

RIVERSIDE, IA CITY COUNCIL MEETING AGENDA
DATE: MONDAY, SEPTEMBER 18, 2017
LOCATION: COUNCIL CHAMBERS, CITY HALL (60 N GREENE STREET)

THERE WILL BE A CITY COUNCIL WORK SESSION STARTING AT 5:30 PM. THE WORK SESSION
WILL BE A CONFERENCE CALL WITH JOHN DANOS REGARDING OPTIONS FOR BUSINESS
DEVELOPMENT INCENTIVES

MEETING TIME: 6:30 PM

1. Call meeting to order
2. Pledge of Allegiance
3. Roll call
4. Approval of agenda
5. Consent agenda
 - a. Minutes from 09-11-2017
 - b. RACC liquor permit
6. Citizen comments
 - a. Public Forum – This time is allowed for public comments. The City Council will not be able to take action on any item not on the agenda. The City Council can choose to add the topic to a future agenda for consideration. This is intended to be the only public comment period (other than public hearings) on the agenda. The City Council may agree to allow public comments during an agenda item if they deem it appropriate. Time is limited to 3 minutes per person.
7. Discussion and action on a resolution approving the Street Financial Report for FY ending 6/30/17. **Resolution 091817-01.**
8. Discussion and action on a proposed grant application to the Washington County Riverboat Foundation for improvements to Hall Park for Trek Fest (RACC). **Resolution 091817-02.**
9. MMS Consultants report (Meisner)
 - a. Discussion and action on options for improving road shoulders on Riverside Road in conjunction with Washington County's road construction project.
10. New Business
 - a. Discussion and action on a proposed truck wash facility near Hwy 218 and Hwy 22.
 - b. Discussion and action on the sale of the Riverside Community Building at 81 E 1st St. to John Sojka
11. Other Business
 - a. Discussion and action on a proposal by Boyse Excavating to clean city ditches and right of ways (*tentative: pending receipt of proposal*)
 - b. Discussion and action on Councilmember Sexton's question regarding obtaining an easement to access the well at the water plant.
 - c. City staff annual performance appraisals. This will be a **closed session** upon employee request pursuant to Iowa Code Section 21.5(1)(i).
12. Adjournment

Allen Schneider

Allen Schneider, Mayor

RIVERSIDE CITY COUNCIL MEETING: September 11, 2017

The Riverside City Council meeting opened at 6:30 pm in City Hall with Mayor Allen Schneider requesting roll call. Council members present were: Tom Sexton, Rob Weber, Ralph Schnoebelen, Jeanine Redlinger. Bob Schneider Jr. was absent.

Motion by Sexton to approve the agenda. Second by Redlinger, passed 4-0.

Sexton moved to approve the minutes from August 21th, 9-11-17 Expenditures, pulling Schnoebelen Inc. for separate vote. Second by Weber, passed 4-0. Sexton moved to pay the Schnoebelen Inc. invoice. Second by Redlinger, passed 3-0 Schnoebelen abstained. Redlinger moved to approve for City Clerk Young to attend the League of Cities, IMFOA, and Budget conferences. Second by Weber, passed 4-0.

Kathy Lindhorst addressed council about the proposed Community Center. Last meeting was in June 2016. Lindhorst requested that the matter be placed on the November ballot for a public vote.

Andy Rodgers RACC president advised council on the October 14th Demo Derby in Hall Park. Kevin Meller advised council on the RACC Riverboat grant for Hall Park improvements. He will have the completed grant and resolution for the next meeting.

Glen Meisner of MMS provided updates on the Washburn and 2nd Street project. Lights will be installed with the next project phase. Schnoebelen moved to pass Resolution #091117-01 Pay Request #5 to Dave Schmidt Construction for \$165,650.98. Second by Redlinger, passed 4-0. Meisner will contact Washington County Roads for City options on the W61 shoulder improvements from the bridge to River Street. Schnoebelen moved to allow MMS to prepare DNR flood plain permit for Hall Park. Second by Weber, passed 4-0.

Jeff Edberg of the Northside Development Group presented plans for the first 70 homes. Schnoebelen moved to have MMS proceed with cost estimates on extending sewer, paving Tupelo to entrance of subdivision, and infrastructure costs. Second by Weber, passed 4-0.

Weber moved to contract Northland Securities for a one year consulting agreement starting January 1, 2018. Second by Redlinger, passed 4-0.

Mayor received request from Highland Superintendent for Homecoming festivities in Riverside. Clerk Young will contact the school for dates, time, etc.

Council discussed rent/buying backhoe equipment in reference to cleaning city ditches. Council will continue discussion at next meeting.

Clerk received re-cycling regulations from Johnson County Refuse. They will be sent out in next billing.

Sexton moved to pass Resolution #091117-02 WCRF grant for Riverside Fire Dept. in the amount of \$70,000.00 for Airpack Replacement.

Council Comments: Sexton asked about easement on well at Casino. Stukey will report back. Redlinger stated that she would like to have Council adopt a Civil Rights statement of welcome to our City. Weber stated that the Council needs to work on a new vision for our downtown area.

Schnoebelen moved to adjourn at 9:09 pm. Second by Redlinger, passed 4-0.

Full content of Council Meetings can be viewed on the City web site;
www.cityofriversideiowa.com

Council Work Session – Monday, September 18, 2017 at 5:30 pm

Council Meeting – Monday, September 18, 2017 at 6:30 pm

ATTEST:

Lory Young; City Clerk

Allen Schneider; Mayor

Liquor License Submitted to Local Authority

Licensing@IowaABD.com

Fri 9/15/2017 2:33 AM

To:kwik727@msn.com <kwik727@msn.com>;

Cc:Licensing@IowaABD.com <Licensing@IowaABD.com>;

Insurance coverage/bond certification has been completed for the following application(s). The application(s) is awaiting local authority review. After local authority approval, the application will be submitted to the Iowa Alcoholic Beverages Division for review.

License #	License Status	Business Name
	Submitted to Local Authority	RACC (140 S ELLA Riverside Iowa, 52327)

Please do not respond to this email. To check the status of your application follow these steps:

1. Click <https://elicensing.iowaabd.com>
2. Log in to your eLicensing account
3. After reading the 'Beginning April 1st' statement, click ok
4. Click the View Completed Applications link to see your status

For assistance by email contact Licensing@IowaABD.com

RESOLUTION #091817-01

**RESOLUTION APPROVING THE STREET FINANCIAL REPORT FOR
FISCAL YEAR ENDING JUNE 30, 2017**

Whereas, the City of Riverside City Council has reviewed the FY 16-17 Street Financial Report for the City of Riverside as submitted by the City Clerk for the City of Riverside.

Therefore, be it resolved the City of Riverside City Council does hereby accept the Street Financial Report for the fiscal year ending June 30, 2017 as prepared by the City Clerk for the City of Riverside, Iowa.

It was moved by Councilperson _____, seconded by Councilperson _____, to adopt the foregoing resolution.

Roll Call: Schneider, Redlinger, Sexton, Weber, Schnoebelen

Ayes:

Nays:

Absents:

Passed by the City Council of Riverside, Iowa and approved this 18th day of September, 2017.

Signed: _____

Allen Schneider, Mayor

Attest: _____

Lory Young, City Clerk



Form 517007 {5-2017}
Office of Local Systems
Ames, IA 50010

City Name	RIVERSIDE
City Number	6495

City Street Financial Report

Report Generated	9/14/2017 4:24 PM
Fiscal Year	2017
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Cover Sheet

Now therefore let it be resolved that the city council _____ RIVERSIDE _____, Iowa
(City Name)

On _____ 09/18/0017 _____ did hereby approve and adopt the annual
(month/day/year)

City Street Financial Report from July 1, _____ 2016 _____ to June 30, _____ 2017 _____
(Year)

Contact Information

Name	E-mail Address	Street Address	city	ZIP Code
LORY YOUNG	lory@cityofriversideiowa.com	60 N Greene Street	Riverside	52327-0000
Hours	Phone	Extension	Phone(Alternative)	
8-4:30 Monday-Friday	319-648-3501		319-648-3501	

Preparer Information

Name	E-mail Address	Phone	Extension
LORY YOUNG	lory@cityofriversideiowa.com	319-648-3501	

Mayor Information

Name	E-mail Address	Street Address	city	ZIP Code
Allen Schneider	mayor@cityofriversideiowa.com	60 N Greene Street	Riverside	52327-0000
Phone	Extension			
319-330-2102				

Resolution Number _____ 091817-01 _____

Allen Schneider _____ Lory Young _____
Signature Mayor Signature City Clerk



Form 517007 (5-2017)
Office of Local Systems
Ames, IA 50010

City Name	RIVERSIDE
City Number	6495

City Street Financial Report

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Summary Statement Sheet

Column 1 Column 2 Column 3 Column 4
Road use Other Street Street Debt Totals
Tax Fund Monies

Round Figures to Nearest Dollars

A. BEGINNING BALANCE				
	Column 1	Column 2	Column 3	Column 4
	Road use	Other Street	Street Debt	Totals
	Tax Fund	Monies		
1. July 1 Balance	\$332,161	\$6,533	\$0	\$338,694
2. Adjustments (Note on Explanation Sheet)	\$0	\$0	\$0	\$0
3. Adjusted Balance	\$332,161	\$6,533	\$0	\$338,694
B. REVENUES				
	Column 1	Column 2	Column 3	Column 4
	Road use	Other Street	Street Debt	Totals
	Tax Fund	Monies		
1. Road Use Tax	\$123,275			\$123,275
2. Property Taxes		\$95,514	\$0	\$95,514
3. Special Assessments		\$0	\$0	\$0
4. Miscellaneous		\$0	\$0	\$0
5. Proceeds from Bonds, Notes, and Loans		\$0	\$0	\$0
6. Interest Earned		\$0	\$0	\$0
7. Total Revenues (Lines B1 thru B6)	\$123,275	\$95,514	\$0	\$218,789
C. Total Funds Available (Line A3 + Line B7)	\$455,436	\$102,047	\$0	\$557,483

Column 1 Column 2 Column 3 Column 4
Road use Other Street Street Debt Totals
Tax Fund Monies

Round Figures to Nearest Dollars

EXPENSES				
	Column 1	Column 2	Column 3	Column 4
	Road use	Other Street	Street Debt	Totals
	Tax Fund	Monies		
D. Maintenance				
1. Roadway Maintenance	\$84,297	\$95,514	\$0	\$179,811
2. Snow and Ice Removal	\$3,356	\$0	\$0	\$3,356
E. Construction, Reconstruction and Improvements				
1. Engineering	\$0	\$0	\$0	\$0
2. Right of Way Purchased	\$0	\$0	\$0	\$0
3. Street/Bridge Construction	\$0	\$0	\$0	\$0
4. Traffic Services	\$0	\$0	\$0	\$0
F. Administration				
	\$0	\$0	\$0	\$0
G. Equipment				
	\$0	\$0	\$0	\$0
H. Miscellaneous				
		\$0	\$0	\$0
J. street Debt				
1. Bonds, Notes and Loans - Principal Paid	\$0	\$0	\$0	\$0
2. Bonds, Notes and Loans - Interest Paid	\$0	\$0	\$0	\$0
TOTALS				
K. Total Expenses (Lines D thru J)	\$87,653	\$95,514	\$0	\$183,167
L. Ending Balance (Line C-K)	\$367,793	\$6,533	\$0	\$374,316
M. Total Funds Accounted For (K + L = C)	\$455,436	\$102,047	\$0	\$557,483



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Office of Local Systems
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City Street Financial Report

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Miscellaneous Revenues and Expenses Sheet

Code Number and Itemization of Miscellaneous Revenues (Line B4 on the Summary Statement Sheet)(See Instructions)	Column 2 Other Street Monies	Column 3 Street Debt
Line B4 Totals		
Code Number and Itemization of Miscellaneous Expenses (Line H on the Summary Statement Sheet) "On street" parking expenses, street maintenance, buildings, insurance, administrative costs for printing, legal fees, bond fees etc. (See Instructions)	Column 2 Other Street Monies	Column 3 Street Debt
Line H Totals		



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Office of Local Systems
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City Name	RIVERSIDE
City Number	6495

City Street Financial Report

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Fiscal Year	2017
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Bonds, Notes and Loans Sheet

New Bond ?	Debt Type	Debt Purpose	DOT Use Only	Issue Date	Issue Amount	% Related to Street	Year Due	Principal Balance as of 7/1	Total Principal Paid	Total Interest Paid	Principal Roads	Interest Roads	Principal Balance as of 6/30
			New Bond Totals		\$0	\$0	Totals	\$0	\$0	\$0	\$0	\$0	\$0



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City Name	RIVERSIDE
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City Street Financial Report

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Project Final Costs Sheet

For construction, reconstruction, and improvement projects with costs equal to or greater than 90% of the bid threshold in effect as the beginning of the fiscal year.

Check here if there are no entities for this year

Project Final Costs Sheet (Section A)

1. Project Number	2. Estimated Cost	3. Project Type	4. Public Letting?	5. Location/Project Description (limits, length, size of structure)
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Project Final Costs Sheet (Section B)

1. Project Number	6. Contractor Name	7. Contract Price	8. Additions/Deductions	9. Labor	10. Equipment	11. Materials	12. Overhead	13. Total
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City Street Financial Report

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Road/Street Equipment Inventory Sheet

1. Local Class I.D. #	2. Model Year	3. Description	4. Purchase Cost	5. Lease Cost	/Unit	6. Rental Cost	/Unit	7. Used On Project this FY?	8. Status
	2008	Chevy 1 Ton Truck	\$40,000	\$0		\$0		No	NOCH
	2008	Case Skid Loader	\$17,900	\$0		\$0		No	NOCH
	2000	Case Tractor	\$20,000	\$0		\$0		No	NOCH
	1994	Case Loader	\$12,500	\$0		\$0		No	NOCH
	2017	Chevy Silverado	\$55,000	\$0		\$0		Yes	NEW



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 Office of Local Systems
 Ames, IA, 50010

City Name
RIVERSIDE
City Number
6495

City Street Financial Report

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2017
Sheet
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Explanation Sheet

Comments



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Office of Local Systems
Ames, IA, 50010

City Name	RIVERSIDE
City Number	6495

City Street Financial Report

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Fiscal Year	2017
Sheet	8 of 8

Monthly Payment Sheet

Month	Road Use tax Payments
July	\$9,241.45
August	\$13,579.96
September	\$12,806.20
October	\$9,871.74
November	\$11,077.72
December	\$9,181.96
January	\$11,081.05
February	\$11,592.68
March	\$9,786.82
April	\$6,955.22
May	\$7,808.18
June	\$10,291.71
Totals	\$123,274.69

RESOLUTION #091817-02

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIVERSIDE,
IOWA APPROVING THE APPLICATION FOR THE PURPOSE OF
RECEIVING BENEFITS FROM THE WASHINGTON COUNTY
RIVERBOAT FOUNDATION**

Whereas, the Washington County Riverboat Foundation has grants funds available that target Community Development and Beautification, Economic Development, Arts and Education, Human and Social Needs, and

Whereas, the Washington County Riverboat Foundation has a grant application cycle for Grants, and, the City of Riverside is supportive of these targets for improvements to the community and County, and one or more applications from the City of Riverside, Iowa deals with tourism.

Now, therefore be it resolved, by the City Council of the City of Riverside, Iowa that the City authorizes the following grant application to be submitted to the Washington County Riverboat Foundation for the Fall 2017 grant cycle for improvements to Hall Park for Trek Fest.

Motion made by Councilperson _____, seconded by Councilperson _____ to pass the foregoing resolution.

Roll Call: Schneider, Redlinger, Sexton, Weber, Schnoebelen

Ayes:

Nays:

Abstain/Absent:

PASSED AND APPROVED by City Council of Riverside, Iowa, on this 18th day of September, 2017.

Signed: _____
Allen Schneider, Mayor

Attest: _____
Lory Young, City Clerk



GRANT APPLICATION

Applicant Organization Information:

1. Applicant Organization: Riverside Area Community Club
2. Mailing Address: PO Box 55
3. City, State, Zip: Riverside, Iowa 52327
4. Federal Tax ID#: 42-1465749
5. Date (Year) Organized: 08/31/1968
6. Website: www.trekfest.org
7. Tax Exempt Category: 501c (3), 501c (4), 501c (6), School District
(Check only one) City/County Gov't, Other:
8. Applicant has read and agrees with the current grant guidelines: Yes No
(Grant App. Guidelines & Instructions are available online or from the WCRF Office)

Contact Information:

9. Primary Contact Name: Kevin Meller
10. Title in Organization: Executive Director of TrekFest
11. Daytime Phone: 319-665-4938 Evening Phone: 319-325-1396
12. E-mail address: kevinmeller26@gmail.com
13. Alternate Contact Name: Andy Rodgers
14. Alternate Phone: 319-325-6351 Alt. E-mail: mml10183@yahoo.com

Project/Program Information:

15. Project Title: Hall Park Event Infrastructure Improvement
16. Project Address: Ella Street, Riverside, IA 52327
17. WCRF Funding Requested:
18. Matching Funds:
19. Total Cost (17+18): \$73,200.00 (include itemized budget if over \$5,000)
20. Anticipated project start: March 2018
21. Anticipated date WCRF funds will be needed: January 2018



22. Provide a brief description of the project you are seeking funds for **(10 lines or less)**. Please include an explanation of how this proposal will benefit residents of Washington County. You may attach additional pages to describe your project/program in more detail. Additional supporting material may also be submitted.

Our goal is to improve the infrastructure in Hall Park for community events. We are planning the following upgrades: Sound proofing/quality enhancements of the stage, park electrical supply upgrades, and event asset construction/purchases. The current stage in Hall Park is a metal roof with metal rafters. This causes complications for performers on the stage and decreases the sound quality. The park also needs more direct electrical circuits to allow for community events/activities. (pancake breakfast, bouncy houses, etc.) These improvements will benefit the community by allowing for more free/low cost entertainment and events at the park. The improvement of the infrastructure will also reduce stress and work on the volunteers that staff and put on these events.

23. Please explain the impact of the WCRF funding in numbers (such as: number of participants or persons impacted, cost per participant, number of units, statistics from past projects, etc.). **(10 lines or less)**

This project will impact every citizen of Riverside and the surrounding area. For example, at TrekFest XXXIII no official attendance was taken, but it is estimated that over 2,000 people attended throughout the event. TrekFest XXXIII was able to raise approximately \$23,000 for Riverside area groups (RACC, St. Mary's Historic Preservation Fund, Riverside Ball Association, and Iowa Friends of Companion Animals (Iowa City Chapter), and the Boy Scouts. Attendance of the concerts at TrekFest was free of charge and the plan is to continue that.

24. In the space below, explain how the project/program will address the Foundation's interest category. **(7 lines or less)** See WCRF Grant Application Guidelines & Instructions document.

The main interest category that this project addresses is the Community Development and Beautification. The improvements to Hall Park will allow RACC to continue to grow TrekFest and help raise money for community projects. These improvements will also allow RACC to start a free summer concert series and allow RACC and other groups to raise money from concession and merchandise sales to be put back into the community.

25. If your organization is based outside Washington County, are you aware that a Community Foundation in your County receives over \$130,000 annually in gaming funds through Iowa's *County Endowment Fund Program* to distribute as grants and build endowment?
[Click here to see a PDF report on Iowa's Community Foundations.](#)

Check the boxes that apply:

- We are aware of the Community Foundation grant opportunities in our County
 We have applied for grants from the Community Foundation in our County
 We have received grant funding from the Community Foundation in our County

Comments



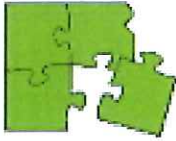
26. List name of matching funding sources and if contribution is projected (P) or confirmed (C). Private donations can generally be grouped together as one line item. Line "A" should show any cash contribution from the Applicant organization. **Do not include "in-kind" (non-cash) contributions in this table.** The "Total Matching Funds" should equal Line 18.

Source of Match Funds	Projected or Confirmed	Confirming letter attached?	Amount
A. (Applicant) RACC	Projected	<input type="checkbox"/>	\$
B.	Projected	<input type="checkbox"/>	\$
C.	Projected	<input type="checkbox"/>	\$
D.	Projected	<input type="checkbox"/>	\$
E.	Projected	<input type="checkbox"/>	\$
F.	Projected	<input type="checkbox"/>	\$
Total Matching Funds:			\$

27. Complete the following budget form. List each work element for the project. To show the source of matching funds, reference the letter (A, B, C, etc.) from the table in Line 26. More than one source (letter) may be entered for a single work element. The Total Matching Fund should equal the amount entered in Line 18. The Total WCRF Funding Request should equal the amount entered in Line 17. **If the total project is over \$5,000, please attach a detailed itemization of the expected project expenses.**

Work Element	Matching Fund Source (letters)	Matching Fund \$ Amount	WCRF Funding Request	Total
1. Electrical Supplies/Equip		\$	\$	\$ 12,000
2. Electrical Labor		\$	\$	\$ 1,320
3. Stage Sound Proofing		\$	\$	\$ 50,000
4. PA System and Install		\$	\$	\$ 10,000
5.		\$	\$	\$
6.		\$	\$	\$
7.		\$	\$	\$
TOTAL		\$	\$	\$ 73,320

NOTE: The WCRF does not normally fund personnel expenses, except for outside contracted services for specific projects. Personnel expenses include salaries and benefits for full- and part-time employees. Capital expenses include construction or remodeling costs. Equipment expenses include machinery, tools, vehicles, and appliances that are likely to remain in use for more than one year. Supplies refers to items which are consumable



28. Explain the source of additional matching funds shown in Questions 25 and 26, and the amounts necessary to complete the project/program. Include cash contributions from all other sources besides the WCRF. If a capital campaign or pledge drive is in progress or planned and shown in Line 25, please provide details about how this effort will be executed. If Foundation funding will be used to leverage other funds that have not yet been committed, please include a detailed description of the process or plan to receive those funds. Explain the anticipated timeline on receiving the matching funds. If necessary, attach an additional sheet. **Letters or documentation of confirmed matching funds, on the letterhead of the funding source, must accompany this application.**

29. Explain any "in kind" non-cash contributions, if any. Include donated time, labor, materials, etc. Note that these "in kind" contributions should not be included in the matching funds (Line 18) or in the Total Cost of the project (Line 19).

RACC members will donate any non skilled labor that is needed to complete this project.

30. Has your project been started? If yes what is the status?

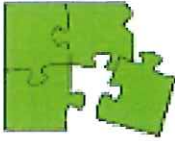
No

31. How will the project be affected if it receives less funding from the WCRF or from other anticipated funding sources? (For example, will the project be downsized, will the applicant organization increase its funding to make up the difference, would the project be canceled, would a plan to raise more private donations be implemented, etc.?)

If we receive less funding, we would continue looking for additional funding sources. We would also look at using money out of our general funds to help cover the expenses. Our last resort would be to downsize the project, but if necessary we would continue with the electrical improvements and put the remainder on hold until more funds could be secured.

32. Explain how the Washington County Riverboat Foundation will be recognized by your organization for contributing to the project/program. **(6 lines or less)**

We would have a plaque at the stage along with additional plaques on the stage and at other locations in the park. We would also add the Washington County Riverboat Foundation to RACC and TrekFest marketing materials.



33. I hereby affirm that this application has been approved by its governing body. All data in this application and supporting material are correct and true. If awarded funds by the WCRF, the Applicant will comply with WCRF guidelines and grant agreement.

Signed: _____ Date: _____
(Signed by Primary Contact from Line 9.)

To complete the application process,

1. E-mail the completed **MS Word digital version** of the application (without signatures) to wcrf@riverboatfoundation.org.
2. Submit one completed and signed original application, along with one copy of the following (do not attach to the 15 copies) unless you are a school or governmental body:
 - ✓ Resolution authorizing submission from governmental body (if applicable).
 - ✓ IRS Non-Profit Determination letter (for non-governmental organizations)
 - ✓ Iowa Secretary of State "Certificate of Standing"
 - ✓ Front page from most recent federal 990 income tax form.
3. Submit **15** complete copies of the application (including any supporting materials such as itemized budget details, project descriptions, maps, letters confirming matching funds, etc.)
4. Submit this application in its original form (no colored paper, plastic covers, folders, or coversheets) Do not reformat this application form. Do not fax the application. Please staple each application.

By 5:00pm on Wednesday, October 4, 2017 to:

Washington County Riverboat Foundation
205 West Main St.
Washington, IA 52353
wcrf@riverboatfoundation.org

** Please note that your application becomes a public document upon submission. **

The Hall Park infrastructure improvements can be broken into the following segments:

- Park Electrical Upgrade
- Stage Sound Proofing and Structural Improvements
- Permanent PA and Lighting for Stage

Park Electrical Upgrade

RACC discovered at TrekFest that Hall Park's electrical setup was not adequate enough to handle the events.

The food tent hosted a pancake breakfast, ran by St Mary's Church, and a lunch, ran by Friends of Iowa Companion Animals. These groups needed multiple roasters to keep their food hot. The roasters pulled many apps and power had to be supplied from multiple sources and generators. This is not ideal due to the length of the pull as one of the circuits was tripped multiple times.

Another issue was the amount of amps that the inflatables pulled. RACC had nine inflatables available as free entertainment for the children attending TrekFest. Many extension cords were used to distribute the power evenly among the park's circuits along with generators.

The electrical upgrade plan is to add up to eight additional electrical stations with direct circuits to the main electrical panel. At least two of these outlets would be permanent. (Down right field line west of the basketball court and near river road west of the shelter) The electrical boxes in the park will be upgraded for maximum power to allow for portable outlets. The outlets would be on wheels and would be added for large events or concerts and then put back away so new outlets would not be permanently near the playground equipment. The other benefit is that they could be used where needed in the park and allow for different setups.

Doug Sanders of Sanders Electric from Washington, IA estimated that the project should run no higher than \$13,200. The major costs would be electrical equipment and supplies (\$12,000) and labor (\$1,200).

Stage Sound Proofing and Structural Improvements

Another issue that was discovered at TrekFest was the acoustical issues with the stage. The stage has a metal roof that is supported by metal rafters and beams. The metal on metal shook due to the vibration from the speakers and monitors. This shaking caused a humming noise and feedback to the performers on the stage. The feedback made it almost impossible for the band members to hear each other during their performance. This complaint was fielded by the three rock bands that performed at TrekFest.

The plan to fix this issue is to upgrade the roof and support. Additional wood support and rafters will be added between current metal ones. Insulation and other vibration absorbing material will be applied around where the rafters attach to the roof. Additional material will be placed between the rafters to further absorb and reduce vibrations. Additionally, a ceiling will be constructed of a material that will also help deaden the vibration of the metal.

The stage will also receive additional electrical outlets throughout the stage. Hooks will be attached to supports in the ceiling for banners, additional lights, and temporary acoustic dampeners.

The expected cost would be between \$40,000 to \$50,000. The major costs would be supplies and labor. An estimate with further breakdown is expected to be available by Monday's City Council meeting.

Permanent PA and Lighting for Stage

Another improvement to the stage will be adding a permanent PA system with lighting to the stage. The goal of the PA system would be strong enough for smaller concerts or other miscellaneous events that is still easy and simple to use. Six to eight permanent lights would be added to the stage. Sound Concepts of Cedar Rapids estimates that a system with installation would be approximately \$10,000.

Sanders Electrical LLC

105 W 15th St
Washington, IA 52353

Estimate

Date	Estimate #
9/14/2017	27

Name / Address
riverside iowa park.

Project

Description	Qty	Cost	Total
will be adding a 200 amp service. will have 2- 100 amp temp service where kevin wanted out in the grass. will come off concession stand and set a temp power for outlets for beer garden. will be adding outlets around bouncy house area. will be doing some trenching.		12,000.00	12,000.00
Doug Labor	24	55.00	1,320.00
Total			\$13,320.00

Customer Signature _____

INTERNAL REVENUE SERVICE
P. O. BOX 2000
CHICAGO, IL 60601

DEPARTMENT OF THE TREASURY

Date:

FEB 05 1988

DIVERSITY AREA COUNCIL CLUB
PO BOX 85
RIVERSIDE, TX 75285-0085

Employer Identification Number:
43-146729

DEPT:
50025001

Contact Person:
RACHEL M. HENNING
ID# 31617

Contact Telephone Number:
(877) 829-5300

Accounting Period Ending:
December 31

Form 990 prepared:
Yes

Effective Date of Recognition:
August 30, 1985

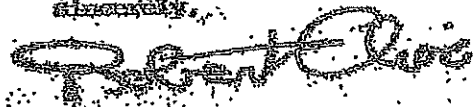
Consolidation Methodology:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax-exempt status we have determined that you are exempt from Federal income tax under section 501(c)(4) of the Internal Revenue Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Please see enclosed Publication 4221-NC, Compliance Guide for Tax-Exempt Organizations (Other than 501(c)(3) Public Charities and Private Foundations). For some helpful information about your responsibilities as an exempt organization.

Sincerely,



Robert Chen
Director, Exempt Organizations
Rulings and Agreements

Enclosure Publication 4221-NC

Letter 548 (02/88)

To whom it may concern,

I am writing on behalf of both the Riverside cub scout Pack 235 and Boy Scout Troop 235. I have been a part of the scouting community for the last eleven years. With that association, I have also worked with the Riverside Area Community Club (RACC). RACC is the charter organization for the scouts in Riverside without their sponsorship we would not be able to run locally.

In return for their sponsorship our scouts try to work with RACC on events that they are holding. In past years, we have done things such as planting bushes around the town signs and working on the haunted trail. Our main event with RACC however has always been to assist with Trek Fest. This event takes a lot of workers to pull off and the scouts help by doing things like setting up tents, holding flag ceremonies, walking in the parade, and general clean-up. It is a great benefit to us to be able to show the boys what it is like to have a community come together to hold such a great event. I believe that this event is getting better in recent years and see it headed in a great direction.

In turn for our help with Trek fest RACC has provided us with financial support that allows us to be able to pay the fees that accrue with staying an active Troop; our troop is able to take boys camping monthly and pay for things like the storage shed for our troop trailer. I believe that we have a relationship that is growing and will continue to improve and benefit both RACC and the scouts of Riverside.

Thank you,

Samantha Holden
Pack 235 Cubmaster
Riverside, IA.

To Whom It May Concern;

I am writing to comment on the great experience St. Mary's Parish of Riverside had in providing a Pancake Breakfast during TREKFEST 2017. The RACC organization was great to work with, especially Kevin Meller, who was in charge of outreach and organizational responsibilities. It was a great fundraiser for us, and hopefully, a fulfilling experience for those that attended.

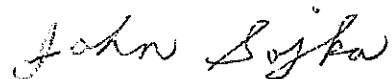
In reflecting back on our experience in Hall Park, overall facility provisions were great. That said, if possible, it would be great to see permanent electrical outlets placed throughout the park to help facilitate the electrical demands of equipment, etc. Though not an event stopping situation, it was a tedious encounter to try to find and extend temporary electrical cords from the concession stand to our serving areas so we could meet all of our electrical needs. There was also concern of overall safety with so many extension cords used.

Other reflections: As we were close to the stage, improved acoustical needs also seem to be a priority for improving the facility for future events. In addition, the Bouncy Houses provided for the children (and even some adults) were extremely popular. We heard many great comments regarding them.

We would like to thank the city of Riverside, the City Council, Mayor Schneider, and the RACC for allowing us to host our breakfast and we look forward to making it an annual event, if invited to do so.

It would be greatly appreciated if funds or grants could be allocated for these and other improvements to Hall Park so all users of Hall Park can enjoy these aforementioned upgrades.

Sincerely,



John Sojka, Trustee, St. Mary's Parish

[Print](#) [Search Again](#) [Home](#)

To print the certificate use the Print link above, or use the web browser's Print command (see the File menu)
Print margins of no larger than 1 inch are recommended

**IOWA SECRETARY OF STATE
PAUL D. PATE**



CERTIFICATE OF EXISTENCE

Date: 9/14/2017

Name: RIVERSIDE AREA COMMUNITY CLUB (504RDN - 62556)
Date of Incorporation: 8/31/1968
Duration: PERPETUAL

I, Paul D. Pate, Secretary of State of the State of Iowa, custodian of the records of incorporations, certify the following for the nonprofit corporation named on this certificate:

- a. The entity is in existence and duly incorporated under the laws of Iowa.
- b. All fees required under the Revised Iowa Nonprofit Corporation Act due the Secretary of State have been paid.
- c. The most recent biennial report required has been filed with the Secretary of State.
- d. Articles of dissolution have not been filed.

Certificate ID: **CS139730**
To validate certificates visit:
sos.iowa.gov/ValidateCertificate

A handwritten signature in cursive script that reads "Paul D. Pate".

Paul D. Pate, Iowa Secretary of State

Lory Young

From: Michael Hart <mhart@northlandsecurities.com>
Sent: Friday, September 15, 2017 10:14 AM
To: Lory Young
Subject: RE: truck wash
Attachments: Rebate Agreement Analysis.pdf; Rebate Agreement Analysis.xlsx

Lory,

Please find the attached rebate analysis for the proposed truck wash. Here is a proposed timeline for the rebate agreement as requested:

- October 2 – Begin Urban Renewal plan process
- November 6 – Hold public hearing on urban renewal plan, approve plan and consider developers agreements
- Fall 2017 – Truck Wash constructed
- 1/1/2018 – Value of new property is assessed
- By 12/1/2018 – City certifies Developers agreement to County to begin TIF collection
- Fall 2019 – TIF Collection and rebate payments begin

Please note that there are several other key items that will need to be completed with the urban renewal process between October 2 and November 6. In order to stay on this timeline, we will need to know all projects we want to include in the plan soon. I am working with the County to collect more information related to the current urban renewal area. Once we have a chance to evaluate this information we can decide if it is best to start fresh with a new area or build onto the current Riverside Urban Renewal Area.

Let me know if you have any questions.

Thank you,
Michael

Michael Hart

Vice President, Public Finance



Direct (612) 851-4966 | Cell (515) 321-0460 | Fax (612) 851-5918

Web NorthlandSecurities.com

From: Lory Young [<mailto:lory@cityofriversideiowa.com>]
Sent: Wednesday, September 13, 2017 2:19 PM
To: Michael Hart
Subject: truck wash

Lory Young, IaCMC, IaCMFO
City Clerk/Finance Officer
City of Riverside (Pop. 993)

TIF TAX REBATE PROPOSAL

Key Details

Company: **AFCS Truck Wash**
 Date: **Sep-17**

Financial Assumptions

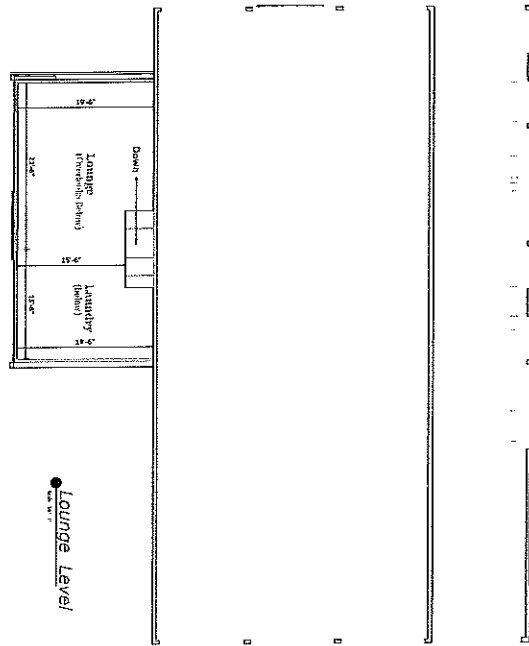
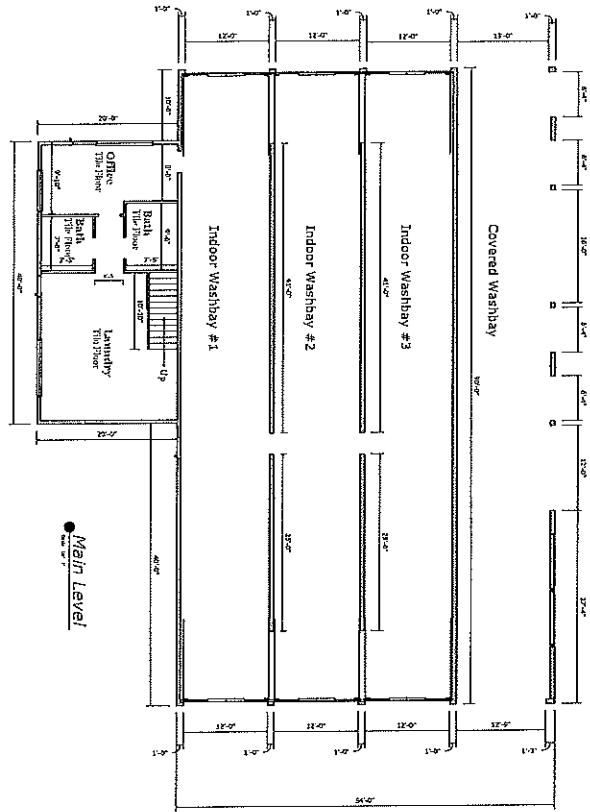
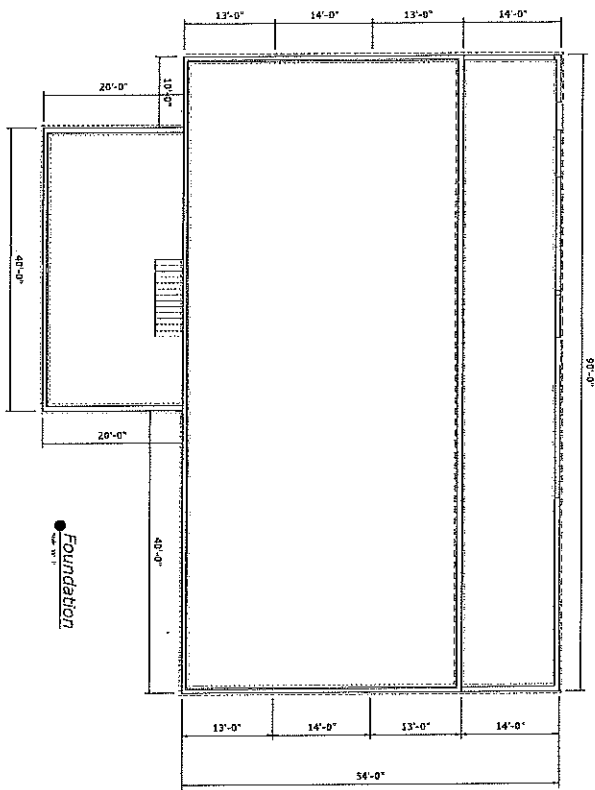
Assessed Value	\$950,000
Taxable Value (After 90% Rollback)	\$855,000
Consolidated TIF Tax Levy (\$/1,000)	\$29.50

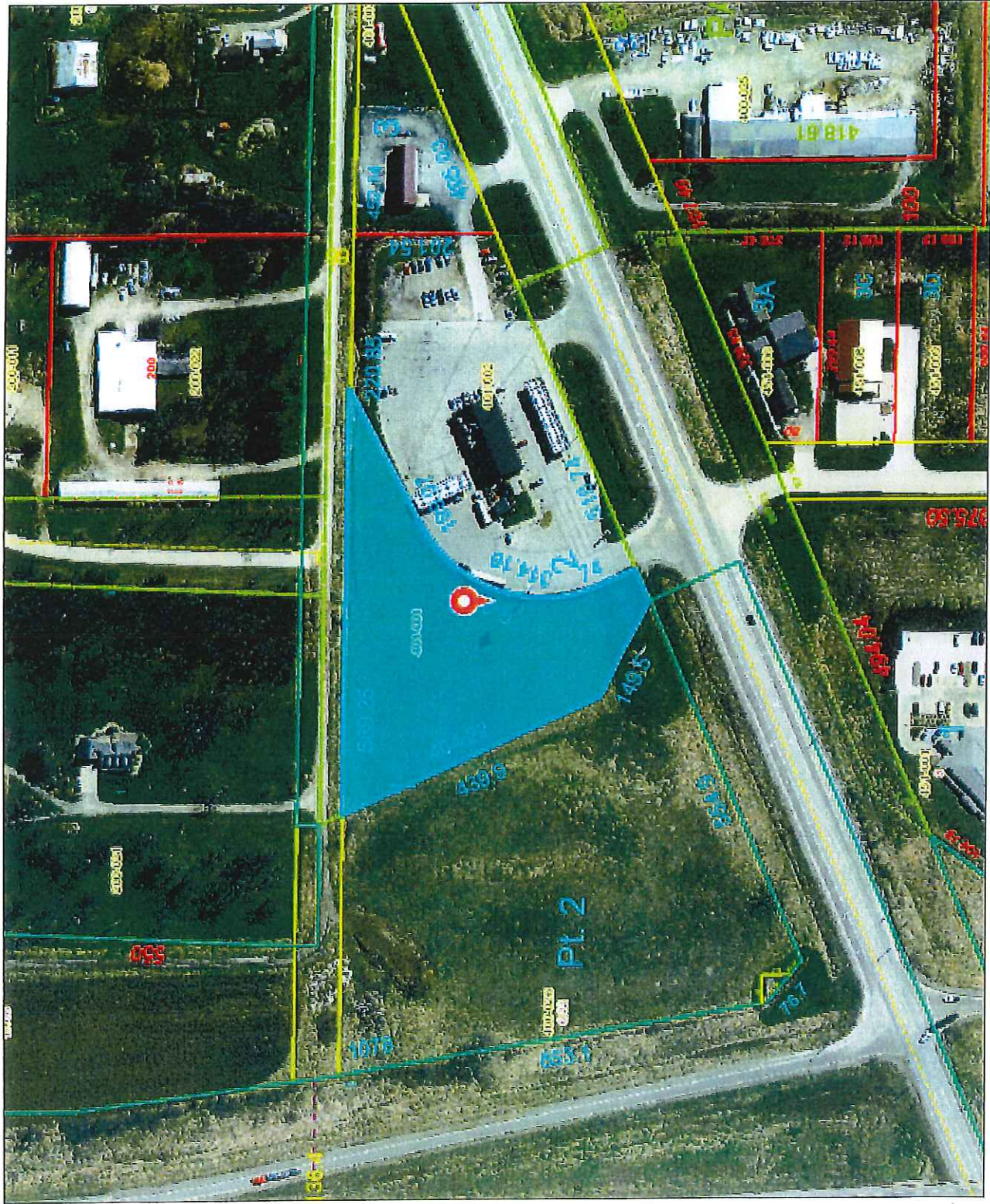
Timeline Assumptions

Property Assessment Date	1/1/2018
TIF Certification	12/1/2018
1st TIF Available	Fall 2019

TIF Rebate Analysis

Year	Date	100% TIF Available		Rebate %	Rebate \$
Year 1	12/1/2019	\$12,611.25			
	6/1/2020	\$12,611.25	\$25,222.50	100%	\$25,222.50
Year 2	12/1/2020	\$12,611.25			
	6/1/2021	\$12,611.25	\$25,222.50	100%	\$25,222.50
Year 3	12/1/2021	\$12,611.25			
	6/1/2022	\$12,611.25	\$25,222.50	100%	\$25,222.50
Year 4	12/1/2022	\$12,611.25			
	6/1/2023	\$12,611.25	\$25,222.50	100%	\$25,222.50
Year 5	12/1/2023	\$12,611.25			
	6/1/2024	\$12,611.25	\$25,222.50	100%	\$25,222.50
Year 6	12/1/2024	\$12,611.25			
	6/1/2025	\$12,611.25	\$25,222.50	90%	\$22,700.25
Year 7	12/1/2025	\$12,611.25			
	6/1/2026	\$12,611.25	\$25,222.50	80%	\$20,178.00
Year 8	12/1/2026	\$12,611.25			
	6/1/2027	\$12,611.25	\$25,222.50	70%	\$17,655.75
Year 9	12/1/2027	\$12,611.25			
	6/1/2028	\$12,611.25	\$25,222.50	60%	\$15,133.50
Year 10	12/1/2028	\$12,611.25			
	6/1/2029	\$12,611.25	\$25,222.50	50%	\$12,611.25
Total Rebate Over 10 years					\$214,391.25





Legend

Cartography

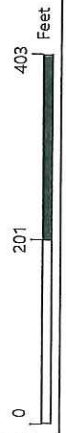
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- Corp Name Carto 100
- Lot Dim Carto 100
- Lot Dim Carto 400
- Misc Dim Carto 100
- Misc Dim Carto 400
- Misc Text Carto 100
- Misc Text Carto 400
- Mon Carto
- Parcel Dim Carto 100
- Parcel Dim Carto 400
- Parcel Owner Hook 100
- Parcel Owner Hook 400
- Railroad Dim Carto 100
- Railroad Dim Carto 400
- Road Dim Carto 100
- Road Dim Carto 400
- Road Name Carto 100
- Road Name Carto 400
- Sub Ref Letter Carto 100
- Sub Ref Letter Carto 400
- Unknown Carto

Coincident Boundaries

- Corp Line
- County Line
- Geo Twp Line
- Lot Line
- Misc Line
- Mon Linear
- Page Match Line
- Parcel Line
- Pol Twp Line
- Railroad Centerline
- Railroad ROW

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

Map Title
Web Print: 08/30/2017





September 13, 2017

CITY OF RIVERSIDE
CITY HALL, 21 E 1ST ST, PO BOX 188
RIVERSIDE, IA 52327-0188

To Whom It May Concern,

The Iowa Department of Natural Resources (Iowa DNR) has drafted a Water Quality Improvement Plan, also known as a Total Maximum Daily Load (TMDL), for the Iowa River Basin. Multiple segments of the Iowa River and many of its tributaries are on the state's list of impaired waters for high levels of indicator bacteria. The Water Quality Improvement Plan explores the amounts and sources of bacteria entering the river system and offers potential solutions to reduce those levels and work toward fixing the problem. The Plan is designed as a guide for local resource agencies, partners, stakeholders and residents to improve the river system.

Your facility, RIVERSIDE CITY OF STP, NPDES # 9260001, has been identified as discharging to the Iowa River basin. All point sources receiving a wasteload allocation in this TMDL have been given an E. coli limit of 126 orgs/100mL. You are encouraged to attend one of three meetings across the basin to discuss the draft Water Quality Improvement Plan. Persons are encouraged to bring their questions and ideas to improve the river to the meeting for discussion.

Staff from the DNR's Watershed Improvement Program will be at the meetings to answer questions. The meetings will be held from 6 to 7:30 p.m. at the following dates and locations:

- Sept. 20, Eldora Public Library, 1202 10th St., Eldora
- Sept. 26, Marshalltown Public Library, 105 W. Boone St., Marshalltown
- Oct. 4, Coralville Public Library, Schwab Auditorium, 1401 5th St., Coralville

The Water Quality Improvement Plan is available on the Iowa DNR website at:

<http://www.iowadnr.gov/Environmental-Protection/Water-Quality/Watershed-Improvement/Water-Improvement-Plans>

Comments on the plan may be submitted by Oct. 23 via:

E-mail: jeff.berckes@dnr.iowa.gov

Mail: Jeff Berckes, Iowa DNR, Wallace State Office Building, 502 E. Ninth St. Des Moines, Iowa 50319

After gathering Iowans' comments, the DNR will forward the final Plan to the U.S. Environmental Protection Agency for approval.

If you have questions regarding the potential impact of the plan on your facility, please attend one of the meetings, or contact Eric Wiklund at 515-725-0313 or eric.wiklund@dnr.iowa.gov.