

CITY OF RIVERSIDE COUNCIL MEETING AGENDA
RIVERSIDE CITY HALL COUNCIL CHAMBERS
60 N GREENE STREET
REGULAR MEETING
Monday, October 21, 2019 – 6:30 P.M.

NOTICE TO THE PUBLIC: This is a meeting of the City Council to conduct the regular business of the City. Every item on the agenda is an item of discussion and action if needed.

1. Call meeting to order
2. Approval of agenda
3. Consent agenda
 - a. Minutes from 10-7-2019
 - b. Expenditures for 10-21-2019
4. **Public forum:** 3 minutes per person. See guidelines for public comments at the Clerk's table.
5. Thirsty Turkey Trot at Hall Park 11/29
6. People Services- Sept. Report **pg. 10**
7. Review of bids for sidewalk at water tower **pg.19**
8. Results from YMCA Summer Program by Amy Schulte **pg.21**
9. Highway 22 Project
 - a. Substantial Completion Date
10. Ash/Tupelo Project
 - a. Completion date for Project **pg. 23**
11. Safe Routes to School updated plan
12. Designate October 31, 2019 as Trick or Treat for the City
13. Updates on Council Work Session
14. City owned Commercial Property for Sale-listing with agent **pg. 25**
15. Possible Listing of City Owned Duplex for Sale **pg. 26**
16. Speed limits on Galileo, Cherry, and Ash Streets **pg. 27**
17. Public Hearing for Sale of Property
18. Resolution #102119-01 for Sale of Public Property **pg. 29**
19. Update on dog issue **pg. 31**
20. Discussion on City Staffing
21. Review of Agreement for Solid Waste and Recycling Collection Services **pg. 32**

**CITY OF RIVERSIDE COUNCIL MEETING AGENDA
RIVERSIDE CITY HALL COUNCIL CHAMBERS
60 N GREENE STREET**

- 22. Administrators Report
- 23. Mayor's Comments
- 24. City Council Comments
- 25. Closed session for employee review
- 26. Motion to adjourn

COUNCIL PACKET

RIVERSIDE CITY COUNCIL MEETING: October 7, 2019

The Riverside City Council meeting opened at 6:30 pm in City Hall with Mayor Allen Schneider requesting roll call. Council members present were: Tom Sexton, Andy Rodgers, Bob Schneider Jr., Edgar McGuire, and Jeanine Redlinger.

Motion by Schneider to approve agenda. Second by McGuire, passed 5-0.

Rodgers moved to approve the minutes of September 16th, 2019, RACC beer permit for Fall Demo Derby, and expenditures, pulling Redlinger mileage for separate vote. Second by Redlinger, passed 5-0. Sexton moved to pay Redlinger mileage. Second by McGuire, passed 4-0 Redlinger abstained.

Xiomara Levens, Advocate coordinator for Domestic Violence Intervention Program, presented information on the Washington County program. Redlinger read Mayor's Proclamation recognizing October as Domestic Violence Awareness Month.

Schneider moved to pass Resolution #100719-01; WCRF grant for drinking water fountain, with an installation cost of \$450. Second by Rodgers, passed 5-0.

Council listened to Citizen's comments on dog complaints from Schnoebelen Street.

Council was in recess from 7:25 to 7:57 p.m.

McGuire moved to have owners complete fence installation by 12/1/19, submit vaccination records, vets report, and a 3rd party analysis on temperament of dog. Second by Sexton, passed 5-0.

Scott Pottorff, MMS Consultants gave Capital Project updates.

McGuire moved to pass Resolution #100719-02, Approving Pay Request #9 to Triple B Construction for HWY 22 project in the amount of \$602,089.40. Second by Redlinger, passed 5-0.

McGuire moved to pass Resolution #100719-03, Approving Change Order #20 to Triple B Construction for HWY 22 project in the amount of \$4137.00, to fill in ditch and add storm sewer east of driveway at 275 W 1st Street. Home owner agrees to 50/50 cost share, and City liability release. Second by Schneider, passed 5-0.

Sexton moved to add beehive storm drain at 3rd and HWY 22 at cost of \$2650. Second by McGuire, passed 5-0.

Sexton moved to pass Resolution #100719-04, Approving Pay Request #3 to Cornerstone Excavating for Ash Street project in the amount of \$22,020.75. Second by Redlinger, passed 5-0.

Steve Smith, Johnson County Refuse, presented Cart System garbage and recycling proposal with options for Yard Waste Services, with a start date of December 1st, 2019. Schneider moved to proceed with contract. Second by Sexton, passed 5-0.

Redlinger moved to approve City Administrator attendance to IMFOA conference in Des Moines, October 16-18, 2019. Second by Schneider, passed 5-0.

Redlinger moved to approve the new street sign proposal from Iowa Prison Industries. Second by Rodgers, passed 5-0.

COUNCIL PACKET

Rodgers moved to spend up to \$200 for fall flowers in planters. Second by Sexton, passed 5-0.

Council, Mayor, and Administrator comments were given.

Redlinger moved to adjourn at 9:34 p.m. Second by Rodgers, passed 5-0.

Full content of Council Meetings can be viewed on the City web site; www.cityofriversideiowa.com

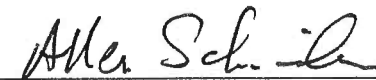
Council Meeting – Monday, October 21st, 2019 at 6:30 p.m.

P&Z Meeting – Tuesday, October, 22nd, 2019 at 6:00 p.m.

ATTEST:



Becky LaRoche; City Clerk



Allen Schneider; Mayor

COUNCIL PACKET

EXPENDITURES 10-21-19					
	COUNCIL MEETING	UNPAID BILLS:			
1	CASEYS	REPLACE LOST CK 4421	600-5-810-6374	\$ 393.95	
2	ECICOG	CODIFICATION	001-5-650-6499	\$ 962.00	
3	FERGUSON	2 GATEWAY COLLECTORS	600-5-810-6507	\$ 5,785.72	
4	INSITE INSTRUMENT	SINGLE CHANNEL ANALYZER	600-5-810-6507	\$ 1,549.00	
5	IOWA LEAGUE	IaCMA 2019-20 DUES	001-5-650-6210	\$ 120.00	
6	IOWA ONE CALL	LOCATES	600-5-810-6507	\$ 62.40	
7	IOWA SOLUTIONS	EMAIL HOST	001-5-650-6497	\$ 67.50	
8	I-TECK	MONTHLY CHECK	001-5-650-6497	\$ 225.00	
9	KALONA AUTO	SHOP	001-5-210-6372	\$ 43.76	
10	KALONA AUTO	RVFD	002-5-150-6352	\$ 350.46	\$ 394.22
11	KALONA OIL COMPANY	FUEL	110-5-210-6331	\$ 968.00	
12	KALONA POST	SALT SHED	110-5-210-6335	\$ 72.50	
13	KALONA TIRE	TRACTOR TIRE/TUBE	110-5-210-6331	\$ 59.92	
14	KUENSTER PLUMBING	CON. STAND A/C REPAIR	001-5-430-6504	\$ 100.31	
15	LEAF	COPIER LEASE	001-5-650-6496	\$ 156.50	
16	MEARDON, SUEPPEL, DOWNER	LEGAL EXPENSE	001-5-640-6411	\$ 1,220.00	
17	MENARDS	SHOP	001-5-210-6372	\$ 204.94	
18	MENARDS	STREETS	110-5-210-6417	\$ 46.10	
19	MENARDS	PARKS	001-5-430-6325	\$ 44.82	\$ 295.86
20	MIDWEST FRAME	2017 CHEVY LEAF SPRING	110-5-210-6331	\$ 615.27	
21	MIDWEST TREE SERVICE	10-14-19 PICK-UP	001-5-510-6320	\$ 1,200.00	
22	MMS CUMSULTANTS	GENERAL	001-5-650-6407	\$ 292.75	
23	MMS CUMSULTANTS	HWY 22	301-5-750-6785	\$ 6,595.59	
24	MMS CUMSULTANTS	NORTHERN HEIGHTS	301-5-750-6784	\$ 1,390.75	
25	MMS CUMSULTANTS	ASH/TUPELO	301-5-750-6789	\$ 7,186.84	
26	MMS CUMSULTANTS	4TH STREET	301-5-750-6777	\$ 2,858.20	
27	NORTHLAND SECURITIES	4TH QTR 2019	001-5-650-6499	\$ 1,500.00	
28	REC	SIGN	001-5-520-6510	\$ 91.19	
29	REC	SEWER	610-5-815-6371	\$ 3,719.70	
30	REC	SHOP	001-5-210-6371	\$ 36.50	
31	REC	WATER PLANT	600-5-810-6371	\$ 2,016.15	
32	REC	CASINO LIFT	610-5-815-6371	\$ 219.15	
33	REC	TRAFIC LIGHT	001-5-230-6371	\$ 164.57	\$ 6,247.26
34	RIVERSIDE HISTORY CENTER	3RD QTR GRANT	145-5-650-6413	\$ 5,746.72	
35	RTM	FD- FUEL	001-5-150-6350	\$ 224.10	
	SCHNEIDER, ALLEN	MILEAGE, CONFERENCE,	001-5-610-6240	\$ 268.32	
	SCHNEIDER, ALLEN	GOV.COM REGISTRATION	001-5-650-6494	\$ 400.00	\$ 668.32
36	SCHNOEBELEN INC	TRACTOR H HOSE	110-5-210-6331	\$ 52.87	
37	STANDARD PEST CONTROL	SEPT SERVICE	001-5-650-6310	\$ 65.00	
38	SUPERIOR WELDING	RVFD	002-5-150-6356	\$ 6.94	
39	US CELLULAR	RVFD	002-5-150-6332	\$ 91.89	
40	US CELLULAR	CITY HALL	001-5-650-6373	\$ 48.68	
41	VERIZON	COLLECTORS	600-5-810-6373	\$ 63.54	
42	VISA	U-STREAM	001-5-650-6497	\$ 105.93	
43	VISA	CITY HALL	001-5-650-6310	\$ 46.33	
44	VISA	PARKS-FUEL	001-5-430-6323	\$ 153.78	
45	VISA	ADMIN CONFERENCE	001-5-650-6240	\$ 57.08	\$ 363.12
46	WASHINGTON CO. AUDITOR	4TH QTR LAW CONTRACT	001-5-110-6499	\$ 23,876.00	
47	WASHINGTON YMCA	CAMP HIGHLAND	145-5-650-6421	\$ 10,000.00	
	*****	TOTAL BILLS		\$ 81,526.72	
48	"001"	GENERAL FUND	\$ 31,675.06		
49	"002"	FIRE DEPT.	\$ 449.29		
50	"110"	ROAD USE FUND	\$ 1,814.66		
51	"145"	CASINO FUNDS	\$ 15,746.72		
52	"301"	CAPITAL PROJECTS	\$ 18,031.38		
53	"600"	WATER FUND	\$ 9,870.76		
54	"610"	SEWER FUND	\$ 3,938.85		
55	"670"	LANDFILL	\$ -		
	*****	TOTAL EXPENDITURES BY FUND		\$ 81,526.72	
		PAID BILLS:			
56	IOWA DEPT OF REVENUE	IOWA WITHHOLDINGS - 2019 SEPT	\$ 707.00		
57	IOWA DEPT OF REVENUE	IOWA SALES TAX - 2019 SEPT	\$ 1,493.00		
58	IOWA DEPT OF REVENUE	IOWA WET TAX - 2019 SEPT	\$ 2,233.00		
59	IPERS	CONTRIBUTIONS - 2019 SEPT	\$ 3,926.07		
60	IRS	941 TAX DEPOSIT - 2019 SEPT	\$ 5,663.32		
61	PAYROLL	PAYCHECKS - 2019 SEPT	\$ 19,284.31		
62	1ST NAT'L BANK	HEALTH SAVINGS ACCOUNT	\$ 1,500.00		
	*****	TOTAL EXPENDITURES	\$ 116,333.42		

CITY OF RIVERSIDE
MTD TREASURERS REPORT

AS OF: AUGUST 31ST, 2019

FUND	BEGINNING CASH BALANCE	M-T-D REVENUES	M-T-D EXPENSES	CASH BASIS BALANCE	NET CHANGE OTHER ASSETS	NET CHANGE LIABILITIES	ACCUAL ENDING CASH BALANCE
001-GENERAL FUND	862,359.44	4,004.57	63,938.27	802,425.74	937.50	2,591.30	805,954.54
002-FIRE DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
110-ROAD USE TAX	96,052.98	14,349.12	1,387.11	109,014.99	0.00	0.00	109,014.99
121-LOCAL OPTION SALES TAX	243,930.06	9,635.02	0.00	253,565.08	0.00	0.00	253,565.08
125-TIF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
145-CASINO REVENUE FUND	567,968.57	98,637.23	8,067.58	658,538.22	0.00	0.00	658,538.22
200-DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
301-CAPITAL PROJECTS	1,037,096.59	908.03	548,805.65	489,198.97	0.00	0.00	489,198.97
600-WATER FUND	373,450.69	49,778.82	21,034.43	402,195.08	0.00	0.00	402,195.08
610-SEWER FUND	180,824.80	37,550.21	20,621.43	197,753.58	0.00	0.00	197,753.58
670-LANDFILL/GARBAGE	9,437.49	1,897.16	1,874.25	9,460.40	0.00	0.00	9,460.40
680-STORM WATER	5,870.85	1,510.92	0.00	7,381.77	0.00	0.00	7,381.77
GRAND TOTAL	3,376,991.47	218,271.08	665,728.72	2,929,533.83	937.50	2,591.30	2,933,062.63

*** END OF REPORT ***

COUNCIL PACKET

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
<u>CLAIM ON CASH</u>					
301-1110	CHECKING ACCT-GENERAL FUND		862,359.44 (56,404.90)	805,954.54
302-1110	CHECKING ACCT-FIRE DEP.		0.00	0.00	0.00
110-1110	CHECKING ACCT-ROAD USE TAX		96,052.98	12,962.01	109,014.99
121-1110	CHECKING ACCT-LOST		243,930.06	9,635.02	253,565.08
125-1110	CHECKING ACCT-TIF		0.00	0.00	0.00
145-1110	CHECKING ACCT-CASINO REVENUE		567,968.57	90,569.65	658,538.22
200-1110	CHECKING ACCT-DEBT SERVICE		0.00	0.00	0.00
301-1110	CHECKING ACCT-CAP PROJECTS		1,037,096.59 (547,897.62)	489,198.97
600-1110	CHECKING ACCT-WATER		373,450.69	28,744.39	402,195.08
610-1110	CHECKING ACCT-SEWER		180,824.80	16,928.78	197,753.58
670-1110	CHECKING ACCT-GARBAGE		9,437.49	22.91	9,460.40
680-1110	CHECKING ACCT-STORM WATER		5,870.85	1,510.92	7,381.77
	TOTAL CLAIM ON CASH		<u>3,376,991.47 (</u>	<u>443,928.84)</u>	<u>2,933,062.63</u>

<u>CASH IN BANK - POOLED CASH</u>					
999-1110	CASH IN BANK		445,469.02 (394,617.07)	50,851.95
999-1112	PEOPLES BANK MONEY MARKET		1,992,367.34 (158,569.43)	1,833,797.91
999-1114	HILLS BANK		619.60	15,588.73	16,208.33
999-1115	CB FUND		118,353.02 (117,925.40)	427.62
999-1116	COMMUNITY BUILDING CD #18936		289,714.52	0.00	289,714.52
999-1117	COMMUNITY BUILDING CD#18975		280,467.97	706.93	281,174.90
999-1118	WATER RESERVES CD#921190		250,000.00	0.00	250,000.00
999-1119	COMMUNITY BUILDING CD#19068		0.00	218,000.00	218,000.00
	SUBTOTAL CASH IN BANK - POOLED CASH		<u>3,376,991.47 (</u>	<u>436,816.24)</u>	<u>2,940,175.23</u>
<u>WAGES PAYABLE</u>					
999-2010	WAGES PAYABLE		0.00	7,112.60	7,112.60
	SUBTOTAL WAGES PAYABLE		<u>0.00</u>	<u>7,112.60</u>	<u>7,112.60</u>
	TOTAL CASH IN BANK - POOLED CASH		<u>3,376,991.47 (</u>	<u>443,928.84)</u>	<u>2,933,062.63</u>

<u>DUE TO OTHER FUNDS - POOLED CASH</u>					
999-2100	DUE TO OTHER FUNDS		3,376,991.47 (443,928.84)	2,933,062.63
	TOTAL DUE TO OTHER FUNDS		<u>3,376,991.47 (</u>	<u>443,928.84)</u>	<u>2,933,062.63</u>

COUNCIL PACKET

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
<u>DUE TO POOLED CASH</u>					
	001-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
	002-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
	110-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
	121-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
	125-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
	145-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
	200-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
	301-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
	300-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
	510-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
	570-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
	580-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
		TOTAL DUE TO POOLED CASH	0.00	0.00	0.00
<u>DUE FROM OTHER FUNDS</u>					
	999-1330	DUE FROM OTHER FUNDS	0.00	0.00	0.00
		TOTAL DUE FROM OTHER FUNDS	0.00	0.00	0.00
<u>ACCOUNTS PAYABLE - POOLED CASH</u>					
	999-2020	ACCOUNTS PAYABLE CONTROL	0.00	0.00	0.00
		TOTAL ACCOUNTS PAYABLE POOLED CASH	0.00	0.00	0.00
*** PROOF CASH BALANCES ***					
(A)					
		CLAIM ON CASH	2,933,062.63	(C) CASH IN BANK	2,933,062.63
		CASH IN BANK	2,933,062.63	DUE TO OTHER FUNDS	2,933,062.63
		DIFFERENCE	0.00		0.00
*** PROOF ACCOUNTS PAYABLE BALANCES ***					
(D)				(E)	
		AP PENDING	0.00	DUE FROM OTHER FUNDS	0.00
		DUE FROM OTHER FUNDS	0.00	ACCOUNTS PAYABLE	0.00
		DIFFERENCE	0.00		0.00

*** END OF REPORT ***

MTD TREASURERS REPORT

AS OF: SEPTEMBER 30TH, 2019

UND	BEGINNING CASH BALANCE	M-T-D REVENUES	M-T-D EXPENSES	CASH BASIS BALANCE	NET CHANGE OTHER ASSETS	NET CHANGE LIABILITIES	NET CHANGE ACCRUAL ENDING CASH BALANCE
001-GENERAL FUND	810,589.68	25,102.95	42,864.35	792,828.28	60.02	(2,191.76)	790,576.50
002-FIRE DEPARTMENT	(4,369.16)	0.00	7,502.51	(11,871.67)	0.00	0.00	(11,871.67)
110-ROAD USE TAX	109,014.99	14,267.35	65.48	123,216.86	0.00	0.00	123,216.86
121-LOCAL OPTION SALES TAX	253,565.08	9,635.02	0.00	263,200.10	0.00	0.00	263,200.10
125-TIF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
145-CASINO REVENUE FUND	658,538.22	89,071.39	6,290.00	741,319.61	0.00	0.00	741,319.61
200-DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
301-CAPITAL PROJECTS	489,198.97	159,771.82	667,775.02	(18,804.23)	0.00	0.00	(18,804.23)
600-WATER FUND	402,323.05	43,700.31	17,862.24	428,161.12	0.00	0.00	428,161.12
610-SEWER FUND	197,753.58	39,642.46	19,290.28	218,105.76	0.00	0.00	218,105.76
670-LANDFILL/GARBAGE	9,460.40	2,059.24	2,114.25	9,405.39	0.00	0.00	9,405.39
680-STORM WATER	7,381.77	1,575.81	0.00	8,957.58	0.00	0.00	8,957.58
GRAND TOTAL	2,933,456.58	384,826.35	763,764.13	2,554,518.80	60.02	(2,191.76)	2,552,267.02

*** END OF REPORT ***

COUNCIL PACKET

UND ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
<u>CLAIM ON CASH</u>				
001-1110	CHECKING ACCT-GENERAL FUND	810,589.68 (20,013.18)	790,576.50
002-1110	CHECKING ACCT-FIRE DEP.	(4,369.16)	(7,502.51)	(11,871.67)
10-1110	CHECKING ACCT-ROAD USE TAX	109,014.99	14,201.87	123,216.86
21-1110	CHECKING ACCT-LOST	253,565.08	9,635.02	263,200.10
25-1110	CHECKING ACCT-TIF	0.00	0.00	0.00
45-1110	CHECKING ACCT-CASINO REVENUE	658,538.22	82,781.39	741,319.61
00-1110	CHECKING ACCT-DEBT SERVICE	0.00	0.00	0.00
301-1110	CHECKING ACCT-CAP PROJECTS	489,198.97 (508,003.20)	(18,804.23)
300-1110	CHECKING ACCT-WATER	402,323.05	25,838.07	428,161.12
310-1110	CHECKING ACCT-SEWER	197,753.58	20,352.18	218,105.76
370-1110	CHECKING ACCT-GARBAGE	9,460.40 (55.01)	9,405.39
380-1110	CHECKING ACCT-STORM WATER	7,381.77	1,575.81	8,957.58
TOTAL	CLAIM ON CASH	2,933,456.58 (381,189.56)	2,552,267.02

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<u>CASH IN BANK - POOLED CASH</u>				
999-1110	CASH IN BANK	51,245.90	112,656.53	163,902.43
999-1112	PEOPLES BANK MONEY MARKET	1,833,797.91 (517,386.30)	1,316,411.61
999-1114	HILLS BANK	16,208.33	16,432.66	32,640.99
999-1115	CB FUND	427.62 (5.05)	422.57
999-1116	COMMUNITY BUILDING CD #18936	289,714.52	0.00	289,714.52
999-1117	COMMUNITY BUILDING CD#18975	281,174.90	0.00	281,174.90
999-1118	WATER RESERVES CD#921190	250,000.00	0.00	250,000.00
999-1119	COMMUNITY BUILDING CD#19068	218,000.00	0.00	218,000.00
SUBTOTAL	CASH IN BANK - POOLED CASH	2,940,569.18 (388,302.16)	2,552,267.02
<u>WAGES PAYABLE</u>				
999-2010	WAGES PAYABLE	7,112.60 (7,112.60)	0.00
SUBTOTAL	WAGES PAYABLE	7,112.60 (7,112.60)	0.00
TOTAL	CASH IN BANK - POOLED CASH	2,933,456.58 (381,189.56)	2,552,267.02
<u>DUE TO OTHER FUNDS - POOLED CASH</u>				
999-2100	DUE TO OTHER FUNDS	2,933,456.58 (381,189.56)	2,552,267.02

POOLED CASH REPORT (FUND 999)

AS OF: SEPTEMBER 30TH, 2019

COUNCIL PACKET

FUND ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
<u>DUE TO POOLED CASH</u>				
301-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
302-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
110-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
121-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
125-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
145-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
200-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
301-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
500-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
510-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
570-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
580-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
<u>TOTAL DUE TO POOLED CASH</u>		0.00	0.00	0.00
<u>DUE FROM OTHER FUNDS</u>				
999-1330	DUE FROM OTHER FUNDS	0.00	0.00	0.00
<u>TOTAL DUE FROM OTHER FUNDS</u>		0.00	0.00	0.00
<u>ACCOUNTS PAYABLE - POOLED CASH</u>				
999-2020	ACCOUNTS PAYABLE CONTROL	0.00	0.00	0.00
<u>TOTAL ACCOUNTS PAYABLE POOLED CASH</u>		0.00	0.00	0.00
*** PROOF CASH BALANCES ***				
=====				
(A)	CLAIM ON CASH	2,552,267.02		
(B)	CLAIM ON CASH	2,552,267.02		
(C)	CASH IN BANK			2,552,267.02
	CASH IN BANK	2,552,267.02		2,552,267.02
	DUE TO OTHER FUNDS			0.00
	DUE TO OTHER FUNDS			0.00
	DIFFERENCE	0.00		0.00



Date: October 14, 2019

To: Riverside Council

From: Bill Stukey, Operator

O & M Report: September 2019

Water Operation & Maintenance

- Flushed hydrant at 4th St and Boise for rusty water complaint at 261 W 4th St. This area of town's water main isn't looped and is more susceptible to rusty water.
- Flow test hydrant by Stutsman's for fire protection to possible wedding hall being built next to the bike trail.
- Cleaned drainage ditch next to water plant road.
- Met with Altorfer and Cummins on obtaining bids for a generator at City Hall.
- Inspected a water main tie in on Sycamore St. This was a change order that required the main be moved to make room for a box culvert. All customers affected were notified and bacteria samples were collected after completion. All samples came back clean.
- Some of the excess rock removed from St. Mary's St. was taken to help build up the road for well 8. The road is covered with gravel and rough graded at this time and is usable.
- 26 regular locates, 3 emergency locates completed.

Wastewater Operation & Maintenance

- A power outage on September 3rd took out a dissolved oxygen controller for the west basin at the wastewater plant. The basin was removed from D.O. mode and placed in timed mode. Timed mode still allows the basin to operate but not as efficiently. I obtained a quote from Insite for \$1500 and was approved to purchase by Christine. The new controller has been received and placed in service.

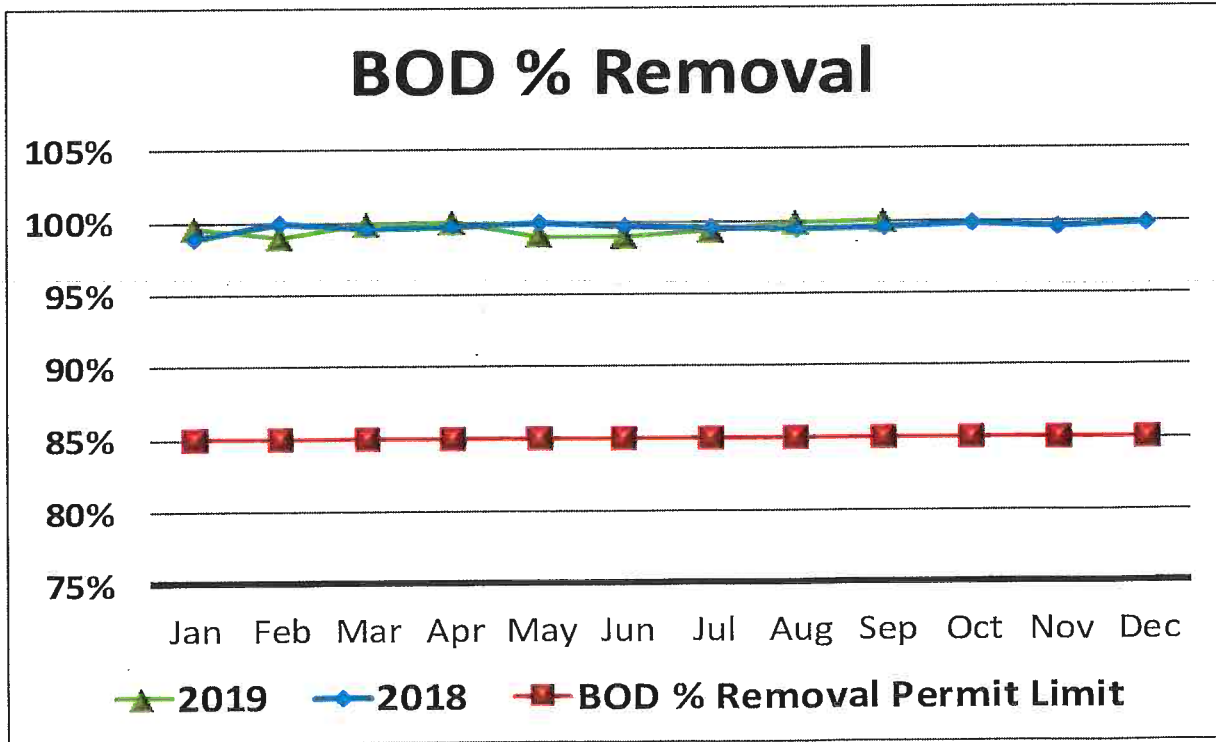
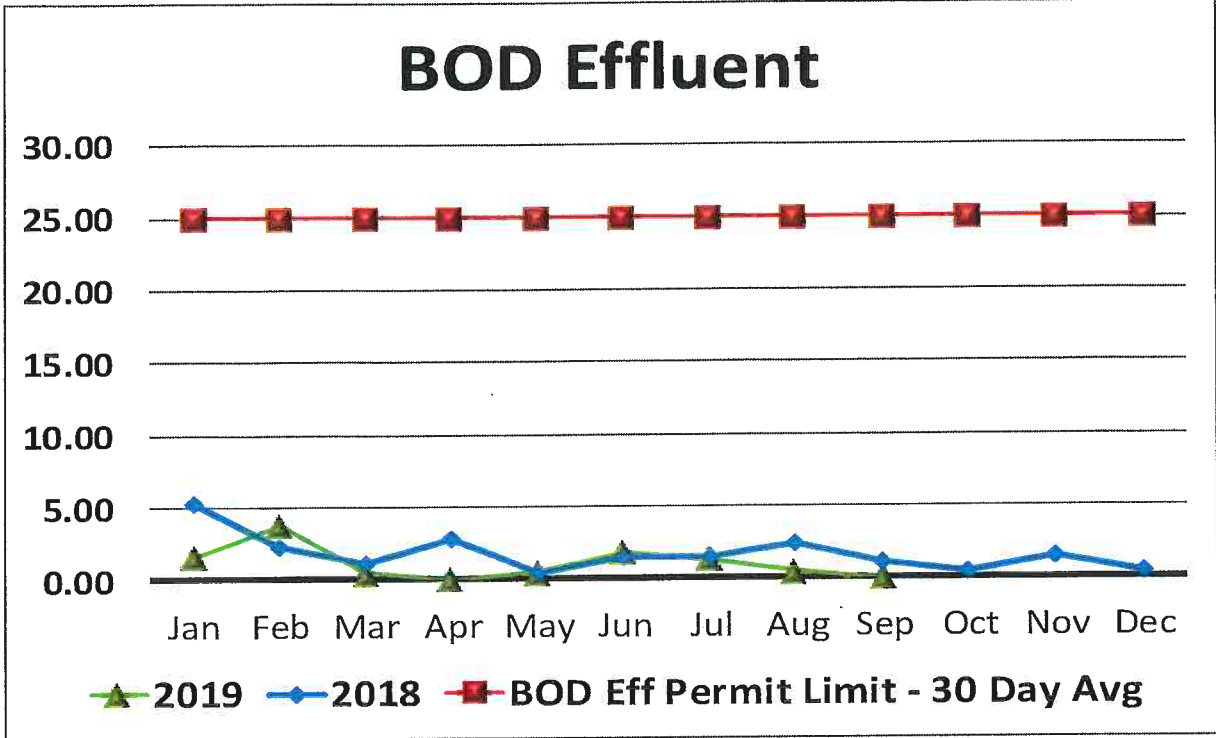


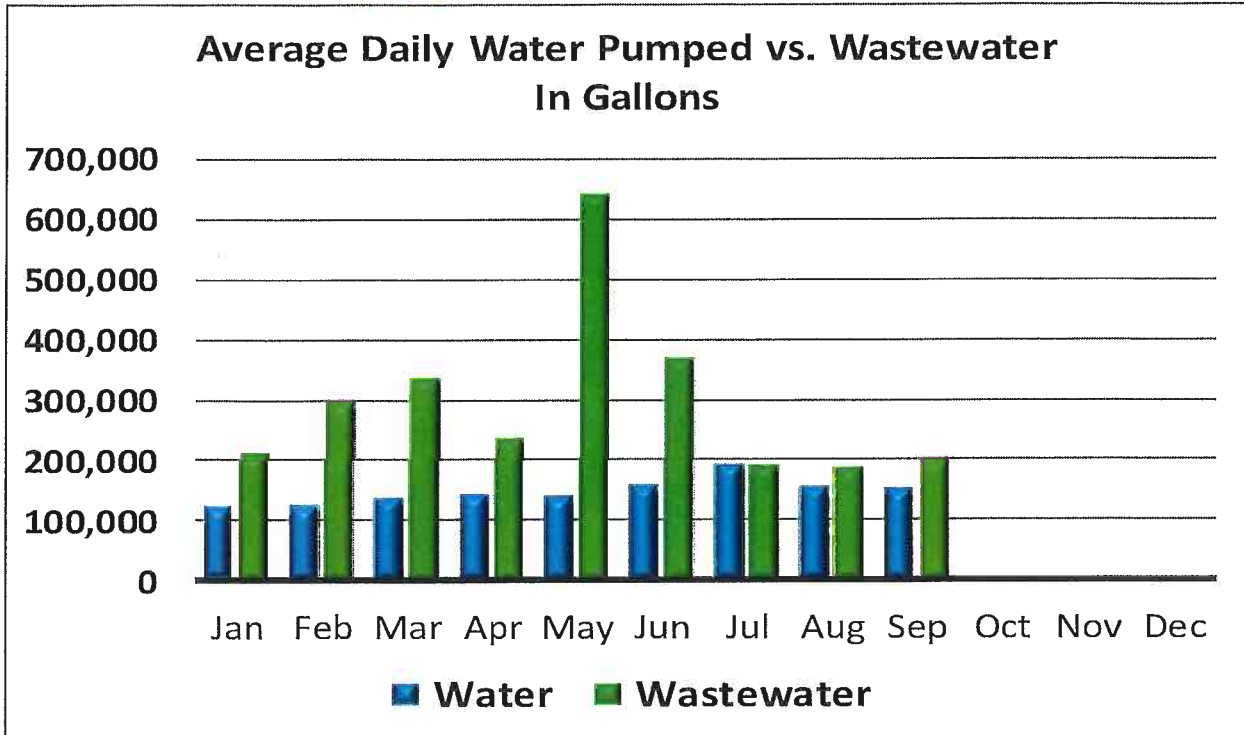


- After the power outage in town from a transformer going out, I ordered 400 gallons of fuel from Kalona Oil and filled the generators at Lift Stations 2, 3 and 4.
- Sewer repair at 513 Hickory St. was completed by Triple B Construction. The lateral was hit twice during construction for the highway 22 project. The repairs were not done properly and caused the sewer to plug. I completed my inspection after Triple B made the correct repairs.
- Lift Station 5 Omni site has been updated and replaced. This unit was too old to update to 4G and required replacement.

Iowa Department of Natural Resources

➤





Contract True-Ups - Current Contract Year				
Item	Budgeted Amount	Amount Spent	% of Budget	% of Time
Chemical Budget	\$25,670.00	\$5,459.15	21%	25%
Maintenance Budget	\$21,391.00	\$4,224.48	20%	25%
Total	\$47,061.00	\$9,683.63	21%	25%

COUNCIL PACKET



		September-19	August-19	September-18
Water				
Total Monthly Pumped	gallons	4,490,000	4,763,000	4,584,000
Average Daily Pumped	gallons	149,670	153,650	152,800
Maximum Daily Pumped	gallons	228,000	224,000	253,000
Minimum Daily Pumped	gallons	102,000	108,000	118,000
Chlorine				
Chlorine - Total Avg Residual Plant	mg/L	1.04	0.82	1.87
Chlorine - Total Avg Residual System	mg/L	1.10	0.89	1.36
Chlorine - Recommended Residual System	mg/L	0.30	0.30	0.30
Chlorine used	lbs	166.00	172.00	169.00
Iron				
Iron - Avg Raw	mg/L	2.03	1.86	2.29
Polyphosphate				
Polyphosphate - Avg Residual	mg/L	1.40	1.32	1.38
Polyphosphate - Recommended Residual	mg/L	0.5 - 2.0	0.5 - 2.0	0.5 - 2.0
Polyphosphate used	lbs	20.50	30.50	9.00
Water Loss				
Water Billed	gallons	4,297,394	4,461,479	4,147,397
Water used in main breaks/hydrant flushin	gallons	20,000	15,000	20,000
Water used at city buildings	gallons	96,600	145,011	10,000
Loss	gallons	12%	7%	9%
Wastewater				
BOD				
BOD Influent Avg	mg/L	383	293	265
BOD Effluent Avg	mg/L	0	0.5	1
BOD Eff Permit Limit - 30 Day Avg	mg/L	25	25	25
BOD % Removal	%	99.99%	99.82%	99.57%
BOD % Removal Permit Limit	%	85%	85%	85%
TSS				
TSS Influent Avg	mg/L	268	222	212
TSS Effluent Avg	mg/L	0	5	1
TSS Effluent Permit Limit - 30 Day Avg	mg/L	30	30	30
TSS % Removal	%	99.85%	97.83%	99.64%
TSS % Removal Permit Limit	%	85%	85%	85%
Nitrogen Ammonia				
NA Effluent Avg	mg/L	0	0	0
NA Effluent Permit Limit - 30 Day Avg	mg/L	5	5	5
Influent Flow				
Total Monthly	gallons	5,967,300	5,846,300	8,065,500
Average Daily	gallons	198,910	188,590	268,850
Maximum Daily	gallons	1,044,200	462,200	834,000
Minimum Daily	gallons	121,100	119,100	116,300
Permit Limit - 30 Day Avg	gallons	444,000	444,000	444,000
Permit Limit - Daily Maximum	gallons	1,425,000	1,425,000	1,425,000

COUNCIL PACKET



RIVERSIDE--SEPTEMBER '19

Water Plant Maintenance

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
9/12/19	Rhino Industries	Filters	\$1,270.00
9/21/19	First National Bank, VISA	Supplies	\$39.41
9/23/19	Schnoebelen	Mail equipment for repair	\$76.20
		Total	\$1,385.61

Water System Maintenance

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
		Total	\$0.00

Wastewater Plant Maintenance

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
9/21/19	First National Bank, VISA	Supplies	\$217.76
9/23/19	Schnoebelen	Mail equipment for repair	\$76.20
		Total	\$293.96

Wastewater System Maintenance

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
9/21/19	First National Bank, VISA	Supplies	\$8.01
9/23/19	Schnoebelen	Mail equipment for repair	\$76.21
		Total	\$84.22

Water Plant Maintenance	\$1,385.61
Water System Maintenance	\$0.00
WW Plant Maintenance	\$293.96
WW System Maintenance	\$84.22
Month Total	<u>\$1,763.79</u>

Annual Maintenance Budget \$21,391.00





Total Maintenance Dollars Spent Year to Date \$4,224.48

Percent Maintenance Budget Spent Year to Date 20%

COUNCIL PACKET



RIVERSIDE -SEPTEMBER '19

Water System Chemicals

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
9/3/19	Hawkins	Sodium Hypochlorite	\$483.75
9/3/19	Hawkins	Caustic	\$869.00
9/3/19	Hawkins	Anti-Scalant	\$2,770.00
		Total	\$4,122.75

Wastewater System Chemicals

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
		Total	\$0.00

Water System Chemicals	\$4,122.75
WW System Chemicals	\$0.00
Month Total	\$4,122.75

Annual Chemical Budget \$25,670.00

Total Chemical Dollars Spent Year to Date \$5,459.15

Percent Chemical Budget Spent Year to Date 21%

Maintenance Month Total	\$1,763.79
Chemical Month Total	\$4,122.75
Month Total	\$5,886.54

Annual Budget \$47,061.00

Total Spent Year to Date \$9,683.63

Percent Budget Spent Year to Date 21%



COUNCIL PACKET



Completed Work Order List Report

Completed	Equipment Name	Task	WO#
9/10/2019	5310-BLOWERS 1,2,3	MONTHLY PREVENTATIVE MAINTENANCE	17213
9/10/2019	5310-FE	MONTHLY PREVENTATIVE MAINTENANCE	17212
9/10/2019	5310-GEN	MONTHLY PREVENTATIVE MAINTENANCE	17211
9/9/2019	5310-LS-1	ANNUAL PM	17210
9/9/2019	5310-LS-1	MONTHLY-PM	17207
9/9/2019	5310-LS-2	ANNUAL PM	17210
9/9/2019	5310-LS-2	MONTHLY-PM	17207
9/9/2019	5310-LS-3	ANNUAL PM	17210
9/9/2019	5310-LS-3	MONTHLY-PM	17207
9/9/2019	5310-LS-4	ANNUAL PM	17210
9/9/2019	5310-LS-4	MONTHLY-PM	17207
9/9/2019	5310-LS-5	ANNUAL PM	17210
9/9/2019	5310-LS-5	MONTHLY-PM	17207
9/9/2019	5310-LS-MAIN	ANNUAL PM	17209
9/9/2019	5310-LS-MAIN	MONTHLY-PM	17208
9/10/2019	5310-SAMP-EFF	MONTHLY PREVENTATIVE MAINTENANCE	17206
9/10/2019	5310-SAMP-INF	MONTHLY PREVENTATIVE MAINTENANCE	17180
9/9/2019	5310-SCREEN	MONTHLY PREVENTATIVE MAINTENANCE	17205
9/10/2019	5310-UV	MONTHLY PREVENTATIVE MAINTENANCE	17204
9/10/2019	6310-AER	BIANNUAL PM	17189
9/9/2019	6310-BUG FILTER 1 & 2	MONTHLY PREVENTATIVE MAINTENANCE	17188
9/9/2019	6310-CARTRIDGE FILTERS 1,2,3	MONTHLY PREVENTATIVE MAINTENANCE	17187
9/9/2019	6310-DEH	MONTHLY PREVENTATIVE MAINTENANCE	17186
9/9/2019	6310-FE	MONTHLY PREVENTATIVE MAINTENANCE	17185
9/9/2019	6310-GEN	MONTHLY PREVENTATIVE MAINTENANCE	17184
9/9/2019	6310-HIGH SERVICE PUMPS 1,2,3,4	MONTHLY PREVENTATIVE MAINTENANCE	17183
9/10/2019	6310-HTR	PREVENTATIVE MAINTENANCE	17182

COUNCIL PACKET

Water Tower Sidewalk and Driveway Concrete Bids

Specs:

104'x4'x4" sidewalk. 16'x4'x6" sidewalk. 178.5 sq. ft. of 6" for driveway apron.

Utzinger-\$3,538

Brendan Serum- \$3,500

Curtis Sexton- \$3,500

1319 331 3467

Utzinger Epoxy and Concrete
 1595 Hwy 1
 Washington IA 52353

Proposal

Phone: 319 - 325-4096

Date: October 6, 2019

To: The City of Riverside

For: Sidewalks and Approach

Water tower

DESCRIPTION	HOURS	RATE	AMOUNT
416 sq ft 4" sidewalks x \$5.00 sq ft			\$2080.00
64 sq ft 6" sidewalks - throw drive x 6.00 sq ft			\$384.00
179 sq ft 6" approach x \$6.00 sq ft			\$1074.00
Price does not include fill to bring slabs to grade or Backfilling of slabs			
			\$3538.00

Thank you for your business!



**FOR YOUTH DEVELOPMENT[®]
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY**

Camp Highland Summer 2019
June 10, 2019 to August 2, 2019

Month	# of Campers	Resident/Non Resident
June	34	30/4
July	31	25/6
August	35	30/5

Nonresident kids: 2 Kalona, 1 Columbus Junctions, 2 Lone Tree & 1 Iowa City
In 2018 averaged 20 kids, in 2017 averaged 32 kids; 2016 we averaged 21 kids per week

Three families applied for the scholarship program, each were given a 25% discount off of the rates. One of the families had two children attend camp so they were given the scholarship discount and the second child discount rate as well.

Scholarships given in 2019 \$593.02
Scholarships given in 2018 \$397.50

Multi-child discounts were given to 13 families for a total of \$2,034.54

2019 earnings of \$2,887.25 before grant funds
2018 loss of \$10,706.25 before grant funds
2017 loss of \$952.93 before grant funds
2016 loss of \$676.01 before grant funds

The 15 passenger van that was purchased in 2017 was used for transporting the Camp Highland participants to and from activities and swim lessons in Kalona.

The use of the kitchen for storage was a tremendous help for our staff and the program!! – Thank you

YMCA of WASHINGTON COUNTY IOWA

121 E Main Street Washington, Iowa 52353
Phone: 319-653-2141 Fax: 319-653-2142 www.washingtony.org



**FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY**

Questions/concerns looking forward:

1. Increased enrollment
 - Need for additional space
 - 35 kids in a gym all day is not ideal
 - Ability to split the older kids and younger kids to do more age appropriate activities

2. Communication between camp and summer school:
 - Daily schedule for playground and facilities use
 - Rules/expectations from school for playground, indoor activities etc.

YMCA of WASHINGTON COUNTY IOWA

121 E Main Street Washington, Iowa 52353

Phone: 319-653-2141 Fax: 319-653-2142 www.washingtony.org



MMS Consultants, Inc.
Experts in Planning and Development Since 1975

1917 S. Gilbert Street
Iowa City, Iowa 52240

319.351.8282

mmsconsultants.net
mms@mmsconsultants.net

Environmental Specialists

Landscape Architects

Land Planners

Land Surveyors

Civil Engineers

October 16, 2019

2245-043

Mayor Allen Schneider and City Council
City of Riverside
60 North Greene Street
Riverside, IA 52327

Re: Ash/Tupelo Street Improvements Project – Extension of Completion Date

The start of this project was delayed by utility relocations. We held a preconstruction meeting on April 24, 2019 and the contractor was ready to begin work on or around May 1. At the preconstruction meeting, some additional utility conflicts were identified. These utilities needed to be relocated before work could start.

The utility relocations were completed by the middle of June and the contractor wanted to start work at the end of June. The City requested that the Contractor wait until after Trek Fest to close the road. The road was closed and work started on July 1.

Since the start of the project was delayed from May 1st to July 1st it makes sense to extend the completion date for the project by 2 months. The contract completion date is September 13, 2019. Extending the completion date 2 months would be November 13. I think the completion date should be on a Friday so the following Friday is November 15.

I recommend that the City Council extend the completion date for this project to November 15, 2019.

Feel free to contact me with any questions.

Respectfully Submitted,

Scott Pottorff, P.E.
MMS Consultants, Inc.

T:\2245\2245-043\2245043L1.docx

COUNCIL PACKET

Becky

From: Scott Pottorff <S.pottorff@mmsconsultants.net>
Sent: Wednesday, October 16, 2019 10:25 AM
To: admin@cityofriversideiowa.com; becky@cityofriversideiowa.com
Cc: mayor@cityofriversideiowa.com
Subject: Safe Routes to School Project

We should probably have an item to re-approve the plans for the Safe Routes to School project. I am making a few changes (updating the information to show the elevations to tie the sidewalk in to based on as-built elevations for the Ash/Tupelo project) and need to have the final plans sent to the DOT by Tuesday next week. I am trying to get them to the DOT by the end of this week to have a couple extra days for them to review. I won't have them updated in time of the packets but hopefully will have them updated in time for the meeting Monday night.

Let me know if you have any questions on this.



Scott Pottorff, P.E.

Project Manager

Ofc: (319) 351-8282

Direct: (319) 339-4153

Cell: (319) 631-0365

S.pottorff@mmsconsultants.net

mmsconsultants.net

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FOR SALE

Development Opportunity
Land Development
Highway 22 & Commercial Drive

PROPERTY INFORMATION

RIVERSIDE, IOWA

- ▶ 6.9 Acres of Development Land For Sale
- ▶ Sale Price: ~~\$3.00 PSF~~
REDUCED TO \$1.50 PSF
- ▶ PUD & C-2 Uses
- ▶ Excellent Site For General Retail, Office, Restaurants, and Hotel Users
- ▶ Utilities to Sites
- ▶ Easy Access to Highway 22 & 218



AVAILABLE SUITES

LOT	ACRES	SALE PRICE	COMMENTS
LOT 1	0.75 Acres	\$49,005	\$1.50 PSF
LOT 2	2.83 Acres	\$184,913	\$1.50 PSF
LOT 3	3.32 Acres	\$216,929	\$1.50 PSF

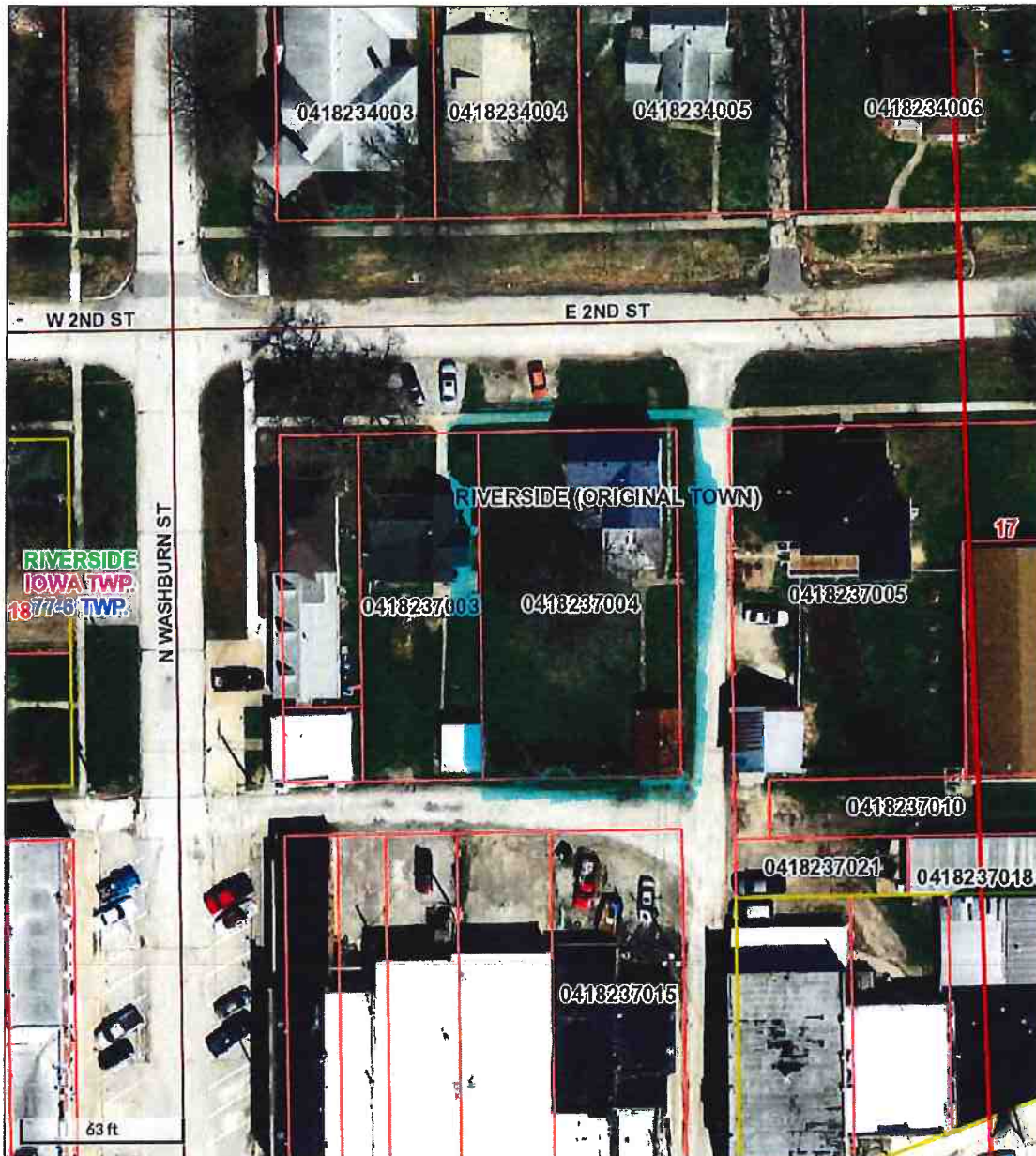
*All three lots can be combined to one user if needed.

- ▶ Located 15 Miles South of Iowa City, 30 Miles to Muscatine, and 35 Miles to Mt. Pleasant
- ▶ Close Proximity to New Area Development to Include Medical/Dental Office and New Convenience Stores
- ▶ Daily Traffic Counts (2010)
 - ◆ HWY 22 - 6,700 VPD
 - ◆ HWY 218 - 19,200 VPD

Sold Parcel # 04-09-451-009
Sold Parcel # 04-09-451-010
 Lot #3 - Parcel # 04-09-451-002

Sold
 9-23-19
 166,428.98
 \$1.35/sq'

Beacon™ Washington County, IA



Overview



Legend

- Political Township
- Geographic Township
- Corporation
- Sections
- Subdivisions
- Parcels
- Road Centerline

Date created: 10/15/2019
 Last Data Uploaded: 10/15/2019 2:13:06 AM

Developed by Schneider
 GEOSPATIAL

paid property taxes currently

CHAPTER 63

SPEED REGULATIONS

- 63.01 General
- 63.02 State Code Speed Limits
- 63.03 Parks, Cemeteries, and Parking Lots

- 63.04 Special Speed Zones
- 63.05 Minimum Speed
- 63.06 Controlled Access Facilities

63.01 GENERAL. Every driver of a motor vehicle on a street shall drive the same at a careful and prudent speed not greater than nor less than is reasonable and proper, having due regard to the traffic, surface and width of the street and of any other conditions then existing, and no person shall drive a vehicle on any street at a speed greater than will permit said driver to bring it to a stop within the assured clear distance ahead, such driver having the right to assume, however, that all persons using said street will observe the law.

(Code of Iowa, Sec. 321.285)

63.02 STATE CODE SPEED LIMITS. The following speed limits are established in Section 321.285 of the *Code of Iowa* and any speed in excess thereof is unlawful unless specifically designated otherwise in this chapter as a special speed zone. **Within the City Limits of Riverside, Iowa, all speed limits, unless otherwise noted, shall be twenty-five (25) miles per hour.**

- ~~1. Business District twenty (20) miles per hour.~~
- ~~2. Residence or School District twenty-five (25) miles per hour.~~
- ~~3. Suburban District forty-five (45) miles per hour.~~

63.03 PARKS, CEMETERIES, AND PARKING LOTS. A speed in excess of fifteen (15) miles per hour in any public park, cemetery, or parking lot, unless specifically designated otherwise in this chapter, is unlawful.

(Code of Iowa, Sec. 321.236[5])

63.04 SPECIAL SPEED ZONES. In accordance with requirements of the Iowa Department of Transportation, or whenever the Council shall determine upon the basis of an engineering and traffic investigation that any speed limit listed in Section 63.02 is greater or less than is reasonable or safe under the conditions found to exist at any intersection or other place or upon any part of the City street system, the Council shall determine and adopt by ordinance such higher or lower speed limit as it deems reasonable and safe at such location. The following special speed zones have been established:

(Code of Iowa, Sec. 321.290)

1. Special 15 MPH Speed Zones. A speed in excess of fifteen (15) miles per hour is unlawful on any of the following designated streets or parts thereof.

- A. Schnoebelen Street;
- B. Buckeye Lane;
- C. Kleopfer Avenue;
- D. Cherry Lane;**
- E. Galileo Drive.**

COUNCIL PACKET

**NOTICE OF PUBLIC HEARING
FOR THE CITY COUNCIL
OF THE CITY OF RIVERSIDE, IOWA**

The City Council of the City of Riverside, Iowa will hold a public hearing for the purpose of selling parcel 04-08-355-015 located Blackberry Ave. to Allen J. and Katie L Schneider in the amount of \$1500.00 plus legal fees. The Public Hearing will be held during the City Council meeting on Monday, October 21st, 2019 which begins at 6:30 p.m., at City of Riverside City Hall.

All interested persons are invited to attend the public hearing and to offer comments, orally or in writing, in support of or in opposition of the sale. Written comments may be submitted to the Riverside City Clerk, P.O. Box 188, Riverside, IA 52327-0188, in advance of the public hearing. Any questions regarding the sale of property may also be directed to City Hall.

This notice is published at the direction of the City Council for the City of Riverside,
Iowa.

Becky LaRoche

City Clerk

*Publish in
Oct. 3rd
paper
4-20 day 7*

COUNCIL PACKET

Prepared by and return to: Becky LaRoche, City Clerk, City of Riverside, PO Box
188, Riverside, IA 52327 319-648-3501

RESOLUTION # 102119-01

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIVERSIDE, IOWA,
AUTHORIZING THE SALE OF PROPERTY ACCORDING TO SECTION 364.7 OF
THE CODE OF IOWA.

Whereas, the City of Riverside is the owner of certain real estate located in
the area formerly known as Well #5, 4800 square feet located near Blackberry Avenue.
Described as N ADD E 40 FT S 110.9 FT N 120.4 FT LOT 3 BLK B.

Whereas, _____ has expressed a desire to purchase
approximately 4800 square feet of the above described property

Whereas, the City of Riverside has published notice as provided in section
362.3 of the Code of Iowa for the sale of public property and has held a public hearing on
the 21st of October, 2019, and there being no objections to such sale.

NOW, THEREFORE BE IT RESOLVED by the City Council of Riverside
Iowa, that the sale of approximately 4800 square feet of such property as described
above, at the value of \$ _____, subject to final survey and the purchaser paying
all costs associated with the sale of the property. The sale of this property is hereby
authorized and approved. The City Administrator is authorized to sign all necessary
documents and execute the deed for the same terms. The City Attorney is further directed
to promptly take all necessary steps to complete the sale and transfer of real estate to
_____.

Roll Call:

Ayes:

Nays:

COUNCIL PACKET

Absent:

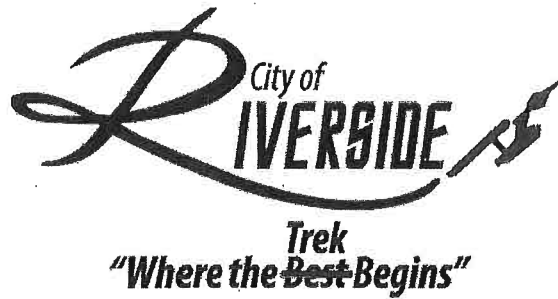
Passed and approved this 21ST day of October, 2019.

Allen Schneider, Mayor

Attest;

Becky LaRoche, City Clerk

COUNCIL PACKET



October 8, 2019

Dennis and Diane Schultz
209 Schnoebelen Street
Riverside, IA 52327

Dennis and Diane:

On behalf of the City, I wanted to let you know that the mayor, council and staff are hoping for a speedy recovery for Diane. We understand this can be a stressful situation for your family.

Council did take formal action, and at this point the dog at the center of the issue has not been labeled "vicious". However, there are three stipulations that will be required:

- Written proof of current vaccinations provided to the City by Friday, October 11th at 4:30 p.m.
- Written proof of evaluations from the two veterinarians regarding the aggressiveness of the dog.
- 6' wooden privacy fence installed by 12/1/2019

Council did make it clear that if these conditions are not met, and if the dog should be out of the fenced back yard and not on a leash being controlled, the situation will be revisited by council for possible further action. Council would also like an evaluation by Paws and More out of Washington, which the city can work with you to arrange.

I look forward to seeing you on Friday with the requested documents, and bringing this matter to a close.

Thank you,

Christine Yancey
City Administrator
City of Riverside
admin@cityofriversideiowa.com