

**CITY OF RIVERSIDE COUNCIL AGENDA  
RIVERSIDE CITY HALL COUNCIL CHAMBERS  
60 N GREENE STREET**

**Tuesday, February 21<sup>st</sup>, 2017 at 6:30 p.m.**

**6:30 PM CITY COUNCIL MEETING**

**NOTICE TO THE PUBLIC:**

**This is a meeting of the City Council to conduct the regular business of the City. Every item on the agenda is an item of discussion and action if needed.**

**CALL MEETING TO ORDER:** Mayor Pro-Tem Ralph Schnoebelen

- Pledge of Allegiance
- Roll Call

**APPROVAL OF AGENDA:**

**1. Approve Consent Agenda**

- 1a) Minutes from 02-06-17
- 1b) Expenditures 02-21-17

**2. Committee Reports:**

**3. Citizens Comments:**

*This time is for items NOT on the agenda. Please notify the City Clerk if you wish to comment on an agenda item and you will be recognized when that item comes up. When citizens are recognized to speak, please approach the podium, spell your first and last name before proceeding. Citizens should refrain from addressing individual Council Members and should not expect a response to any questions. Time is limited to 3 minutes.*

**4. Listing Cherry Lane Lots with Relator **pg 8****

- Motion to list lots with realtor

**5. Greiner Buildings – Jeff Huber **pg 10****

- Motion for Concept Design Price Quote

**6. PeopleService Monthly Report **pg 11****

- Price quote for pump repair – Electric Pump
- Fluoride Treatment in City Water Supply
- Update on new water meter system

**7. Review Building Permit Fee Schedule**

**8. Res #022117-01 “Approve Building Permit Fee Schedule” **pg 23****

**9. Incentives and Rebates for New Business pg 29**

- Motion to Proceed with Dorsey & Whitney agreement preparation

**10. Questions about Preliminary FY 17-18 Budget**

- Work Session 02-27-17
- Public Hearing 03-13-17

**11. Repairs at Community Building pg 30**

- Motion to proceeds with repairs

**12. Res #022117-02 "Purchase of New City Truck" pg 32**

**13. Res #022117-03 "Approve FY 17-18 Law Enforcement Contract" pg 36**

**14. Senior Dining Continuation**

**15. Closing Comments**

- City Staff Comments
  - 02-22-17 Public Information Meeting
  - 02-27-17 Special Meeting
  - 03-06-17 Council Meeting
  - 03-13-17 Special Meeting
- City Council Comments & Requests for Information

**16. Adjourn Council Meeting**

Approved: \_\_\_\_\_  
Allen Schneider, Mayor

Date: \_\_\_\_\_

RIVERSIDE CITY COUNCIL MEETING; February 6, 2017

The Riverside City Council meeting opened at 6:33 pm in City Hall with Mayor Allen Schneider requesting roll call. Council members present were: Rob Weber, Bob Schneider Jr., Tom Sexton, Jeanine Redlinger, and Ralph Schnoebelen.

Motion by Schneider to approve agenda. Second by Schnoebelen, passed 5-0.

Motion by Sexton to approve consent agenda, minutes, and expenditures. Second by Weber, passed 5-0.

Glen Meisner, MMS presented updates on Ella Street. Redlinger moved to approve additional fees for the project, and 35% credit from MMS for engineering in the amount of \$20,742.93. Second by Schnoebelen, passed 4-1, Sexton voting nay. MMS will e-mail remaining punch list to Mayor.

Schnoebelen moved to approve letter to DOT for Hwy 22 project. Second by Redlinger, passed 5-0.

Update given on the Washburn & 2<sup>nd</sup> Street paving project; Work Session will be February 15<sup>th</sup> at 6:30 pm. Public Information meeting is set for February 22<sup>nd</sup> at 6:30 pm. Public Hearing will be at the March 6<sup>th</sup> Council Meeting. MMS was instructed to proceed with design work for drainage and off street parking near the funeral home.

MMS is working on defining property lines with Ron Sweeting.

Schnoebelen moved to pass Resolution #020617-01 Change Order #11-Ella Street for \$22,934.45. Second by Schneider, passed 5-0.

Schneider moved to pass Resolution #020617-02 Cornerstone Excavating Pay Request #8 for \$29,860.03. Second by Weber, passed 5-0.

Precision Energy Services proposed installing Solar Panels at the Water and Wastewater Plants. Panels have a 25 year guarantee with potential savings of \$1.2 million.

Hotel-Motel Grant applicants for FY 17-18 were in attendance to discuss their grants and answer questions from Council. Grants are funded with hotel-motel tax money received from the State for fees charged at the Casino.

Schneider moved to pass Resolution #020617-03 Paws & More for \$2500.00. Second by Redlinger, passed 5-0.

Redlinger moved to pass Resolution #020617-04 YMCA of Washington for Camp Highland summer program in the amount of \$10,000.00, with Highland School District families paying the YMCA membership rate of \$135.00 per week. Second by Schneider, passed 5-0.

Weber moved to pass Resolution #020617-05 RACC for TrekFest 2017, and Demo Pit improvements for \$30,880.00. Second by Redlinger, passed 5-0.

Schnoebelen moved to pass Resolution # 020617-06 Riverside History Center for \$ 21,000.00. Second by Sexton, passed 5-0.

The Annual Fire District report was presented by Chad Smothers and Curtis Sexton. Budget requests will be discussed at the next work session.

Weber moved to pass Resolution #020617-07 Approving seven New Fire Department Members. Second by Schneider, passed 5-0.

Weber moved to pass Resolution #020617-08 Approving two New Cadets to the Fire Department. Second by Schnoebelen, passed 5-0.

Motion to approve Greiner Buildings for a park shelter design was tabled.

Redlinger moved to pass Resolution # 020617-09 Annual Urban Renewal report. Second by Schneider, passed 5-0.

Redlinger moved to change the next council meeting to Tuesday, February 21<sup>st</sup> due to the President's Day Holiday. Second by Schnoebelen, passed 5-0.

John Sojka presented business plans to Council, and requested some form of Tax Abatement. He will meet with Mayor to discuss options before the next Council Meeting.

Schnoebelen moved to adjourn at 10:28 pm. Second by Sexton, passed 5-0.

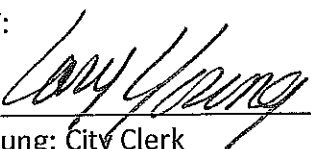
Full content of Council Meetings can be viewed on the City Web Site;  
[www.cityofriverviewiowa.com](http://www.cityofriverviewiowa.com)

City Council Work Session – Wednesday, February 15, 2017 at 6:30 pm.

Public Information Meeting on Washburn & 2<sup>nd</sup> Street - Wednesday, February 22, 2017 at 6:30 pm.

Council Meeting - Tuesday, February 21, 2017 at 6:30 pm

ATTEST:

  
\_\_\_\_\_  
Lory Young; City Clerk

\_\_\_\_\_  
Allen Schneider; Mayor



EXPENDITURES 2-21-17				
COUNCIL MEETING				
	UNPAID BILLS			
A TECH/FREEMAN ALARM	RVFD	001-5-150-6356	\$ 84.00	
BRYAN LENZ	FEB CELL	001-5-430-6373	\$ 25.00	
BRYAN LENZ	FEB CELL	001-5-210-6373	\$ 25.00	\$ 50.00
BUSINESS RADIO	RVFD	001-5-150-6356	\$ 147.50	
COLBERT TRUCKING	2 LOADS SAND	110-5-210-6417	\$ 187.25	
ECICOG	CODIFICATION	001-5-650-6499	\$ 498.00	
ECICOG	CLERK SCHOOL	001-5-650-6240	\$ 15.00	
ELECTRIC PUMP	LIFT STATION PUMP REPAIRS	610-5-815-6374	\$ 1,612.75	
HOLLYWOOD GRAPHICS	RVFD-SUBURBAN	001-5-150-6352	\$ 661.77	
ITECH	FEB SERVICE	001-5-650-6497	\$ 155.00	
JETCO	LIFT STATION PUMP REPAIR	610-5-815-6374	\$ 6,453.30	
KALONA AUTO PARTS	PARKS	001-5-430-6332	\$ 49.92	
KALONA AUTO PARTS	TRUCK REPAIRS	110-5-210-6331	\$ 280.82	\$ 330.74
KOCH	COPIES	001-5-650-6496	\$ 995.19	
LORY YOUNG	FEB CELL	001-5-650-6373	\$ 50.00	
MIDWEST FRAME	RVFD- LADDER TRUCK PAINT REPAIR	001-5-150-6352	\$ 543.50	
MMS	JAN SERVICE	600-5-810-6407	\$ 1,047.25	
MMS	ELLA STREET	301-5-750-6782	\$ 2,100.00	
MMS	CAPITAL IMPROVEMENT	301-5-750-6779	\$ 121.25	
MMS	SWEETING DRAINAGE	600-5-810-6407	\$ 2,021.22	
MMS	PIONEER - HWY22	301-5-750-6785	\$ 6,802.30	
MMS	2ND STREET - WASHBURN	301-5-750-6781	\$ 7,893.67	
MMS	HWY 22 DOT	301-5-750-6785	\$ 2,016.96	
MMS	TAP	301-5-750-6782	\$ 416.50	
MMS	PARK SHELTER	301-5-750-6788	\$ 238.00	
MMS	TOPO - PIONEER & HWY 22	301-5-750-6785	\$ 4,580.00	\$ 27,237.15
OFFICE EXPRESS	SUPPLY	001-5-650-6506	\$ 102.98	
REC	SIGN	001-5-430-6371	\$ 91.52	
REC	SEWER EXPENSE	610-5-815-6371	\$ 4,869.20	
REC	SHOP	001-5-210-6371	\$ 39.82	
REC	WATER PLANT	600-5-810-6371	\$ 3,896.70	
REC	CASINO LIFT	610-5-815-6371	\$ 286.40	
REC	TRAFIC LIGHT	001-5-230-6371	\$ 162.86	\$ 9,346.50
RELIANT FIRE APPARATUS	LIGHT #161	001-5-150-6352	\$ 332.08	
RIVER PRODUCTS	SAND	110-5-210-6417	\$ 250.27	
RIVERSID ETRAVEL MART	RVFD FUEL	001-5-150-6350	\$ 219.12	
STOREY KENWORTH	W2 FORMS	001-5-650-6506	\$ 73.54	
STUELKE, JAY	JANUARY INSPECTIONS	001-5-170-6499	\$ 210.00	
STUTSMANS	STREETS	110-5-210-6335	\$ 37.50	
STUTSMANS	PARKS	001-5-430-6504	\$ 161.80	
UNITED LAB	PARKS	001-5-430-6504	\$ 287.40	
VISA	USTREAM	001-5-650-6497	\$ 99.00	
VISA	PARKS- MOWER PARTS	001-5-430-6504	\$ 227.57	
VISA	OFFICE	001-5-650-6506	\$ 72.14	\$ 398.71
VISU-SEWER	LIFT STATION CLEANING	610-5-815-6374	\$ 4,560.00	
WINDSTREAM	WATER - JAN	600-5-810-6373	\$ 213.65	
WINDSTREAM	SHOP - JAN	001-5-210-6373	\$ 120.69	
WINDSTREAM	SEWER- JAN	610-5-815-6373	\$ 232.53	\$ 566.87
	TOTAL UNPAID BILLS		\$ 55,567.92	
	PAID BILLS			
IPERS	CONTRIBUTIONS - 2017 JAN		\$ 1,648.38	
IOWA DEPT OF REVENUE	IOWA WITHHOLDINGS - 2017 JAN		\$ 455.00	
IOWA DEPT OF REVENUE	IOWA SALES TAX - 2017 JAN		\$ 2,557.00	
PAYROLL	PAYCHECKS - 2017 JAN		\$ 8,550.10	
IRS	941 TAX DEPOSIT - 2017 JAN		\$ 2,812.90	
	TOTAL PAID BILLS		\$ 16,023.38	
	TOTAL EXPENDITURES		\$ 71,591.30	
DEC. 2016 REVENUES & EXPENSES:		REVENUES	EXPENSES	
GENERAL FUND		\$ 14,926.81	\$ 52,837.08	
ROAD USE TAX FUND		\$ 11,081.05	\$ 1,118.41	
LOCAL OPTION SALES TAX		\$ 8,613.94	\$ -	
CASINO REVENUE RUND		\$ 115,728.25	\$ -	
CAPITAL PROJECTS FUND		\$ -	\$ 6,614.92	
WATER FUND		\$ 29,753.53	\$ 32,234.64	
SEWER FUND		\$ 26,890.50	\$ 33,418.04	
GARBAGE/LANDFILL FUND		\$ 2,160.81	\$ 1,719.50	
STORM WATER FUND		\$ 1,648.26	\$ -	
TOTAL		\$ 210,803.15	\$ 127,942.59	

*Handwritten signature/initials in red ink.*

PACKET: 02935 EXPENDITURES 2-21-17 BL

VENDOR SET: 01 City of Riverside

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

\*\* T O T A L S \*\*

INVOICE TOTALS 55,567.92  
 DEBIT MEMO TOTALS 0.00  
 CREDIT MEMO TOTALS 0.00

BATCH TOTALS 55,567.92

*W/2-21-17 Exp ✓  
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\*\* G/L ACCOUNT TOTALS \*\*

BANK	YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
					ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2016-2017	001-2020		ACCOUNTS PAYABLE	5,450.40-*				
	001-5-150-6350		FIRE DEPT - FUEL FOR TRU	219.12	2,500	933.02	204,069	99,756.30
	001-5-150-6352		FIRE DEPT - VEHICLE EXPE	1,537.35	6,000	2,554.20	204,069	98,438.07
	001-5-150-6356		FIRE DEPT - TOOLS & EQUI	231.50	7,500	7,881.77- Y	204,069	99,743.92
	001-5-170-6499		BUILDING INSPECTOR - CON	210.00	2,000	875.00	204,069	99,765.42
	001-5-210-6371		SHOP UTILITIES	39.82	2,200	1,588.78	110,058	64,557.67
	001-5-210-6373		STREET PHONE EXPENSE	145.69	2,500	921.80	110,058	64,451.80
	001-5-230-6371		ELECTRIC FOR STREET LIGH	162.86	16,500	6,141.47	110,058	64,434.63
	001-5-430-6332		PARK VEHICLE REPAIR	49.92	3,000	2,950.08	91,075	48,196.67
	001-5-430-6371		PARK ELECTRIC & GAS	91.52	8,000	1,136.03	91,075	48,155.07
	001-5-430-6373		PARK PHONE EXPENSE	25.00	500	450.00	91,075	48,221.59
	001-5-430-6504		PARK MINOR EQUIPMENT	676.77	13,750	10,822.06	91,075	47,569.82
	001-5-650-6240		MEETINGS & CONFERENCES	15.00	3,500	714.90	99,185	51,367.28
	001-5-650-6373		TELEPHONE	50.00	3,000	1,010.40	99,185	51,332.28
	001-5-650-6496		COPIER	995.19	3,500	6.94	99,185	50,387.09
	001-5-650-6497		COMPUTER SUPPORT	254.00	2,000	3,294.74- Y	99,185	51,128.28
	001-5-650-6499		CONTRACT SERVICES	498.00	30,000	20,604.00	99,185	50,884.28
	001-5-650-6506		OFFICE SUPPLIES	248.66	4,000	1,172.58	99,185	51,133.62
	110-2020		ACCOUNTS PAYABLE	755.84-*				
	110-5-210-6331		VEHICLE OPERATIONS & REP	280.82	7,000	1,148.75- Y	118,700	104,078.24
	110-5-210-6335		SNOW REMOVAL & SAND & SA	37.50	2,500	855.98- Y	118,700	104,321.56
	110-5-210-6417		STREET MAINTENANCE	437.52	20,000	16,885.91	118,700	103,921.54
	301-2020		ACCOUNTS PAYABLE	24,168.68-*				
	301-5-750-6779		CAPITAL IMPROVEMENT PLAN	121.25	0	4,188.79- Y	1,990,000	929,911.09
	301-5-750-6781		WASHBURN & 2ND STREET PA	7,893.67	615,000	593,375.41	1,990,000	922,138.67
	301-5-750-6782		ELLA STREET SPINE	2,516.50	650,000	150,856.68- Y	1,990,000	927,515.84
	301-5-750-6785		HWY 22 WATER MAIN STREET	13,399.26	300,000	278,586.74	1,990,000	916,633.08
	301-5-750-6788		THREE SEASON SHELTER	238.00	175,000	165,668.35	1,990,000	929,794.34
	600-2020		ACCOUNTS PAYABLE	7,178.82-*				
	600-5-810-6371		ELECTRIC AND GAS	3,896.70	32,000	10,079.30	394,712	233,084.68
	600-5-810-6373		TELEPHONE	213.65	3,000	1,180.06	394,712	236,767.73
	600-5-810-6407		ENGINEERING EXPENSE	3,068.47	5,000	7,562.08- Y	394,712	233,912.91
	610-2020		ACCOUNTS PAYABLE	18,014.18-*				
	610-5-815-6371		ELECTRIC & GAS	5,155.60	60,000	23,786.54	284,696	146,696.05
	610-5-815-6373		TELEPHONE	232.53	2,000	123.77	284,696	151,619.12
	610-5-815-6374		SEWER EXPENSE	12,626.05	43,000	29,158.95	284,696	139,225.60

CITY OF RIVERSIDE  
 MID TREASURERS REPORT  
 AS OF: JANUARY 31ST, 2017

Council Packet

FUND	BEGINNING CASH BALANCE	M-T-D REVENUES	M-T-D EXPENSES	CASH BASIS BALANCE	NET CHANGE OTHER ASSETS	NET CHANGE LIABILITIES	ACCURAL ENDING CASH BALANCE
001-GENERAL FUND	1,934,270.69	14,926.81	52,837.08	1,896,360.42	1.29	2,950.35	1,899,309.48
110-ROAD USE TAX	384,817.39	11,081.05	1,118.41	394,780.03	0.00	0.00	394,780.03
121-LOCAL OPTION SALES TAX	284,172.30	8,613.94	0.00	292,786.24	0.00	0.00	292,786.24
125-TIF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
145-CASINO REVENUE FUND	1,377,532.73	115,728.25	0.00	1,493,260.98	0.00	0.00	1,493,260.98
200-DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
301-CAPITAL PROJECTS	62,233.90	0.00	6,614.92	55,618.98	0.00	0.00	55,618.98
600-WATER FUND	753,476.34	29,753.53	32,234.64	750,995.23	0.00	( 25.67)	750,969.56
610-SEWER FUND	211,756.39	26,890.50	33,418.04	205,228.85	0.00	( 25.67)	205,203.18
670-LANDFILL/GARBAGE	6,483.06	2,160.81	1,719.50	6,924.37	0.00	0.00	6,924.37
680-STORM WATER	25,275.28	1,648.26	0.00	26,923.54	0.00	0.00	26,923.54
<b>GRAND TOTAL</b>	<b>5,040,018.08</b>	<b>210,803.15</b>	<b>127,942.59</b>	<b>5,122,878.64</b>	<b>1.29</b>	<b>2,899.01</b>	<b>5,125,776.36</b>

\*\*\* END OF REPORT \*\*\*

# Council Packet

2-15-2017 01:05 PM

CITY OF RIVERSIDE  
 POOLED CASH REPORT (FUND 999)  
 AS OF: JANUARY 31ST, 2017

PAGE: 1 2/17/2017

FUND ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
<u>CLAIM ON CASH</u>				
001-1110	CHECKING ACCT-GENERAL FUND	1,934,270.69	( 34,961.21)	1,899,309.48
110-1110	CHECKING ACCT-ROAD USE TAX	384,817.39	9,962.64	394,780.03
121-1110	CHECKING ACCT-LOST	284,172.30	8,613.94	292,786.24
125-1110	CHECKING ACCT-TIF	0.00	0.00	0.00
145-1110	CHECKING ACCT-CASINO REVENUE	1,377,532.73	115,728.25	1,493,260.98
200-1110	CHECKING ACCT-DEBT SERVICE	0.00	0.00	0.00
301-1110	CHECKING ACCT-CAP PROJECTS	62,233.90	( 6,614.92)	55,618.98
600-1110	CHECKING ACCT-WATER	753,476.34	( 2,506.78)	750,969.56
610-1110	CHECKING ACCT-SEWER	211,756.39	( 6,553.21)	205,203.18
670-1110	CHECKING ACCT-GARBAGE	6,483.06	441.31	6,924.37
680-1110	CHECKING ACCT-STORM WATER	<u>25,275.28</u>	<u>1,648.26</u>	<u>26,923.54</u>
TOTAL CLAIM ON CASH		5,040,018.08	85,758.28	5,125,776.36

CASH IN BANK - POOLED CASH

999-1110	CASH IN BANK	1,580,052.56	73,404.20	1,653,456.76
999-1112	PEOPLES BANK MONEY MARKET	2,080,553.53	1,501.99	2,082,055.52
999-1114	HILLS BANK	826,322.23	9,155.01	835,477.24
999-1115	CB FUND	15,243.82	11.00	15,254.82
999-1116	COMMUNITY BUILDING CD #18936	273,034.70	1,686.08	274,720.78
999-1117	COMMUNITY BUILDING CD#18975	<u>264,811.24</u>	<u>0.00</u>	<u>264,811.24</u>
SUBTOTAL CASH IN BANK - POOLED CASH		5,040,018.08	85,758.28	5,125,776.36

WAGES PAYABLE

999-2010	WAGES PAYABLE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
SUBTOTAL WAGES PAYABLE		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

TOTAL CASH IN BANK - POOLED CASH		5,040,018.08	85,758.28	5,125,776.36
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DUE TO OTHER FUNDS - POOLED CASH

999-2100	DUE TO OTHER FUNDS	<u>5,040,018.08</u>	<u>85,758.28</u>	<u>5,125,776.36</u>
TOTAL DUE TO OTHER FUNDS		5,040,018.08	85,758.28	5,125,776.36



# Council Packet

2-15-2017 01:05 PM

CITY OF RIVERSIDE  
 POOLED CASH REPORT (FUND 999)  
 AS OF: JANUARY 31ST, 2017

2/17/2017  
 PAGE: 2

FUND ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
<u>DUE TO POOLED CASH</u>				
001-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
110-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
121-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
125-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
145-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
200-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
301-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
600-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
610-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
670-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
680-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
<b>TOTAL DUE TO POOLED CASH</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<u>DUE FROM OTHER FUNDS</u>				
999-1330	DUE FROM OTHER FUNDS	0.00	0.00	0.00
<b>TOTAL DUE FROM OTHER FUNDS</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<u>ACCOUNTS PAYABLE - POOLED CASH</u>				
999-2020	ACCOUNTS PAYABLE CONTROL	0.00	0.00	0.00
<b>TOTAL ACCOUNTS PAYABLE POOLED CASH</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

\*\*\* PROOF CASH BALANCES \*\*\*

(A)		(B)		(C)	
CLAIM ON CASH	5,125,776.36	CLAIM ON CASH	5,125,776.36	CASH IN BANK	5,125,776.36
CASH IN BANK	5,125,776.36	DUE TO OTHER FUNDS	5,125,776.36	DUE TO OTHER FUNDS	5,125,776.36
DIFFERENCE	0.00		0.00		0.00

\*\*\* PROOF ACCOUNTS PAYABLE BALANCES \*\*\*

(D)		(E)		(F)	
AP PENDING	0.00	AP PENDING	0.00	DUE FROM OTHER FUNDS	0.00
DUE FROM OTHER FUNDS	0.00	ACCOUNTS PAYABLE	0.00	ACCOUNTS PAYABLE	0.00
DIFFERENCE	0.00		0.00		0.00

\*\*\* END OF REPORT \*\*\*

58 Realtor Fee



# Consider Kris Westfall

*Riverside's Own 'Concierge'*

Know you're in good hands by listing with Kris Westfall, a Riverside native since 1977. With a dedication to excellence and comprehensive knowledge of the housing market, your success is her goal.

Kris knows the importance of personal attention, and is available for you to contact via email or phone. To have a partner every step of the way, give Kris a call!

**319.330.6644**

**KWESTFALL@IOWAREALTY.COM**



#### OUR MISSION

Our mission is to move you. We believe in building relationships and exceeding expectations: one client, one property, one community at a time. Together we are Iowa Realty.

Allow me to explain the benefits of listing the lots on Cherry Lane with my professional help. I'll not only provide my real estate knowledge, but as a long-time resident, I can also provide detailed insights to the community and school system to all prospective buyers and Realtors®.

I'd love the opportunity to promote the area and provide the following:

### **Positive Community Advocate**

- A positive advocate for the City of Riverside and Highland Community School District  
My goal is to bring more people to Riverside by promoting our community and what it has to offer
- An intricate key to prospective buyers, equipping them with the history and current information they need to feel confident and excited about joining our community
- With more than 30 real estate transactions in Riverside and outlying areas alone, I'm very accustomed to our market

### **Awareness & Visibility**

- List all lots on the Iowa City Area Multiple Listing Service, Realtor.com, Zillow and Trulia for all agents and general public
- Take drone footage of the subdivision, upload it to the channels above for added visibility
- Market in the Kalona News, Iowa Realty publication and iowarealty.com
- Provide 5'x7' outdoor sign to replace the current sign at Cherry Lane
- Install *For Sale* signs on each lot

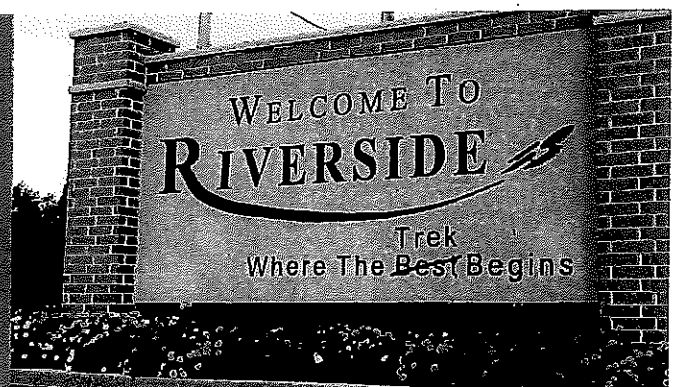
### **Partnership**

- Provide close interaction on all aspects of the project: always available, easily accessible to you, as my home backs to the Cherry Lane lots
- Provide all prospective buyers with the covenants and plat for Cherry Lane (which will also be available to all agents on the Iowa City Area MLS)
- Work with the abstract company to create abstracts once an offer has been accepted
- Work closely with the seller's attorney to assure a smooth and successful closing

Please allow me to be your "Riverside concierge!"

I feel very passionate about the opportunity to showcase the Cherry Lane lots in Riverside and any future developments!

*Together we'll watch the community grow.*



**Lory Young**

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**From:** Jeff Huber <jhuber@gbinc.net>  
**Sent:** Thursday, January 26, 2017 8:41 AM  
**To:** Lory Young  
**Subject:** RE: Grenier Buildings

Good morning Lory,  
It was nice meeting you yesterday and I appreciate the time you took with us.

Below is our proposal for initial design work for the Riverside City Park building:

\$2500 – Initial Design to include the following:

- 3D conceptual design of the exterior structure and parking
- 3D models to be geo-located on the actual property – to scale
- Interactive 3D PDF where the model can be spun, rotated, zoomed (can send examples of other projects if needed)
- Attend up to 3 work-session meetings with interested parties
- Provide initial 2D drawings of room layouts

For an additional \$500, we can make a movie of a “fly-through” of the building. This may be a great way to get interest in the community and also to show donors a little more about the building and its intended use. Links can be e-mailed out or the movie can be posted on the city website. (again, I can send examples if needed).

Below are a few screen shots of the Lone Tree Wellness building that we did similar conceptual designs for. This was a little more in depth on the interior than what I am proposing for your building, but it is something we can do for you down the road if needed.

Please let me know what questions you have,

Thanks,

Jeff



Date: February 14, 2017

To: Riverside Council

From: Bill Stukey, Operator

O & M Report: January 2017

### **Water Operation & Maintenance**

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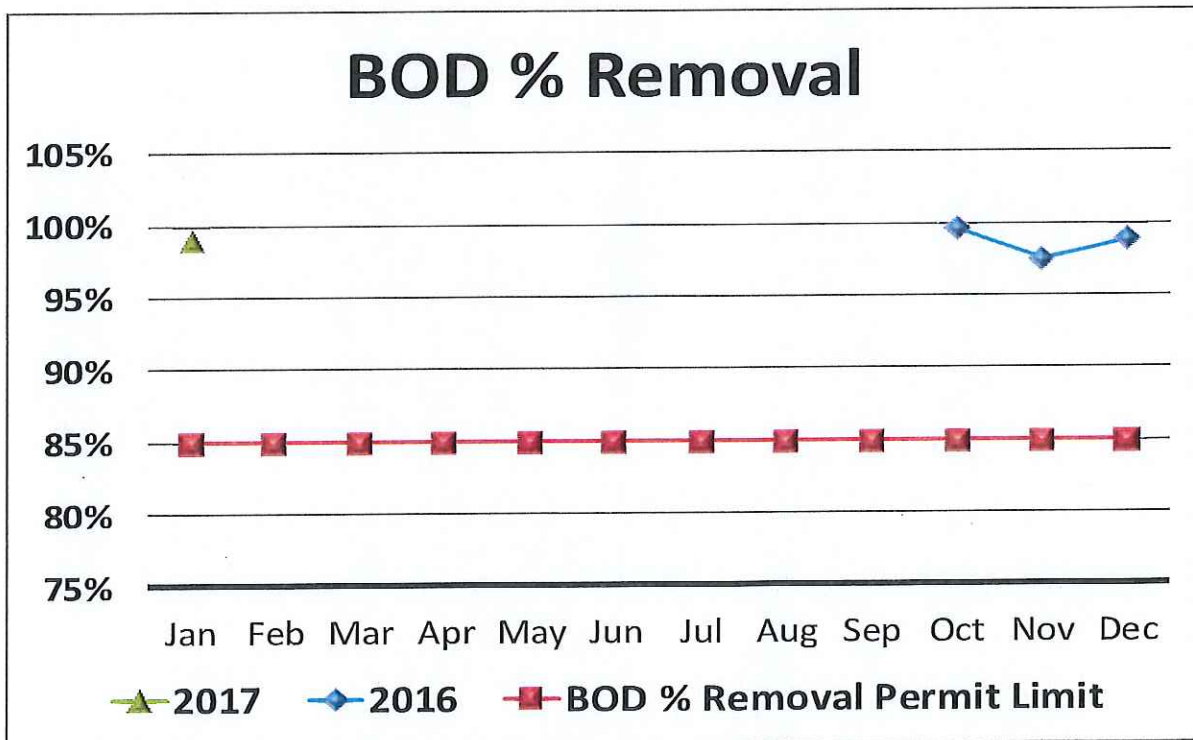
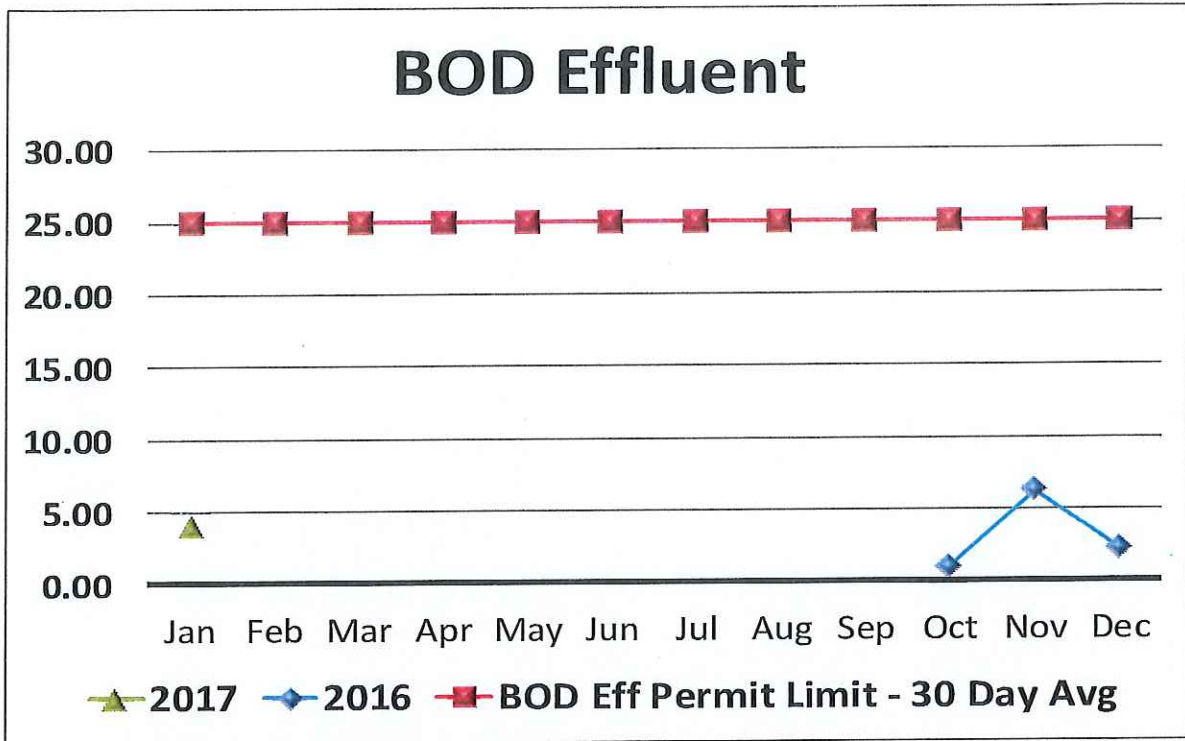
- Meeting with MMS and Iowa DOT for Highway 22 construction.
- Meeting with Kalona Newspaper.
- Level sensor frosted over, reset heat tape.
- 14 water shut offs.
- Inventoried surplus water parts at water plant
- Water meters were delivered.
- Changed bag filters in water plant.
- 1 locate, completed

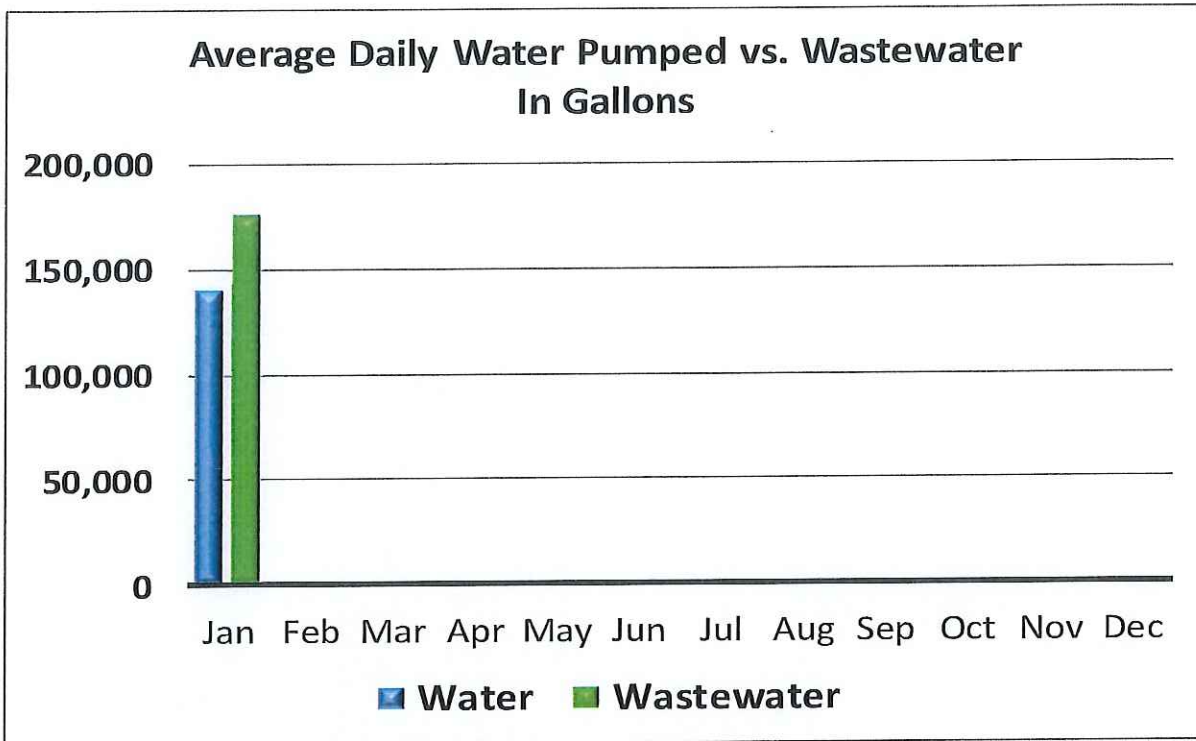
### **Wastewater Operation & Maintenance**

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- Increased sludge return rate to 400 minutes.
- Electric pump completed maintenance on all five lift stations. 2 pumps were replaced with spares, original pumps are out for repair.
- Alarm at lift station 5 for high level alarm, caused by high flows from casino. No issues to correct.
- Heater not working on generator at lift station 5, caused by broken wire. Fixed and is now working.







Contract True-Ups - Current Contract Year				
Item	Budgeted Amount	Amount Spent	% of Budget	% of Time
Chemical Budget	\$18,000.00	\$4,853.63	27%	44%
Maintenance Budget	\$15,000.00	\$1,017.97	7%	44%
<b>Total</b>	<b>\$33,000.00</b>	<b>\$5,871.60</b>	<b>18%</b>	<b>44%</b>



		January-17	December-16	January-16
<b>Water</b>				
<b>Water</b>	<b>Units</b>			
Total Monthly Pumped	gallons	4,387,000	4,275,000	0
Average Daily Pumped	gallons	141,520	137,900	0
Maximum Daily Pumped	gallons	585,000	420,000	0
Minimum Daily Pumped	gallons	0	0	0
<b>Chlorine</b>				
Chlorine - Total Avg Residual Plant	mg/L	1.93	1.86	0.00
Chlorine - Total Avg Residual System	mg/L	1.34	1.00	0.00
Chlorine - Recommended Residual System	mg/L	0.30	0.30	0.30
Chlorine used	lbs	423.00	178.00	0.00
<b>Iron</b>				
Iron - Avg Raw	mg/L	2.11	1.63	0.00
<b>Polyphosphate</b>				
Polyphosphate - Avg Residual	mg/L	2.44	2.16	0.00
Polyphosphate - Recommended Residual	mg/L	0.5 - 2.0	0.5 - 2.0	0.5 - 2.0
Polyphosphate used	lbs	9.50	13.00	0.00
<b>Water Loss</b>				
Water Billed	gallons	0	0	0
Water used in main breaks/hydrant flushin	gallons	0	0	0
Water used at city buildings	gallons	0	0	0
Loss	gallons	100%	100%	#DIV/0!
<b>Wastewater</b>				
<b>BOD</b>				
BOD Influent Avg	mg/L	279	201	0
BOD Effluent Avg	mg/L	4	2.3	0
BOD Eff Permit Limit - 30 Day Avg	mg/L	25	25	25
BOD % Removal	%	99.00%	98.85%	0.00%
BOD % Removal Permit Limit	%	85%	85%	85%
<b>TSS</b>				
TSS Influent Avg	mg/L	229	157	0
TSS Effluent Avg	mg/L	17	3	0
TSS Effluent Permit Limit - 30 Day Avg	mg/L	30	30	30
TSS % Removal	%	92.50%	98.03%	#DIV/0!
TSS % Removal Permit Limit	%	85%	85%	85%
<b>Nitrogen Ammonia</b>				
NA Effluent Avg	mg/L	0	0	0
NA Effluent Permit Limit - 30 Day Avg	mg/L	14	10	14
<b>Influent Flow</b>				
Total Monthly	gallons	5,457,100	4,937,200	0
Average Daily	gallons	176,000	159,264	0
Maximum Daily	gallons	406,000	221,300	0
Minimum Daily	gallons	55,200	50,400	0
Permit Limit - 30 Day Avg	gallons	444,000	444,000	444,000
Permit Limit - Daily Maximum	gallons	1,425,000	1,425,000	1,425,000





**RIVERSIDE--JANUARY '17**

**Water Plant Maintenance**

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
1/24/17	First National Bank, VISA	Supplies	\$49.54
		<b>Total</b>	<b>\$49.54</b>

**Water System Maintenance**

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
		<b>Total</b>	<b>\$0.00</b>

**Wastewater Plant Maintenance**

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
		<b>Total</b>	<b>\$0.00</b>

**Wastewater System Maintenance**

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
		<b>Total</b>	<b>\$0.00</b>

Water Plant Maintenance	\$49.54
Water System Maintenance	\$0.00
W/W Plant Maintenance	\$0.00
W/W System Maintenance	\$0.00
Month Total	<u>\$49.54</u>

**9 Month Maintenance Budget** \$15,000.00

**Total Maintenance Dollars Spent Year to Date** \$1,017.97

**Percent Maintenance Budget Spent Year to Date** 7%





**RIVERSIDE- JANUARY '17**

**Water System Chemicals**

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
1/24/17	Hawkins	Sodium Hypochlorite	\$742.50
1/24/17	Hawkins	Polyphosphate	\$342.00
1/24/17	Hawkins	Sodium Hydroxide	\$3,066.25
		<b>Total</b>	<b>\$4,150.75</b>

**Wastewater System Chemicals**

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
		<b>Total</b>	<b>\$0.00</b>

Water System Chemicals	\$4,150.75
W/W System Chemicals	\$0.00
<b>Month Total</b>	<b>\$4,150.75</b>

**9 Month Chemical Budget \$18,000.00**

**Total Chemical Dollars Spent Year to Date \$4,853.63**

**Percent Chemical Budget Spent Year to Date 27%**

Maintenance Month Total	\$49.54
Chemical Month Total	\$4,150.75
<b>Month Total</b>	<b>\$4,200.29</b>

**9 Month Total Budget \$33,000.00**

**Total Spent Year to Date \$5,871.60**

**Percent Budget Spent Year to Date 18%**









**QUOTATION**

4280 E 14th Street  
Des Moines IA 50313-2604 USA

Telephone: (515) 265-2222 / FAX (515) 265-8079  
Toll Free 1-800-383-PUMP

www.electricpump.com

QUOTE NUMBER: 0121775  
QUOTE DATE: 1/18/2017  
EXPIRE DATE: 2/18/2017

SALESPERSON: JOHN LETO  
CUSTOMER NO: 6483501  
QUOTED BY: djh  
FAIRBANKS MORSE

QUOTED TO:  
CITY OF RIVERSIDE  
PO BOX 188  
RIVERSIDE, IA 52327

JOB LOCATION:  
CITY OF RIVERSIDE  
PO BOX 188  
RIVERSIDE, IA 52327

CONFIRM TO:

**\*\*\* QUOTE ORDER - DO NOT PAY \*\*\***

CUSTOMER P.O.	SHIP VIA	F.O.B.	TERMS			
	OURTRK	ORIGIN	Net 30 Days			
ITEM NUMBER	UNIT	ORDERED	SHIPPED	BACK ORDER	PRICE	AMOUNT
/ENVI	EACH	1.00	0.00	0.00	45.00	45.00
			OIL AND ENVIRONMENTAL CHARGE			
/PSADAMA	HOUR	9.00	0.00	0.00	110.00	990.00
			PUMP LABOR SEWAGE/SUBMERSIBLE			

ESTIMATED LEAD TIME ON PARTS IS 3-4 WEEKS ARO  
THE PRICING ON THIS QUOTE DOES NOT INCLUDE  
FREIGHT.  
THANK YOU, DONNA HAMMEN  
donnah@electricpump.com

All return goods must have written approval from Electric Pump, Inc. before returning. Credit will not be issued without written approval and if applicable there will be a Restock Fee.

Net Order: 5,020.11  
Less Discount: 0.00  
Freight: 0.00  
Sales Tax: 0.00  
**Order Total: 5,020.11**

ABOVE PRICING EFFECTIVE FOR 30 DAYS





# QUOTATION

4280 E 14th Street  
Des Moines IA 50313-2604 USA

Telephone: (515) 265-2222 / FAX (515) 265-8079  
Toll Free 1-800-383-PUMP

www.electrump.com

QUOTE NUMBER: 0121824  
QUOTE DATE: 1/23/2017  
EXPIRE DATE: 2/23/2017

SALESPERSON: JOHN LETO  
CUSTOMER NO: 6483501  
QUOTED BY: djh  
FLYGT 3202.090-0217 8

QUOTED TO:  
CITY OF RIVERSIDE  
PO BOX 188  
RIVERSIDE, IA 52327

JOB LOCATION:  
CITY OF RIVERSIDE  
PO BOX 188  
RIVERSIDE, IA 52327

CONFIRM TO:

\*\*\* QUOTE ORDER - DO NOT PAY \*\*\*

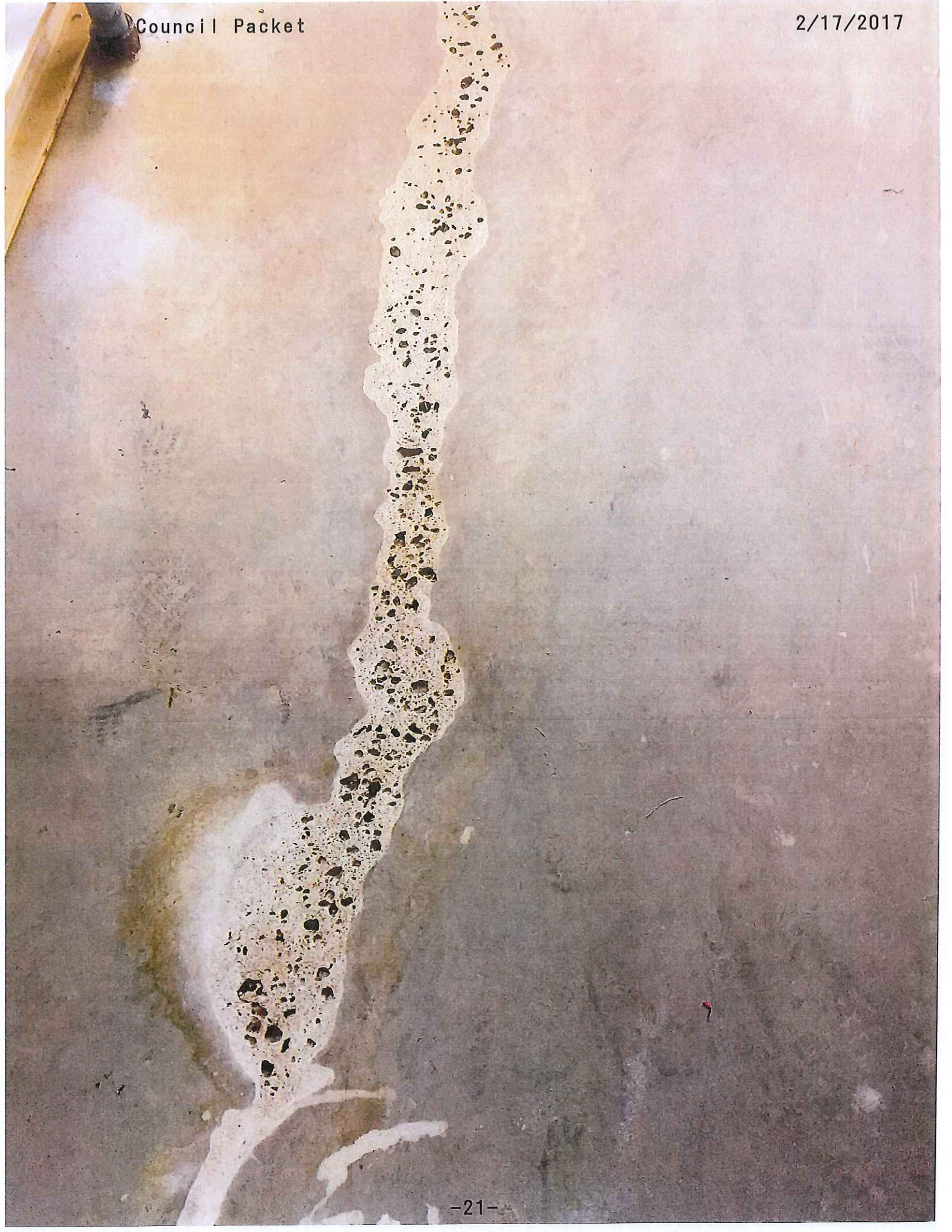
CUSTOMER P.O.	SHIP VIA OURTRK	F.O.B. ORIGIN	TERMS Net 30 Days		
ITEM NUMBER	UNIT	ORDERED	SHIPPED	BACK ORDER	PRICE AMOUNT

All return goods must have written approval from Electric Pump, Inc. before returning. Credit will not be issued without written approval and if applicable there will be a Restock Fee.

Net Order:	8,096.10
Less Discount:	0.00
Freight:	0.00
Sales Tax:	0.00
<b>Order Total:</b>	<b>8,096.10</b>

ABOVE PRICING EFFECTIVE FOR 30 DAYS







**Lory Young**

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**From:** Donald.Mergen@Ferguson.com  
**Sent:** Wednesday, February 15, 2017 12:03 PM  
**To:** lory@cityofriversideiowa.com  
**Cc:** Bradley.Klein@Ferguson.com; Kody.Rix@Ferguson.com; becky@cityofriversideiowa.com  
**Subject:** Water Meter Project update

Hello Lory,

The first mailing went out and the calls will start coming in. You may receive a few calls at city hall from customers asking questions. We will get starting installing the week after next on Tuesday or Wednesday and should have most of it done in 5-6 weeks. If you have any questions let me know.

Thanks.

**Donald Mergen**  
Installation Project Manager  
Ferguson Waterworks  
Meter & Automation Group  
2855 Hedberg Drive Minnetonka, MN 55305  
C: (563) 213 - 0056 F: (952) 546 - 1103  
[Donald.Mergen@Ferguson.com](mailto:Donald.Mergen@Ferguson.com)  
[www.ferguson.com](http://www.ferguson.com)



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No virus found in this message.

Checked by AVG - [www.avg.com](http://www.avg.com)

Version: 2016.0.7998 / Virus Database: 4756/13954 - Release Date: 02/14/17

No virus found in this message.

Checked by AVG - [www.avg.com](http://www.avg.com)

Version: 2016.0.7998 / Virus Database: 4756/13956 - Release Date: 02/15/17

**RESOLUTION #022117-01**

**RESOLUTION TO APPROVE BUILDING PERMIT APPLICATION AND FEES**

**Whereas**, the City of Riverside City Council approves the Building Permit Application and Permit Fee Schedule effective March 1<sup>st</sup>, 2017.

**Therefore**, be it resolved the City of Riverside City Council does hereby approve the Building Permit Application and Permit Fees.

**Moved by** Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_, to approve the foregoing resolution on February 21<sup>st</sup>, 2017.

**Roll Call:** Redlinger, Schneider, Sexton, Weber, Schnoebelen

Ayes:

Nays:

Absents:

**PASSED AND APPROVED** by the City Council of Riverside, Iowa and approved this 21<sup>st</sup> day of February, 2017.

Signed: \_\_\_\_\_

Ralph Schnoebelen, Mayor Pro Tem

Attest: \_\_\_\_\_

Lory Young, City Clerk

<b>PERMIT APPLICATION for the CITY OF RIVERSIDE</b>	<input type="checkbox"/>	Construction or 3 month extension permit
	<input type="checkbox"/>	Demolition permit
	<input type="checkbox"/>	Deck permit
	<input type="checkbox"/>	Sign permit
	<input type="checkbox"/>	Fence or retaining wall permit
	<input type="checkbox"/>	Pool permit
	<input type="checkbox"/>	New driveway permit

Note to Applicant: This is a multiple use form. Only complete the sections related to your request indicated above

**This Section to be Completed by the Applicant**

Applicant	Address	Phone
Address of Building Site (if different than applicant's address)	Address	Phone

**Applicant Checklist for Requested Permit Indicated Above** (attach separate sheets as necessary)

<b>Construction or Three Month Extension Permit</b> <input type="checkbox"/> If extension, explain reason(s) for extension and work to be completed <input type="checkbox"/> Statement describing work to be done (new house, new business, new garage, addition, etc.) <input type="checkbox"/> Statement of compliance with Zoning Code (lot size, setbacks, height, use, etc.) <input type="checkbox"/> Site Map <input type="checkbox"/> Two sets of Plans	Fee Paid: \$ Accepted by:
--	------------------------------

<b>Demolition Permit</b> <input type="checkbox"/> Description of demolition work <input type="checkbox"/> Asbestos removed from property <input type="checkbox"/> Water, sewer, electrical and gas shut off to property	Fee Paid: \$ Accepted by:
--	------------------------------

<b>Deck Permit</b> <input type="checkbox"/> Statement of compliance with Zoning Code	Fee Paid: \$ Accepted by:
---	------------------------------

<b>Sign Permit</b> <input type="checkbox"/> Description of sign and statement of purpose <input type="checkbox"/> Statement of compliance with Zoning Code	Fee Paid: \$ Accepted by:
--	------------------------------

<b>Fence or Retaining Wall Permit</b> <input type="checkbox"/> Description of fence or retaining wall <input type="checkbox"/> Statement of compliance with Zoning Code	Fee Paid: \$ Accepted by:
---	------------------------------

<b>Pool Permit</b> <input type="checkbox"/> Description of pool (above ground, in-ground, permanent, etc.) <input type="checkbox"/> Statement of compliance with Zoning Code	Fee Paid: \$ Accepted by:
--	------------------------------

<b>New Driveway Permit</b> <input type="checkbox"/> Description of work (addition, new, etc.) <input type="checkbox"/> Statement of compliance with Zoning and Subdivision Code	Fee Paid: \$ Accepted by:
---	------------------------------

Note to Applicant: All fees must be paid prior to receiving permit

Filing Date (office use only):
--------------------------------

<b>DEVELOPMENT APPLICATION for the CITY OF RIVERSIDE</b>	<input type="checkbox"/>	Preliminary Plat Application
	<input type="checkbox"/>	Final Plat Application
	<input type="checkbox"/>	Rezoning Request
	<input type="checkbox"/>	Special Exception Request
	<input type="checkbox"/>	Variance Request
	<input type="checkbox"/>	Other

Note to Applicant: This is a multiple use form. Only complete the sections related to your request indicated above

**This Section to be Completed by the Applicant**

Development Name	Address	
Development Owner	Address	Phone
Engineer	Address	Phone
Attorney	Address	Phone
Applicant (if other than owner)	Address	Phone

**Applicant Checklist for Requested Action Indicated Above** (attach separate sheets as necessary)

<b>Rezoning Requests:</b> <input type="checkbox"/> Legal description <input type="checkbox"/> Site map <input type="checkbox"/> Statement of why present zoning is no longer valid <input type="checkbox"/> List of property owners within 200 feet of the rezoning	Fee Paid: \$
	Accepted by:
	Present Zoning:
	Proposed Zoning:

<b>Special Exception Requests:</b> <input type="checkbox"/> Site map <input type="checkbox"/> Statement of why special exception is being requested, including legal description and adjacent neighbors	Fee Paid: \$
	Accepted by:

<b>Variance Request:</b> <input type="checkbox"/> Site map with required and requested standards <input type="checkbox"/> Statement of why variance is being requested, including legal description and adjacent neighbors	Fee Paid: \$
	Accepted by:

<b>Other:</b> Describe request:	Fee Paid: \$
	Accepted by:

<b>Preliminary Plat:</b> <input type="checkbox"/> 20 copies of preliminary plat with required information	Fee Paid: \$
	Accepted by:

<b>Final Plat:</b> <input type="checkbox"/> 20 copies of final plat with required information	Fee Paid: \$
	Accepted by:

Note to Applicant: All fees must be paid prior to consideration by the City Council, or by any board or commission of the City of Riverside

Filing Date (office use only):
--------------------------------

**CITY OF RIVERSIDE – APPLICATIONS/ PERMITS/ FEES**

NOTE: The term "addition" below means structural additions to the item. It does not include improvements to the structure such as siding, windows, or shingles.

ACTIVITY	REQUIRE APPLICATION	APPLICATION FEE	REQUIRE PERMIT	PERMIT FEE
<b>New Home - Valuation</b> \$50,000 or less \$50,001 to \$100,000 \$100,001 to \$150,000 \$150,001 to \$200,000 \$200,001 to \$300,000 \$300,001 to \$500,000 \$500,001 and above	X	\$35.00	X	\$750.00 \$1,000.00 \$1,250.00 \$1,500.00 \$1,750.00 \$2,000.00 \$3,000.00
<b>Addition to Home</b>	X	\$35.00	X	\$1.00 per each additional sq. ft.
<b>New Business - Valuation</b> \$50,000 or less \$50,001 to \$100,000 \$100,001 to \$150,000 \$150,001 to \$200,000 \$200,001 to \$300,000 \$300,001 to \$500,000 \$500,001 and above	X	\$35.00	X	\$1,000.00 \$1,250.00 \$1,500.00 \$1,750.00 \$2,000.00 \$3,000.00 \$4,000.00
<b>Addition to Business</b>	X	\$35.00	X	\$1.00 per each additional sq. ft.
<b>New Garage (detached)</b> 700 sq. ft. or less 701 to 1,000 sq. ft. 1,001 sq. ft. and above	X	\$35.00	X	\$250.00 \$500.00 \$750.00
<b>Addition to Garage</b>	X	\$35.00	X	\$1.00 per each additional sq. ft.
<b>New Outbuilding</b>	X	\$35	X	\$0
<b>Addition to Outbuilding</b>	X	\$35	X	\$0



**CITY OF RIVERSIDE – APPLICATIONS/ PERMITS/ FEES**

<b>New Deck / Porch</b>	X	\$35.00	X	\$0
<b>Addition to Deck / Porch</b>	X	\$0	X	\$0
<b>New Fence</b>	X	\$35.00	X	\$0
<b>Addition to Fence</b>	X	\$0	X	\$0
<b>New Retaining Wall</b>	X	\$35.00	X	\$0
<b>Addition to Retaining Wall</b>	X	\$0	X	\$0
<b>New Property Access</b> Addition to existing drive way	X	\$35.00	X	\$0
New drive way	X	\$35.00	X	\$35
<b>Pool</b> Above Ground <i>smaller than 3' deep (temporary)</i>	X	\$0		
In-ground or Above ground <i>larger than 3' deep (permanent)</i> <i>Including fence / gate</i>	X	\$35.00	X	\$35.00
<b>Sign</b>	X	\$35.00	X	\$35.00
<b>Demolition of Principle Permitted Use</b>	X	\$35.00	X	\$75.00
<b>Three Month Extension to Construction Permit</b> <i>Can be renewed</i>	X	\$0.00	X	\$0

**CITY OF RIVERSIDE – APPLICATIONS/ PERMITS/ FEES**

**SUBDIVISION ORDINANCE**

Copy of Subdivision Ordinance.....	\$15.00
Pre-Application Conference.....	\$250.00
Minor Subdivision.....	\$750.00
Major Subdivision (3 or more lots)	
Preliminary Plat.....	\$1,250.00
Final Plat.....	\$1,000.00

**ZONING ORDINANCE**

Copy of Zoning Ordinance (including map) .....	\$20.00
Change of Zoning Classification (rezoning).....	\$250.00
Special Exception Request (to Board of Adjustment).....	\$250.00
Variance Request (to Board of Adjustment) .....	\$100.00
Appeal to Board of Adjustment .....	\$100.00

**OTHER RELATED ACTIONS / DOCUMENTS**

Copy of Comprehensive Plan (including maps) .....	\$35.00
Special Meetings of the Planning and Zoning Commission.....	\$250.00
Special Meetings of the City Council Commission.....	\$350.00

<b>EXAMPLES OF TAX REBATE</b>							
<b>100% FOR 6 YEARS</b>							
				TOTAL		REBATE	
	<b>YEAR 1</b>	MAR 2017	\$ 7,789.00				
		SEPT 2017	\$ 7,789.00	\$ 15,578.00	100%	\$ 15,578.00	
	<b>YEAR 2</b>	MAR 2018	\$ 7,789.00				
		SEPT 2018	\$ 5,437.00	\$ 13,226.00	100%	\$ 13,226.00	
	<b>YEAR 3</b>	MAR 2019	\$ 5,437.00				
		SEPT 2019	\$ 6,542.00	\$ 11,979.00	100%	\$ 11,979.00	
	<b>YEAR 4</b>	MAR 2020	\$ 6,542.00				
		SEPT 2020	\$ 6,542.00	\$ 13,084.00	100%	\$ 13,084.00	
	<b>YEAR 5</b>	MAR 2021	\$ 6,542.00				
		SEPT 2021	\$ 6,542.00	\$ 13,084.00	100%	\$ 13,084.00	
	<b>YEAR 6</b>	MAR 2022	\$ 6,542.00				
		SEPT 2022	\$ 6,542.00	\$ 13,084.00	100%	\$ 13,084.00	
		<b>TOTAL REBATE</b>					<b>\$ 80,035.00</b>
<b>GRADUATED FOR 6 YEARS</b>							
				TOTAL		REBATE	
	<b>YEAR 1</b>	MAR 2017	\$ 7,789.00				
		SEPT 2017	\$ 7,789.00	\$ 15,578.00	100%	\$ 15,578.00	
	<b>YEAR 2</b>	MAR 2018	\$ 7,789.00				
		SEPT 2018	\$ 5,437.00	\$ 13,226.00	90%	\$ 11,903.40	
	<b>YEAR 3</b>	MAR 2019	\$ 5,437.00				
		SEPT 2019	\$ 6,542.00	\$ 11,979.00	80%	\$ 9,583.20	
	<b>YEAR 4</b>	MAR 2020	\$ 6,542.00				
		SEPT 2020	\$ 6,542.00	\$ 13,084.00	70%	\$ 9,158.80	
	<b>YEAR 5</b>	MAR 2021	\$ 6,542.00				
		SEPT 2021	\$ 6,542.00	\$ 13,084.00	60%	\$ 7,850.40	
	<b>YEAR 6</b>	MAR 2022	\$ 6,542.00				
		SEPT 2022	\$ 6,542.00	\$ 13,084.00	50%	\$ 6,542.00	
		<b>TOTAL REBATE</b>					<b>\$ 60,615.80</b>



**Council Packet**  
**Smock Companies LLC**  
 P.O. Box 263 Riverside IA 52327  
 IA  
 (800) 485-4788  
 smockcompanies@yahoo.com  
 www.smockcompanies.com

2/17/2017  
 Estimate 1171

ADDRESS

City of Riverside Iowa

DATE  
 02/06/2017

TOTAL  
 \$1,135.44

DATE	ACTIVITY	QTY	RATE	AMOUNT
02/06/2017	Replacement of Main Trunk with Insulated Duct and New Register Layout 6 In Main Room 1 in Bathroom 1 in Kitchen. Replace Damaged Ceiling Tiles Where None Insulated Ducting Was, Replace Bathroom Ceiling Tiles With Snap Lock Ceiling Tiles, Also Replace Thermostat With Programmable Wifi Based Thermostat			
02/06/2017	<b>Sales</b> R8 8"X25' Black Jacket Insulated Flexible Duct	11	34.29	377.19T
02/06/2017	<b>Sales</b> Ameriflo 8" Ceiling Diffuser Damper	8	10.39	83.12T
02/06/2017	<b>Sales</b> Ameriflo 8" Ceiling Diffuser	8	9.49	75.92T
02/06/2017	<b>Sales</b> 8" Start Duct Start Collar	8	5.20	41.60T
02/06/2017	<b>Sales</b> 8" Adjustable Elbow	12	5.39	64.68T
02/06/2017	<b>Sales</b> 36" Flexible Duct Zip Ties	20	1.05	21.00T
02/06/2017	<b>Sales</b> 2X4 Armstrong Commercial Ceiling Tiles	36	4.12	148.32T
02/06/2017	<b>Sales</b> Classic 4' Commercial Ceiling Grid T-Channel	2	2.97	5.94T
02/06/2017	<b>Sales</b> 12" Armstrong Baltic Tongue and Groove Ceiling Tiles	60	1.39	83.40T
02/06/2017	<b>Sales</b> Misc Materials (Tapes,Silicones,Screws,Nails)	1	30.00	30.00T
02/06/2017	<b>Sales</b> WIFI BASED Thermostat Focus Pro ( Temp Control Access From City Hall ) Recommended For Saving Energy or Event Planning	1	129.99	129.99T
02/06/2017	Labor Is In Donation To The RACC Organization			



Council Packet

SUBTOTAL  
TAX (7%)

2/17/2017  
1,061.16  
74.28

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TOTAL **\$1,135.44**

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THANK YOU.

Accepted By

Accepted Date

**RESOLUTION #022117-02**

**RESOLUTION TO APPROVE THE PURCHASE OF A NEW CITY TRUCK**

**WHEREAS**, the City of Riverside City Council finds the need to replace a city owned vehicle. The City will purchase a new 2017 Chevy Silverado Pickup with an aluminum dump box and a blade for snow removal in the amount of \$54,762.51 from Billion Automotive in Iowa City, IA.

**THEREFORE, BE IT RESOLVED**, the City of Riverside City Council, hereby approves the purchase of the new truck in the amount of \$54,762.51.

**Moved by** Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_ to approve the foregoing resolution.

Roll Call: Redlinger, Schneider, Sexton, Weber, Schnoebelen

Ayes:

Nays:

Absents:

**PASSED AND APPROVED** by the City Council of Riverside, Iowa and approved this 21<sup>st</sup>, day of February, 2017.

Signed: \_\_\_\_\_

Ralph Schnoebelen, Mayor Pro Tem

Attest: \_\_\_\_\_

Lory Young, City Clerk

**MOTOR VEHICLE PURCHASE AGREEMENT**

NO. 72263

DATE 02/15/2017

**BILLION CHEV BUICK GMC CADILLAC**  
**2733 MORMON TREK BLVD**  
**IOWA CITY IA 52246**  
**319/354 1011**

BUYER CITY OF RIVERSIDE  
 CO-BUYER \_\_\_\_\_  
 ADDRESS PO BOX 188  
 CITY RIVERSIDE  
 STATE IA ZIP 52327-0188  
 BUYER'S REGISTRATION MONTH \_\_\_\_\_ COUNTY WASHINGTON  
 RES. PHONE 319/648-3501 BUS. PHONE 319/648-3501

SALESPERSON \_\_\_\_\_

DESCRIPTION OF PURCHASED VEHICLE:  NEW  USED  DEMO  CAR  TRUCK  VAN

STOCK NO. \_\_\_\_\_ TO BE DELIVERED ON OR ABOUT \_\_\_\_\_  
 YEAR 2017 MAKE CHEVY MODEL SILVERADO 35 BODY TYPE \_\_\_\_\_  
 V.I.N. # \_\_\_\_\_ COLOR \_\_\_\_\_ TRIM \_\_\_\_\_

PRICE OF VEHICLE	\$ <b>37602.00</b>	TRADE-IN ALLOWANCE AND OTHER CREDITS: YEAR	
ACCESSORIES	<b>N/A</b>	TRADE-IN MAKE	MODEL BODY TYPE
		PLATE NO.	V.I.N. #
		BALANCE OWED TO	
		ADDRESS	
<b>ACCESSORIES SOLD</b>	<b>17160.51</b>	<b>TRADE-IN GROSS ALLOWANCE</b>	\$ <b>N/A</b>
		LESS AMOUNT OWING	<b>N/A</b>
		NET TRADE-IN ALLOWANCE OR REMAINING TRADE IN DEBT	\$ <b>N/A</b>
		CASH DOWN PAYMENT OR CREDIT BALANCE	<b>N/A</b>
		MANUFACTURER REBATE (IF ANY)	<b>N/A</b>
		<b>TOTAL DOWN PAYMENT or AMOUNT OWED</b>	\$ <b>0.00</b>

**BUYER'S TRADE-IN CERTIFICATION**

If you are trading in a vehicle, you certify the following:

1. That there is no salvage, repair or other history on the vehicle title that would affect the value of the vehicle. If there is salvage or repair history on the title, you agree that the dealer may cancel this sale. That to the best of your knowledge, the vehicle was never on a salvage, rebuilt or flood title in this or any other state.
2. That the air bags are intact and in working order.
3. That while you have owned the trade-in, its odometer has not been repaired, replaced, tampered with or altered in any way. That the odometer statement, damage disclosure statement and prior vehicle history which you provided us for your trade-in is true and correct.
4. That the original emission control system (including the catalytic converter) is intact. That the engine and transmission have not been changed from the manufacturer's original specifications. That the trade-in does not have a cracked or defective head, block, power-train or frame.

**WARRANTY DISCLAIMER**

*YOU UNDERSTAND THAT THE VEHICLE IS SOLD "AS IS" WITH ALL FAULTS AND THAT THERE ARE NO IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, or any other warranties, express or implied, covering the vehicle unless we make a written warranty to you or unless we enter into a service contract with you within 90 days from the date of this contract. If we do so, any implied warranty will last only as long as the limited written warranty.*

*This provision does not affect any warranties which may be provided by the manufacturer. If there is a manufacturer's warranty on the vehicle, we are not a party to it and it is not a part of this contract. If we are authorized by the manufacturer to perform warranty work on your vehicle, we hope that you ask us to perform the work. However, the manufacturer's warranty is between you and the manufacturer.*

\$ <b>54762.51</b>	CASH PRICE	\$ <b>54762.51</b>
\$ <b>0</b>		
\$ <b>N/A</b>	LESS TRADE-IN ALLOWANCE	
\$ <b>N/A</b>	LESS MANUFACTURER'S REBATE	
\$ <b>54762.51</b>	AMOUNT SUBJECT TO FEE FOR NEW REGISTRATION	
REG. FEE \$ <b>N/A</b>	TITLE FEE \$ <b>N/A</b>	LICENSE FEE \$ <b>N/A</b>
		\$ <b>N/A</b>
		\$ <b>N/A</b>
LIEN FILING FEE (credit sale only see (1) on back)		\$ <b>N/A</b>
<b>TOTAL CASH DELIVERED PRICE</b>		\$ <b>54762.51</b>
LESS TOTAL DOWN PAYMENT or PLUS AMOUNT OWED		\$ <b>0.00</b>
<b>UNPAID CASH BALANCE DUE ON DELIVERY</b>		\$ <b>54762.51</b>

OTHER INFORMATION OR TERMS OF SALE.  
**TAX and LICENSE are 'GOOD FAITH ESTIMATES'**

X \_\_\_\_\_



FUTURE  
LINE  
LLC  
5815 4th  
St SW  
Cedar  
Rapids,  
IA 52404  
P:(319)  
730-  
3800  
F:(319)-  
730-  
3805

ESTIMATE#: S1-16029  
Date: 02-02-2017 2:15 pm

**ESTIMATE**

To :  
BILLION AUTO SALES  
Account # :A4776  
P.O. BOX 2210  
Iowa City, Iowa 52244

Ph# :(319) 354-1011  
Fax# :888-908-7478

Qty.	Part Number	Description	Tech	Each	Core	Total
<b>Dump Body</b>						
-	LAB-LABOR	LABOR	-	-	-	\$ 1020.00
1	FLM-ARM0996512	9'4" DUMP BODY WITH 12" SIDES		\$ 5283.000	\$ 0.00	\$ 5283.00
1	FLM-ACS1290	1/4 CAB SHEILD 12" X 90"		\$ 498.000	\$ 0.00	\$ 498.00
1	FLM-CSW1000	WELD ON CAB SHIELD		\$ 199.000	\$ 0.00	\$ 199.00
1	FLM-6MK1000	6" MOUNTING KIT		\$ 294.000	\$ 0.00	\$ 294.00
1	FLM-DDS1000	DROP DOWN SIDE IN LIEU OF RIGID SIDE		\$ 300.000	\$ 0.00	\$ 300.00
1	CHP- CS415T/CS515T/CS615T- 09	8-9 ft. Sub Frame		\$ 550.000	\$ 0.00	\$ 550.00
1	CHP-CS 515T EMDA	Class C Low Mount Champion Hoist		\$ 1750.000	\$ 0.00	\$ 1750.00
2	BOO-SRI12436F1W9	24 X 36. X 1/2 MUD FLAP (SINGLE)		\$ 16.760	\$ 0.00	\$ 33.52
1	BUY-BA0972	BACK-UP ALARM		\$ 19.870	\$ 0.00	\$ 19.87
						Dump Body : Subtotal
						\$ 9947.39

<b>Tool Box</b>						
-	LAB-LABOR	LABOR	-	-	-	\$ 85.00
1	FLM-AT301818	.125 Smooth Aluminum Body with Tread Plate Door 30"x18"x18"		\$ 326.000	\$ 0.00	\$ 326.00





**FUTURE INSTALL**  
 Tech \$ 75,000 \$ 0.00 \$ 75.00  
 Core ESTIMATE# S1-16029  
 Date: 02-02-2017 2:15 pm  
 Tool Box: \$  
 Subtotal 486.00

Hitch		<b>ESTIMATE</b>			
2	BUY-B38W	D-RING W/ BRACKET	\$ 7.430	\$ 0.00	\$ 14.86
1	BUY-1804055	BOLT OR RECEIVER TUBE	\$ 50.000	\$ 0.00	\$ 50.00
1	MWW-12-707	7 PRONG PV TYPE ELECTRICAL	\$ 75.000	\$ 0.00	\$ 75.00
1	FTL-HDH1/2X34	1/2" STANDARD HITCH PLATE WITH GUSSETS	\$ 425.000	\$ 0.00	\$ 425.00

To : BILLION AUTO SALES  
 Account # :A4776  
 Hitch : \$  
 Subtotal 564.86

Western Snow Plow Ph# :(319) 354-1011  
 Iowa City, Iowa 52244 Fax# :888-908-7478

-	LAB-LABOR	LABOR	-	-	\$ 475.00
-	LAB-LABOR	LABOR	-	-	\$ 85.00
<b>INSTALL DEFLECTOR</b>					
1	WES-76901	<u>Blade!</u> BLADE ASSY 9' PRO PLUS W/QUAD	\$ 1803.170	\$ 0.00	\$ 1803.17
1	WES-69981	MOUNT KIT UT GM	\$ 383.060	\$ 0.00	\$ 383.06
1	WES-75700	BIG BOX ASSY PRO PLUS UT2	\$ 2572.150	\$ 0.00	\$ 2572.15
1	WES-69818	PLUG-IN HARNESS KIT	\$ 162.420	\$ 0.00	\$ 162.42
1	WES-96900	CONTROL, MUX HH - WP	\$ 288.910	\$ 0.00	\$ 288.91
1	WES-29760-2	MODULE KIT, 3 PORT - SOFT STAR	\$ 96.300	\$ 0.00	\$ 96.30
1	WES-62220-1	RUBBER DEFLECTOR KIT 9.0'	\$ 213.000	\$ 0.00	\$ 213.00

Western Snow Plow: \$ 6079.01  
 Subtotal

NOTES : ALL MUNICIPAL DISCOUNTS ARE APPLIED

**ESTIMATE / PREVIEW ONLY - NOT VALID FOR WARRANTY**

Vehicle Information  
 Vehicle :  
 License # :  
 Miles :  
 V.I.N. :  
 Unit # :

DEPARTMENT      SALE  
 Labor                      \$ 1665.00  
 Parts                        \$ 15412.26  
 Fluids/Supplies        \$ 83.25  
 SUB TOTAL              \$ 17160.51  
 SALES TAX                \$ 0.00

ESTIMATE AMOUNT \$ 17160.51

**RESOLUTION #022117-03**

**RESOLUTION TO APPROVE CONTRACT WITH WASHINGTON COUNTY TO PROVIDE LAW ENFORCEMENT FOR THE CITY FOR FISCAL YEAR 2017-2018**

**Whereas**, the City of Riverside agrees to enter into a contract with Washington County to provide Law Enforcement Services to the City of Riverside at the cost of \$53,089.00 for the fiscal year beginning on July 1st, 2017 and ending on June 30<sup>th</sup>, 2018.

**Therefore**, be it resolved the City of Riverside City Council does hereby approve to enter into this agreement with the Washington County for Law Enforcement.

**MOVED BY** Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_, to approve the foregoing resolution.

Roll Call: Redlinger, Schneider, Sexton, Weber, Schnoebelen

Ayes:

Nays:

Absents:

**PASSED AND APPROVED** by the City Council of Riverside, Iowa and approved this 21st day of February, 2017.

Signed: \_\_\_\_\_

Ralph Schnoebelen, Mayor Pro Tem

Attest: \_\_\_\_\_

Lory Young, City Clerk

# Memorandum

To: Lory Young  
Riverside City Clerk

From: Daniel L. Widmer  
Washington County Auditor

Date: February 07, 2017

Re: Law Enforcement Contract

---

Enclosed please find two signed and executed copies of the law enforcement contract between the County of Washington and the City of Riverside for FY2017-18. Please have the City Council approve the contract and return one copy, signed by the Mayor and yourself, to us at your earliest convenience.

The Supervisors wish to thank the City Council for their continued cooperation and if you have questions please contact us.

I will have the agreement recorded and filed with the Secretary of State as required by Code.

RECEIVED  
FEB 09 2017  
BY: \_\_\_\_\_

Washington County Auditor  
PO Box 889 - 222 West Main St.  
Washington, IA 52353  
Phone (319) 653-7715  
Fax (319) 653-7788

Prepared by: Washington County Auditor, PO Box 889, Washington, Iowa 52353-0889 (319) 653-7715  
 Return to: Washington County Auditor, PO Box 889, Washington, Iowa 52353-0889 (319) 653-7715

**CONTRACT AND AGREEMENT  
 LAW ENFORCEMENT**

This Contract and Agreement is entered into by and between Washington County, Iowa, hereafter called County, and the City of **Riverside**, Iowa, hereafter called City and by consent and agreement of the Washington County, Iowa, Sheriff, hereafter called Sheriff.

The purpose of this Contract and Agreement is to establish a joint exercise of governmental powers as provided by Chapter 28E, 2017 Code of Iowa, which the County will furnish law enforcement services for the City in order to ensure the City's compliance with Iowa law.

No separate legal or administrative entity shall exist by virtue of this Contract and Agreement. The Sheriff is hereby designated as the administrator responsible for administration and fulfillment of this joint Contract and Agreement for the County.

The duration of this Contract and Agreement is for a period of one year commencing at 12:01 a.m. on the first day of July 2017 and continuing until 12:01 a.m. on the first day of July 2018.

In consideration of the services July 1, 2017 through June 30, 2018 provided by the County, the City agrees to pay the county at the annual rate of **\$53,089.00**, in equal quarterly installments of **\$13,272.25**, by the 15<sup>th</sup> day of the month following the beginning of the quarter upon receipt of an invoice from the County Auditor.

The County agrees to perform the following as responsibilities of the County to the City:

1. Provide law enforcement services for the City in a conscientious and good faith effort to effectively enforce the laws of the City, County, State and Federal governments and to maintain peace and order within the City.
2. Provide for the administration, communications, education, training, employee resources and supervision of assigned enforcement officers by the Sheriff.
3. Provide personnel, equipment, insurance, maintenance of equipment, supplies, and operational expenses of assigned enforcement officers necessary to accomplish the terms of this Contract and Agreement.

It is understood and agreed by all parties to this Contract and Agreement that:

1. The Sheriff shall determine which officers shall perform duties in a given area and the time and manner in which duties will be performed. Residence locations of deputies assigned law enforcement responsibilities under this contract shall be at the sole discretion of the Sheriff.
2. No joint acquisition or ownership of property will be required under this Contract and Agreement. All property owned and purchased by the County, both real and personal, under the control of the Sheriff may be utilized at the discretion of the Sheriff in carrying out his official statutory duties and those duties contemplated in this agreement. All property owned or purchased by the County, both real and personal, under the control of the Sheriff for use as provided by this agreement shall remain the property of the County.
3. Prior to February 15, 2018, the County will notify the City of the amount of contract consideration assessment required for the following year's law enforcement contract. The following formula will be used for computing the contract assessment. For each entity utilizing Contract Law Services; Ainsworth, Brighton, Crawfordsville, Kalona, Riverside, Wellman, and West Chester, the share is determined as follows:

$$\text{Budget} \times \frac{(\% \text{ of Assessed Value} + \% \text{ of Calls} + \% \text{ of Population})}{2} = 3 - 38 -$$