appeared Becky LaRoche, to me personally known, who, being by me duly sworn, did say that she is the City Clerk of the City of Riverside, Iowa, a municipal corporation; that the instrument was signed and sealed on behalf of the corporation, by authority of the Riverside City Council, and City Clerk Becky LaRoche acknowledged the execution of the instrument to be her voluntary act and deed and the voluntary act and deed of the corporation, by it voluntarily executed.

\_\_\_\_\_  
Notary Public

#9

**City Admin**

---

**From:** Bruce Duling <dc32b747@yahoo.com>  
**Sent:** Tuesday, April 21, 2020 3:44 PM  
**To:** City Admin  
**Subject:** Re: updates

Christine,

The game plan hasn't changed, though the C-19 pandemic has made getting anything done even harder without help.

Due to the social distancing scenario I don't need to meet in person.

I want to close off my sidewalks for safety while I am working on the landscaping till 07/18/20. (ie- Like they did during the road construction)

The only solid date that I can give is 07/18/20 because I can't predict weather, contractors, labor, and worldwide pandemics?

I will update you once I've completed various items.

Thx, B

On Tuesday, April 21, 2020, 03:00:03 PM CDT, City Admin <admin@cityofriversideiowa.com> wrote:

I can arrange to meet when you talk to Jay as I would like to have an update on the game plan as well. We can either meet on site (with 6' distances) or electronically, whatever you would prefer.

Just let me know.

---

**From:** Bruce Duling <dc32b747@yahoo.com>  
**Sent:** Tuesday, April 21, 2020 2:26 PM  
**To:** City Admin <admin@cityofriversideiowa.com>  
**Subject:** Re: updates

Christine,

I am working on the landscaping that I started last year, by myself due to the C-19 pandemic.

## COUNCIL PACKET

The white tubs were inside the metal pallets that I got to transport the rock.

I planned on removing them ASAP yet due to the C-19 virus I can't take them to the dump as of yet.

I've left a couple messages with Jay in order to discuss my gameplan.

If you could have him call me ASAP that would be great.

Stay safe!

Bruce

On Tuesday, April 21, 2020, 01:46:03 PM CDT, City Admin <[admin@cityofriversideiowa.com](mailto:admin@cityofriversideiowa.com)> wrote:

Bruce,

The question of your property came up again at council. April is here, and the weather, with the exception of a few days, has been beautiful. I see that more large white containers have appeared. Please provide a status.

Thank you,

Christine

---

**From:** Bruce Duling <[dc32b747@yahoo.com](mailto:dc32b747@yahoo.com)>  
**Sent:** Wednesday, December 18, 2019 2:24 PM  
**To:** City Admin <[admin@cityofriversideiowa.com](mailto:admin@cityofriversideiowa.com)>  
**Subject:** Re: updates

COUNCIL PACKET

Attn; Mrs Yancey,

My wife and I were gone longer than expected due to her mother falling on the ice and breaking her arm. She required surgery a week later due to the holidays schedule so we stayed to help out.

Since Iowa weather is rather harsh till April, I will be working out a triage plan to address the needs of the building and community during that time.

As far as the rezoning is concerned, I will address that as soon as I can get Blueprints made. I am not yet ready for that phase of the project.

Once I have a tentative plan worked out I will contact Mr. Stuelke to see what permits are needed and contact you at that point in time.

Happy Holidays!

Bruce

On Monday, December 16, 2019, 05:42:59 PM CST, City Admin <[admin@cityofriversideiowa.com](mailto:admin@cityofriversideiowa.com)> wrote:

Hi Bruce,

## COUNCIL PACKET

Hadn't heard anything since the Thanksgiving holiday has come and gone so I thought I would reach out. I did find the information on your rezoning request (2011) to R-3 and the notes indicated they were waiting for a site plan from you on parking, front steps, etc. it looks like at that time they were also requesting a building permit, and I don't see on in the file at that time either.

What is the current status?

Christine Yancey

City Administrator

City of Riverside

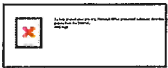
P.O. Box 188

Riverside, IA 52327

Office 319-648-3501

Cell 319-930-8440

[admin@cityofriversideiowa.com](mailto:admin@cityofriversideiowa.com)



This email has been checked for viruses by AVG antivirus software.

[www.avg.com](http://www.avg.com)



COUNCIL PACKET

#10

INDEX

CODE OF ORDINANCES

	CHAPTER OR SECTION NUMBER
<b>LOAD AND WEIGHT RESTRICTIONS, VEHICLES .....</b>	<b>66</b>
<b>LOITERING .....</b>	<b>40.04</b>
<b>MAYOR</b>	
Appointments.....	15.03
Compensation .....	15.04
Powers and Duties .....	15.02
Term of Office.....	15.01
Voting .....	15.05
<i>See also</i> <b>CITY OFFICERS AND EMPLOYEES</b>	
<b>MAYOR PRO TEM .....</b>	<b>16</b>
<b>MEETINGS</b>	
Council Meetings.....	17.04
Procedures for Notice and Conduct of .....	5.06
Publication of Minutes of Council Meetings .....	18.03
<b>METERS, WATER .....</b>	<b>91</b>
<b>MINORS.....</b>	<b>46</b>
<i>See also:</i>	
Amusement Devices.....	120.06
Employment for Serving of Alcohol.....	120.05(4)
In Licensed Premises.....	120.05(12)
Persons Under Legal Age.....	45.01
Persons Under Legal Age.....	121.07
<b>MUNICIPAL INFRACTIONS.....</b>	<b>3</b>
<i>See also</i> <b>MUNICIPAL INFRACTION ABATEMENT PROCEDURE.....</b>	
	<b>50.07</b>
<b>NAMING OF STREETS.....</b>	<b>139</b>
<b>NATURAL GAS FRANCHISE.....</b>	<b>110</b>
<b>NOISE</b>	
Annoyance or Disturbance (Barking Dogs) .....	55.09
Disorderly Conduct .....	40.03(2)
	and 40.03(8)
Quiet Zones.....	62.05
<b>NOMINATIONS FOR ELECTIVE OFFICES .....</b>	<b>6</b>
<b>NUISANCE ABATEMENT PROCEDURE .....</b>	<b>50</b>
<b>NUMBERING OF BUILDINGS .....</b>	<b>150</b>
<b>OATH OF OFFICE.....</b>	<b>5.01</b>

## COUNCIL PACKET

### CHAPTER 55

### ANIMAL PROTECTION AND CONTROL

1. For one dog over 50 pounds: 6 feet by 10 feet (60 square feet);
2. For one dog over 50 pounds or for two dogs under 50 pounds: 8 feet by 10 feet (80 square feet);
3. For two dogs over 50 pounds each or three dogs under 50 pounds: 8 feet by 12 feet (96 square feet);
4. For three dogs over 50 pounds each or four dogs under 50 pounds: 10 feet by 14 feet (140 square feet);
5. For four dogs over 50 pounds each: 12 feet by 16 feet (192 square feet).

**55.05 ABANDONMENT OF CATS AND DOGS.** A person who has ownership or custody of a cat or dog shall not abandon the cat or dog, except the person may deliver the cat or dog to another person who will accept ownership and custody or the person may deliver the cat or dog to an animal shelter or pound.

*(Code of Iowa, Sec. 717B.8)*

**55.06 LIVESTOCK NEGLECT.** It is unlawful for a person who impounds or confines livestock in any place to fail to provide the livestock with care consistent with customary animal husbandry practices or to deprive the livestock of necessary sustenance or to injure or destroy livestock by any means which causes pain or suffering in a manner inconsistent with customary animal husbandry practices.

*(Code of Iowa, Sec. 717.2)*

**55.07 LIVESTOCK.** It is unlawful for a person to keep bees or livestock within the City except by written consent of the Council or except in compliance with the City's zoning regulations.

**55.08 DAMAGE OR INJURY.** It is unlawful for the owner of an animal to allow or permit such animal to attack persons or domestic animals or to destroy property, to cause personal injury or to place persons in danger of attack or injury.

**55.09 ANNOYANCE OR DISTURBANCE.** It is unlawful for the owner of a dog to allow or permit such dog to cause serious annoyance or disturbance to any person by frequent and habitual howling, yelping, barking, or otherwise, or by running after or chasing persons, bicycles, automobiles or other vehicles.

**55.10 OWNER'S DUTY.** It is the duty of the owner of any dog, cat, or other animal that has bitten or attacked a person or any person having knowledge of such bite or attack to report this act to a local health or law enforcement official. It is the duty of physicians and veterinarians to report to the local board of health the existence of any animal known or suspected to be suffering from rabies.

*(Code of Iowa, Sec. 351.38)*

**55.11 CONFINEMENT.** If a local board of health receives information that an animal has bitten a person or that a dog or animal is suspected of having rabies, the board shall order the owner to confine such animal in the manner it directs. If the owner fails to confine such animal in the manner directed, the animal shall be apprehended and impounded by such board, and after ten (10) days the board may humanely destroy the animal. If such animal is returned to its owner, the owner shall pay the cost of impoundment. This section does not

# COUNCIL PACKET

C. Orders merchandise or services in the name of another, or to be delivered to another, without such other person's knowledge or consent.

*(Code of Iowa, Sec. 708.7)*

D. Reports or causes to be reported false information to a law enforcement authority implicating another in some criminal activity, knowing that the information is false, or reports the alleged occurrence of a criminal act, knowing the same did not occur.

*(Code of Iowa, Sec. 708.7)*

2. A person commits harassment when the person, purposefully and without legitimate purpose, has personal contact with another person, with the intent to threaten, intimidate or alarm that other person. As used in this section, unless the context otherwise requires, "personal contact" means an encounter in which two or more people are in visual or physical proximity to each other. "Personal contact" does not require a physical touching or oral communication, although it may include these types of contacts.

## **40.03 DISORDERLY CONDUCT.** No person shall do any of the following:

1. **Fighting.** Engage in fighting or violent behavior in any public place or in or near any lawful assembly of persons, provided that participants in athletic contests may engage in such conduct that is reasonably related to that sport.

*(Code of Iowa, Sec. 723.4[1])*

2. **Noise.** Make loud and raucous noise in the vicinity of any residence or public building which causes unreasonable distress to the occupants thereof.

*(Code of Iowa, Sec. 723.4[2])*

3. **Abusive Language.** Direct abusive epithets or make any threatening gesture that the person knows or reasonably should know is likely to provoke a violent reaction by another.

*(Code of Iowa, Sec. 723.4[3])*

4. **Disrupt Lawful Assembly.** Without lawful authority or color of authority, disturb any lawful assembly or meeting of persons by conduct intended to disrupt the meeting or assembly.

*(Code of Iowa, Sec. 723.4[4])*

5. **False Report of Catastrophe.** By words or action, initiate or circulate a report or warning of fire, epidemic, or other catastrophe, knowing such report to be false or such warning to be baseless.

*(Code of Iowa, Sec. 723.4[5])*

6. **Disrespect of Flag.** Knowingly and publicly use the flag of the United States in such a manner as to show disrespect for the flag as a symbol of the United States, with the intent or reasonable expectation that such use will provoke or encourage another to commit trespass or assault. As used in this subsection:

*(Code of Iowa, Sec. 723.4[6])*

A. "Deface" means to intentionally mar the external appearance.

B. "Defile" means to intentionally make physically unclean.

# COUNCIL PACKET

C. "Flag" means a piece of woven cloth or other material designed to be flown from a pole or mast.

D. "Mutilate" means to intentionally cut up or alter so as to make imperfect.

E. "Show disrespect" means to deface, defile, mutilate, or trample.

F. "Trample" means to intentionally tread upon or intentionally cause a machine, vehicle, or animal to tread upon.

7. Obstruct Use of Street. Without authority or justification, obstruct any street, sidewalk, highway, or other public way, with the intent to prevent or hinder its lawful use by others.

*(Code of Iowa, Sec. 723.4[7])*

8. Funeral or Memorial Service. Within 500 feet of the building or other location where a funeral or memorial service is being conducted, or within 500 feet of a funeral procession or burial:

A. Make loud and raucous that causes unreasonable distress to the persons attending the funeral or memorial service or participating in the funeral procession.

B. Direct abusive epithets or make any threatening gesture that the person knows or reasonably should know is likely to provoke a violent reaction by another.

C. Disturb or disrupt the funeral, memorial service, funeral procession, or burial by conduct intended to disturb or disrupt the funeral, memorial service, funeral procession, or burial.

This subsection applies to conduct within 60 minutes preceding, during, and within 60 minutes after a funeral, memorial service, funeral procession, or burial.

*(Code of Iowa, Sec. 723.5)*

**40.04 UNLAWFUL ASSEMBLY.** It is unlawful for three (3) or more persons to assemble together, with them or any of them acting in a violent manner, and with intent that they or any of them will commit a public offense. No person shall willingly join in or remain part of an unlawful assembly, knowing or having reasonable grounds to believe it is such.

*(Code of Iowa, Sec. 723.2)*

**40.05 FAILURE TO DISPERSE.** A peace officer may order the participants in a riot or unlawful assembly or persons in the immediate vicinity of a riot or unlawful assembly to disperse. No person within hearing distance of such command shall refuse to obey.

*(Code of Iowa, Sec. 723.3)*

# COUNCIL PACKET

## CHAPTER 62

## GENERAL TRAFFIC REGULATIONS

153. Section 321.458 – Loading beyond front.
154. Section 321.460 – Spilling loads on highways.
155. Section 321.461 – Trailers and towed vehicles.
156. Section 321.462 – Drawbars and safety chains.
157. Section 321.463 – Maximum gross weight.
158. Section 321.465 – Weighing vehicles and removal of excess.
159. Section 321.466 – Increased loading capacity; reregistration.

**62.02 PLAY STREETS DESIGNATED.** The Council shall have authority to declare any street or part thereof a play street and cause to be placed appropriate signs or devices in the roadway indicating and helping to protect the same. Whenever authorized signs are erected indicating any street or part thereof as a play street, no person shall drive a vehicle upon any such street or portion thereof except drivers of vehicles having business or whose residences are within such closed area, and then any said driver shall exercise the greatest care in driving upon any such street or portion thereof.

*(Code of Iowa, Sec. 321.255)*

**62.03 VEHICLES ON SIDEWALKS.** The driver of a vehicle shall not drive upon or within any sidewalk area except at a driveway.

**62.04 CLINGING TO VEHICLE.** No person shall drive a motor vehicle on the streets of the City unless all passengers of said vehicle are inside the vehicle in the place intended for their accommodation. No person riding upon any bicycle, coaster, roller skates, in-line skates, sled, or toy vehicle shall attach the same or himself or herself to any vehicle upon a roadway.

**62.05 QUIET ZONES.** Whenever authorized signs are erected indicating a quiet zone, no person operating a motor vehicle within any such zone shall sound the horn or other warning device of such vehicle except in an emergency.

**62.06 OBSTRUCTING VIEW AT INTERSECTIONS.** It is unlawful to allow any tree, hedge, billboard, or other object to obstruct the view of an intersection by preventing persons from having a clear view of traffic approaching the intersection from cross streets. Any such obstruction is deemed a nuisance and in addition to the standard penalty may be abated in the manner provided by Chapter 50 of this Code of Ordinances.

**62.07 COMPRESSION BRAKES PROHIBITED.** All drivers operating trucks on a street or highway within the City limits shall not use the engine back-pressure braking/compression braking system commonly known as “jake brakes,” and any such use shall be deemed a violation of this section and a simple misdemeanor with a maximum fine of \$100.00.

[The next page is 331]

# COUNCIL PACKET

## CHAPTER 48

### NOISE CONTROL

48.01 Scope of Regulations  
48.02 Definitions  
48.03 Noise Disturbance Prohibited  
48.04 Included Sounds

48.05 Excluded Sounds  
48.06 Sound Equipment Permit  
48.07 Other Laws and Ordinances

**48.01 SCOPE OF REGULATIONS.** This chapter applies to the control of all noise originating within the limits of the City, except in the following cases: (a) a State or Federal agency has adopted a different standard or rule than that prescribed within this chapter which preempts the regulation of noise from a particular source so as to render this chapter inapplicable, or (b) the Council has determined that, by reason of public acceptance of the activity producing a particular noise or noises, such noise is deemed acceptable to the residents of the City.

**48.02 DEFINITIONS.** Unless otherwise expressly stated or the context clearly indicates a different intention, the following terms have the following meanings. Definitions of technical terms used in this chapter which are not herein defined shall be obtained from publications of acoustical terminology issued by the American National Standards Institute (ANSI):

1. "Application" means the application discussed in Section 48.06 of this chapter.
2. "Emergency" means any occurrence or set of circumstances involving actual or imminent physical or psychological trauma or property damage which demands immediate action.
3. "Emergency work" means any work performed for the purpose of alleviating or resolving an emergency.
4. "Motorcycle" means any two or three-wheeled motor vehicle.
5. "Motor vehicle" means any motor-powered vehicle designed to carry at least one passenger or driver and of the type typically licensed for use on the public highways. (Note: "motor vehicle" includes most motorcycles.)
6. "Noise" means any sound which disturbs humans or which causes or tends to cause an adverse psychological or physiological effect on humans.

## COUNCIL PACKET

### CHAPTER 48

### NOISE CONTROL

7. "Noise disturbance" means those sounds defined as "noise disturbances" in Section 48.04 of this chapter which have not otherwise been excepted and excluded from said Section 48.04 under any of Sections 48.01(b), 48.05 or 48.06 of this chapter.
8. "Powered model vehicle" means any self-propelled airborne, waterborne or landborne model plane, vessel or vehicle which is not designed to carry persons, including but not limited to, any model airplane, boat, car or rocket.
9. "Public right-of-way" means the traveled portion of any street or alley or similar place which is owned or controlled by the City or other governmental entity.
10. "Real property boundary" means an imaginary line along the ground surface, and its vertical extension, which separates the real property owned by one person from that owned by another person, but not including intra-building real property division.
11. "Recreational vehicle" means any motor-powered vehicle designed to carry at least one passenger or driver and equipped for use in racing or other recreational events or uses off of public right-of-way on public or private property; except, however, for the purposes of this chapter, any such vehicle which is licensed for use on the public highways is deemed a "motor vehicle" (or "motorcycle" if two or three-wheeled) and not a "recreational vehicle." (Examples of recreational vehicles are a snowmobile, a minibike, a stock car or motorboat.)
12. "Residential property" means any property on which is located a building or structure used wholly or partially for living or sleeping purposes.
13. "Sound" means an oscillation in pressure, particle displacement, particle velocity or other physical parameter, in a medium with internal forces that cause compression and rarefaction of that medium. The description of sound may include any characteristic of such sound, including duration, intensity and frequency.
14. "Sound equipment" means any radio, record player, tape deck or player, loud speaker, amplifier, sound track or other device for producing, reproducing or amplifying sound, except, however, "sound equipment" does not include (a) sirens and other equipment used to alert persons to the existence of an emergency, (b) equipment used by law enforcement and other public safety officials in the performance of their official duties, (c) church carillons, bells or chimes, (d) mobile radio or



telephone signaling devices and (e) automobile and truck radios, tape decks or players or other such standard equipment used and intended for the use and enjoyment of the occupants provided that the sound emitted therefrom is not audible for more than fifty (50) feet from such automobile or truck.

**48.03 NOISE DISTURBANCE PROHIBITED.** It is unlawful for any person to willfully make or continue or cause or allow to be made or continued any noise disturbance within the City.

**48.04 INCLUDED SOUNDS.** Except for sounds excluded under any of Sections 48.01(b), 48.05 or 48.06 of this chapter, the term "noise disturbance" means any of the following sounds:

1. Injurious or Disturbing Sounds Generally. Any sound which endangers or injures the welfare, safety or health of a human being or disturbs a reasonable human being of normal sensitivities or causes or tends to cause an adverse physiological or physical effect on human beings or devalues or injures property.
2. Selling by "Hawking" or "Barking." The sound of selling by shout or outcry when made within the area of the City zoned residential or commercial.
3. Loading and Unloading. The sound made by outdoor loading, unloading, opening, closing or handling of boxes, crates, containers, building materials or similar objects between the hours of nine o'clock (9:00) p.m. and seven o'clock (7:00) a.m. within any area of the City zoned residential. The sound made by the outdoor loading, unloading, opening, closing or handling of trash cans, trash containers, trash receptacles, trash dumpsters or similar objects which is received between the hours of nine o'clock (9:00) p.m. and seven o'clock (7:00) a.m. at the real property boundary of residential property.
4. Engine Repairs and Testing. The sound made by the repairing, rebuilding, modifying or testing of a motor vehicle or recreational vehicle which is received between the hours of nine o'clock (9:00) p.m. and seven o'clock (7:00) a.m. at the real property boundary of residential property.
5. Powered Model Vehicles. The sound made by the operation of a powered model vehicle which is received between the hours of nine o'clock (9:00) p.m. and seven o'clock (7:00) a.m. at the real property boundary of residential property.



6. Musical Instruments. The sound made by a drum, horn, reed instrument, string instrument or other musical instrument or device which is received between the hours of nine o'clock (9:00) p.m. and seven o'clock (7:00) a.m. at the real property boundary of residential property.
7. Off-road Motorcycle and Recreational Vehicle Noise. The sound made on private property or on City-owned property other than a public right-of-way by a motorcycle or recreational vehicle and received between the hours of nine o'clock (9:00) p.m. and seven o'clock (7:00) a.m. at the real property boundary of residential property; provided, however, the sound made by a motorcycle when traveling from private property to a public right-of-way, or vice versa, in pursuance of normal ingress or egress for purposeful transportation is not a noise disturbance unless made so by some provisions of this section other than this subsection 7.
8. Construction Noise. The sound made by tools or equipment in erection, demolition, excavation, drilling or other such construction work which is received between the hours of nine o'clock (9:00) p.m. and seven o'clock (7:00) a.m. at the real property boundary of residential property.
9. Sound Equipment. The sound made by sound equipment operated upon the public right-of-way or in any building or upon any premises, public or private, if plainly audible from any public right-of-way within the City unless the person using, operating or causing to be used or operated the sound equipment possesses a current sound equipment permit and the actual use or operation of such sound equipment is not inconsistent with the statements made in the application or the conditions imposed in the sound equipment permit.
10. Racing. The sound made by a motor vehicle or recreational vehicle on private property or public right-of-way during any racing event or time trial, whether organized or unorganized.
11. Screeching Tires. The sound made by the intentional screeching or squealing of the tires of a motor vehicle in areas of the City zoned residential or commercial.
12. Noisy Exhaust System. The sound made by a motor vehicle or a recreational vehicle whose exhaust system has been modified by the installation of a muffler cut-out or bypass.
13. Animal or Bird Noises. The frequent or habitual sound made by a domesticated animal or bird, other than livestock owned or possessed for agricultural purposes, which is received between the hours of nine

o'clock (9:00) p.m. and seven o'clock (7:00) a.m. at the real property boundary of residential property.

**48.05 EXCLUDED SOUNDS.** Any other provision of Section 48.04 or other section of this chapter to the contrary notwithstanding, the term "noise disturbance," as used in this chapter, does not mean or include the following sounds:

1. Lawn and Garden Equipment. The sound emitted by motor-powered muffler-equipped lawn and garden equipment operated between the hours of seven o'clock (7:00) a.m. and nine o'clock (9:00) p.m.
2. Chain Saws. The sound emitted by motor-powered tree-trimming equipment operated between the hours of seven o'clock (7:00) a.m. and nine o'clock (9:00) p.m.
3. Snow Removal Equipment. The sound emitted by motor-powered, muffler-equipped snow removal equipment operated between the hours of six o'clock (6:00) a.m. and ten o'clock (10:00) p.m. and the sound emitted by City-owned or hired snow removal equipment.
4. Emergencies. The sound emitted in the performance of emergency work or to alert persons to the existence of an emergency.
5. Alarms. The sound emitted by the intentional sounding outdoors of any fire, burglar or civil defense alarm, siren, whistle or similar stationary emergency signaling device for emergency purpose or for the essential testing of such device.
6. Church Bells. The sound emitted by church carillons, bells or chimes.
7. Automobile Radios. The sound emitted by an automobile or truck radio, tape deck or player or other such standard equipment used and intended for the use and enjoyment of such vehicle's occupants while such vehicle is on the public right-of-way, provided that the sound emitted therefrom is not audible for more than fifty (50) feet.
8. Certain Signaling Devices. The sound emitted by mobile radio or telephone signaling devices.
9. Religious Ceremonies. The sound emitted in conjunction with a religious celebration.
10. Law Enforcement. The sounds made or caused to be made by law enforcement officials in the performance of their official duties.

11. Construction Noise. The sound emitted by construction work (erection, demolition, excavation, drilling, etc.) between the hours of seven o'clock (7:00) a.m. and nine o'clock (9:00) p.m., which is being performed pursuant to a proper and current building permit.
12. Mosquito Spraying Equipment. The sound made by the City-owned or hired mosquito spraying equipment.
13. Concrete Sawing. The sawing of concrete in connection with a City project as approved by the City Engineer.

**48.06 SOUND EQUIPMENT PERMIT.** No person shall use, operate or cause to be used or operated any sound equipment upon the public rights-of-way or in any building or upon any premises, public or private, if the sound emitted thereby is plainly audible from the public right-of-way within the City unless such person has obtained a sound equipment permit in accordance with this section and the actual use or operation of such sound equipment is not inconsistent with the statements made in the application or the conditions imposed in the sound equipment permit.

1. Application for Permit. Applications for sound equipment permits shall be made in writing to the Clerk or Building Official and shall contain the following information:
  - A. Name and address of applicant.
  - B. The type of event for which the sound equipment will be used.
  - C. The location where the sound equipment will be used.
  - D. The proposed date and duration of the event and the hours of operation of the sound equipment.
  - E. A general description of the sound equipment, including whether the sound source will be located inside a building or outside as well as the license number of any motor vehicle upon which said sound equipment is to be operated if applicable.
  - F. Any other information as may be required by the Clerk or Building Official.
2. Permit Fee. The fee for a sound equipment permit shall be as established by resolution of the Council.
3. Issuance of Permit. Permits may be issued by the City Administrator or his designee(s). In the event that two (2) or more designees are selected by the City Administrator, approval of the

issuance of any permit shall be unanimous. Except as hereinafter provided, if the application contains the required information and is accompanied by the required fee, the sound equipment permit shall be issued with reasonable dispatch.

4. Limitations. A sound equipment permit shall not be issued if the sound to be emitted by the sound equipment would be a noise disturbance under Section 48.04 (other than subsection 9) of this chapter. A sound equipment permit issued in violation of this subsection 4 is void and of no force and effect.

5. Conditions. The Building Official or the Council may impose reasonable conditions and requirements to be met or fulfilled by the sound equipment permit holder preliminary to or at the time of the use or operation of the sound equipment. Such conditions and requirements shall be those conditions and requirements necessary or advisable to protect the health, welfare and quality of life of the residents of the City and may include, without limitation, restrictions on the time of day the sound equipment can be used or operated, restrictions on the level of the sound to be produced and restrictions on the number of minutes or consecutive minutes that the sound equipment may be used or operated during any one hour or day.

6. Permissibility. Any other language to the contrary in this chapter notwithstanding, sound made by sound equipment for which a valid sound equipment permit has been issued under this section 48.06 shall be permissible hereunder and shall not constitute a violation of this chapter regardless of the fact that said sound equipment may be operated upon the public right-of-way or in a building or upon premises, public or private, that is plainly audible from a public right-of-way within the City.

**48.07 OTHER LAWS AND ORDINANCES.** No provisions of this chapter should be construed to legalize or permit sounds, devices or activities made unlawful by other ordinances of the City or State or Federal statutes.

COUNCIL PACKET  
DOWNTOWN BEAUTIFICATION- PLANTERS

#11

DATE	\$\$	CHECK #	VENDER
4/4/2015	\$ 590.95	21036	TWIN COUNTY AUCTION
5/27/2016	\$ 680.88	23280	TWIN COUNTY AUCTION
10/18/2016	\$ 144.00	23786	MIKE O'LEARY
	\$ 824.88		TOTAL
5/25/2017	\$ 700.00	23280	TWIN COUNTY AUCTION
10/10/2017	\$ 253.00	2702	TWIN COUNTY AUCTION
	\$ 953.00		TOTAL
5/11/2018	\$ 267.00	3250	BECKY LaROCHE
11/6/2018	\$ 80.00	3790	MIKE O'LEARY
	\$ 347.00		TOTAL
6/18/2019	\$ 661.00	4367	BECKY LaROCHE
FALL 2019	\$ -		NO PURCHASES
<b><u>MAY 2020 - PURCHASE DIRECT FROM KALONA GROWER @ \$15 EACH</u></b>			
DOWN TOWN	\$ 375.00	15	
POST OFFICE	\$ 30.00	2	
CITY HALL	\$ 30.00	2	
VETS PARK	\$ 75.00	5	
FIRESTATION	\$ 75.00	5	
TOTAL		29	\$585.00
MUSEUM	\$ 30.00	2	\$615.00
RR PARK HANG.	\$ 90.00	6	\$705.00

COUNCIL PACKET



Innovative Business • Creative Culture • Healthy Lifestyle

April 8, 2020

The Honorable Allen Schneider, Mayor of Riverside  
& Members of the Riverside City Council  
& Ms. Christine Yancey, City Administrator  
City of Riverside  
60 North Greene Street  
P. O. Box 188  
Riverside, Iowa 52327



Dear Mayor Schneider, Members of the Council & Christine:

Thank you for investing in the Washington Economic Development Group. Your investment and support are crucial in our efforts to add value to your bottom line by working on housing, workforce development, diversity, child care, business retention / support and business recruitment. Your support allows us to partner with various governmental entities to ICR Iowa to our schools and many others as we work to improve the economic climate of the area we serve - Washington County.

In this strange, surreal time, WEDG forges ahead as a source of information, support and assistance. Banding together towards common goals has never been more important. WEDG is committed to moving forward aggressively with our plan of action, and you make that possible. While Covid-19 presents many challenges, we will survive and move forward! I'm excited about what was accomplished during the past year, and I'm even more excited about the opportunities on the horizon.

Your support of WEDG, and three-year pledge as an Advisory Council Platinum Investor, is most appreciated. Working with other WEDG members, your voice is louder, you make a difference. Thank you for your investment.

We are here to meet the needs of area business, industry and other key stakeholders. Please do not hesitate to contact me if I, or WEDG, can ever be of assistance in any way; or you have questions, concerns or suggestions.

Sincerely,

David W. Collins  
Executive Director



## COUNCIL PACKET



To: WEDG Board of Directors  
From: David Collins, Executive Director  
319-653-3942 (office) 319-461-1840 (cell)  
wedg@washingtioniowa.org  
Re: WEDG Update  
Date: Tuesday, April 28, 2020

Whitesell Group property progress continues. We received an updated letter of understanding reflecting the July 1 date reported earlier, versus May 15, for transferring the building. It also grants us unlimited access to the property once completed. Transfer of the land proceeding as expected, should close on or before May 15<sup>th</sup>. Whitesell has located the abstract at a title company in Iowa City, it is being forwarded to us locally. The City is also drafting an agreement to be executed between Brava and the City allowing them early access to the facility as they gear up to move their operation into the building. Maintenance of the lawn and landscaping for the land portion is the responsibility of the City beginning May 1, and Brava for the building / land, also May 1.

City reps (Rosien, DeLong & Hinson) and WEDG reps (Lutovsky, Engelken & Collins) met to discuss oversight of the properties both short and long term, as well as sharing of revenues and expenses. Meeting went very well, with a proposal on the table for all to consider. Meeting was adjourned to allow everyone a chance to think about the meeting and proposal. The group will reconvene on Wednesday (29<sup>th</sup>) and hopefully reach an agreement to be brought to the City Council and WEDG Board for approval.

Continue to look at a Homes for Iowans project here in Washington. If fact, an additional lot opportunity has also surfaced, to potentially follow this initial project. Hope to have more detail to share for the May 6 Creative Housing meeting.

Attached please find the preliminary plat for the Whitesell property. This will be reviewed at the May 6 Creative Housing meeting, then to P & Z, and final version to the City Council.

Reached out to the developer we toured the County with last Fall to discuss next step(s). Went very well, he will be getting back to me about setting up meetings in both Wellman and Washington to discuss potential projects.

WEDG applied for EILD Covid-19 funds, but last we heard, we would only be eligible now for \$1,000 up front, instead of \$10,000, due to the change that they award initially \$1,000 per employee. \$1,000 was deposited into our account on April 27<sup>th</sup>.

## COUNCIL PACKET

We have not yet met to review the Annual Dinner and financials. \$5,000 will appear as a receivable from the casino until we settle annual dinner costs with the Chamber and Main Street, which I hope we are able to do soon.

Reached out to the Kirkwood Manufacturer's Council leaders, we had a good discussion about what is happening now, past history and moving forward. Next step will be to convene an exploratory meeting locally to determine interest level, commitment and needs / expectations.

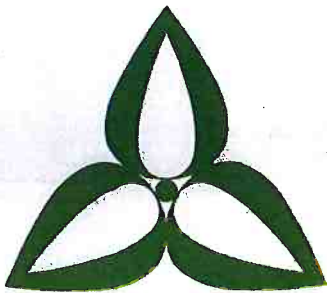
Reached out to First Children's Finance to discuss moving forward with the child care initiative. Another good discussion and they are on Board to work with us. We will be meeting again soon to outline a plan moving forward.

"Meetings" this past week included: Governor's daily press conferences; LMI developers (2); ICR Iowa call with IWD Director Beth Townsend; City/WEDG Whitesell; Community Venture Network prospect presentation; Advance Manufacturing outreach; and Fareway gift card giveaway.

Scheduled "meetings" for the coming week: housing project in Kalona; discussion of 'reopening Washington' at City Hall; ICR Iowa call with Debi Durham (IEDA); City/WEDG Whitesell meeting; delivery of Carlos O Kelly's casseroles (each serves 4-5), donated by TrueNorth, to employees (about 198) of WCHC, Family Clinic and Bean's Pharmacy; East Central Iowa Council of Governments Board meeting; East Central Iowa Housing Trust Fund; and, Professional Developers of Iowa call with Debi Durham (IEDA).

Stay healthy & well!





# 2020 ANNUAL REPORT

*To create and promote an  
environment for Economic Development.*



Premier 1 Supplies may be the best kept secret in Washington County. It is one of the fastest growing and most successful agri-tech businesses anywhere in Iowa today.

It all began when Stan Potratz, who grew up on a small farm south of Washington, went off to school in England. After graduation, he managed his college's organic farm. In 1977, he returned to the Iowa family farm to raise commercial lambs but found that the equipment he had used was not available in the U.S. So he imported enough for his own use. Word of his success spread and soon he was supplying products nationwide.

Several years ago, he and his wife Jean, thinking about life after Premier, entered into semi-retirement and Stan's nephew Ben became CEO. Ben brought with him a background in entrepreneurship, marketing and IT skills. He co-founded a marketing communications firm in Indianapolis and created Premier's first website over 20 years ago. Today, over 65 percent of the firm's orders are fulfilled over the internet with another 10 percent via Amazon.com.

Ben is an articulate, enthusiastic, engaging leader who continues to keep the family culture of the company alive. There are now 55 employees at Premier 1, but with the completion of a new 45,000 square foot warehouse along with the planned expansion of new product lines, he projects over 100 employees eventually. As he walked this writer through the facility, he was on a first-name basis with every employee we encountered. One could sense that this was a good place to work.

The firm publishes three catalogs that are mailed to over 150,000 people in the U.S. and Canada. This same education-rich information is also accessible online. I was surprised to see on my tour that the production of the catalogs is not outsourced but published in-house with a graphics team complete with a modern photo studio. They also produce their own instructional YouTube videos in house.

Depending on seasonality, there are 5 to 10 sales consultants on the phones talking with customers every day. Premier seeks out local folks with farm backgrounds so they are able to talk the talk. The company services what it sells and will even repair some products that it doesn't sell to maintain its good reputation with customers.

Premier exhibits at a dozen trade shows around the nation every year to make customers aware of what they have to offer. One of these items is ear tags for livestock. They laser engrave over 1.5 million tags a year. With their recent acquisition of the Sheep and Goat Unit from Pipestone Veterinary Services, they also offer animal vaccines and other medications.

Their target market includes sheep or goat producers, hobby farmers and homesteaders. Backyard poultry is also a growing segment. The company's three catalogs are entitled "Fences that Work", "Poultry Solutions" and "Equipment That Works". Unlike many mail-order catalogs, much of the copy in these publications is informational and instructional emphasizing how a piece of equipment or item works, or how it may disappoint you.

Only about 8 percent of the company's sales originate in Iowa and some of the items they sell, like clipper and shearing machines, they also manufacture on site. Premier's primary product line is electric fencing which is available in many configurations for a variety of different situations. From corralling sheep, goats, pigs, cattle and horses to protecting livestock and poultry from coyotes and foxes. Even gardens can be protected from rabbits and beehives from bears. Ben plans to carry on the same core philosophy that Stan and Jean have for over 40 years. That is to tell customers the "unvarnished" truth about products and keep searching for better solutions to their livestock needs.

WEDG can help bring together public and private groups for the benefit of its Investors and the public.

An example of this is a project to pave access to Premier 1 Supplies.

When WEDG learned that company officials were interested in having paved access to their company installed and would help finance the project, it invited two members of the Washington County Board of Supervisors and the County Engineer to tour the site and examine the possibilities.

This led to a Iowa Department of Transportation RISE (Revitalize Iowa's Sound Economy) grant of \$250,000 for the \$2.2 million project with the county and Premier 1 splitting the rest of the cost.

The project will pave 2.7 miles along 300 th Street, Kiwi Avenue and 290 th Street. Work is expected to begin later this year.



# Washington County Ambulance

WEDG played a quiet but vital role in addressing the future of ambulance service for Washington County, bringing people together and assisting with efforts to move the discussion forward.

Washington County Ambulance, Inc., operated for 31 plus years by Richard & Dixie Young, has provided exceptional, unparalleled, quality care and service; to the greater Washington County area. Washington County Ambulance, Inc. announced they would cease operations June 20, 2020.

Initially, an informal group was formed to discuss options and a path forward, ultimately recommending that Washington County manage an ambulance service. It was the consensus from the beginning that no one wanted to see a deterioration of the first-class service we enjoy today.

The creation of the new service helped Washington County solve a new problem that is facing many counties. Currently, ambulance services are not classified as essential services by the State of Iowa and consequently local governments are not authorized to establish a funding levy like those mandated for law enforcement and fire protection services. At the same time, the state has changed its Medicaid reimbursement policy resulting in fewer dollars going to ambulance companies across the state.

When the Advisory Committee first met it considered several options which included: a) whether or not to continue a service in the county; b) contract with an outside service; c) partner with other counties and / or cities; d) forming a non-profit organization; e) a service provided by the Washington County Hospital and Clinics (WCHC); and f) a county-operated service.

◀ DECISIONS



Jeremy Peck of Wellman was selected for the newly created position and will begin his duties full time March 23.

Peck has had some part-time experience with Washington County Ambulance, Inc.

◀ SELECTION



Early budget estimates from the Advisory Committee projected annual expenses for the service at \$1,618,300 with revenues of \$1,646,000.

◀ BUDGET



APPOINTED ▼

Washington County appointed a formal Ambulance Advisory Committee that discussed options and recommended that the county provide an ambulance service, taking steps to be ready by June 30.

CREATED ▼

In November, the supervisors created the Ambulance Services Department and in December they created a department director position.



Salute to  
Richard & Dixie!

31+ Years of OUTSTANDING service  
and quality care!

Thank You & Best Wishes!

*Making lemonade  
out of lemons...*



With the unfortunate announcement that the Whitesell Group was closing its doors, the first response was to make the transition out of Washington as painless as possible for all concerned. While other local employers, given the tight labor market, pursued the affected employees, the Whitesell Group responded by saying they would like to help create jobs they were unable to provide in Washington.

The Whitesell Group generously offered to donate their entire property to WEDG, and the City of Washington, to create jobs and undertake economic development efforts that otherwise might not be possible.

It is expected that we will close on this incredible gift by May 15th. Efforts were immediately undertaken to secure a tenant for the 203,000 sq. ft building; and plans made to utilize the 7 acres of green space on the east side for workforce housing.

New housing lots should be available by late Summer 2020.

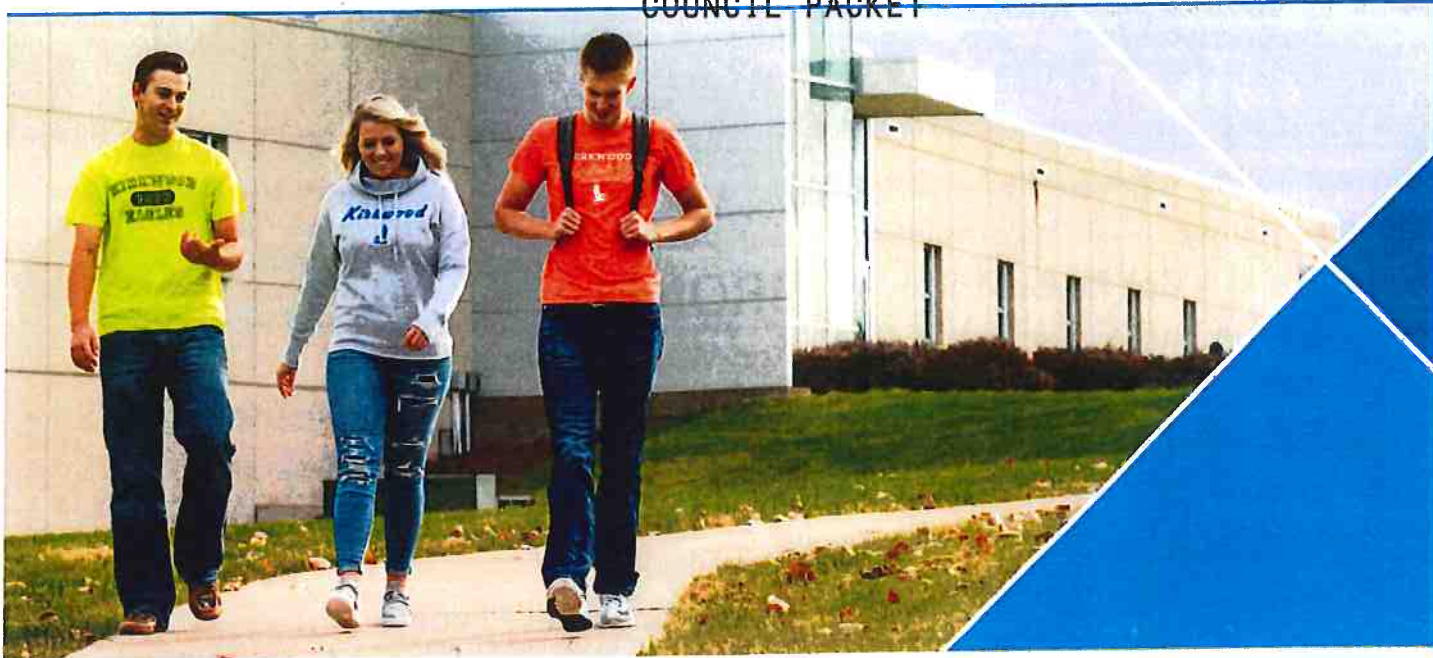
The plan is to then transfer the ownership of the building to a third party owner yet to be named. A new tenant for the building has been identified but not yet publicly announced.

Our most heartfelt thank you to the Whitesell Group for this wonderful gift. It is most appreciated, and we are confident it will provide the greater Washington area dividends both short, and long, term. New jobs, new housing units and new investment in our area. A win-win for all!

*Again,  
Thank you Whitesell Group!*







## WASHINGTON COUNTY REGIONAL CENTER

### Did you know...

- The Kirkwood Washington County Regional Center serves the following high school partner schools: Washington, Mid-Prairie, Highland, Keota, Lone Tree, WACO, WRAP, & area home school associations.
- During the 2018-2019 academic year the Washington County Regional Center served **675 high school students** in the county taking concurrent college credit classes while in high school. Of these students 226 of them attended classes at the Kirkwood Washington County Regional Center.
- In 2018-2019 high school students **earned 4,591 credit hours**. This resulted in a **tuition cost-savings of \$775,879** for Washington County families.
- **Over \$2.5 million dollars** in tuition costs have been saved by Washington County families since the Regional Center opened in 2014.
- **14 Career Academy experiences** are available for high school students to explore. Including Agriculture Science, Architecture-Construction-Engineering (ACE), Business Administration, Criminal Justice, Education, Automotive Collision Repair & Restoration, Automotive Technology, Emergency Medical Services, Hospitality Management, IT Networking Virtualization/Cloud, Liberal Arts, Patient Care, and Advanced Manufacturing and Welding.
- Kirkwood's **Workplace Learning Connection** collaboratively works with local businesses to provide structured learning experiences which connect students to future careers. **56 businesses** in Washington County hosted **32 students in internships** and **92 students in job shadows** last year.
- In 2018-2019, **1,259 area high school students** attended **Workplace Learning Connection** events (Financial Literacy Fairs, Speaker Days, Worksite Tours, Mock Interviews, STEM Institute).

## **PLATINUM**

---

City of Washington  
Washington County  
Riverside Casino & Golf Resort  
Washington State Bank  
Bazooka Farmstar  
Brava Roof Tile  
City of Kalona  
City of Riverside  
City of Wellman  
Federation Bank  
Hills Bank & Trust  
Washington County Hospital & Clinics  
CBI Bank & Trust  
Premier 1 Supplies

## **GOLD**

---

Alliant Energy  
Brenneman Pork  
Community 1st Credit Union  
Eichelberger Farms  
Engineered Building Design  
Iowa Bridge & Culvert  
US Bank  
VTI, LLC

## **SILVER**

---

Carl A Nelson & Company  
Elliott Realty Group  
Farm & Home Mutual  
Farmers Electric Cooperative  
Ken & Rosemary Hanson  
HyVee  
Iowa Renewable Energy  
Marshall Furniture & Flooring  
Mid-Prarie Community Schools

Washington Evening Journal  
Woodruff Construction

## **BRONZE**

---

Agri-Way Partners  
Ameriprise Financial  
APEX Construction  
Atlas Molded Products  
Axis Vision Care  
Beatty Peterseim / Funeral &  
Monument Services  
Brenneman Pork  
Capper Chrysler Dodge Jeep  
City of Brighton  
Civco Medical Solutions  
Cobb Oil Company  
Cornerstone Excavating  
DeLong Construction  
Dental House of Washington  
Eastern Iowa Light & Power / New Venture  
Engineered Plastic Components  
Fareway  
Farm Bureau Financial Service (Ann Williams)  
Freeman Foods  
HOME Team Advantage Realtors  
Horak Insurance  
Jeff Edberg, Realtor LKR  
Jessica Yoder, Realtor LKR  
JET Physical Therapy  
Jones & Eden Funeral Home  
Kalona Brewing Company  
KCTC  
Kirkwood Community College  
Koller + Plus LLC  
L. J. Roth Restoration Service



# 2020-2022 WEDG INVESTORS

Latta Harris  
Lloyd, McConnell, Davis & Lujan  
Mark Kendall CPA  
McDonald's  
MD Orthopaedics  
Mose Levy Company  
Open Gates Group  
Ray-Man Inc.  
Syngenta Seeds  
Town & Country Veterinary Clinic  
True North Companies  
Vogel Construction  
Washington Community Schools

## FRIENDS

Bordwell Law Office  
Custom Impressions  
Dick & Diane Gallagher  
Drahota Woodworks  
Ed & Mary Brown  
Edward Jones / Daniel M. Voss  
Edward Jones / David C. Bruns  
Frontier Family Restaurant  
Halcyon House  
Integrity Abstract Company  
Jim & Karen Gorham  
Joe & Marde McConnell  
John & Karen Moenck  
JP's 207  
JWV Pork, LTD  
Kalona Realty  
Karen Rash / Lyle Moen  
Keota Unlimited  
Krotz-Dieleman Dental Office

Nicole & Scott Slaubaugh  
Northwestern Life  
Ross Auto & Muffler  
Sedna Warehousing  
Statler Construction  
Virgina McCurdy Image Branding  
Washington County Farm Bureau  
Washington County Pork Producers  
Washington Rotary Club  
Washington Title & Guarantee

## THANK YOU TO OUR INVESTORS



**Invested in You.**  
Washington State Bank

**RIVERSIDE**  
CASINO & GOLF RESORT  
AN ELITE CASINO RESORTS PROPERTY



**H**  
**HILLS BANK**  
Connection is here.

# 2020 Board of Directors

## VOTING MEMBERS



**Amanda Russell (2022), 2019-2020 PRESIDENT**  
*Bazooka Farmstar*

**Ron Lutovsky (2021) VICE PRESIDENT**  
*Iowa Renewable Energy*

**Connie Larsen (2020) SECRETARY**  
*HOME Team Advantage Realtors*

**Terry Engelken (2022) TREASURER**  
*Washington State Bank*

**Kelly Grout (2022)**  
*KCTC*

**Nicole Slaubaugh (2020) PAST PRESIDENT**  
*Hills Bank & Trust Company*

**Kelly Litwiller (2020)**  
*City of Wellman*

**Brent Hinson (2020)**  
*City of Washington*

**Lynn Koch (2021)**  
*Federation Bank*

**Bob Yoder (2022)**  
*Washington County Board  
of Supervisors*

**Mike McVey (2021)**  
*Civco Medical Solutions*

**Corey Oswald (2021)**  
*Eichelberger Farms*

# 2020 Board of Directors

## EX-OFFICIO MEMBERS

**Sarah Grunewaldt**  
*Main Street Washington*

**Ryan Schlaubaugh**  
*City of Kalona*

**Tera Pickens**  
*Kirkwood Washington Regional Center*

**Mark Schneider**  
*Mid-Prairie Community Schools*

**Michelle Redlinger**  
*Washington Chamber of Commerce*

**Nancy Snaadt**  
*Alliant Energy*

## STAFF

**Willie Stone**  
*Washington Community School District*

**David Collins**  
*Executive Director*

**Christine Yancey**  
*City of Riverside*

## THANK YOU TO OUR INVESTORS







# PAST PRESIDENTS

1986 - Craig Arbuckle

1987 - Mike Salter

1988 - Darwin Sherman

1989 - Joe McConnell

1990 - Joe McConnell

1991 - Keith Vetter

1992 - Keith Vetter

1993 - Keith Lazar

1994 - Dick Gallagher

1995 - Jim Dunn

1996 - Steve Olson

1997 - Jim Gorham

1998 - Ann Harris

1999 - Dan Whitlow

2000 - Dean Dykstra

2001 - John Moenck

2002 - Keith Lazar

2003 - Nancy Rash

2004 - Steve Olson

2005 - Steve Olson

2006 - Jim Hanshaw / Dave Mueller

2007 - David Mitchell

2008 - Mark Cobb

2009 - Chris Marshall

2010 - David Mitchell

2011 - David Mitchell

2012 - Don Sobaski

2013 - Dr. Mike Jorgensen

2014 - Adam Mangold

2015 - Adam Mangold

2016 - Dan Franz

2017 - Dennis Hunger / Nicole Slaubaugh

2018 - Nicole Slaubaugh

2019 - Amanda Russell

2020 - Amanda Russell

## THANK YOU TO OUR INVESTORS





# Harvey Holden AWARD

Few people have served the community of Washington more (or longer) than Harvey Holden. He served either as a Washington City Council member or Mayor for 21 years from 1977 to 1997. During that time period, many significant projects were accomplished that contribute to the quality of life in Washington to this day. Things like newly paved streets and sidewalks and expanding the water treatment plant were completed while he was in office.

Holden is now 102 years young and lives at the United Presbyterian Home. He said when he was Mayor, one of his primary objectives was to try to keep the citizens of Washington informed about the activities of the council. He said good communication... both with city council members and with the public... was one of the keys that led to success while he was Mayor. Holden said when an issue came before the council, his strategy was to learn what needed to be done and then to figure out a way to explain the solution to the council and to the public.

His advice to those in leadership roles today is to be as accessible to the public as possible and to listen to others when developing policy. Be kind. Bring people together.

Harvey grew up on a farm and moved to town in 1934. He served in the Navy. He and his three brothers all served in World War Two. He helped found WEDG and said, "I am a better person because of my volunteer work in Washington." He served on the board of directors of several businesses and non-profit organizations.

To honor Holden and his contribution to Washington, in 1998 WEDG began bestowing the Harvey Holden Outstanding Service Award. This years honorees are:

## **YMCA of Washington County - Riverside Casino & Golf Resort Open Gates Group**

### Previous recipients include:

- |       |  |       |  |
|-------|--|-------|--|
| *2018 | Kalona Cooperative Technology Company<br>City of Kalona                              | *2008 | Friends of Lake Darling State Park<br>Whitesell Corporation    |
| *2017 | Brava Roof Tile  | *2007 | Washington Chamber of Commerce<br>Iowa Renewable Energy, LLC   |
| *2016 | Washington County Riverboat Foundation   |       | Riverside Casino & Golf Resort                                 |
| *2015 | Bazooka Farmstar   | *2006 | Washington County Hospital Trustees                            |
| *2014 | Kirkwood Washington Regional Center  | *2003 | Washington Airport Commission<br>William Sittler (In Memoriam) |
| *2013 | Modine Manufacturing   | *2002 | Washington County Conservation Board                           |
| *2012 | Smart Scripts<br>(formerly Reliant Long Term Care Pharmacy)                          | *2001 | John Prochaska (In Memoriam)<br>Joe McConnell                  |
| *2011 | Hog Slat   | *1999 | Keith Lazar  |
| *2009 | Wellman Area Foundation<br>Washington Community School Board<br>Modine Manufacturing | *1998 | Harvey Holden  |



# Washington Business Park



MEDG is well prepared to offer businesses or industries looking to locate in Washington a prime location in its Business Park, located adjacent to Iowa Highway 1 in southwest Washington. Lot sizes range from 75 acres to 5.29 acres, plus a 25 acre outlot. The lots benefit from built-in storm water detention in the subdivision. Utilities are stubbed in to each lot, making each lot ready to build on.



# 3 of 10+

**Lots have been sold**

The tenants are  
KCTC, Midwest Tree Service  
and Sustainable Solutions.

Each of the lots are zoned I-2 Light Industrial and hooked up to utilities including:



Municipal  
Water



Municipal  
Sanitary  
Sewer



Municipal  
Storm  
Sewer



Alliant  
Energy  
3-phase electric



Alliant  
Energy  
Natural Gas



KCTC Fiber  
Optics,  
Gig-Capable

The properties are priced at \$30,000 per acre.



# Looking Ahead

Hard to believe it's been 15 months that I've had the honor of representing WEDG, its stakeholders and residents of the greater Washington County area. Thank you for the opportunity to serve. While it's been a very busy time, and I'm proud of our accomplishments, much more remains to be done.

We are close to wrapping up our tri-annual (2020-2022) Investor Pledge Drive, and with several key volunteers having stepped up to assist our efforts, I'm confident that we should have the financial and organizational resources needed. Every dollar and volunteer makes a difference, and we are most grateful for both, plus your support! Thank you.

Looking ahead, WEDG will pursue implementation of its plan of action to include: housing and workforce development efforts; evaluation, and determination, of an appropriate role for WEDG regarding diversity and childcare needs; pursuing the recruitment of Puerto Ricans for careers in Washington County (Avance); outreach efforts to area college students; continued efforts to help several businesses with their growth and expansion needs; continued emphasis on being a county-wide organization; and, promotion of Washington County as the great place to live and work that it is! Plus much more!



Thank you for your support, you do make a difference! And please do not hesitate to contact me if I can ever be of assistance in any way (319-653-3942, wedg@washingtoniowa.org or 205 West Main Street, Washington).