

**CITY OF RIVERSIDE COUNCIL MEETING AGENDA**  
**RIVERSIDE CITY HALL COUNCIL CHAMBERS**  
**60 N GREENE STREET**  
REGULAR MEETING  
Monday, September 16, 2019 – 6:30 P.M.

**NOTICE TO THE PUBLIC:** This is a meeting of the City Council to conduct the regular business of the City. Every item on the agenda is an item of discussion and action if needed.

1. Call meeting to order
2. Approval of agenda
3. Washington County Sheriff's Report
4. Consent agenda
  - a. Minutes from 9-3-2019
  - b. Expenditures for 9-16-2019
5. Committee minutes
  - a. Fire Department Minutes
6. **Public forum:** 3 minutes per person. See guidelines for public comments at the Clerk's table.
7. People Service Report
  - a. Proposal from Visu-Sewer to camera sewer line-Kleopfer.
8. Public Hearing to rezone Conservation Park from A-1 to P-1.
9. Ordinance #091619-01 Rezone Conservation Park from A-1 to P-1
10. Public Hearing to Rezone Addition to Hall Park from R-2 to P-1
11. Ordinance #091619-02 Rezone Addition to Hall Park from R-2 to P-1
12. Public Hearing to rezone 81 E First St from P-1 to C-2
13. Ordinance #091619-03 Rezone 81 E First Street from P-1 to C-2
14. Public Hearing to rezone 1184 Commercial Drive from C-3 to C-2
15. Ordinance #091619-04 Rezone 1184 Commercial Drive from C-3 to C-2
16. Request from City Administrator to attend Annual League of Cities Conference in Dubuque September 25-27, 2019.
17. Proposal from Johnson County Refuse.
18. Request to purchase city owned property.
19. Resolution #091619-05 to set Public Hearing for sale of city owned property.
20. Project updates
  - a. Hwy 22 project
    - i. Resolution #091619-06 Change Order #15
    - ii. Resolution #091619-07 Change Order #16
    - iii. Resolution #091619-08 Change Order #17
    - iv. Resolution #091619-09 Change Order #18
    - v. Resolution #091619-10 Change Order #19
  - b. Ash/Tupelo Project
    - i. Resolution #091619-11 Approve Revised Northern Heights Construction Plan
21. Administrators Report
22. City Council comments
23. Motion to adjourn

RIVERSIDE CITY COUNCIL MEETING: September 3, 2019

The Riverside City Council meeting opened at 6:30 pm in City Hall with Mayor Allen Schneider requesting roll call. Council members present were: Tom Sexton, Andy Rodgers, Bob Schneider Jr., Edgar McGuire, and Jeanine Redlinger.

Motion by Sexton to approve the agenda, Second by McGuire, passed 5-0.

Rodgers moved to approve the minutes of August 19 and expenditures. Second by Schneider, passed 5-0.

Council reviewed August 28<sup>th</sup> P&Z Committee minutes.

Rodgers moved to table Resolution #090319-01; Hwy 22 speed limits. Second by McGuire, passed 5-0.

McGuire moved to pass second reading of Ordinance #081919-01, Amending Code of Ordinances of the City of Riverside, by adding Chapter 167, Site Plan Ordinance. Second by Redlinger, passed 5-0.

Sexton moved to waive third and final reading, and adopt Ordinance #081919-01. Second by Redlinger, passed 5-0.

Rodgers moved to pass Resolution #090319-02, Set the Date for Public Hearing to re-zone Conservation Park from A-1 to P-1 on September 16, 2019 at the City Council meeting, which begins at 6:30 pm. Second by McGuire, passed 5-0.

McGuire moved to pass Resolution #090319-03, Set the Date for Public Hearing to re-zone Hall Park Addition from R-2 to P-1 on September 16, 2019 at the City Council meeting, which begins at 6:30 pm. Second by Rodgers, passed 5-0.

Schneider moved to pass Resolution #090319-04, Set the Date for Public Hearing to re-zone 81 E 1<sup>st</sup> Street from P-1 to C-2 on September 16, 2019 at the City Council meeting, which begins at 6:30 pm. Second by Redlinger, passed 5-0.

Sexton moved to pass Resolution #090319-05, Set the Date for Public Hearing to re-zone 1184 Commercial Drive from C-3 to C-2 on September 16, 2019 at the City Council meeting, which begins at 6:30 pm. Second by Schneider, passed 5-0.

McGuire moved to table Resolution #090319-06, Northern Heights revised plans, for MMS reports. Second by Schneider, passed 5-0.

Scott Pottorff, MMS Consultants gave Capital Project updates.

Council reviewed HWY 22 project schedule for completion.

Rodgers moved to replace defective water main valve at Sycamore and Kleopfer streets at an estimated cost of \$9000.00 Second by McGuire, passed 5-0.

Rodgers moved to pave driveway at 513 Sycamore from sidewalk to existing drive at an estimated cost of \$1101.00. Second by Schneider, passed 5-0.

McGuire moved to pass Resolution #090319-07, Approving Change Order #10 to Triple B Construction for HWY 22 project in the amount of \$1150.00 for repair of water main break. Second by McGuire, passed 5-0.

Rodgers moved to pass Resolution #081919-09, Approving Pay Request #8 to Triple B Construction for HWY 22 project in the amount of \$221,424.10. Second by Redlinger, passed 5-0.

Schneider moved to pass Resolution #090319-08, Approving Pay Request #2 to Cornerstone Excavating for Ash/Tupelo Street project in the amount of \$213,750.34. Second by Redlinger, passed 5-0.

Rodgers moved to reject the DOT bid of \$230,565.00 for the Safe Walk to School sidewalk. Second by Sexton, passed 5-0. Project will rebid this winter for spring.

Council discussed issues with the stick/limb pick-up service. Staff will research options and changes to the program.

Matt Butler, addressed Council on his Eagle Scout dog park project.

Redlinger moved to pass Resolution #090319-09; Accept bid from A R Fence Company for Dog Park Fence Project in the amount of \$12,580.00. Second by Schneider, passed 5-0.

Redlinger moved to pass Resolution #090319-10; Approving updates to Riverside Purchasing Policy. Second by Schneider, passed 5-0.

Mayor's report and Council comments were given.

Redlinger moved to adjourn at 9:28 p.m. Second by McGuire, passed 5-0.

Full content of Council Meetings can be viewed on the City web site;  
[www.cityofrivsideiowa.com](http://www.cityofrivsideiowa.com)

Council Meeting – Monday, September 16<sup>th</sup>, 2019 at 6:30 p.m.

P&Z Meeting – Tuesday, September, 24<sup>th</sup>, 2019 at 6:00 p.m.

ATTEST:

  
Becky LaRoche; City Clerk

  
Allen Schneider; Mayor

EXPENDITURES 09-16/19					
	<b>COUNCIL MEETING</b>	UNPAID BILLS:			
1	APEX DEVELOPMENT GROUP	PAY #3	301-5-750-6784	\$ 107,062.67	
2	A R FENCE CO.	50% DOG FENCE	145-5-650-6430	\$ 6,290.00	
3	BECKY LaROCHE	MILEAGE	001-5-650-6240	\$ 70.20	
4	CASEYS	ABD REFUND	001-4-950-4100	\$ 37.50	
5	CUSTOM TREE SERVICE	HALLPARK	001-5-430-6320	\$ 50.00	
6	CUSTOM TREE SERVICE	3 ELM TREES	301-5-750-6785	\$ 1,700.00	\$ 1,750.00
7	ECICOG	CODIFICATION	001-5-650-6499	\$ 756.00	
8	FELD FIRE	RFVD	002-5150-6356	\$ 185.00	
9	HEIMAN	PARKS	002-5-150-6356	\$ 2,018.05	
10	HELMUTH REPAIR	SHOP	001-5-210-6372	\$ 36.53	
11	IOWA CITY LANDFILL	DUMP FEE	001-5-520-6753	\$ 78.38	
12	IOWA ONE CALL	LOCATES	600-5-810-6507	\$ 37.80	
13	IOWA SOLUTIONS	EMAIL HOST	001-5-650-6497	\$ 50.00	
14	JOHNSON COUNTY REFUSE	STICKERS	670-5-840-6372	\$ 240.00	
15	JOHNSON COUNTY REFUSE	SEPT. SERVICE	670-5-840-6499	\$ 1,874.25	
16	JOHNSON COUNTY REFUSE	FALL CLEAN-UUP	001-5-520-6753	\$ 1,849.43	\$ 3,963.68
17	KALONA AUTO	SHOP	001-5-210-6372	\$ 224.60	
18	KALONA AUTO	RVFD	002-5-150-6352	\$ 59.48	
19	LEAF	COPIER LEASE	001-5-650-6496	\$ 156.50	
20	MARC	MOWER GREASE	001-5-430-6325	\$ 110.05	
21	MENARDS	SHOP	001-5-210-6372	\$ 70.66	
22	MENARDS	STREETS	110-5-210-6417	\$ 65.48	
23	MENARDS	SHOP	001-5-210-6372	\$ 49.37	\$ 185.51
24	MMS CUMSULTANTS	P&Z MEETINGS	001-5-650-6407	\$ 693.00	
25	MMS CUMSULTANTS	HWY 22	301-5-750-6785	\$ 19,786.77	
26	MMS CUMSULTANTS	NORTHERN HEIGHTS	301-5-750-6784	\$ 1,575.00	
27	MMS CUMSULTANTS	ASH/TUPELO	301-5-750-6789	\$ 9,273.68	\$ 31,328.45
28	OFFICE EXPRESS	SUPPLY	001-5-650-6506	\$ 9.28	
29	REC	SIGN	001-5-520-6510	\$ 90.22	
30	REC	SEWER	610-5-815-6371	\$ 3,398.70	
31	REC	SHOP	001-5-210-6371	\$ 45.62	
32	REC	WATER PLANT	600-5-810-6371	\$ 2,015.85	
33	REC	CASINO LIFT	610-5-815-6371	\$ 219.15	
34	REC	TRAFIC LIGHT	001-5-230-6371	\$ 156.51	
35	REC	PATRONAGE REFUND	600-4-810-4190	\$ (1,733.81)	\$ 4,192.24
36	RESA	MEMBERSHIP	001-5-520-6240	\$ 100.00	
37	RIVERSIDE GRAIN	SHOP	001-5-210-6371	\$ 26.50	
38	RTM	FD- FUEL	001-5-150-6350	\$ 366.48	
39	SCHNOEBELEN INC	DISC MOWER	001-5-210-6417	\$ 611.22	
40	STANDARD PEST CONTROL	SEPT SERVICE	001-5-650-6310	\$ 60.00	
41	THE NEWS	PUBLICATIONS	001-5-650-6402	\$ 317.36	
42	TYLER TECH	2020 MAINTENACE	001-5-650-6497	\$ 3,634.08	
43	VISA	U-STREAM	001-5-650-6497	\$ 105.93	
44	VISA	POSTAGE	001-5-650-6508	\$ 4.95	
45	VISA	PARKS-FUEL	001-5-430-6323	\$ 124.35	
46	VISA	RVFD TRAINING	002-5-150-6354	\$ 105.00	
47	VISA	ADMIN CONFERENCE	001-5-650-6240	\$ 380.00	
48	VISA	IaCMA MEMBERSHIP	001-5-650-6210	\$ 120.00	\$ 840.23
49	WASHINGTON CO. TREASURER	LOT 3,5,8 CHERRY LANE	301-5-750-6772	\$ 82.00	
50	WASHINGTON CO. TREASURER	40 E 2ND STREET TAX	001-5-470-6310	\$ 1,222.00	\$ 1,304.00
51	WASHINGTON TITLE	ABSTRACT	001-5-640-6411	\$ 1,275.00	
52	YMCA	CAMP HIGHLAND	145-5-650-6421	\$ 10,000.00	
	*****	<b>TOTAL BILLS</b>		<b>\$ 177,136.79</b>	
53	"001"	GENERAL FUND	\$ 12,881.72		
54	"002"	FIRE DEPT.	\$ 2,367.53		
55	"110"	ROAD USE FUND	\$ 65.48		
56	"145"	CASINO FUNDS	\$ 16,290.00		
57	"301"	CAPITAL PROJECTS	\$ 139,480.12		
58	"600"	WATER FUND	\$ 319.84		
59	"610"	SEWER FUND	\$ 3,617.85		
60	"670"	LANDFILL	\$ 2,114.25		
	*****	<b>TOTAL EXPENDITURES BY FUND</b>		<b>\$ 177,136.79</b>	
		PAID BILLS:			
61	IOWA DEPT OF REVENUE	IOWA WITHHOLDINGS - 2019 AUG	\$ 1,137.00		
62	IOWA DEPT OF REVENUE	IOWA SALES TAX - 2019 AUG	\$ 1,518.00		
63	IOWA DEPT OF REVENUE	IOWA WET TAX - 2019 AUG	\$ 2,236.00		
64	IPERS	CONTRIBUTIONS - 2019 AUG	\$ 2,734.58		

65	IRS	941 TAX DEPOSIT - 2019 AUG	\$ 4,110.58		
66	PAYROLL	PAYCHECKS - 2019 AUG	\$ 14,075.84		
67	1ST NAT'L BANK	HEALTH SAVINGS ACCOUNT	\$ 1,500.00		
	*****	<b>TOTAL EXPENDITURES</b>	<b>\$ 204,448.79</b>		

# **RIVERSIDE FIRE DEPARTMENT**

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## **FIRE / RESCUE / EMS / HAZMAT**



## **August 2019 Update**

### **Calls for Service:**

Medicals - 25  
Vehicle Fire – 1  
Tree/Brush – Fire – 1  
Traffic Incident – 1

Total calls – 28 calls for service in July

Members were again very busy this month responding to calls all hours of the day. The call volume continues to grow and the need for an ambulance in the northern part of the county is very clear.

### **Training:**

The members of RFD conducted training at the burn building, they covered fire behavior, fire attack, forcible entry, search, ladders, hose line management and pumping

### **RESA**

The members are working on the golf tournament fundraiser. RESA has partnered with the Riverside Casino for this event/fundraiser which is scheduled for Sept. 29th. The members have also started working on our annual fall raffle dinner fundraiser which is Friday October 11<sup>th</sup> at the VFW.

### **Other News**

The Fire Chief and Deputy Chief had a meeting with the City Administrator to go over the operations of RFD and how it functions. This meeting was very beneficial as RFD continues to get busier as the community grows and the need for emergency services needs to grow with it. We discussed some options for members and possibilities of better ambulance coverage for the Riverside. The annual pump testing was conducted this month on our fire trucks. The main fire engine (161) failed due to a major pump break. The parts are ordered and the engine is scheduled for repair on Tuesday September 3<sup>rd</sup>. This was just due to age of the pump and normal wear and tear according to the company that handles the testing. The department continues to monitor all of the road construction projects going on as this does affect our emergency response. There was a larger amount of oil spilled on the concrete in front of the fire station by Triple B, this issue was handled by Assistant Chief Sexton and members of the city council.

Thanks  
Fire Chief Smothers