

CITY OF RIVERSIDE COUNCIL MEETING AGENDA
RIVERSIDE CITY HALL COUNCIL CHAMBERS
60 N GREENE STREET
REGULAR MEETING
Monday, October 15, 2018

6:30 Regular meeting

NOTICE TO THE PUBLIC: This is a meeting of the City Council to conduct the regular business of the City. Every item on the agenda is an item of discussion and action if needed.

1. Call meeting to order
2. Approval of agenda
3. Consent agenda
 - a. Minutes from 2018-10-01
 - b. Expenditures for 2018-10-15
 - c. RVFD September Update
4. **Public forum.** 3 minutes per person. See guidelines for public comments at the Clerk's table.
5. **Proclamation** – Domestic Violence Awareness Month – Alta Medea-Peters **pg.10**
6. Request to have tree removed from right of way at 10 Washington St. N (McDole) **pg. 12**
7. Discussion and action to fill open seats (2) on Board of Adjustments **pg. 13**
8. Public hearing: Rezoning request for 111 Knisel Street – Resolution #101518-01 **pg. 14**
9. Set the date for public Hearing on sell of Cherry Lane Lot #7 – Resolution #101518-02 **pg.16**
10. MMS Consultants report
 - a. Downtown streetscape project update
 - i. Update on light pole bases
 - ii. Expected completion date
 - iii. Pay request #7 – Resolution #101518-04 **pg. 17**
 - b. Galileo Drive project update
 - i. Expected completion date
 - ii. Alliant Energy Street lighting – Resolution #101518-03 **pg. 22**
 - c. Hwy 22 project update
 - i. 4th street sidewalk
 - ii. Change Order #2 – Resolution #101518-05 **pg. 29**
 - d. Northern Heights Subdivision project update
 - i. Preliminary Plat review **pg. 31**
 - ii. Forward to P&Z
 - e. Drainage ditch repairs at 241 4th St. E (McGuire)
 - f. Washington County GPS monument (Meller) **pg. 38**

**CITY OF RIVERSIDE COUNCIL MEETING AGENDA
RIVERSIDE CITY HALL COUNCIL CHAMBERS
60 N GREENE STREET**

11. PeopleService monthly update **pg. 40**
 - a. Membrane replacement or cleaning
12. Update on Schnoebelen Street signage to address construction traffic **pg.49**
13. Update on 2nd Street parking
14. Discussion on disposition of city vehicle – 1971 Chevy C70 – 8800 miles
15. Audit FY17 – Clerk response to recommendations **pg. 50**
16. Upper Unit Rental - 40 E 2nd Street
17. Mayor's report
18. City Clerk's report
19. City Council comments and requests for information
20. Motion to adjourn

COUNCIL PACKET

RIVERSIDE CITY COUNCIL MEETING: October 1, 2018

The Riverside City Council meeting opened at 6:30 pm in City Hall with Mayor Allen Schneider requesting roll call. Council members present were: Andy Rodgers, Tom Sexton, Bob Schneider Jr., Jeanine Redlinger, and Ralph Schnoebelen.

Motion by Schnoebelen to approve the agenda, Second by Redlinger, passed 5-0.

Sexton moved to approve the minutes from September 17th, 20th, and the expenditures. Second by Schnoebelen, passed 5-0.

Kathy Lindhorst asked Council about status of burned building downtown.

Mayor Schneider introduced the new Deputy Clerk, Heather Cornett.

Jennifer Mize and Tony Castillo addressed Council on starting a Riverside Youth Soccer League.

August 27th, and September 24th P&Z Committee minutes were submitted to Council.

Two seats need to be filled on the Board of Adjustments. Notice will be put in paper for volunteers to contact City Hall by October 15th.

Jim and Eric Willis of Iowa Municipal Benefits Plan discussed Health insurance options for 2019.

Sexton moved to pass Resolution 100118-01; Setting Date for Public Hearing to Rezone TWRVR Property at 111 Knisel Street, from R2 to R3, at the City Council meeting on October 15th, 2018, which begins at 6:30 pm. Second by Schnoebelen, passed 4-1 Redlinger opposed.

Scott Pottorff, MMS Consultants gave updates on Capital Projects.

Redlinger moved to pass Resolution 100118-02; Approving Change Order #12 in the amount of \$1210.00 for J&L Construction, LLC for extra work required to remove a cistern discovered in the alley of the Downtown Streetscape project. Second by Rodgers, passed 5-0.

Schneider moved to pass Resolution 100118-03; Approving Change Order #13 in the amount of \$2240.00 for J&L Construction, LLC to install an area drain behind the sidewalk near 51 W 1st Street in the Downtown Streetscape project. Second by Sexton, passed 5-0.

Schnoebelen moved to approve the Extension Request from J&L Construction on Downtown Streetscape project to October 31, 2018. Second by Redlinger, passed 5-0.

Schneider moved to pass Resolution 100118-04; Approving Pay Request #4 for Triple B Construction, in the amount of \$127,433.00 for the Galileo Drive Project. Second by Schnoebelen, passed 5-0.

Sexton moved to approve Extension Request from Triple B Construction on the Galileo Drive Street Project to October 15th, 2018. Second by Rodgers, passed 5-0.

COUNCIL PACKET

Sexton moved to pass Resolution 100118-05; Approving Pay Request #1 for Triple B Construction, in the amount of \$101,685.15 for the Hwy 22 Improvements Project. Second by Schnoebelen, passed 5-0.

Schneider moved to pass Resolution 100118-06; Approving Change Order #1 in the amount of \$24,788.50 for Triple B Construction for Iowa DOT design changes in the Hwy 22 Improvements Project. Second by Schnoebelen, passed 5-0.

MMS will look at ditch drainage at 241 E 4th Street for repair options.

Council received P&Z Committee recommendations.

Redlinger moved to approve preliminary plat for Hahn's River North Subdivision, with stipulation to review final plat before construction begins. Second by Schneider, passed 5-0.

P&Z approved re-zoning 111 Knisel from R-2 to R-3. Public Hearing will be held at next meeting.

P&Z approved Shalla Duplex project. Sexton moved to send to Board of Adjustments for a non-conforming lot. Second by Schnoebelen, passed 5-0.

P&Z approved preliminary plans for Prybil development.

Council will look at options for one sided parking on 2nd street.

Redlinger moved to place "Not a Through Street" sign, with red flags on Hwy 22, to defer heavy truck traffic on Schnoebelen Street. Second by Sexton, passed 5-0.

Schneider moved to pass Resolution 100118-07; Approving Transfer of funds for 2018-19 Budget year. Second by Schnoebelen, passed 5-0.

Redlinger moved to adjourn at 9:34 pm. Second by Sexton, passed 5-0.

Full content of Council Meetings can be viewed on the City web site;
www.cityofriversideiowa.com

Board of Adjustments – Monday, October 8, 2018 at 6:00 pm

Council Meeting – Monday, October 15, 2018 at 6:30 pm

ATTEST:


Becky LaRoche; City Clerk


Allen Schneider; Mayor

COUNCIL PACKET

EXPENDITURES 9/17/18					
COUNCIL MEETING					
		UNPAID BILLS:			
1	ALLIANT ENERGY	PARKS	001-5-430-6371	\$ 516.01	
2	ALLIANT ENERGY	SEWER	610-5-815-6371	\$ 1,425.48	
3	ALLIANT ENERGY	CITY HALL	001-5-650-6371	\$ 539.90	
4	ALLIANT ENERGY	WATER	600-5-810-6371	\$ 98.14	
5	ALLIANT ENERGY	COMM BUILD	001-5-460-6371	\$ 137.20	
6	ALLIANT ENERGY	STREET LIGHTS	001-5-230-6371	\$ 1,361.21	
7	ALLIANT ENERGY	FIRE STATION	001-5-150-6330	\$ 594.46	\$ 4,672.40
8	B&B AUTO	RVFD	001-5-150-6352	\$ 88.67	
9	CASEY'S	MOWER FUEL	001-5-430-6323	\$ 198.41	
10	HEIMAN FIRE EQUIP.	HOSE/NOZZLES	001-5-150-6356	\$ 2,109.20	
11	IA DT RESOURCE CENTER	WALK AROUND	001-5-650-6499	\$ 300.00	
12	INTERSTATE POWER & LIGHT	GALILEO STREET LIGHTS	301-5-750-6793	\$ 15,520.37	
13	IOWA SOLUTIONS	EMAIL HOST	001-5-650-6497	\$ 32.50	
14	ITECH	OCT SERVICE	001-5-650-6497	\$ 225.00	
15	JOHNSON COUNTY REFUSE	SEPT. SERVICE	670-5-840-6499	\$ 1,874.25	
16	KALONA AUTO	SHOP	001-5-210-6372	\$ 36.77	
17	KALONA GRAPHICS	OFFICE	001-5-650-6506	\$ 57.00	
18	KALONA OIL	FUEL	110-5-210-6331	\$ 1,821.80	
19	KCTC	CLOUD BACK-UP	001-5-650-6497	\$ 99.99	
20	LABORCHEX, INC	BACKGROUND CHECK	001-5-650-6499	\$ 39.90	
21	LEAF	COPIER LEASE	001-5-650-6496	\$ 156.50	
22	LL PELLING	115TH STREET GRADE/ROCK	110-5-210-6417	\$ 941.92	
23	MENARDS	STORAGE SHED	610-5-815-6504	\$ 648.84	
24	MENARDS	RENTAL	001-5-470-6310	\$ 434.45	
25	MENARDS	SHOP	001-5-210-6371	\$ 27.42	\$ 1,110.71
26	NORTHLAND SECURITIES	FINANCIAL PLANNING	001-5-650-6499	\$ 1,500.00	
27	OFFICE EXPRESS	OFFICE	001-5-650-6506	\$ 214.88	
28	PAWS & MORE	3RD QTR CITIZEN'S	001-5-190-6413	\$ 236.00	
29	PITNEY BOWES	POSTAGE	600-5-810-6508	\$ 1,590.00	
30	PRECISION ELECTRIC	PARK	001-5-430-6320	\$ 119.70	
31	REC	SIGN	001-5-520-6510	\$ 93.55	
32	REC	SEWER	610-5-815-6371	\$ 3,136.40	
33	REC	SHOP	001-5-210-6371	\$ 42.60	
34	REC	WATER PLANT	600-5-810-6371	\$ 2,047.55	
35	REC	CASINO LIFT	610-5-815-6371	\$ 196.35	
36	REC	TRAFIC LIGHT	001-5-230-6371	\$ 132.67	\$ 5,649.12
37	RIVERSIDE GRAIN	PARKS	001-5-430-6325	\$ 80.50	
38	RIVERSIDE HISTORY CENTER	3RD QTR GRANT	145-5-650-6413	\$ 5,783.62	
39	RIVERSIDE TRAVEL MART	RVFD FUEL	001-5-150-6350	\$ 180.98	
40	STANDARD PEST CONTROL	OCT SERVICE	001-5-650-6310	\$ 50.00	
41	THE NEWS	PUBLICATIONS	001-5-650-6402	\$ 60.10	
42	TWRVR PROPERTIES	CHERRY LANE	301-5-750-6772	\$ 2,375.25	
43	UNITED LABS	SHOP	001-5-210-6372	\$ 338.98	
44	VISA	RVFD	001-5-150-6356	\$ 254.00	
45	VISA	U-STREAM	001-5-650-6497	\$ 99.00	
46	VISA	IOFMA	001-5-650-6240	\$ 300.00	
47	VISA	AIR FILTERS	001-5-650-6310	\$ 51.00	\$ 704.00
48	WASHINGTON CO. AUDITOR	OCT-DEC LAW CONTRACT	001-5-110-6499	\$ 13,145.25	
49	WASHINGTON CO. AUDITOR	OCT-DEC COMM. CONTRACT	001-5-110-6490	\$ 9,931.50	\$ 23,076.75
50	WASHINGTON PEST	RVFD	001-5-150-6310	\$ 75.00	
		PAID BILLS:		\$ 71,320.27	
51	IOWA DEPT OF REVENUE	IOWA WITHHOLDINGS - 2018 SEPT		\$ 491.00	
52	IOWA DEPT OF REVENUE	IOWA SALES TAX - 2018 SEPT		\$ 1,306.00	
53	IOWA DEPT OF REVENUE	WATER EXCISE TAX -2018 SEPT		\$ 2,425.00	
54	IPERS	CONTRIBUTIONS - 2018 SEPT		\$ 1,793.68	
55	IRS	941 TAX DEPOSIT - 2018 SEPT		\$ 2,511.42	
56	PAYROLL	PAYCHECKS - 2018 SEPT		\$ 8,686.10	
57	D. POCH	54.75 HRS		\$ 657.00	
58	LINCOLN FINANCIAL	OCT INVOICE		\$ 179.14	
59	DELTA DENTAL	OCT INVOICE		\$ 106.98	
60	WELLMARK	OCT INVOICE		\$ 4,526.50	
61	MID AMERICAN ENERGY	GALILEO	301-5-750-6793	\$ 7,689.16	
62	B&B AUTO	TITAN TIRES	001-5-430-6331	\$ 760.00	
		TOTAL PAID BILLS			\$ 31,131.98
		TOTAL EXPENDITURES		\$ 102,452.25	

COUNCIL PACKET

MTD TREASURERS REPORT		REVENUES	EXPENSES
MTD TREASURERS REPORT	09/30/2018		
GENERAL FUND		\$ 40,259.88	\$ 53,157.34
ROAD USE TAX FUND		\$ 14,406.58	\$ 3,323.54
LOCAL OPTION SALES TAX		\$ 8,305.72	\$ -
CASINO REVENUE RUND		\$ 91,348.05	\$ -
CAPITAL PROJECTS FUND		\$ -	\$ 312,435.27
WATER FUND		\$ 44,089.36	\$ 17,944.52
SEWER FUND		\$ 34,907.22	\$ 56371.63
GARBAGE/LANDFILL FUND		\$ 2,029.09	\$ 1,874.25
STORM WATER FUND		\$ 1,562.19	\$ -
TOTAL		\$ 236,908.09	\$ 445,106.55

CITY OF RIVERSIDE
MTD TREASURERS REPORT
AS OF: SEPTEMBER 30TH, 2018

FUND	BEGINNING CASH BALANCE	M-T-D REVENUES	M-T-D EXPENSES	CASH BASIS BALANCE	NET CHANGE OTHER ASSETS	NET CHANGE LIABILITIES	ACCUAL ENDIN CASH BALANCE
001-GENERAL FUND	2,179,264.83	40,259.88	53,157.34	2,166,367.37	115.55	2,358.93	2,168,610.75
110-ROAD USE TAX	223,336.26	14,406.58	3,323.54	234,419.30	0.00	0.00	234,419.30
121-LOCAL OPTION SALES TAX	247,793.72	8,305.72	0.00	256,099.44	0.00	0.00	256,099.44
125-TIF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
145-CASINO REVENUE FUND	586,954.62	91,348.05	0.00	678,302.67	0.00	0.00	678,302.67
200-DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
301-CAPITAL PROJECTS	(474,396.90)	0.00	312,435.27	(786,832.17)	0.00	0.00	(786,832.17)
600-WATER FUND	750,370.16	44,089.36	17,944.52	776,515.00	0.00	0.00	776,515.00
610-SEWER FUND	246,907.36	34,907.22	56,371.63	225,442.95	0.00	0.00	225,442.95
670-LANDFILL/GARBAGE	8,849.16	2,029.09	1,874.25	9,004.00	0.00	0.00	9,004.00
680-STORM WATER	7,183.20	1,562.19	0.00	8,745.39	0.00	0.00	8,745.39
GRAND TOTAL	3,776,262.41	236,908.09	445,106.55	3,568,063.95	115.55	2,358.93	3,570,307.33

COUNCIL PACKET

*** END OF REPORT ***

COUNCIL PACKET

CITY OF RIVERSIDE

POOLED CASH REPORT (FUND 999)

AS OF: SEPTEMBER 30TH, 2018

FUND ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
<u>CLAIM ON CASH</u>				
001-1110	CHECKING ACCT-GENERAL FUND	2,179,264.83 (10,654.08)	2,168,610.75
110-1110	CHECKING ACCT-ROAD USE TAX	223,336.26	11,083.04	234,419.30
121-1110	CHECKING ACCT-LOST	247,793.72	8,305.72	256,099.44
125-1110	CHECKING ACCT-TIF	0.00	0.00	0.00
145-1110	CHECKING ACCT-CASINO REVENUE	586,954.62	91,348.05	678,302.67
200-1110	CHECKING ACCT-DEBT SERVICE	0.00	0.00	0.00
301-1110	CHECKING ACCT-CAP PROJECTS	(474,396.90) (312,435.27) (786,832.17)
600-1110	CHECKING ACCT-WATER	750,370.16	26,144.84	776,515.00
610-1110	CHECKING ACCT-SEWER	246,907.36 (21,464.41)	225,442.95
670-1110	CHECKING ACCT-GARBAGE	8,849.16	154.84	9,004.00
680-1110	CHECKING ACCT-STORM WATER	7,183.20	1,562.19	8,745.39
TOTAL CLAIM ON CASH		3,776,262.41 (205,955.08)	3,570,307.33

CASH IN BANK - POOLED CASH

999-1110	CASH IN BANK	278,703.88 (221,984.53)	56,719.35
999-1112	PEOPLES BANK MONEY MARKET	2,110,210.84	1,474.26	2,111,685.10
999-1114	HILLS BANK	809,743.68	12,843.80	822,587.48
999-1115	CB FUND	17,750.12	12.40	17,762.52
999-1116	COMMUNITY BUILDING CD #18936	283,991.94	0.00	283,991.94
999-1117	COMMUNITY BUILDING CD#18975	276,361.95	0.00	276,361.95
SUBTOTAL CASH IN BANK - POOLED CASH		3,776,762.41 (207,654.07)	3,569,108.34

WAGES PAYABLE

999-2010	WAGES PAYABLE	0.00	0.00	0.00
SUBTOTAL WAGES PAYABLE		0.00	0.00	0.00

TOTAL CASH IN BANK - POOLED CASH		3,776,762.41 (207,654.07)	3,569,108.34
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DUE TO OTHER FUNDS - POOLED CASH

999-2100	DUE TO OTHER FUNDS	3,776,762.41 (205,955.08)	3,570,807.33
TOTAL DUE TO OTHER FUNDS		3,776,762.41 (205,955.08)	3,570,807.33

COUNCIL PACKET

CITY OF RIVERSIDE

POOLED CASH REPORT (FUND 999)

AS OF: SEPTEMBER 30TH, 2018

FUND ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
<u>DUE TO POOLED CASH</u>				
001-2020	ACCOUNTS PAYABLE	0.00	1,698.99	1,698.99
110-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
121-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
125-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
145-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
200-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
301-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
600-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
610-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
670-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
680-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
TOTAL DUE TO POOLED CASH		0.00	1,698.99	1,698.99

Sept. - IPEKS moved from Oct. BR

<u>DUE FROM OTHER FUNDS</u>				
999-1330	DUE FROM OTHER FUNDS	0.00	1,698.99	1,698.99
TOTAL DUE FROM OTHER FUNDS		0.00	1,698.99	1,698.99

<u>ACCOUNTS PAYABLE - POOLED CASH</u>				
999-2020	ACCOUNTS PAYABLE CONTROL	0.00	0.00	0.00
TOTAL ACCOUNTS PAYABLE POOLED CASH		0.00	0.00	0.00

*** PROOF CASH BALANCES ***

(A)		(B)		(C)	
CLAIM ON CASH	3,570,307.33	CLAIM ON CASH	3,570,307.33	CASH IN BANK	3,569,108.34
CASH IN BANK	<u>3,569,108.34</u>	DUE TO OTHER FUNDS	<u>3,570,807.33</u>	DUE TO OTHER FUNDS	<u>3,570,807.33</u>
DIFFERENCE	(1,198.99)		500.00		1,698.99

*** PROOF ACCOUNTS PAYABLE BALANCES ***

(D)		(E)		(F)	
AP PENDING	0.00	AP PENDING	0.00	DUE FROM OTHER FUNDS	1,698.99
DUE FROM OTHER FUNDS	<u>1,698.99</u>	ACCOUNTS PAYABLE	<u>1,698.99</u>	ACCOUNTS PAYABLE	<u>1,698.99</u>
DIFFERENCE	(1,698.99)		(1,698.99)		0.00

*** END OF REPORT ***

**RIVERSIDE FIRE
DEPARTMENT**

FIRE / RESCUE / EMS / HAZMAT



September 2018 Update

Calls for Service:

Medicals - 22

Structure Fire - 1

Vehicle Fires - 0

Car accidents - 4

Total calls - 27 calls for service in September

(Members were again very busy this month responding to all types of calls)

Training:

The members of the department had monthly training that was held at our new training building. The members trained on fire behavior, fire attack, ladders, forcible entry, search & rescue and ventilation. This was an excellent training held under live fire conditions, the building worked as planned. This new facility is a great addition to our department.

RESA

The members made final plans for our annual raffle dinner fundraiser which is on Saturday October 6th this year at the VFW. The members assisted with an event at the casino on Sept. 9th for 6 hours for the veterans golf event. We had members assist the bank with grilling food for their community appreciation event in the park on Sept. 27th.

Other News

The department is gearing up for fire prevention week in October, this is the Oct. 8th - 12th and will include a visit to the elementary school along with having some fire station tours for the pre-school classes. The new grass truck is nearing completion and we hope to have it in service by November.

Thanks

Fire Chief Smothers



CITY of RIVERSIDE

AGENDA REQUEST

NAME Alta Medea-Peters

DATE 9/27/18

ADDRESS 1105 S Gilbert Ct. Ste 300
Iowa City, IA 52240

PHONE 319-356-9863 ext 3

CONCERNING Domestic Violence Awareness Month

REQUEST The Domestic Violence Intervention Program
would like to be put on the agenda to proclaim
October Domestic Violence Awareness month and read
a proclamation.

They can make their statement during public forum.
AJS

COUNCIL MEETING AGENDA DATE October: 15th

RECEIVED BY Billy LaRoch

DATE 9/28/18

MAYOR APPROVE Alta Scheida

DATE 10/9/18



PROCLAMATION

DOMESTIC VIOLENCE AWARENESS MONTH

OCTOBER 2018

WHEREAS, domestic violence, dating violence and stalking affects women, children and men of all racial, cultural and economic backgrounds, causing long-term physical, psychological and emotional harm; and

WHEREAS, one in three Americans has witnessed an incident of domestic violence; and

WHEREAS, children who experience domestic violence are at a higher risk for failure in school, mental illness, substance abuse, suicide, and may choose violence as a way to solve problems later in life; and

WHEREAS, domestic violence in rural communities exists as a hidden, silent and often unrecognized crime that is often underreported; and

WHEREAS, through the inspiration, courage and persistence of victims of domestic violence, their children and advocates, our communities are learning to recognize the impact of violence in the home and within intimate relationships; and

WHEREAS, the Domestic Violence Intervention Program has worked to end violence in intimate relationships for more than 39 years through the collaborative partnerships of advocates, volunteers, local municipalities, criminal justice, health and human services, faith communities, business leaders and private citizens; and

WHEREAS, our community's achievements should be commended and we must continue our commitment to respect and support victims of domestic violence and to prevent future violence in our community.

NOW, THEREFORE, be it resolved that we, the Riverside City Council, do hereby proclaim the month of October 2018 to be:

DOMESTIC VIOLENCE AWARENESS MONTH

in Riverside, Iowa, and urge all citizens to work together to eliminate domestic violence, dating violence and stalking from our community.

Signed this 15th day of October, 2018, in Riverside, Iowa

MAYOR _____

24 Hour Crisis Line:
800 373 1043
www.dvipiowa.org
dvip@dvipiowa.org



1105 S. Gilbert Court, Suite 300
Iowa City, Iowa 52240
Business Line: 319 356 9863
Fax: 319 466 4624

Safety and Dignity ... A Promise We Must Keep.

FOR IMMEDIATE RELEASE: September 25th, 2018
Alta Medea-Peters, Director of Community Engagement
319.356.9863 Ext 3 altamp@dvipiowa.org

Shop for Shelter 2018

Domestic Violence Intervention Program Asking Shoppers for their help!

Johnson County, IA: On October 6th, from 9am to 4pm the Domestic Violence Intervention Program (DVIP) is teaming up with area Hy-Vee's to ask shoppers for their support. DVIP volunteers will provide shoppers with a list of the most needed items for the emergency safe shelter. Volunteers will ask shoppers to purchase a few items to add to donation drop off carts at Hy-Vee entrances.

Shop for Shelter allows the community to be involved in providing crucial needs for victim/survivors. Vanessa, a past year's participant said "It is an eye opening experience to go in to shop for your own personal needs and to leave knowing you have helped the community in a huge way, though the purchase may seem small, the volunteers make it fun and easy to make a huge difference when you look at the cart of donations." Shoppers are encouraged to buy items from the shopping lists provided by volunteers and leave them in the donation carts on their way out. Requested items range from toothpaste and deodorant to diapers and formula.

According to the CDC one in three women and one in four men will be affected by domestic violence within their lifetime. In times of crisis, the main focus for a majority of victim/survivors is evacuating their dangerous situations and often arrive to the emergency shelter without basic personal supplies or food. The impact of the items purchased by the community provide emergency supplies for nearly 1000 individuals in Johnson County.

The Domestic Violence Intervention Program provides innovative, positive, and healing resources to more than 900 victim/survivors of domestic violence residing in Johnson County. Safety, dignity, and respect are at the heart of all that we do as we provide resources and support to their clients within their 8 county service region in Southeastern Iowa. DVIP is a United Way agency and relies on private donations to provide services to children and adults affected by violence. Along with their 24-hour crisis line and intervention services, we provide support advocacy services, youth services, and community education services. Free and confidential information and assistance is available 24-hours a day toll-free at 1-800-373-1043.

DOMESTIC VIOLENCE INTERVENTION PROGRAM
Providing Free and Confidential Victim Services to the following Iowa Counties:
Cedar, Des Moines, Henry, Iowa, Johnson, Lee, Van Buren and Washington
Burlington Office: 1616 Dill St., Burlington, Iowa 52601
Keokuk Office: 801 Main St., Ste 1D, Keokuk, Iowa 52632
Mt Pleasant Office: 101 S. Cherrv St. Mt. Pleasant. Iowa 52641



Simply Trees



Larry Bohnenkamp
simplytreesia@gmail.com
(319) 800 9479

COUNCIL PACKET

Name: City of Riverside

Address: _____

Phone: _____

Quote for Work

Description	Hrs.	\$
Removal of Walnut		1750.00

Simply Trees



Larry Bohnenkamp
simplytreesia@gmail.com
(319) 800 9479

Name: City of Riverside

Address: _____

Phone: _____

Quote for Work

Description	Hrs.	\$
Removal of Elm		1400.00

Simply Trees



Larry Bohnenkamp
simplytreesia@gmail.com
(319) 800 9479

Name: City of Riverside

Address: _____

Phone: _____

Quote for Work

Description	Hrs.	\$
Removal of Tree 12 DEAD Cottonwood		2,800.00

From: kjkbek@aol.com
Sent: Tuesday, October 09, 2018 2:01 PM
To: becky@cityofriversideiowa.com
Subject: RE: riverside

Becky

I am interested in serving on the Board of Adjustment for the City of Riverside.

Cordially

Kevin Kiene

10-10-18

City of Riverside,

I would like to submit my name to be considered for the Board of Adjustments.

Thank You,

Kathryn Lindhorst

I am interested in being on the
Board of Adjustments

Prepared by and return to : Becky LaRoche, City of Riverside, 60 N Greene Street,
PO Box 188, Riverside, IA 52327 319-648-3501

ORDINANCE #101518-01

**RESOLUTION TO APPROVE REZONING 111 Knisel Street from R-2
Mixed Residential to R-3 Multifamily Residential**

Whereas, the City of Riverside City Council approves the Rezoning of 111 Knisel Street, Auditor's Parcel C, from R-2 Mixed Residential to R-3 Multifamily Residential

Parcel # 04-18-202-011, WEST ADD PAR C BLK B, Book 2016, Pg. 3317

Therefore, be it resolved the City of Riverside City Council does hereby approve the rezoning of 111 Knisel Street after the public hearing was held and recommendation from the Planning and Zoning Commission.

It was moved by Councilperson _____, seconded by Councilperson _____, to approve the foregoing ordinance.

Roll Call Vote: Redlinger, Schneider, Sexton, Rodgers, Schnoebelen

Ayes:

Nays:

Absents:

COUNCIL PACKET

Passed and Approved by the city Council of Riverside, Iowa on this 15TH day of October, 2018

(_____ moved to waive 2nd and 3rd readings of ORD # 101518-01. Second by _____, passed ____.)

Signed: _____ Date: _____

Allen Schneider, Mayor

Attest: _____ Date: _____

Becky LaRoche, City Clerk

RESOLUTION #101518-02

**RESOLUTION TO SET THE DATE FOR PUBLIC HEARING TO
SELL LOT #7 IN THE CHERRY LANE SUBDIVISION TO
JOHN CRUMLY**

WHEREAS, the City of Riverside, Iowa, will set the date to hold a public hearing on the Sale of Lot #7, in the Cherry Lane Subdivision to John Crumly at the City Council meeting, on November 5th, which begins at 6:30 p.m., in the City Council Chambers, located at the Riverside City Hall, 60 North Greene Street, Riverside, Iowa. Purchase price is \$35,000.00.

THEREFORE, BE IT RESOLVED, The City of Riverside City Council, hereby approves the date for the Public Hearing.

IT WAS MOVED BY Councilperson _____, seconded by Councilperson _____, to approve the foregoing resolution.

Roll Call: Schneider, Sexton, Rodgers, Redlinger, Schnoebelen

Ayes:

Nays:

Absent:

PASSED AND APPROVED by the City Council of Riverside, Iowa and approved this 15th day of October, 2018.

Signed: _____ Date: _____
Allen Schneider, Mayor

Attest : _____ Date: _____
Becky LaRoche, City Clerk

RESOLUTION #101518-04

RESOLUTION APPROVING PAY REQUEST #7 FOR J & L CONSTRUCTION, LLC FOR THE DOWNTOWN STREETScape IMPROVEMENTS CONSTRUCTION PROJECT

Whereas, the City of Riverside City at the recommendation of the City Engineering Firm, MMS Consultants, Scott Pottorff and it is the opinion of the City Engineering Firm that the City Council accept this pay request in the amount of \$280,053.05 for partial payment of this project from 9/10/18 to 10/05/18.

Therefore, be it resolved the City of Riverside City Council does hereby accept the Pay Request #7 for work done on the Downtown Streetscape Improvements Project with 91.85% complete.

It was moved by Councilperson _____, seconded by Councilperson _____, to approve the foregoing resolution.

Roll Call: Schneider, Sexton, Rogers, Redlinger, Schnoebelen

Ayes:

Nays:

Absents:

PASSED AND APPROVED by City Council of Riverside, Iowa, on this 15th day of October, 2018.

Signed: _____ Date _____

Allen Schneider, Mayor

Attest: _____ Date _____

Becky LaRoche, City Clerk

COUNCIL PACKET

CONSTRUCTION PROGRESS PAYMENT

101518-04

Project Description	Downtown Streetscape Improvements Project	PN:	2245013
Contract Date	12-Mar-18		
Contractor:	J & L Construction, LLC	Owner:	City of Riverside
Address:	1971 Lexington Boulevard	Attn:	
City, St., Zip:	Washington, IA 52353	Address:	60 N. Greene Street
Phone:	319-653-3597	City, St., Zip:	Riverside, IA 52327
Fax:	319-653-2410	Phone:	319-648-3501
		Fax:	

Estimate #	<input checked="" type="checkbox"/> 7	FOR PERIOD:	Owner PN
	<input checked="" type="checkbox"/> Partial Payment	FROM: 9/10/18	Federal PN
	<input type="checkbox"/> Final Payment	TO: 10/5/18	State PN

Base Contract Price	\$1,713,250.05
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Change #	1	(\$1,509.12)
Change #	2	\$2,213.19
Change #	3	\$5,126.75
Change #	4	\$1,212.32
Change #	5	\$1,478.46
Change #	6	\$2,371.17
Change #	7	\$1,811.25
Change #	8	\$93,113.06
Change #	9	\$2,242.50
Change #	10	\$3,500.00
Change #	11	\$4,281.07
Change #	12	\$1,210.00
Change #	13	\$2,240.00

Materials on Hand	
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Construction Completed	\$1,683,245.12
	91.85%

Total Earned	\$1,683,245.12
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Less Retainage	\$84,162.26
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Less Previous Payment	\$1,319,029.81
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Amount Due This Est	\$280,053.05
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Total Contract	\$1,832,540.70
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Requested by: _____
 Title: Jay Peiffer
 Date: _____
 Title: Project Manager

Approved by: _____
 Title: _____
 Date: _____

Recommended by: _____
 Title: Scott Pottorff
 Date: _____
 Title: Project Engineer

Attested by: _____
 Title: _____
 Date: _____

MMS Consultants, Inc.
 1917 South Gilbert Street, Iowa City, IA 52240

i:\proj\forms\payreqst.xls

COUNCIL PACKET

Downtown Streetscape Improvements Project

7

Pay Estimate No.:

Payable to: J&L Construction
 Date: October 10, 2018
 Week Ending: October 5, 2018

Item No.	Item Description	Units	Contract Quantity	Unit Price	Contract Amount	Quantity This Estimate	Amount This Estimate	To Date Quantity	To Date Amount
1	Traffic Control	LS	1	\$19,120.00	\$ 19,120.00	0.10	\$ 1,912.00	1.00	\$ 19,120.00
2	Mobilization	LS	1	\$76,000.00	\$ 76,000.00	-	\$ -	1.00	\$ 76,000.00
3	Off Site Topsoil **	CY	190	\$39.00	\$ 7,410.00	60.00	\$ 2,340.00	155.00	\$ 6,045.00
4	Excavation, Class 13, Waste **	CY	790	\$26.00	\$ 20,540.00	-	\$ -	790.00	\$ 20,540.00
5	Below Grade Excavation (Core Out)	CY	100	\$57.00	\$ 5,700.00	-	\$ -	171.40	\$ 9,769.80
6	Subgrade Preparation	SY	2,836	\$5.50	\$ 15,598.00	-	\$ -	3,322.00	\$ 18,271.00
7	Subbase, Modified, 6" Thick Rock for Mainline PCC Paving **	SY	2,904	\$8.25	\$ 23,958.00	-	\$ -	3,066.00	\$ 25,294.50
8	Subbase, Modified, 4" Thick Rock for PCC Sidewalk **	SY	1,376	\$8.00	\$ 11,008.00	212.00	\$ 1,696.00	1,120.00	\$ 8,960.00
9	Subbase, Macadam Stone, 6" Thick	SY	387	\$6.72	\$ 2,600.84	396.00	\$ 2,661.12	396.00	\$ 2,661.12
10	Subbase, Class A Crushed Stone, 4" Thick	SY	387	\$6.72	\$ 2,600.84	396.00	\$ 2,661.12	396.00	\$ 2,661.12
11	Trench Foundation	TONS	100	\$24.00	\$ 2,400.00	-	\$ -	15.00	\$ 360.00
12	Replacement of Unsuitable Backfill Material, Granular Backfill	CY	160	\$45.00	\$ 7,200.00	-	\$ -	-	\$ -
13	Trench Compaction Testing	LS	1	\$5,460.00	\$ 5,460.00	-	\$ -	0.50	\$ 2,730.00
14	Granular Trench Backfill, Class A Crushed Stone, Sanitary Sewer	LF	168	\$30.00	\$ 5,040.00	-	\$ -	129.00	\$ 3,870.00
15	Granular Trench Backfill, Porous Backfill, 12" Storm Sewer **	LF	346	\$27.00	\$ 9,342.00	-	\$ -	264.00	\$ 7,128.00
16	Granular Trench Backfill, Porous Backfill, 15" Storm Sewer **	LF	75	\$27.00	\$ 2,025.00	-	\$ -	-	\$ -
17	Granular Trench Backfill, Class A Crushed Stone, 12" Storm Sewer	LF	267	\$20.00	\$ 5,340.00	-	\$ -	156.00	\$ 3,120.00
18	Granular Trench Backfill, Class A Crushed Stone, 15" Storm Sewer	LF	53	\$20.00	\$ 1,060.00	-	\$ -	195.00	\$ 3,900.00
19	Granular Trench Backfill, Class A Crushed Stone, 18" Storm Sewer	LF	217	\$21.00	\$ 4,557.00	-	\$ -	266.00	\$ 5,628.00
20	Granular Trench Backfill, Class A Crushed Stone, 24" Storm Sewer	LF	197	\$24.00	\$ 4,728.00	-	\$ -	196.00	\$ 4,704.00
21	Granular Trench Backfill, Class A Crushed Stone, 8" DIP Water Main	LF	560	\$29.00	\$ 16,240.00	53.00	\$ 1,537.00	966.00	\$ 28,072.00
22	Sanitary Sewer, Trenched, PVC SDR 26, 8" Dia.	LF	168	\$180.00	\$ 30,240.00	-	\$ -	129.00	\$ 23,220.00
23	Sanitary Sewer Service Stub, Partial Replacement	EA	4	\$3,000.00	\$ 12,000.00	-	\$ -	4.00	\$ 12,000.00
24	Sanitary Sewer Service Stub, Complete Replacement	EA	5	\$2,000.00	\$ 10,000.00	-	\$ -	5.00	\$ 10,000.00
25	Storm Sewer, Trenched, RCP, 12" Dia. **	LF	410	\$61.00	\$ 25,010.00	-	\$ -	420.00	\$ 25,620.00
26	Storm Sewer, Trenched, RCP, 15" Dia. **	LF	233	\$66.50	\$ 15,261.50	-	\$ -	215.00	\$ 14,082.50
27	Storm Sewer, Trenched, RCP, 18" Dia. **	LF	532	\$67.00	\$ 35,644.00	-	\$ -	497.00	\$ 33,299.00
28	Storm Sewer, Trenched, RCP, 24" Dia.	LF	197	\$88.00	\$ 17,336.00	-	\$ -	196.00	\$ 17,248.00
29	Storm Sewer, Trenched, ADS N-12, 12" Dia.	LF	221	\$60.00	\$ 13,260.00	181.00	\$ 10,860.00	221.00	\$ 13,260.00
30	Removal of Storm Sewer **	LF	383	\$85.00	\$ 32,407.50	-	\$ -	232.00	\$ 19,656.00
31	Fill Storm Sewer with Flowable Mortar **	LF	169	\$70.00	\$ 11,830.00	-	\$ -	135.00	\$ 9,450.00
32	Flared End Section, RCP, 18"	EA	1	\$1,600.00	\$ 1,600.00	-	\$ -	1.00	\$ 1,600.00
33	Longitudinal Subdrain, Type 2, 6"	LF	711	\$9.50	\$ 6,754.50	336.00	\$ 3,192.00	1,261.00	\$ 11,979.50
34	Subdrain Cleanout, Type A-1	EA	4	\$400.00	\$ 1,600.00	-	\$ -	3.00	\$ 1,200.00
35	Subdrain Outlet, Connection to Structure	EA	4	\$500.00	\$ 2,000.00	-	\$ -	5.00	\$ 2,500.00
36	Water Main, 6", DIP with Nitrile Gaskets	LF	113	\$139.00	\$ 15,707.00	53.00	\$ 7,367.00	113.00	\$ 15,707.00
37	Water Main, 8", DIP with Nitrile Gaskets	LF	1,239	\$82.00	\$ 101,598.00	-	\$ -	1,221.00	\$ 100,122.00
38	Water Main, Trenchless, 8", DIP with Nitrile Gaskets	LF	289	\$90.00	\$ 26,010.00	-	\$ -	273.00	\$ 24,570.00
39	Water Service, Main to Curb Stop, 1" Copper (Type K) *	EA	21	\$1,437.12	\$ 30,179.52	-	\$ -	23.00	\$ 33,053.76
40	Water Service, Main to Curb Stop, 1" Copper (Type K), Trenchless *	EA	3	\$3,937.12	\$ 11,811.36	-	\$ -	4.00	\$ 15,748.48
41	Water Service, 1" Copper (Type K), Trenchless	LF	74	\$24.00	\$ 1,776.00	-	\$ -	74.00	\$ 1,776.00
42	Gate Valve, 4"	EA	1	\$900.00	\$ 900.00	-	\$ -	-	\$ -
43	Gate Valve, 6"	EA	3	\$1,100.00	\$ 3,300.00	-	\$ -	3.00	\$ 3,300.00
44	Gate Valve, 8"	EA	2	\$4,000.00	\$ 8,000.00	-	\$ -	9.00	\$ 36,000.00
45	Fire Hydrant Assembly	EA	4	\$4,300.00	\$ 17,200.00	-	\$ -	4.00	\$ 17,200.00
46	Remove Existing Fire Hydrant Assembly	EA	2	\$750.00	\$ 1,500.00	-	\$ -	3.00	\$ 2,250.00

COUNCIL PACKET

Item No.	Item Description	Units	Contract Quantity	Unit Price	Contract Amount	Quantity This Estimate	Amount This Estimate	To Date Quantity	To Date Amount
47	Sanitary Sewer Manhole, 48" Dia.	EA	2	\$9,700.00	\$ 19,400.00	-	\$ -	2.00	\$ 19,400.00
48	Sanitary Sewer Manhole, 48" Dia., Install Only	EA	1	\$1,700.00	\$ 1,700.00	-	\$ -	1.00	\$ 1,700.00
49	Storm Intake, Type SW-501 **	EA	3	\$3,100.00	\$ 9,300.00	-	\$ -	3.00	\$ 9,300.00
50	Storm Intake, Type SW-507	EA	4	\$3,600.00	\$ 14,400.00	-	\$ -	4.00	\$ 14,400.00
51	Storm Intake, Type SW-511	EA	7	\$2,900.00	\$ 20,300.00	-	\$ -	7.00	\$ 20,300.00
52	Connect to Existing Storm Structure **	EA	4	\$1,000.00	\$ 4,000.00	-	\$ -	3.00	\$ 3,000.00
53	Remove Existing Storm Manhole or Intake	EA	2	\$400.00	\$ 800.00	-	\$ -	3.00	\$ 1,200.00
54	PCC Pavement, 7" **	SY	1808	\$37.00	\$ 66,896.00	-	\$ -	1,869.00	\$ 69,765.00
55	PCC Pavement, 8"	SY	764	\$47.00	\$ 35,908.00	-	\$ -	780.00	\$ 36,660.00
56	PCC Pavement, 10"	SY	216	\$61.00	\$ 13,176.00	-	\$ -	396.00	\$ 24,156.00
57	PCC Curb and Gutter, 6" Standard Curb, 24" Wide	LF	44	\$26.00	\$ 1,144.00	-	\$ -	56.00	\$ 1,456.00
58	PCC Curb and Gutter, 3" Roll Curb, 24" Wide	LF	319	\$26.00	\$ 8,294.00	164.00	\$ 4,264.00	319.00	\$ 8,294.00
59	PCC Curb and Gutter, 6" Beam Curb	LF	123	\$34.00	\$ 4,182.00	-	\$ -	120.00	\$ 4,080.00
60	HMA Pavement, 6"	SY	282	\$64.50	\$ 18,189.00	123.00	\$ 7,933.50	332.00	\$ 21,414.00
61	Removal of Sidewalk	SY	850	\$13.25	\$ 11,262.50	-	\$ -	850.00	\$ 11,262.50
62	Reinforced Sidewalk, PCC, 5"	SY	563	\$43.00	\$ 24,209.00	140.00	\$ 6,020.00	430.00	\$ 18,490.00
63	Reinforced Sidewalk, PCC, 6"	SY	343	\$50.50	\$ 17,321.50	-	\$ -	156.00	\$ 7,878.00
64	Non-Reinforced Sidewalk, PCC, 5"	SY	214	\$35.50	\$ 7,597.00	-	\$ -	206.00	\$ 7,313.00
65	Brick Pavers w/ Rock Base	SY	92	\$110.00	\$ 10,120.00	-	\$ -	89.00	\$ 9,790.00
66	Detectable Warnings **	SF	100	\$40.00	\$ 4,000.00	10.00	\$ 400.00	70.00	\$ 2,800.00
67	Granular Surfacing, Class A Crushed Stone **	TONS	160	\$16.00	\$ 2,560.00	-	\$ -	86.00	\$ 1,408.00
68	Removal of Pavement **	SY	3,737	\$12.00	\$ 44,844.00	-	\$ -	3,984.00	\$ 47,808.00
69	Bituminous Seal Coat	SY	387	\$19.25	\$ 7,449.75	384.40	\$ 7,399.70	384.40	\$ 7,399.70
70	Painted Pavement Markings, Waterborne or Solvent, 4", White	STA	15	\$68.00	\$ 1,020.00	-	\$ -	-	\$ -
71	Painted Symbols and Legends	EA	4	\$65.00	\$ 260.00	-	\$ -	-	\$ -
72	Sod **	SQ	152	\$78.83	\$ 11,982.16	-	\$ -	57.00	\$ 4,493.31
73	SWPPP Management	LS	1	\$2,741.47	\$ 2,741.47	-	\$ -	0.50	\$ 1,370.74
74	Inlet Protection Device	EA	13	\$67.92	\$ 882.96	-	\$ -	10.00	\$ 679.20
75	Inlet Protection Device Maintenance	EA	13	\$47.53	\$ 617.89	-	\$ -	-	\$ -
76	PCC Steps	SF	72	\$80.00	\$ 5,760.00	-	\$ -	36.00	\$ 2,880.00
77	Handrail for Steps and Ramps, Black Powder Coat	LF	110	\$77.50	\$ 8,525.00	-	\$ -	17.00	\$ 1,317.50
78	Connect Downspout & Roof Drain to Storm Sewer	EA	3	\$700.00	\$ 2,100.00	3.00	\$ 2,100.00	4.00	\$ 2,800.00
79	Connect to Exist Water Main	EA	6	\$1,200.00	\$ 7,200.00	2.00	\$ 2,400.00	8.00	\$ 9,600.00
80	Connect to Exist Water Main, Cut in 4"x4" Tee	EA	1	\$2,000.00	\$ 2,000.00	-	\$ -	-	\$ -
81	Abandon Exist Water Main, Fill w/ Flowable Mortar	LF	1632	\$7.00	\$ 11,424.00	-	\$ -	1,632.00	\$ 11,424.00
82	Decorative Retaining Wall	LF	550	\$975.00	\$ 536,250.00	200.00	\$ 195,000.00	461.00	\$ 449,475.00
83	Bollards	EA	2	\$1,750.00	\$ 3,500.00	-	\$ -	2.00	\$ 3,500.00
84	Area Drains, 18" ADS Nyloplast or Equivalent	EA	3	\$1,716.06	\$ 5,148.18	3.00	\$ 5,148.18	3.00	\$ 5,148.18
85	Area Drain Connection to Existing Storm Sewer	EA	3	\$2,200.00	\$ 6,600.00	3.00	\$ 6,600.00	3.00	\$ 6,600.00
86	Light Pole Base, LJ-201	EA	14	\$950.00	\$ 13,300.00	3.00	\$ 2,850.00	7.00	\$ 6,650.00
87	Decorative Light Poles & Fixtures, Type LA	EA	4	\$7,100.00	\$ 28,400.00	-	\$ -	2.00	\$ 14,200.00
88	Decorative Light Poles & Fixtures, Type LB	EA	4	\$7,600.00	\$ 30,400.00	-	\$ -	1.00	\$ 7,600.00
89	Decorative Light Poles & Fixtures, Type LC	EA	5	\$5,800.00	\$ 29,000.00	-	\$ -	3.00	\$ 17,400.00
90	Decorative Light Poles & Fixtures, Type LD	EA	6	\$5,100.00	\$ 30,600.00	-	\$ -	5.00	\$ 25,500.00
91	Electrical Conduit, 2" PVC	LF	806	\$14.00	\$ 11,284.00	205.00	\$ 2,870.00	608.00	\$ 8,512.00
92	Lighting Control Cabinet	EA	1	\$11,000.00	\$ 11,000.00	0.25	\$ 2,750.00	1.00	\$ 11,000.00
93	Electrical Circuit	LF	1,274	\$7.83	\$ 9,975.42	-	\$ -	850.00	\$ 6,655.50
94	Hand Hole, LL-103, Type II	EA	3	\$500.00	\$ 1,500.00	-	\$ -	-	\$ -
	TOTAL CONTRACT				\$ 1,777,283.99		\$ 279,961.62		\$ 1,627,688.41
C.O. #2	Extend Water Service into Building and Connect to Existing Service Inside Building	EA	3.000	\$737.73	\$ 2,213.19	-	\$ -	3.000	\$ 2,213.19
	TOTAL CHANGE C.O. #2				\$ 2,213.19		\$ -		\$ 2,213.19
C.O. #3	Exploratory Excavation Work for Riverside Grain and Feed	LS	1.000	\$1,260.29	\$ 1,260.29	-	\$ -	1.000	\$ 1,260.29
	Extra Work for Peoples Trust and Savings Bank Water Service	LS	1.000	\$1,933.23	\$ 1,933.23	-	\$ -	1.000	\$ 1,933.23
	Extra Work for B&B Automotive Water Service	LS	1.000	\$1,933.23	\$ 1,933.23	-	\$ -	1.000	\$ 1,933.23

COUNCIL PACKET

Item No.	Item Description	Units	Contract Quantity	Unit Price	Contract Amount	Quantity This Estimate	Amount This Estimate	To Date Quantity	To Date Amount
	TOTAL CHANGE C.O. #3				\$ 5,126.75		\$ -		\$ 5,126.75
C.O. #4	Relocate Existing Sanitary Sewer Service to the Community Building	LS	1.000	\$1,212.32	\$ 1,212.32	-	\$ -	1.000	\$ 1,212.32
	TOTAL CHANGE C.O. #4				\$ 1,212.32		\$ -		\$ 1,212.32
C.O. #5	Relocate Existing Water Service in Conflict With Intake #6	LS	1.000	\$1,478.46	\$ 1,478.46	-	\$ -	1.000	\$ 1,478.46
	TOTAL CHANGE C.O. #5				\$ 1,478.46		\$ -		\$ 1,478.46
C.O. #6	Sanitary Manhole #3 Changes	LS	1.000	\$2,371.17	\$ 2,371.17	-	\$ -	1.000	\$ 2,371.17
	TOTAL CHANGE C.O. #6				\$ 2,371.17		\$ -		\$ 2,371.17
C.O. #7	Additional Signage	LS	1.000	\$1,811.25	\$ 1,811.25	-	\$ -	1.000	\$ 1,811.25
	TOTAL CHANGE C.O. #7				\$ 1,811.25		\$ -		\$ 1,811.25
C.O. #8	Storm Manhole SW-40', 48"	EA	2.000	\$4,800.00	\$ 9,600.00	-	\$ -	2.000	\$ 9,600.00
	PCC Sidewalk, 6"	SY	58.000	\$50.00	\$ 2,900.00	-	\$ -	58.000	\$ 2,900.00
	PCC Driveway, 6"	SY	198.000	\$50.00	\$ 9,900.00	-	\$ -	204.000	\$ 10,200.00
	Modification to Storm MH 15	LS	1.000	\$1,020.00	\$ 1,020.00	-	\$ -	1.000	\$ 1,020.00
	Collar to Existing Pipe	LS	1.000	\$550.00	\$ 550.00	-	\$ -	1.000	\$ 550.00
	Traffic Control (Additional Time for Traffic Signals)	LS	1.000	\$3,600.00	\$ 3,600.00	1.000	\$ 3,600.00	1.000	\$ 3,600.00
	TOTAL CHANGE C.O. #8				\$ 27,570.00		\$ -		\$ 27,570.00
C.O. #9	Tunneling for Water Service	LS	1.000	\$2,242.50	\$ 2,242.50	-	\$ -	1.000	\$ 2,242.50
	TOTAL CHANGE C.O. #9				\$ 2,242.50		\$ -		\$ 2,242.50
C.O. #10	Lower Intake and Lower Alley Grade to Match Intake	LS	1.000	\$3,500.00	\$ 3,500.00	1.000	\$ 3,500.00	1.000	\$ 3,500.00
	TOTAL CHANGE C.O. #10				\$ 3,500.00		\$ -		\$ 3,500.00
C.O. #11	Additional Labor to run Water Service Through Basement Wall 81 W 1st Street	LS	1.000	\$214.13	\$ 214.13	1.000	\$ 214.13	1.000	\$ 214.13
	Lower Existing Sanitary Service to Accommodate Storm Sewer 90 W 1st Street	LS	1.000	\$1,196.56	\$ 1,196.56	1.000	\$ 1,196.56	1.000	\$ 1,196.56
	Exploratory Excavation Work to Connect Water Service - 90 W 1st Street	LS	1.000	\$702.60	\$ 702.60	1.000	\$ 702.60	1.000	\$ 702.60
	Install Reducer on 2nd Water Service - 31 W 1st Street	LS	1.000	\$317.35	\$ 317.35	1.000	\$ 317.35	1.000	\$ 317.35
	Exploratory Work to Find Existing Water Service	LS	1.000	\$1,850.43	\$ 1,850.43	1.000	\$ 1,850.43	1.000	\$ 1,850.43
	TOTAL CHANGE C.O. #11				\$ 4,281.07		\$ -		\$ 4,281.07
C.O. #12	Remove/Fill in Cistern in Alley	LS	1.000	\$1,210.00	\$ 1,210.00	1.000	\$ 1,210.00	1.000	\$ 1,210.00
	TOTAL CHANGE C.O. #12				\$ 1,210.00		\$ -		\$ 1,210.00
C.O. #13	Install Area Intake Near 51 W 1st Street	LS	1.000	\$2,240.00	\$ 2,240.00	1.000	\$ 2,240.00	1.000	\$ 2,240.00
	TOTAL CHANGE C.O. #13				\$ 2,240.00		\$ -		\$ 2,240.00
	TOTAL CONTRACT WITH CHANGE ORDERS				\$ 1,832,540.70		\$ 294,792.68		\$ 1,863,245.12

* Items Changed with Change Order #1

** Items Changed with Change Order #8

Retainage 5% \$ 84,162.26

Total Value of Completed Work Less Retainage \$ 1,599,082.86

Pay Estimate #1 \$ 130,043.60
 Pay Estimate #2 \$ 382,895.64
 Pay Estimate #3 \$ 261,248.05
 Pay Estimate #4 \$ 61,111.59
 Pay Estimate #5 (Not including Stored Materials) \$ 131,826.75
 Pay Estimate #6 (Not including Stored Materials) \$ 351,904.18

Previous Payments \$ 1,319,029.81

Current Payment Due \$ 280,053.05

RESOLUTION #101518-03

**RESOLUTION TO APPROVE INTERSTATE POWER AND
LIGHT COMPANY ELECTRIC FACILITIES EXTENTION
AGREEMNET FOR GALILEO DRIVE**

WHEREAS, the City of Riverside, Iowa, has reviewed the Interstate Power and light Company Electric Facilities Extension Agreement for street lights on Galileo Drive.

THEREFORE, BE IT RESOLVED, The City of Riverside City Council, hereby approves the agreement at a cost of \$15,520.37.

IT WAS MOVED BY Councilperson _____, seconded by Councilperson _____, to approve the foregoing resolution.

Roll Call: Schneider, Sexton, Rodgers, Redlinger, Schnoebelen

Ayes:

Nays:

Absent:

PASSED AND APPROVED by the City Council of Riverside, Iowa and approved this 15th day of October, 2018.

Signed: _____ Date: _____
Allen Schneider, Mayor

Attest : _____ Date: _____
Becky LaRoche, City Clerk

COUNCIL PACKET



STREET LIGHTING RESOLUTION

The following Resolution #101518-03 was adopted by the City Council of the City of RIVERSIDE, IA at a meeting held on October 15, 20 18.

Be it resolved by the City Council of the City of RIVERSIDE, IA, that Alliant Energy Inc. is hereby directed to make the following changes to the existing system, at the locations described below (or shown on an attached map made a part of this Resolution) according to the terms expressed in the existing street light contract:

NEW INSTALLATION OR CHANGES IN EXISTING SYSTEM					
ADD NUMBER	DELETE NUMBER	WATTAGE	STYLE OF LUMINAIRE	TYPE AND HEIGHT OF POLE	WIRING (Check one)
1. <u>2</u>		<u>80</u>	<u>LED</u>	<u>Wooden - 30ft.</u>	<input type="checkbox"/> OH <input checked="" type="checkbox"/> UG
2.					<input type="checkbox"/> OH <input checked="" type="checkbox"/> UG
3.					<input type="checkbox"/> OH <input checked="" type="checkbox"/> UG

LOCATION OF NEW INSTALLATION OR CHANGES
1. <u>Intersection of Tupelo Blvd. + Galileo Dr.</u>
2. <u>Middle of Galileo Dr. between Tupelo Blvd. + Kuepfer Ave.</u>
3. _____

Mayor _____

declared said Resolution duly passed and adopted the _____

day of _____, 20 _____.

Attest _____

Title _____



INTERSTATE POWER AND LIGHT COMPANY
Applicable to the Iowa Service Area

Electric Facilities Extension Agreement (Advance by Cash Deposit)

Contract No.

This agreement made this 2 day of October, 2018 by and between Interstate Power and Light Company, an Iowa corporation headquartered at 200 First Street SE, Cedar Rapids, Iowa, (hereinafter referred to as "the Company") and City of Riverside, IA, a corporation/partnership/proprietorship with principal offices at City of Riverside, State of IA, (hereinafter referred to as "the Customer/Developer"):

WITNESSETH,

WHEREAS, the Company is engaged in the distribution of electricity in the State of Iowa, and

WHEREAS, the Customer/Developer is the owner of the following legally described premises: Galileo Street Addition , as shown on the map attached hereto (marked Exhibit A) and made a part hereof and;

WHEREAS, the Company desires to sell electricity to the owners or occupants of the residences, or other buildings being built or installed on said premises, and the Customer/Developer desires to have electricity available for such residences or other buildings, hereinafter called "Electric Service".

NOW, THEREFORE, IT IS MUTUALLY AGREED AS FOLLOWS:

1. The Company agrees to construct, install, maintain and operate electric distribution facilities to serve said premises upon application for Electric Service made by the owner or occupant of each such residence or other building.
2. Thirty (30) days prior to the commencement of construction, by the Company of electric distribution facilities, the Customer/Developer shall execute this agreement and shall advance to the Company the estimated cost of construction of electric distribution facilities, as set out in Exhibit B attached.
3. Upon acceptance by the Company of each attachment for Electric Service by Customers/Developers along the extensions specifically contemplated in Exhibit B, the Company shall refund amounts, in accordance with the Company's current electric tariff on file with the Iowa Utilities Board, three (3) years estimated revenue minus the revenue for recovery of fuel and energy efficiency program costs for the said three (3) years. The Company shall not be obligated to refund more than the original amount advanced and the refunds shall be without interest.
4. The obligation of the Company to make refunds to the Customer/Developer shall be null and void after the expiration of ten (10) years from the date of the advance, and any and all monies remaining unrefunded in the hands of the Company shall then become the sole property of the Company.
5. The Customer/Developer agrees to furnish at his own expense all necessary easements and permits required for the installation of said electric extensions. Prior to

COUNCIL PACKET

electric facilities installation the customer/developer agrees to install lot pins and have existing grade within six inches of final grade. The Customer/Developer and the Company will cooperate so that said construction and installation can be accomplished in the most economical manner.

- 6. The Customer/Developer agrees to physically mark the location of all obstacles on Customer/Developer's site that lie underground within ten feet of proposed excavation. Such obstacles may include, but are not limited to, septic and sewer systems, buried wire for out-buildings or decorative lighting, drain tiles and LP gas lines. The Customer/Developer shall mark the location of all such obstacles with stakes or flags or by painting the ground prior to and maintained until commencement of the proposed excavation. The Customer/Developer accepts full responsibility for any and all damage to, or damage caused by, Company or its contractor striking any such underground obstacles the Customer/Developer fails to mark or marks incorrectly.
- 7. Title to all electric facilities installed pursuant to this agreement shall be in the Company.
- 8. Applications for Electric Service referred to above shall be subject to and pursuant to applicable rules and regulations of the Company as contained in its tariff effective at the date of said applications with respect to the availability of Electric Service and the rates and charges for same.

IN WITNESS WHEREOF, the parties hereto have executed this agreement the day and year first above written.

INTERSTATE POWER AND LIGHT COMPANY

By _____

Title _____

CUSTOMER/DEVELOPER

Tax ID # _____

By _____

Title _____

COUNCIL PACKET

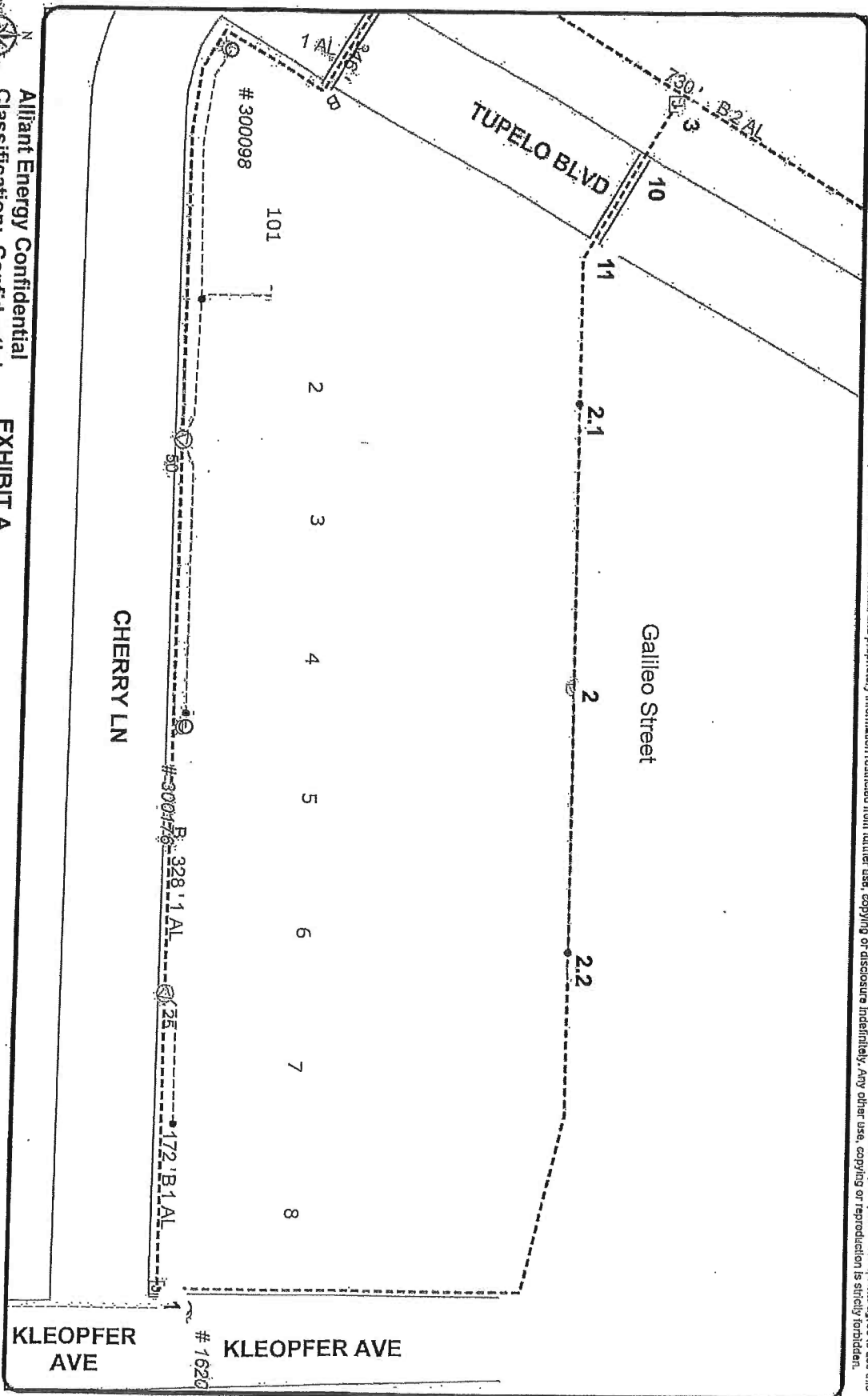
IPL Internal Note:

Field Engineering - Attachments to the Agreement include:

- Exhibit A: Map of the location where IPL facilities will be installed.
- Exhibit B: IPL Standard Charges Exhibit B document identifying the itemization of facility costs.

This page (IPL Internal Note) should not be attached to the Advance Agreement, it is a reference to assist you in identifying the attachments, which must accompany the agreement.

Interstate Power and Light Company (IPL) and Wisconsin Power and Light Company (WPL) both Alliant Energy utility companies and hereafter referred to as the Utilities assume no liability and make no warranty or representation whatsoever as to the accuracy or completeness of the information contained on this map. Any data provided is for general information only and any use of this data is at your own risk. Any intention to excavate requires compliance with state law including contacting the appropriate one call notification center. Prior to excavation, the actual physical location of buried facilities must be determined pursuant to the requirements of applicable law. This map constitutes limited protected nonpublic data that is confidential and proprietary to the Utilities. By one of the Utilities passing you a copy of this map, you are deemed to have agreed that the information is confidential and to use and disclose it only for the specific project identified in your request for the map and as further restricted below. If you disagree, please destroy this map and inform the Alliant Energy representative that sent this map. You may not further use this map. This map may only be copied or reproduced for internal use by the Utilities or copied, reproduced, or disclosed by you subject to the terms of a nondisclosure or confidentiality agreement between your organization and those to whom you intend to disclose such information for a specific project, whereby the potential recipients agree to use this map only for the specific project identified in the request for the map and to treat this map as the Utilities' confidential and proprietary information received from further use, copying or disclosure indefinitely. Any other use, copying or reproduction is strictly forbidden.



Alliant Energy Confidential
 Classification: Confidential

EXHIBIT A

1:1,000



COUNCIL PACKET

Interstate Power & Light Company (Applicable to the Iowa Service Area)

EXHIBIT "B"

ATTACHED ELECTRIC FACILITIES EXTENSION AGREEMENT

Customer Name: CITY OF RIVERSIDE

Date: 10/1/2018

Mailing Address: 210 E 1ST ST
RIVERSIDE, IA 52327

Phone # 319-648-3501

Project Address: GALILEO DR
RIVERSIDE, IA 52327

NUB Account ID
NUB SA ID
Electric WR # 4136228
Contract #

The electric project contemplated herein is based upon the Company's Standard Charges for installation of new facilities.

Standard Charge Description	Billing Code	QTY	Installed Cost
Distribution			
1 PHASE CABLE - UNDERGROUND SECONDARY - 4/0 AL TRIPLEX	E-24	328 feet	\$820.00
1 PHASE CABLE ONLY - UNDERGROUND PRIMARY - #2 AL	E-26	908 feet	\$2,088.40
1 PHASE JUNCTION BOX	E-29	1 each	\$2,303.00
1 PHASE UNDERGROUND SECONDARY PEDESTAL	E-31	2 each	\$844.00
1 PHASE UNDERGROUND TRANSFORMER ASSEMBLY - FROM PAD EQUIPMENT	E-32	1 each	\$1,118.00
1 PHASE TRANSFORMER COST DIFFERENCE OH TO UG <= 167 KVA	E-34	1 each	\$672.00
TRENCH/PLOW	I-19	832 feet	\$3,411.20
BORE/MISSILE/TUNNEL	I-04	76 feet	\$646.00
DUCT - PVC 2" # of Ducts = 1	I-12	66 feet	\$184.80
LABOR - CABLE PULLING (PER FOOT PER DUCT) # of Ducts = 1	I-06	76 feet	\$205.20
ELECTRIC 3 PERSON CREW SET-UP FEE (OH OR UG)	E-22	1 each	\$739.00

Total Installed Cost =	\$13,031.60
Marginal Estimated Future Revenue Allowance =	\$0.00
Total Installed Cost Without Tax Adder =	\$13,031.60
Iowa Advance Tax Adder =	19.098%
Tax Adder Amount =	\$2,488.77

Total Refundable Advance In Aid of Construction (for Extension) Required = \$15,520.37

COMMENTS:

COST FOR UNDERGROUND ELECTRIC FACILITIES INSTALLATION FOR GALILEO STREET

Pricing valid for 30 calendar days. (until 10/31/2018)

RESOLUTION #101518-05

RESOLUTION APPROVING CHANGE ORDER #2 FOR TRIPLE B CONSTRUCTION, FOR HWY 22 IMPROVEMENTS PROJECT

Whereas, the City of Riverside City at the recommendation of the City Engineering Firm, MMS Consultants, Scott Pottorff and it is the opinion of the City Engineering Firm that the City Council accept this change order in the amount of (\$50.00).

Therefore, be it resolved the City of Riverside City Council does hereby accept the Change Order #2 for design changes requested by the Iowa DOT since the bid on the Hwy 22 Improvements project. Changes are part of the work documented in ITC #1. Credit due to the type of intake changes.

It was moved by Councilperson _____, seconded by Councilperson _____, to approve the foregoing resolution.

Roll Call: Schneider, Sexton, Rogers, Redlinger, Schnoebelen

Ayes:

Nays:

Absents:

PASSED AND APPROVED by City Council of Riverside, Iowa, on this 15th day of October, 2018.

Signed: _____ Date _____

Allen Schneider, Mayor

Attest: _____ Date _____

Becky LaRoche, City Clerk



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101518-05

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 Iowa City, Iowa 52240
319.351.8282
 mmsconsultants.net
 mms@mmsconsultants.net

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October 11, 2018

2245-038

Highway 22 Improvements Project
 Change Order #2

The following changes to the contract are requested due to design changes requested by the Iowa DOT since the bid. These changes are part of the changes to the work documented in ITC #1.

The changes are changes to 2 intakes where the type of intake changed. The changes required are as follows:

EXISTING BID ITEMS (ADD OR DELETE QUANTITY)

<u>Item</u>	<u>Est Quantity</u>	<u>Unit Price</u>	<u>Total Estimated Cost</u>
Storm Intake, Modified Type SW-545, LO=12'	-1 EACH	\$6,500.00	-\$6,500.00
Storm Intake, Type SW-545, LO=12'	-1 EACH	\$5,350.00	-\$5,350.00

NEW BID ITEMS

<u>Item</u>	<u>Est Quantity</u>	<u>Unit Price</u>	<u>Total Estimated Cost</u>
Storm Intake, Type SW-509	1 EACH	\$5,750.00	\$5,750.00
Storm Intake, Type SW-510	1 EACH	\$6,050.00	\$6,050.00
TOTAL CHANGE			-\$50.00

Change to the Contract

This change order would add the above items to the contract and change the existing item quantities and decrease the amount of the contract by \$50.00.

Reason for changes

During review by the DOT, two storm intakes were changed because they are located in low points so the SW-509 and SW-510 were more appropriate at those locations.

Approved by:

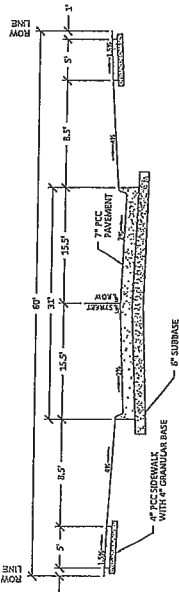
 Triple B Construction

 City of Riverside

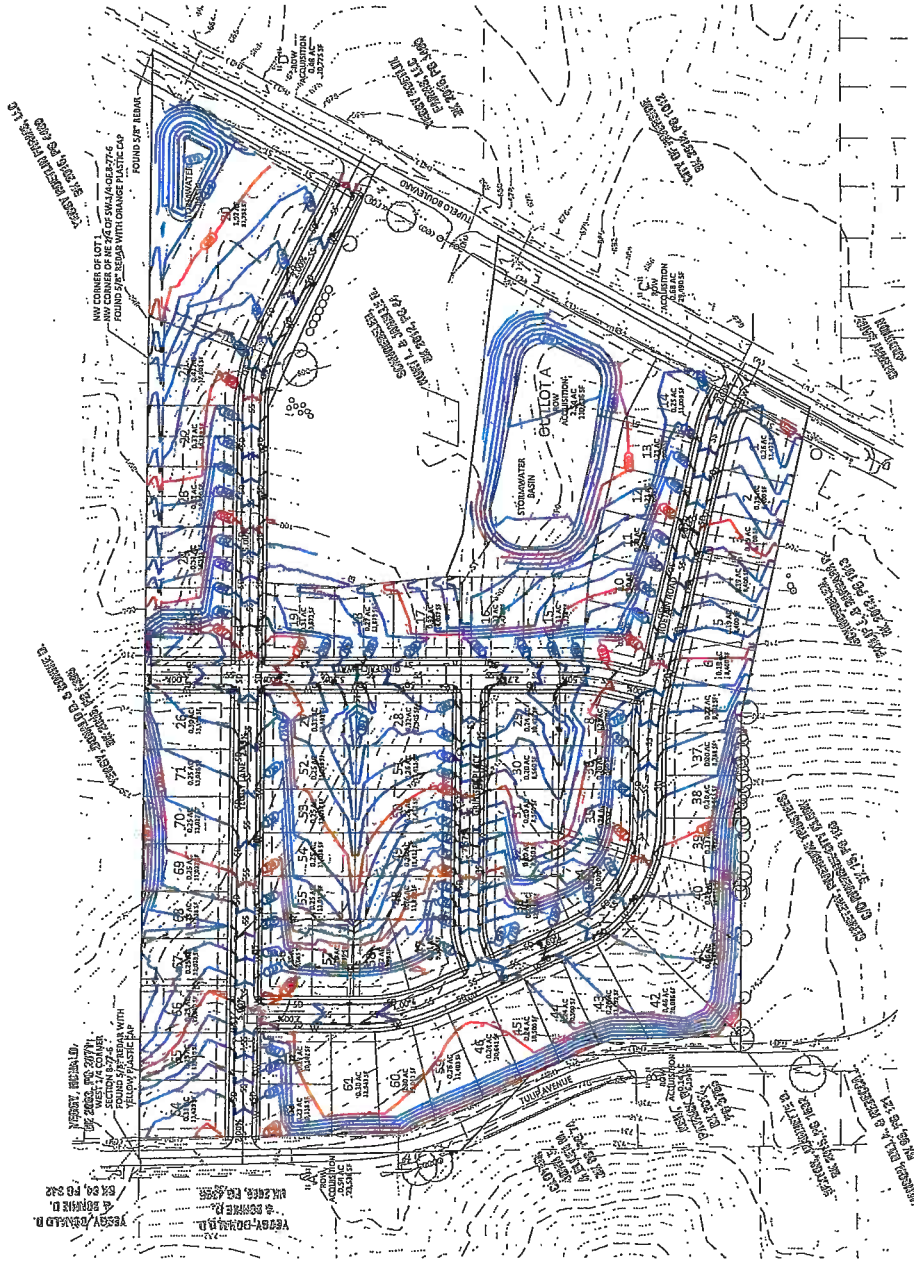
2245038changeorder2.docx

PRELIMINARY PLAT
NORTHERN HEIGHTS SUBDIVISION
 RIVERSIDE, WASHINGTON COUNTY, IOWA

PROJECT NO. 18-0059	PROJECT MANAGER WELCH	CLIENT NAME APEX DEVELOPMENT GROUP	DATE ISSUED OCTOBER 1, 2018	CURRENT REV. B
SUBDIVISION NORTHERN HEIGHTS		CITY REVIEW		
PROJECT NAME GRADING PLAN		DRAWING LOG		
SHEET NUMBER 2 OF 2		KEY DESCRIPTION OF CHANGES DATE		



1





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 mms@mmsconsultants.net

October 10, 2018

2245-041

Mayor Allen Schneider and City Council
 City of Riverside
 60 N Greene Street
 Riverside, IA 52327

Re: Preliminary Plat Review for Northern Heights Subdivision – Submittal Dated October 1, 2018

Dear Mayor and City Council:

We reviewed the Preliminary Plat for Northern Heights Subdivision to Riverside, Iowa – Submittal dated October 1, 2018. The submittal also included a preliminary grading plan, preliminary storm water calculations and plan sheets which showed preliminary street profiles and sanitary sewer profiles. We have the following comments to offer:

Preliminary Plat

(Reviewed Per Riverside City Ordinance 470, Item 1.5: Preliminary Plat Requirements)

1. A location map needs to be shown on the preliminary plat
2. The preliminary plat needs to show the bearings and distances for the outer boundary of the parcel to match the legal description.
3. The lot dimensions for Lot 20 are missing from the plat.
4. The street named Roetlin Road should be named Galileo Drive as it is an extension of the Galileo Drive currently being constructed.
5. Outlot A should be labeled “To be Dedicated to the City of Riverside for Storm Water Management” or a similar note added to the notes.
6. Add a note to the plat that the storm water basin located on Lot 20 is to be privately owned and maintained. If this basin is to be privately owned and maintained, what entity will be responsible for maintenance?
7. The typical section on the preliminary grading plan should include longitudinal subdrain.
8. Label widths of ROW to be dedicated to the City for both Tupelo Boulevard and Tulip Avenue.
9. Consider adding a portion of Outlot A between Lots 16 and 17 for access and drainage instead of the easement shown to avoid impacting the buildable area of those lots. This may be a good area for a future sidewalk or trail to the City owned Outlot A to use as a park or other public open space. The City will need access to Outlot A for future maintenance. Access may be able to be gained from Tupelo Boulevard directly.
10. Show sidewalks along Tupelo Boulevard adjacent to lots 1, 14, 20 and Outlot A. Those lots will be responsible for installing sidewalks at those locations.
11. Show the radius of each curve of the centerline of the streets.
12. Show proposed zoning areas on the plat.
13. Show that lots 39-43 and lots 59-60 have the required minimum 70 foot width at the

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building setback line.

Sanitary Sewer

1. The plat shows sanitary sewer being connected to existing at the east end of Yeggy Lane. There is currently no sanitary sewer at that location. Is the City intending to extend the sanitary sewer from Galileo Drive north along Tupelo Boulevard for this connection? The sanitary sewer at Galileo Drive is not low enough to extend to this point. Unless a small lift station is constructed near Lot 20, a gravity sewer will need to be extended for a fairly long distance to make a connection at this location.
2. The typical depth shown for the sanitary sewer of 9 feet at the center of the street does not seem deep enough to serve basements for these lots.
3. The sanitary sewer should connect to the south at the intersection of Yeggy Lane and Gingerich Way instead of extending east along Yeggy Lane.
4. As previously discussed with the City, the extension of sanitary sewer to serve this area uses the remaining capacity of the sanitary sewer serving this area (the limiting section of sewer is along Sycamore Street just north of Highway 22). In order for additional areas to be served with sanitary sewer in the future, additional capacity will need to be provided. The plat shows stubbing sanitary sewer to the north along Gingerich Way. If no additional area can be served by sanitary sewer, maybe this extension could be eliminated.

Water Main

1. The plat should show water main along Tupelo Boulevard between Roetlin Road and Yeggy Lane and extended along Tupelo to the north edge of the development. This will provide a loop for the development and improve reliability in flows and pressures throughout the development.
2. The plat should show proposed water main sizes. City staff will work with the developer's engineer to determine the correct water main sizes. The minimum water main size is 6" but some of the water main will need to be 8" to provide adequate flows and pressures to this area.
3. There is an 8" water main stubbed under Tupelo Boulevard at Galileo Drive which will be the connection point for water main at Roetlin Road.

Streets

1. Yeggy Lane is in a location where it could be part of a northern collector street which continues to the east on the north side of the school and then bends to the south to connect to Highway 22 east of the school. Consideration should be given to making this street a collector street with wider ROW and street paving width.
2. Is Tupelo Boulevard to be improved along the entire frontage of this development? Previous discussions included improving this street to north of Galileo Drive but if the 2nd phase of development includes Yeggy Lane it may make sense to improve Tupelo to its intersection with Yeggy Lane.
3. Is it intended for Tulip Avenue to remain as a gravel road with ditches like it is currently



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constructed? How will maintenance of Tulip be handled once this piece is annexed?

4. Why is the west edge of the annexation and plat boundary not along the center of Tulip Avenue? The plat boundary shown leaves some of Tulip Avenue with no ROW within the City and some with the entire ROW within the City. This plat (and annexation) boundary should extend to the centerline of Tulip Avenue to avoid future issues with ROW and maintenance between the City and County.
5. Roetlin Road and Yeggy Lane should drain away from Tupelo Boulevard at the connection to prevent runoff from draining on to Tupelo Boulevard. There should be a low point created so that excess runoff from those streets drains to the 2 storm basins instead of out to Tupelo Boulevard.

Storm Sewer

1. Storm sewer outlets to back yard swales should be discouraged. The storm sewers shown between lots 55 and 56 and between lots 34 and 35 should be eliminated and the storm sewer extended along the roadway instead. It is not desirable for storm water runoff to be directed to areas where excess flows could be a danger to homes.
2. Storm intake spacing and storm sewer sizing will be reviewed with final design of each phase. Additional intakes may be required with final design.
3. The storm sewer between lots 3 and 4 should extend east to connect to the storm sewer east of lot 1 instead of connecting between the lots.
4. Storm intakes should be added to the west of the intersection of Roetlin Road and Gingerich Way to capture run off before it enters the intersection. This will be reviewed with final design per item 2 above.
5. Extend storm sewer to the basin on Lot 20.
6. Show sizes of existing culverts under Tupelo Boulevard and Tulip Avenue.
7. There should be culverts under both Yeggy Lane and Roetlin Road at their connections to Tupelo Boulevard for the ditch runoff. These may be able to be eliminated with design of paving on Tupelo Boulevard.

Stormwater Management

1. The calculations are preliminary and a little hard to follow. The basins need to be designed to capture the developed 100 year runoff from the development areas and release it at a rate that is no larger than the predeveloped 5 year runoff from the same area. The calculations need to analyze the runoff before and after development to each proposed basin and each existing culvert under Tupelo Boulevard.
2. Provide details about the proposed basins, including proposed storage volumes and proposed outlet structures for each basin.
3. How will overland flow from the streets be directed to the basins? As stated above there are no low points in Yeggy Lane or Roetlin Road so it appears overland flows from those streets will not drain to the basins. Provide swales or other conveyance for the 100 year event from those streets to the basins.
4. Analyze flows to existing culverts under Tupelo Boulevard both before and after

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development in 5, 25 and 100 year storm events.

5. How will offsite flows be handled? The drainage area maps show some offsite areas which drain through the site but it is unclear how those flows are to be managed in the 5 and 100 year storm events. It appears like there is some of the offsite area on the property owned by Kurt and Janelle Schnoebelen which drains to the north on to Yeggy Lane.
6. Minimum Low Opening (MLO) elevations will need to be established with final design for lots 8, 27-30, 36, 51, 52 and maybe 65-68 to protect those lots from flooding.
7. There are concerns about drainage for lots 40-46 and 59-61 as those lots drain from the back to front and are pretty flat. How will drainage between homes be ensured to protect those lots?

The preliminary plat will be considered by the Planning and Zoning Commission on October 22, 2018 at 6 PM at Riverside City Hall. The developer is invited to address these comments in person at that meeting or to provide a revised preliminary plat which addresses these comments prior to that meeting. The City Council will consider the preliminary plat on November 5, 2018 at 6:30 PM. All comments should be addressed either with a revised preliminary plat submittal or other written responses by 12:00 noon on October 29th in order to provide staff and Council enough time to review the revised materials before the meeting.

Respectfully submitted,
MMS Consultants, Inc.

Scott Pottorff, P.E.
MMS Consultants, Inc.

Copy to:
Michael Welch, Axiom Consultants, LLC
Steve Schmidt, Apex Development Group, LLC

Becky LaRoche

From: Scott Pottorff <S.pottorff@mmsconsultants.net>
Sent: Thursday, October 11, 2018 8:12 AM
To: becky@cityofriversideiowa.com; mayor@cityofriversideiowa.com
Subject: Tupelo Paving

I think we should start talking with the Council about moving ahead with this project and try to get a feel for what everybody's expectations are. Are we doing curb and gutter with PCC paving? Maybe keep the ditches but use asphalt or concrete paving over the gravel? How do we want to incorporate the Safe Routes to School? We should probably get the process started with the DOT if we intend to use the SRTS money this year with this project.

As I was reviewing the preliminary plat I kept coming up with things that are somewhat dependent on what happens with Tupelo paving.

This also leads to a broader discussion about which projects are the next priority. What projects does the Council want to do next year? If any? We should start getting topographic survey as needed before the snow flies for any projects which we want to do for next year.

Let me know how it will be best to start this conversation with the Council.

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Scott Pottorff, P.E.

Project Manager

Office: (319) 351-8282

Mobile: (319) 631-0365

S.pottorff@mmsconsultants.net

www.mmsconsultants.net

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FYI

Becky LaRoche

From: Jacob Thorius <thorius@co.washington.ia.us>
 Sent: Wednesday, October 03, 2018 12:41 PM
 To: 'Scott Pottorff'; Washington County Engineer
 Cc: becky@cityofriversideiowa.com
 Subject: RE: County GPS Monument in Riverside

GPS

Scott-

Yes, I am aware of this issue and have been waiting for additional communication from the landowner or the City, as the landowner said he was going to complain to the City after not liking the information/answers we provided him during a couple different conversations. I am glad to hear the City understands the importance of preserving the monument.

I believe the landowner created the issue himself when he graded out his lot, as the monument was more or less flush with existing ground when it was originally installed in the '90s. With that said, we did tell the landowner he had two options:

- 1) pay to have it moved to a different location, I guessed that would be at least a \$5000 expense but I wouldn't know until a quote was sought
- 2) we would work to put an extension on the case (similar to what Glenn suggested) and continue to have a sign placed there identifying the monument

He didn't seem thrilled with either option, so he said he was going to go to the City and get them to say tear it out and not worry about it.

I think the best option is number 2, to work and create an extension that will work to protect the monument and allow the grade to be filled higher/level. We can work on this as it works in our schedule, unless somebody beside the County is going to cover the expense to make it a priority and have the work done sooner than later. I'm thinking this will be more of a winter project for us. After we extend the cover, we will place a new post and sign at that location to identify the monument from the road and for those that need to use it.

We haven't done anything on this yet, because we have been waiting to see what others thought of the topic. If option 2 seems fine to the City, we will work on adjusting the cover as time permits since this issue was created by the landowner. If the City wants it done sooner, then I need something that says who will pay for the work. What that cost will be, I'm not sure at this point in time and will not know till the work is done.

I will wait to hear back from you or the City on this subject.

Thanks

Jacob Thorius, PE
 Washington County Engineer

From: Scott Pottorff [<mailto:S.pottorff@mmsconsultants.net>]
 Sent: Wednesday, October 03, 2018 11:55 AM
 To: Washington County Engineer <engineer@co.washington.ia.us>
 Cc: becky@cityofriversideiowa.com
 Subject: County GPS Monument in Riverside

Jacob,

COUNCIL PACKET

It has come up at the past couple of Council meetings that there is a County GPS monument in one of the lots along Cherry Lane in Riverside. My understanding is that the monument sits pretty low kind of in a hole compared to the home and yard on this lot. The Council asked me to reach out to you to see what could be done to either adjust the monument or to maybe set a new one altogether. I am not sure how these were originally established and the City is interested in trying to preserve it if they can.

Glen Meisner in our office suggested placing a short extension riser over the monument with a lid that can be opened and the monument accessed down the foot or two that it would be below grade. This would allow the property owner to fill in around the monument for a level yard while preserving the existing monument. Do you think something like that would be acceptable?

Let me know what you think will work best here. Thanks.

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MMS Consultants, Inc.
Experts in Planning and Development Since 1975

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Project Manager

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Date: October 9, 2018

To: Riverside Council

From: Bill Stukey, Operator

O & M Report: September 2018

Water Operation & Maintenance

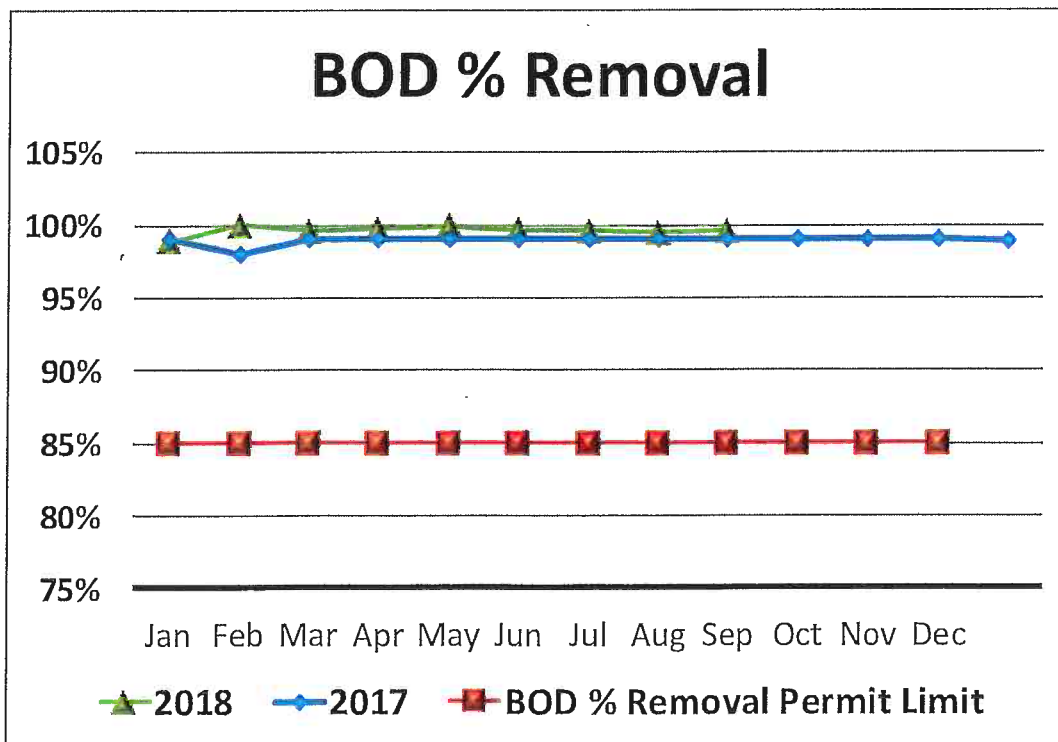
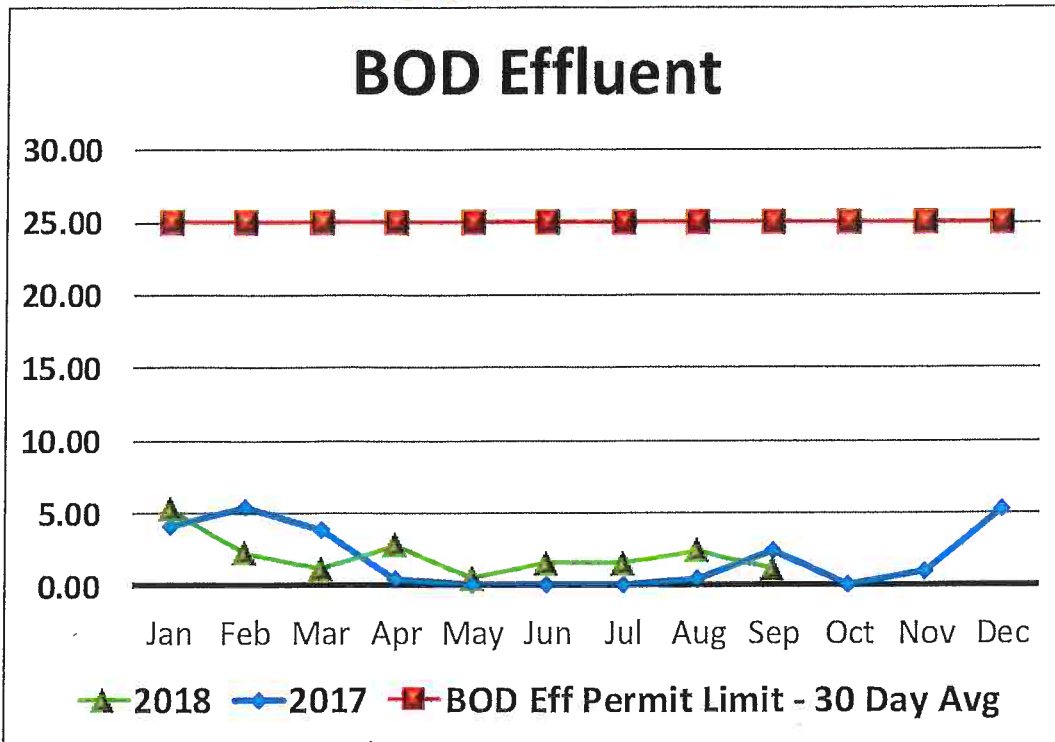
- I found the liquid ends on the chlorine pump had a crack and was unable to maintain prime. I ordered a new liquid end and rebuilt the chlorine pump. Both pumps are now in service.
- I changed the liquid end on the anti-scale pump from an auto-degassing to a manual vent. The reason for the change is the auto-degassing end was not allowing for enough flow to the RO. I ordered and changed it to the manual vent liquid end and recalibrated the flow.
- Grading on well is mostly completed and we will begin hauling rock in October. I plan on having the road completed by the end of October 2018 pending rain and weather.
- 22 regular locates and 2 emergencies for September, all completed.

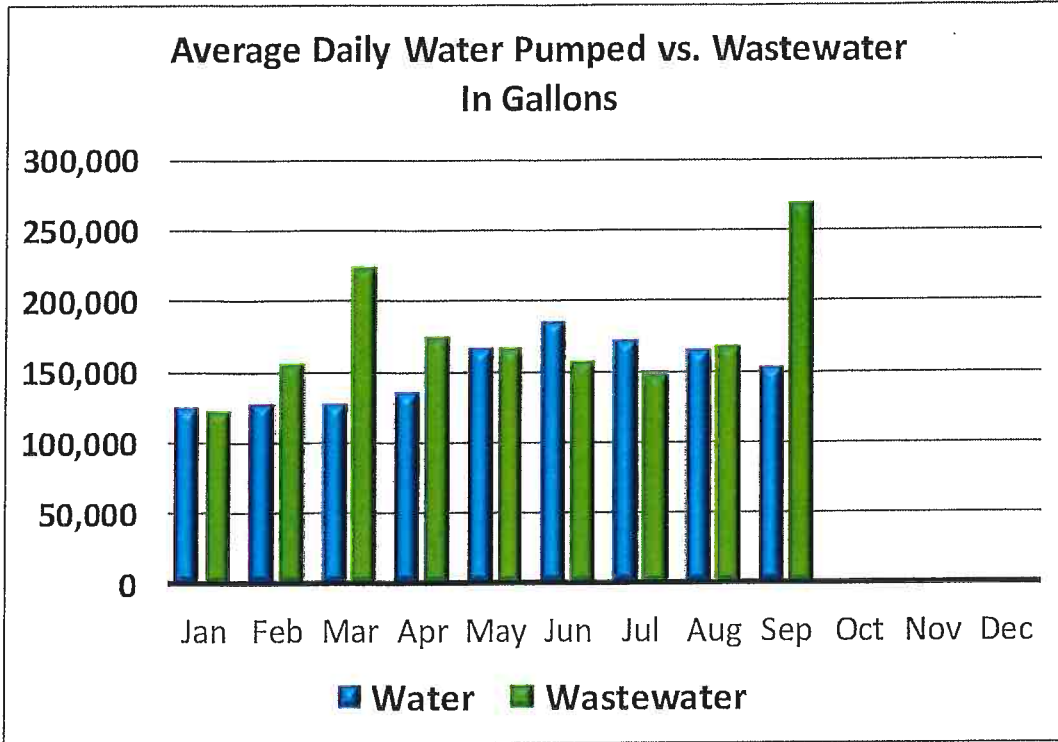
Wastewater Operation & Maintenance

- I have been working with a supplier to do a pilot study on degreasers for lift station 5 (Casino). The degreasers should lessen and remove existing grease in the lift station. The long-term goal is to reduce the amount of cleanings, help keep the grease from building up inside the pipes and to reduce call outs. If we decide to make this a permanent process we will purchase the chemical pump and would cost the city around \$1800 per year. Currently we clean out the lift station two times per year at \$305 per hour. This is insufficient and would likely need to be increased to keep up with the grease. Additionally, by using the degreaser we will likely be able to decrease the cleaning to once per year.
- On September 21st there was a sludge spill at the wastewater plant. I arrived to find sludge and foam on top of the digester and the west side of the tank. I washed the foam down to a low point



and thinned it with water (approximately 500 gallons total). I pumped the sludge back into the plant, applied lime to the affected area and raised the PH to above 12. I called Region 6 DNR and informed them of the issue, they made note of the incident and had no further instructions. The cause of the foam is likely from the freshly rebuilt sludge aspirator pump. The pump was rebuilt a few weeks prior and had a new impeller installed. This likely was causing more agitation and air to be added to the sludge in the digester and caused the foam to rise. Upon inspection of the digester there was about 8 feet of foam in the digester. I adjusted the timers for the aspirator pump and the issue has been resolved.





Contract True-Ups - Current Contract Year				
Item	Budgeted Amount	Amount Spent	% of Budget	% of Time
Chemical Budget	\$25,117.00	\$3,512.71	14%	25%
Maintenance Budget	\$20,931.00	\$3,843.40	18%	25%
Total	\$46,048.00	\$7,356.11	16%	25%



		September-18	August-18	September-17
Water				
	Units			
Total Monthly Pumped	gallons	4,584,000	5,095,000	4,519,000
Average Daily Pumped	gallons	152,800	164,350	150,630
Maximum Daily Pumped	gallons	253,000	248,000	285,000
Minimum Daily Pumped	gallons	118,000	77,000	105,000
Chlorine				
Chlorine - Total Avg Residual Plant	mg/L	1.87	1.99	1.53
Chlorine - Total Avg Residual System	mg/L	1.36	1.40	1.00
Chlorine - Recommended Residual System	mg/L	0.30	0.30	0.30
Chlorine used	lbs	169.00	200.00	175.00
Iron				
Iron - Avg Raw	mg/L	2.29	2.23	1.42
Polyphosphate				
Polyphosphate - Avg Residual	mg/L	1.38	1.41	0.90
Polyphosphate - Recommended Residual	mg/L	0.5 - 2.0	0.5 - 2.0	0.5 - 2.0
Polyphosphate used	lbs	9.00	17.50	10.50
Water Loss				
Water Billed	gallons	4,147,397	4,204,197	0
Water used in main breaks/hydrant flushing e	gallons	20,000	15,000	0
Water used at city buildings	gallons	10,000	10,000	0
Loss	gallons	9%	17%	100%
Wastewater				
BOD				
BOD Influent Avg	mg/L	265	421	443
BOD Effluent Avg	mg/L	1	2.4	2
BOD Eff Permit Limit - 30 Day Avg	mg/L	25	25	25
BOD % Removal	%	99.57%	99.43%	99.00%
BOD % Removal Permit Limit	%	85%	85%	85%
TSS				
TSS Influent Avg	mg/L	212	329	484
TSS Effluent Avg	mg/L	1	1	3
TSS Effluent Permit Limit - 30 Day Avg	mg/L	30	30	30
TSS % Removal	%	99.64%	99.84%	99.33%
TSS % Removal Permit Limit	%	85%	85%	85%
Nitrogen Ammonia				
NA Effluent Avg	mg/L	0	0	0
NA Effluent Permit Limit - 30 Day Avg	mg/L	5	5	5
Influent Flow				
Total Monthly	gallons	8,065,500	5,173	3,817,300
Average Daily	gallons	268,850	166,870	138,414
Maximum Daily	gallons	834,000	526,100	216,700
Minimum Daily	gallons	116,300	107,200	100,000
Permit Limit - 30 Day Avg	gallons	444,000	444,000	444,000
Permit Limit - Daily Maximum	gallons	1,425,000	1,425,000	1,425,000



RIVERSIDE--SEPTEMBER '18

Water Plant Maintenance

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
9/10/18	Rhino Industries	Chemical Pump Rebuild Kit	\$223.99
9/22/18	First National Bank, VISA	Supplies	\$78.44
9/25/18	Rhino Industries	Chemical Pump Parts	\$656.72
		Total	\$959.15

Water System Maintenance

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
9/10/18	Core & Main LP	Storz	\$4,050.00
9/21/18	USA Bluebook	Storz	\$114.90
		Total	\$4,164.90

Wastewater Plant Maintenance

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
9/22/18	First National Bank, VISA	Supplies	\$107.57
		Total	\$107.57

Wastewater System Maintenance

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
9/20/18	Rhino Industries	Lift Station Degreaser	\$1,435.00
9/22/18	First National Bank, VISA	Supplies	\$42.26
		Total	\$1,477.26

Water Plant Maintenance	\$959.15
Water System Maintenance	\$4,164.90
WW Plant Maintenance	\$107.57
WW System Maintenance	\$1,477.26
Month Total	<u>\$6,708.88</u>

Annual Maintenance Budget \$20,931.00



Total Maintenance Dollars Spent Year to Date	\$3,843.40
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Percent Maintenance Budget Spent Year to Date	18%
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RIVERSIDE - SEPTEMBER '18

Water System Chemicals

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
9/10/18	Hawkins	Sodium Hypochlorite	\$495.00
9/10/18	Hawkins	Sodium Hydroxide	\$671.50
9/25/18	Hawkins	Sodium Hypochlorite	\$607.50
9/25/18	Hawkins	Polyphosphate	\$345.90
9/25/18	Hawkins	Hydrochloric Acid	\$65.16
Total			\$2,185.06

Wastewater System Chemicals

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
Total			\$0.00

Water System Chemicals	\$2,185.06
WW System Chemicals	\$0.00
Month Total	\$2,185.06

Annual Chemical Budget \$25,117.00

Total Chemical Dollars Spent Year to Date \$3,512.71

Percent Chemical Budget Spent Year to Date 14%

Maintenance Month Total	\$6,708.88
Chemical Month Total	\$2,185.06
Month Total	\$8,893.94

Annual Budget \$46,048.00

Total Spent Year to Date \$7,356.11

Percent Budget Spent Year to Date 16%



Completed Work Order List Report

Completed	Equipment Name	Task	WO#
9/4/2018	6310-HTR	PREVENTATIVE MAINTENANCE	15720
9/5/2018	6310-HIGH SERVICE PUMPS 1,2,3,4	MONTHLY PREVENTATIVE MAINTENANCE	15721
9/5/2018	6310-GEN	MONTHLY PREVENTATIVE MAINTENANCE	15722
9/5/2018	6310-FE	MONTHLY PREVENTATIVE MAINTENANCE	15723
9/5/2018	6310-DEH	MONTHLY PREVENTATIVE MAINTENANCE	15724
9/5/2018	6310-CARTRIDGE FILTERS 1,2,3	MONTHLY PREVENTATIVE MAINTENANCE	15725
9/5/2018	6310-BUG FILTER 1 & 2	MONTHLY PREVENTATIVE MAINTENANCE	15726
9/4/2018	6310-AER	BIANNUAL PM	15727
9/5/2018	5310-UV	MONTHLY PREVENTATIVE MAINTENANCE	15737
9/5/2018	5310-SCREEN	MONTHLY PREVENTATIVE MAINTENANCE	15738
9/5/2018	5310-SCREEN	ANNUAL PM	15739
9/5/2018	5310-SAMP-INF	MONTHLY PREVENTATIVE MAINTENANCE	15740
9/5/2018	5310-SAMP-EFF	MONTHLY PREVENTATIVE MAINTENANCE	15741
9/5/2018	5310-LS-MAIN	MONTHLY-PM	15743
9/5/2018	5310-LS-MAIN	ANNUAL PM	15744
9/5/2018	5310-LS-5	MONTHLY-PM	15742
9/5/2018	5310-LS-5	ANNUAL PM	15745
9/5/2018	5310-LS-4	MONTHLY-PM	15742
9/5/2018	5310-LS-4	ANNUAL PM	15745
9/5/2018	5310-LS-3	MONTHLY-PM	15742
9/5/2018	5310-LS-3	ANNUAL PM	15745
9/5/2018	5310-LS-2	MONTHLY-PM	15742
9/5/2018	5310-LS-2	ANNUAL PM	15745
9/5/2018	5310-LS-1	MONTHLY-PM	15742
9/5/2018	5310-LS-1	ANNUAL PM	15745
9/5/2018	5310-GEN	MONTHLY PREVENTATIVE MAINTENANCE	15746
9/5/2018	5310-FE	MONTHLY PREVENTATIVE MAINTENANCE	15747
9/5/2018	5310-BLOWERS 1,2,3	MONTHLY PREVENTATIVE MAINTENANCE	15748

Becky LaRoche

From: Lauderman, Brad <Brad.Lauderman@iowadot.us>
Sent: Friday, October 05, 2018 8:44 AM
To: Becky LaRoche
Cc: Hucker, Bruce
Subject: RE: riverside
Attachments: Not a Through Street.pdf; NOT A THRU ST._2.png; NOT A THRU St..png

Becky,

In my experience, we try to make small changes to improving signs and making the traveling public understand what we would like them to do, rather than throwing more signs up. (not knowing which sign helped the situation) When we first started discussion of adding the proposed sign, I did not realize the City already had a sign in place.

I would suggest the City update the existing sign shown above and placing metal Red Flags to the top of the signs to draw attention to the existing sign. We can then monitor for improvements.


Thanks,



Brad Lauderman
TRAFFIC OPERATIONS TECHNICIAN
DISTRICT 5 MAINTENANCE

www.iowadot.gov

 Iowa Department of Transportation

Office: 641-469-4011  @iowadot

Cell: 641-919-1932 Fax: 641-472-3622

From: Becky LaRoche <becky@cityofriversideiowa.com>
Sent: Thursday, October 4, 2018 4:01 PM
To: Lauderman, Brad <Brad.Lauderman@iowadot.us>
Subject: RE: riverside

Brad,
City Council approved this sign at Monday's meeting.
The ARROW needs to go to the right.

What are the next steps?
The street guys told me that they were not allowed to put up signs on state hi-way.

Looking forward to your reply,

Becky LaRoche

City Clerk
City of Riverside
P.O. Box 188
Riverside, IA 52327

COUNCIL PACKET

TO: CITY COUNCIL

FROM: Becky LaRoche, City Clerk

RE: CITY OF RIVERSIDE STATE AUDIT 7/1/16-6/30/2017

DATE: 10-5-18

RESPONSE TO DETAILED RECOMMENDATIONS

A) Segregation of Duties; Lory and I both signed off on reports, and bank reconciliations. Mayor signed off on payroll. No errors were found in A/P.

B) Bank Rec; I do bank recs. Lory checks, and Chris Kirkwood reviewed each month. They want another employee, or elected official to review and sign off on.

C) Part-time Employee Health Insurance; Over charge of 5% on my insurance premiums. Corrected 6/20/18 ck 3361.

D) Paid Leave; Lory and Bryan were allowed, by Council motion, to carry over Vacation hours for the final time.

E) Reconcile Utility Billings; This has been in our audits every year. Lory never did it. I will check with "Incode" on how it should be done.

F) Computer System; We do not have a written policy for changing password and disaster recovery plan. I have asked KCTC for documents.

G) Policy and Procedure manual; We do have an INCODE manual. They never asked to see it. Every book has instructions in the front with an outline of procedures. There is not ONE book that has everything.

H) Certified Budget; FY2017 expenditures exceeded budget. Lory did not amend. I think she worked with Iowa DOM on that.

I) Unauthorized Signature; Check to Twin County Produce. Lory did not go over and did not sign check. When I called, she said to sign her name. Note: I signed her name for 2 months when she broke her wrist, and it was never brought up. The auditors did not understand the auction procedures. Solution - I personally paid for the plants and turned in receipt for reimbursement.

J) Business Transactions; Schnoebelen Inc. and councilman Schnoebelen: Total purchase was over \$2,500. Audit states that they were not competitively bid, but the lawn mower was done through bids. Auditors did not ask for bid tabulation receipts. Becky LaRoche and History Center rent: Rent is paid to Museum, in their quarterly grant reimbursement, not to me. The museum rent payment is auto-deposited into Kwik 'N EZ rentals.

K) Insurance Rates; Lory did not make the January adjustment till May. I assume she adjusted and corrected the amount back to January.

L) Transfers; Auditors said that the debt service payment for the GO bond was not approved by Council. Council approved the payment schedule when bond was issued. Payments are

COUNCIL PACKET

auto deducted from our account per schedule. Solution - put payment document on expenditure list when received. (every 6 months)

M) Council Meeting Minutes; not recorded in 15 days. Auditors don't give any details/dates. I don't know what happened. It may have been when paper changed ownership. Some items had to be re-published, as they had issues with the E-mails.

N) City Committees; Auditors stated that committees met with a quorum of Council. No dates or details. I was not aware of any meetings with council members. I think they may be referring to Visioning Committee. Notices were e-mailed out to members, but not posted in the outside box. Minutes were recorded. Committee is now inactive. Solution-Future Committees must follow same rules as Council Meetings.